REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, JANUARY 11, 2022 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Ayres called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Jerry Sinsabaugh, Keith Correll, Andrew Aronstam, Kevin Sweeney, and Mayor Patrick Ayres

Also present: Clerk Treasurer Michele Wood, Code Enforcement Officer Chris Robinson, and Attorney Betty Keene

Press: Johnny Williams of the Morning Times

Public Comments: John Molino, 342 Broad Street, stated the back alley has been blocked off and the people living in that area have no parking. Mayor Ayres stated the alley narrows and cannot get plows back there. There are also problems with garbage trucks getting in there to empty dumpsters, due to the chaotic parking. Several cars are unregistered and have been towed. There is parking in the wider section west of there. This will be further looked into.

Rawley Filbin, 334 Broad Street, asked if there is a plan to address parking in the alley. Mayor Ayres stated that could be regulated parking. He would like input from the people. He asked Mr. Filbin, and the Planning Board, to take the lead. Mr. Filbin accepted.

Johnny Williams, of the Morning Times, stated he has fully returned to the Morning Times as News Editor. The Board congratulated Mr. Williams on his promotion.

Approval of Minutes: Trustee Sweeney moved to approve the Minutes of December 28, 2021 as presented. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Department Reports: The clerk submitted reports from the Police Department, Parks & Recreation, and Code Enforcement. Code Officer Robinson stated Scott Delill is scheduled for court on Thursday to address the burned house on Cayuta Avenue. He stated he would clean it up as soon as a determination is made that he is the owner. Attorney Keene stated we can proceed with an unsafe building action if nothing is done.

Treasurer's Reports: Clerk Treasurer Wood presented the following financial reports:

Cemetery Fund 12/1/21 – 12/31/21

Beginning Balance	15,685.04	Current Revenues	754.05
Deposits	750.00	Year to Date Revenue	28.027.91
Disbursements	-712.75	Current Expenditures	983.20
Ending Balance	15,722.29	Year to Date Expended	37,375.83

*Perpetual Care Fund $33,678.49

Loan Programs 12/1/21 – 12/31/21

Business Loans		Rehab Loans	Balances
Beginning Balance	7,216.10	Beginning Balance	5,344.12
Deposits	430.96	Deposits	754.33
Disbursements	0.00	Disbursements	0.00

Ending Balance	7,647.06	Ending Balance	6,098.45
MM/Savings Balance	178,759.18	MM/Savings Balance	175,505.75
Total Fund Balance	186,406.24	Total Available Balance	181,604.20

**outstanding loans $10,769.89* **outstanding loans $20,505.19*

Capital Projects Fund 12/1/21 – 12/31/21

	Glen Park	Water Project	Restore NY
Beginning Balance	61,574.67	90,055.60	379.98
Deposits/Debits	0.00	0.00	0.00
Disbursements/Credits	-6,864.33	-19,265.00	0.00
Ending Balance	54,710.34	70,790.60	379.98

*Total Capital Projects Fund Balance $125,500.94

Revenue Status Report: The clerk submitted year-to-date revenues for December 2020 & 2021.

These are only selected revenues that are recurring, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June	12,934.11	12,549.48	-384.63
July	78,494.22	87,002.35	8,508.13
August	131,028.55	148,387.52	17,358.97
September	175,428.05	198,758.30	23,330.25
October	241,415.09	265,168.33	23,753.24
November	307,998.41	353,762.82	45,764.41
December	352,762.75	412,169.01	59,406.26

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts, and moved to approve all payments: General Fund Abstract $159,554.90. Trustee Sweeney seconded the motion, which carried unanimously.

Tioga County Update: Trustee Aronstam stated he is working with Tioga County Legislator Dennis Mullen, and they are getting positive feedback from the county for use of the Village Hall Wing. They are looking at all possible services that could utilize the space.

Election Day Resolution: Trustee Sweeney offered the following resolution and moved its adoption:

WHEREAS, the Annual Election of the Village of Waverly be held in the Trustees' Room in the Village Hall, at 32 Ithaca Street, Waverly, New York, between the hours of 12:00 o'clock noon and 9:00 o'clock in the afternoon of Tuesday, March 15, 2022, and

WHEREAS, the following be designated as Inspectors of Election: Laura Hoppe, Donna Casterline, Kathleen Jean Minielly-Schmieg, and Nila Rumsey and be paid $150.00 each, and

WHEREAS, Laura Hoppe be hereby appointed Chairman of the Board, and

WHEREAS, the Board of Trustees gives the Clerk-Treasurer the sole authority to replace any inspector who becomes unavailable prior to election, and

BE IT RESOLVED, the Village of Waverly will hold their General Election on Tuesday, March 15, 2022 for the purpose of electing three (3) Trustees, each for a term of two years; and to vote on a referendum prohibiting retail cannabis dispensaries within the boundary of the Village of Waverly.

Trustee Sinsabaugh seconded the motion, which carried unanimously.

Referendum without Petition: The clerk stated there is a timing issue with putting the referendum on the ballot in March. She stated anything before January 1st would need a special election. She recommend rescinding the prior resolution, and adopting another. Trustee Sinsabaugh moved to

repeal the motion made on December 28, 2021 to put a referendum regarding cannabis dispensaries, on the ballot. Trustee Traub seconded the motion, which carried unanimously.

Trustee Aronstam offered the following resolution and moved its adoption:

RESOLUTION FOR RETAIL CANNABIS DISPENSARIES

WHEREAS, the Village of Waverly has held a Public Hearing regarding a Local Law to opt out of allowing Retail Cannabis Dispensaries within the boundaries of the Village of Waverly, pursuant to Cannabis Law 131, and

WHEREAS, this Public Hearing was held on December 28, 2021, at 6:00 p.m. at the Waverly Village Hall, and

WHEREAS, by majority vote of the Village of Waverly Board of Trustees, the local law was adopted, following the Public Hearing, to opt out of allowing Retail Cannabis Dispensaries within the boundaries of the Village of Waverly, and

WHEREAS, the Village of Waverly Board of Trustees acknowledges that adoption of this local law is subject to permissive referendum, and

WHEREAS, the Village of Waverly Board of Trustees acknowledges that a permissive referendum can be forced onto the ballot by petition by its registered voters, and

WHEREAS, the Village of Waverly Board of Trustees also acknowledges that, upon its own motion, may submit the act to a referendum and put it on the ballot, eliminating the need for a petition, and

NOW, THEREFORE BE IT RESOLVED that the Village of Waverly Board of Trustees, by resolution, have voted to submit the act to a referendum to be placed on the ballot for the Village Election on March 15, 2022.

Trustee Correll seconded the motion, which led to a roll call vote, as follows:

Ayes – 6 (Traub, Sinsabaugh, Sweeney, Aronstam, Correll, Ayres)
Nays – 0
Absent – 1 (Burns)
The motion carried.

New Clerk Wages: The clerk stated several persons interested in the position turned away due to the $13.75 per hour wage. She stated that wage is not competitive. She recommended a wage be offered between $15 and $16 per hour, dependent upon skills and experience. She also asked to advertise the position. Trustee Correll moved to allow the clerk to offer a pay rate between $15 and $16 per hour, dependent upon skills and experience, and to advertise the position. Trustee Traub seconded the motion, which carried unanimously.

Cannabis Controls in the Village: Attorney Keene stated the Clean Air Act was amended to include cannabis smoking. She stated all smoking is considered the same and would need to be regulated the same. Discussion followed. The clerk will keep this topic on the agenda.

Snow Removal Fees: Mayor Ayres would like to further discuss with DPW Lead Lance Fraley. Discussion was tabled for the next meeting.

Code Enforcement Permit and Inspection Fees: Trustee Correll moved to approve the Code Enforcement Fees, as follows:

Code Enforcement
Permit & Fee Schedule
Revised 1/11/2022

	Residential	Commercial
1-2 Family Dwellings	$150.00 Minimum Charge Over 1,500 sq ft, add .10/sq ft	$200.00 Minimum Charge Over 2,000 sq ft, add .20/sq ft
Multi-Family (3 or more units)	$150.00 Minimum Charge Over 1,000 sq ft, add .10/sq ft	$150.00 Minimum Charge Over 1,000 sq ft, add .10/sq ft
Demolition	$50.00	$100.00
Roofing	$50.00	$50.00 up to 4,999 sq ft $100.00 over 5,000 sq ft
Accessory Structure (detached garage, shed, pole barn, attached porch, or deck)	$50.00 Minimum Charge Over 200 sq ft, add .10/sq ft	$50.00 Minimum Charge Over 200 sq ft, add .10/sq ft
All Additions/Alterations including Manufactured Housing	$50.00 Minimum Charge Over 500 sq ft, add .10/sq ft	$75.00 Minimum Charge Over 500 sq ft, add .20/sq ft
Swimming Pool Installation	$50.00 for Above Ground $100.00 for In-Ground	$50.00 for Above Ground $100.00 for In-Ground
Handicap Ramp	No Charge, Permit Required	No Charge, Permit Required
Temp Certificate of Occupancy	$25.00	$25.00
Certificate of Occupancy	$50.00	$50.00
Permit Renewals	$25.00	$25.00
Fire Inspections	$25.00	No Charge
Electrical Upgrade	$50.00 - Third Party Electrical Inspection Required	$50.00 - Third Party Electrical Inspection Required
Solar, Roof-mounted	$50.00	
Solar/Wind Alternative Energy	n/a	$500.00 Minimum Add .50 per KW
Telecommunications Tower	n/a	$5,000.00
Telecom Towers: co-location permit Application Fee	n/a	$2,000.00 per antenna
Manufactured Home Installation (Mobile Homes are Not Allowed)	$75.00 for a Single-Wide $150.00 for a Double-Wide	$75.00 for a Single-Wide $150.00 for a Double-Wide

Trustee Traub seconded the motion, which carried unanimously.

Mayor/Board Comments: Trustee Traub asked that we talk with all departments regarding a 1, 3, and 5-year spending plan regarding projects and equipment replacement. Mayor Ayres stated DPW Lead Lance Fraley is looking at street equipment and replacement.

Mayor Ayres stated there is an ongoing issue with water puddling behind the old Village Hall. He stated this is all on railroad property. He will reach out to the railroad.

Mayor Ayres stated DPW Lead is looking at options for water runoff from Waverly Street to Lincoln Street. This may be a project for the ARPA Funding. He is also looking at costs and options for Broad Street parking.

Mayor Ayres stated the WBA, School District, and Village is looking for an Earth Day activity. They recommended cleaning up the parks.

Mayor Ayres stated Dandy has made a donation for signage for the Glen Park in the amount of $10,776. This will pay for the signage and the village can install.

Mayor Ayres stated he is following up with NYS DOT as to when Cayuta Avenue can be paved.

Adjournment: Trustee Correll moved to adjourn at 7:30 p.m. Trustee Traub seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M.
ON TUESDAY, JANUARY 25, 2022 IN THE
TRUSTEES' ROOM IN THE VILLAGE HALL**

Mayor Ayres called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Jerry Sinsabaugh, Kyle Burns, Andrew Aronstam, Kevin Sweeney, and Mayor Patrick Ayres

Also present: Clerk Treasurer Michele Wood, and Attorney Betty Keene

Press: Johnny Williams of the Morning Times

Public Comments: Ron Keene, 7 Elliott Street, asked how the "sticker" stores were allowed to open without going through the Planning Board. Mayor Ayres stated that the different zones have allowable uses. The Commercial Zone, which is mainly Broad Street, allows for retail sales. Attorney Keene agreed with the Mayor. She stated the code does not differentiate as to what the business is, therefore, these shops did not have to go through the Planning Board because they are retail stores.

Approval of Minutes: Trustee Sinsabaugh moved to approve the Minutes of January 11, 2022, as presented. Trustee Traub seconded the motion, which carried unanimously.

Treasurer's Reports: Clerk Treasurer Wood presented the following financial reports:

General Fund 12/1/21 – 12/31/21

Beginning Balance	155,346.93	Current Revenues	58,406.19
Deposits	225,084.83	Year to Date Revenue	2,631,537.59
Disbursements	-293,829.57	Current Expenditures	293,751.50
Ending Balance	86,602.19	Year to Date Expended	2,095,141.54

*General Capital Reserve Fund, $291,295.34
*Equipment Reserve Fund $103,976.10

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts, and moved to approve all payments: General Fund Abstract $26,089.37; and Cemetery Fund Abstract $12.58. Trustee Burns seconded the motion, which carried unanimously.

Glen Park Update: Mayor Ayres stated we have received a donation from Dandy in the amount of $10,776. This will be used to pay for signage to go in the park. Mayor Ayres thanked Dandy for their generosity.

Earth Day Project: Mayor Ayres stated the School, Village, and WBA will be meeting to discuss an Earth Day Project.

Cemetery Mowing: Trustee Traub stated the committee is looking at possible in-house mowing or contracting it out. Trustee Traub presented mowing specs to be bid on. Trustee Traub moved to put cemetery mowing out to bid for three years, with a bid opening on February 22, 2022.

Snow Removal Fees: Mayor Ayres asked that discussion be tabled for the next meeting. Trustee Aronstam stated he would put together a fee schedule.

Cannabis Controls in the Village: Trustee Traub stated since the state combined cigarette smoking with cannabis smoking it has made our controlling issues harder. Attorney Keene stated she would look at laws prohibiting all smoking from parks and recreation areas.

Attorney Keene stated she has sent an email to the State Cannabis Board regarding the "sticker stores". They responded and asked for information. The village has forwarded the information to them.

Economic Marketing Study: The clerk stated we have received the contract of award for the Economic Marketing Study, which was discussed at our June 8, 2021 meeting. The award is for $25,000 with a match from the village of $25,000. In-kind services may be used to offset the match. Trustee Burns moved to accept the grant award as presented, and the Mayor to sign the contract. Trustee Traub seconded the motion, which carried unanimously.

504 Cayuta Avenue: Attorney Keene stated the owners went to court over an ownership dispute. They will go to court again on February 9th. She stated part of the house has been boarded up.

Erie Alley (East End): Mayor Ayres stated the eastern end of Erie Alley gets very narrow and very difficult to plow with the cars being parked back there. This area also puddles water. Most of the

area belongs to the railroad. He requested discussion as to what to do with the narrow strip that we own.

Mayor/Board Comments: Trustee Traub asked that we talk with all departments regarding a 1, 3, and 5 year spending plan regarding projects and equipment replacement. He stated he discussed with the Water Board and they were going to start looking at their needs. They currently have meter replacement, and hydrant replacement that are done timely.

Executive Session: Trustee Burns moved to enter executive session at 7:28 p.m. to discuss the Teamster/DPW Contract. Trustee Sinsabaugh seconded the motion, which carried unanimously. Trustee Traub left at 7:28 for previous engagement.

Trustee Sinsabaugh moved to enter regular session at 7:38 p.m. Trustee Sweeney seconded the motion, which carried unanimously.

Trustee Aronstam moved to hire Attorney Robert McKertich, Coughlin & Gerhardt, to help negotiate the Teamster/DPW Contract. The cost will be their current hourly rates. Trustee Sinsabaugh seconded the motion, which led to a roll call vote and resulted as follows:

Ayes –5 (Aronstam, Sinsabaugh, Sweeney, Burns, Ayres)
Nays – 0
Absent – 2 (Correll, Traub)
The motion carried.

Adjournment: Trustee Sweeney moved to adjourn at 7:41 p.m. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, FEBRUARY 8, 2022 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Ayres called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kyle Burns, Jerry Sinsabaugh, Keith Correll, Kevin Sweeney, and Mayor Patrick Ayres

Also present: Clerk Treasurer Michele Wood, Code Enforcement Officer Chris Robinson, and Attorney Betty Keene

Press: Johnny Williams of the Morning Times

Approval of Minutes: Trustee Sweeney moved to approve the Minutes of January 25, 2022 as presented. Trustee Correll seconded the motion, which carried unanimously.

Department Reports: The clerk submitted reports from the Parks & Recreation, and Code Enforcement.

Treasurer's Reports: Clerk Treasurer Wood presented the following financial reports:

General Fund 1/1/22 – 1/31/22

Beginning Balance	86,602.19	Current Revenues	68,433.71
Deposits	271,485.30	Year to Date Revenue	2,699,971.30
Disbursements	-346,854.51	Current Expenditures	327,639.12
Ending Balance	11,232.98	Year to Date Expended	2,422,780.66

*General Capital Reserve Fund, $291,295.34
*Equipment Reserve Fund $103,976.10

Cemetery Fund 1/1/22 – 1/31/22

Beginning Balance	15,722.29	Current Revenues	850.00
Deposits	850.00	Year to Date Revenue	28,877.91
Disbursements	-995.78	Current Expenditures	232.67
Ending Balance	15,576.51	Year to Date Expended	37,608.50

*Perpetual Care Fund $33,678.49

Loan Programs 1/1/22 – 1/31/22

Business Loans		Rehab Loans	Balances
Beginning Balance	7,647.06	Beginning Balance	6,098.45
Deposits	1,630.96	Deposits	147.34
Disbursements	0.00	Disbursements	0.00
Ending Balance	9,278.02	Ending Balance	6,245.79
MM/Savings Balance	178,759.18	MM/Savings Balance	175,505.75
Total Fund Balance	188,037.20	Total Available Balance	181,751.54

**outstanding loans $9,164.96* **outstanding loans $20,357.85*

Capital Projects Fund 1/1/22 – 1/31/22

	Glen Park	Water Project	Restore NY
Beginning Balance	54,710.34	70,790.60	379.98
Deposits/Debits	10,776.00	0.00	0.00
Disbursements/Credits	0.00	0.00	0.00
Ending Balance	65,486.34	70,790.60	379.98

*Total Capital Projects Fund Balance $136,276.94

Revenue Status Report: The clerk submitted year-to-date revenues for January 2021 & January 2022. These are only selected revenues that are recurring, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June	12,934.11	12,549.48	-384.63
July	78,494.22	87,002.35	8,508.13
August	131,028.55	148,387.52	17,358.97
September	175,428.05	198,758.30	23,330.25
October	241,415.09	265,168.33	23,753.24
November	307,998.41	353,762.82	45,764.41
December	352,762.75	412,169.01	59,406.26
January	415,267.99	480,592.72	65,324.73

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts, and moved to approve all payments: General Fund Abstract $54,475.85; and Cemetery Fund $1,113.27. Trustee Burns seconded the motion, which carried unanimously.

House Fire at 504 Cayuta Avenue: Code Officer Robinson stated Scott Delill is scheduled again for court on Thursday to address the burned house. Attorney Keene stated she sent letters to both attorneys requesting a timeline as to when it will be cleaned up. She has not received a response yet.

Mayor Ayres stated there a few windows that are not boarded up. He asked Attorney Keene to let them know that if the windows are not boarded up within five days, we will do it bill them.

Cannabis Controls in the Village: Attorney Keene submitted a few local laws from other municipalities regarding cannabis. Mayor Ayres asked the Trustees to review these for the next meeting. He stated we can take items/regulations that we like from each one and create a law that works for us.

Mayor Ayres stated the village fully complied with the Cannabis Control Board when they requested information regarding the sticker stores. They will be the enforcement of the sticker stores. Trustee Sinsabaugh stated they will most likely send letters to cease operations. Johnny Williams stated these letters are already circulating.

Trustee Sinsabaugh stated we need regulations in place to help control, such as time the business is open, location, and signage. He stated he is willing to work on that.

East End of Erie Alley: Mayor Ayres stated the eastern end, where it narrows, of Erie Ally is of no use to the village. He asked Attorney Keene to look into how we can dispose of it.

2022 Music Festival: Mayor Ayres stated Tioga State Bank would like to sponsor a Music Festival this summer at the Glen Park. There will be 3-4 musical acts, food, and school would provide shuttle service from other location. They will be discussing with the WBA.

Snow Removal Fees: Trustee Sinsabaugh moved to raise Snow Removal Fees to a minimum charge of $50 or .25 cents per square foot of sidewalk, whichever is higher. This is only if the DPW does the work. If the work is hired out to a third-party contractor, the resident will be charged the amount the contractor charges the village. Trustee Burns seconded the motion, which carried unanimously.

ARPA Funded Projects: Mayor Ayres stated the funding we received ARPA has very few regulations on how we spend it. We need to start thinking of projects that we can use this funding for. It could also be used for equipment.

Court Grant/JCAP: The clerk read a letter from Court Clerk Lynette Nickels, stating that the Village Court has received a grant award of $1,724.95.

2022 Poll Site Agreement: The clerk presented a poll site agreement from Tioga County Board of Elections for elections to be held, as follows: State/Local Primary on June 28, 2022, and the General Election on November 8, 2022. These elections will be conducted in our community room, and will accommodate three polling districts. Trustee Burns moved to approve the agreement as presented. Trustee Correll seconded the motion, which carried unanimously.

Adjournment: Trustee Sinsabaugh moved to adjourn at 7:13 p.m. Trustee Burns seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, FEBRUARY 22, 2022 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Ayres called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kyle Burns, Jerry Sinsabaugh, Keith Correll, Andrew Aronstam, Kasey Traub, and Mayor Patrick Ayres

Also present: Clerk Treasurer Michele Wood, and Attorney Betty Keene

Press: Johnny Williams of the Morning Times

Approval of Minutes: Trustee Burns moved to approve the Minutes of February 8, 2022 as presented. Trustee Correll seconded the motion, which carried unanimously.

Department Reports: The clerk submitted a report from the Police Department (January 2022).

Trustee Sinsabaugh stated the Police Department had an intern from the BOCES/High School Work Based Learning Program. Worked out very well.

Trustee Aronstam stated the same program will help with summer workers in the Parks Department for May/June, then two others would work in July/August. He also stated there will be football camps in July.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts, and moved to approve all payments: General Fund Abstract $34,816.05; and Cemetery Fund $12.58. Trustee Burns seconded the motion, which carried unanimously.

House Fire at 504 Cayuta Avenue: Attorney Keene stated both attorneys agreed to get the stuff out and cleaned up. Once the stuff is out, Scott Delill stated he would go in and finish boarding it up.

Cannabis Controls in the Village: Trustee Sinsabaugh stated he met with Chief Gelatt to start discussion on what is needed in the village for better control. They agreed that the cannabis stores should only be open as the liquor stores are allowed to be.

East End of Erie Alley: Attorney Keene stated she would like to meet with all the adjoining property owners to get their feedback on the property in question. Mayor Ayres agreed and would try to set something up with them.

Earth Day Project: Trustee Aronstam is meeting with School Superintendent Eric Knolles to plan event for Earth Day. May possibly spruce up some areas.

ARPA Funded Projects: Mayor Ayres asked the trustees where they would like to see the ARPA funds used. Trustee Burns stated he feels the ARPA Funds would be well-used to stabilize the

Village Hall Wing. Trustee Traub agreed with that and also mentioned storm sewers. Trustee Correll stated he would recommend the HVAC system in Village Hall. Mayor Ayres stated DPW Lance Fraley would like storm sewer from Waverly Street to Lincoln Street to control the flooding. We also agreed to pave East Waverly Park last year, and we should be getting a new estimate for that soon.

Cemetery Mowing Bids: The clerk stated we only received one bid for the mowing services. Mayor Ayres opened the bid from K & K Lawn Service. It was a 3-year bid, as follows: 2022/$42,600, 2023/$43,500, and 2024/$44,400. Mayor Ayres asked that award be tabled until next meeting to further review. Trustee Sinsabaugh asked Keith Pond, of K & K Lawn Service, if he had any concerns with the additions to the mowing contract. Mr. Pond replied he didn't have any concerns.

Water Project: Mayor Ayres stated there is a misconception of the Income Survey on Facebook. If we use the Census numbers that will give us an idea but not as accurate as doing a survey. This survey will not be seen by the village. It will be done by a third party. If residents do the survey, we could potentially receive more grant money to do the project, and keep costs to the users down. He stated it's a shame people put out false information on social media sites.

Finger Lakes Building Officials Association (FLBOA) Conference: Code Officer Robinson would like to attend FLBOA Conference in Penfield, NY on March 14-16 at a cost of $390. The clerk stated the Town of Barton will pay for his room and board. Trustee Sinsabaugh moved to approve Code Officer Robinson attend the FLBOA Conference as presented. Trustee Traub seconded the motion, which carried unanimously.

Equipment Purchases: Trustee Aronstam stated we need two zero-turn mowers, one for the Street Department and one for the Parks Department. Not sure how long before they can get them, so he recommended we order them as soon as possible. There were four quotes (with trade-in values included), as follows:

Little's Lawn Equipment	$9,700.00 (parks)
Little's Lawn Equipment	8,946.91 (street)
Four M Equipment	11,672.05
East Smithfield Hardware	11,586.70 (parks)
East Smithfield Hardware	9,738.80 (street)

Trustee Aronstam moved to order/purchase the two mowers from Little's Lawn Equipment as presented. Trustee Traub seconded the motion, which led to a roll call vote and resulted as follows:

Ayes –6 (Aronstam, Sinsabaugh, Correll, Traub, Burns, Ayres)
Nays – 0
Absent – 2 (Sweeney)
The motion carried.

Trustee Correll stated the Street Department will also need a pull behind air compressor and leaf vacuum. He will have quotes coming in the future.

Trane Maintenance Agreement: The clerk presented an annual Service Agreement from Trane for HVAC maintenance in the amount of $9,690.00, effective March 1, 2022 through February 28, 2023. Trustee Sinsabaugh moved to approve the agreement as presented. Trustee Correll seconded the motion, which carried unanimously.

Executive Session: Trustee Correll moved to enter executive session at 7:52 p.m. to discuss the Teamster/DPW Contract and non-contractual employees. Trustee Traub seconded the motion, which carried unanimously. Clerk Treasurer Wood left of the session at 8:08 p.m.

Trustee Aronstam moved to enter regular session at 9:00 p.m. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Adjournment: Trustee Aronstam moved to adjourn at 9:02 p.m. Trustee Traub seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, MARCH 8, 2022 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Ayres called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kyle Burns, Jerry Sinsabaugh, Keith Correll, Kevin Sweeney, Kasey Traub, Andrew Aronstam, and Mayor Patrick Ayres

Also present: Clerk Treasurer Michele Wood, and Attorney Betty Keene

Press: Johnny Williams of the Morning Times

Village/School Mural Project Presentation: Trustee Burns stated the Planning Board has been working on and very supportive of the Mural Project. The school students created artwork that celebrates the heritage and history of the Village of Waverly. The winning artwork will be created as a mural painted on the side of the railroad overpass on Cayuta Avenue. Another mural will be painted near Ted Clark's Busy Market and Route 220. Mayor Ayres asked that the Village of Waverly fund the project up to $1,500. This will cover costs of paint and materials. Trustee Burns moved to approve expenditures for supplies up to $1,500 for the Mural Project. Trustee Sweeney seconded the motion, which carried unanimously.

Approval of Minutes: Trustee Burns moved to approve the Minutes of February 22, 2022 as presented. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Letters and Communications: The clerk read a letter from Shelly Meldrum, of the Waverly Baptist Church, requesting use of the Muldoon Park on April 17, 2022 at 6:30 a.m. for a sunrise service, and on May 5, 2020 at 12:00 p.m. for a prayer service. They would also like to use the park on August 7, 2022 at 2-5:00 p.m. for Vacation Bible School Kickoff. Trustee Aronstam moved to approve the use of Muldoon Park and to waive rental fees as requested, contingent upon the proper insurance being submitted. Trustee Sweeney seconded the motion, which carried unanimously.

The clerk read a letter from Joan Shultz, Cornell Cooperative Extension, requesting use of Waverly Glen to offer play groups in August and September. The dates would be August 15, 22, and 29; and September 12, 19, and 26 from 9:30-11:30 a.m. She also requested the rental fees be waived as they work through Tioga County. Trustee Sweeney moved to approve the use of Waverly Glen as requested and to waive the rental fees, contingent upon the proper insurance being submitted. Trustee Sinsabaugh seconded the motion, which carried unanimously.

The clerk read a letter from George Richter, Town of Chemung Supervisor, requesting the Village of Waverly increases the monthly installment for the shared use of the Code Enforcement vehicle as the insurance has increased for the new vehicle. Trustee Aronstam moved to increase our monthly installment from $100 to $150, beginning May 1, 2022, as requested. Trustee Correll seconded the motion, which carried unanimously.

Department Reports: The clerk submitted reports from the Parks & Recreation, and Police Department. Mayor Ayres stated he talked with the Street Department and they should start submitting their reports. Trustee Burns stated the Planning Board will have a hearing to review a special permit for storage units to go in at 500 Cayuta Avenue.

Treasurer's Reports: Clerk Treasurer Wood presented the following financial reports:

General Fund 2/1/22 – 2/28/22

Beginning Balance	11,232.98	Current Revenues	73,352.93
Deposits	330,640.05	Year to Date Revenue	2,773,324.04
Disbursements	-188,839.41	Current Expenditures	187,024.04
Ending Balance	153,033.62	Year to Date Expended	2,609,804.70

*General Capital Reserve Fund, $291,342.42
*Equipment Reserve Fund $103,992.90

Cemetery Fund 2/1/22 – 2/28/22

Beginning Balance	15,576.51	Current Revenues	850.00
Deposits	850.00	Year to Date Revenue	29,735.61
Disbursements	-232.67	Current Expenditures	232.67
Ending Balance	16,193.84	Year to Date Expended	37,841.17

*Perpetual Care Fund $33,678.49

Loan Programs 2/1/22 – 2/28/22

Business Loans		Rehab Loans	Balances
Beginning Balance	9,278.02	Beginning Balance	6,245.79
Deposits	430.96	Deposits	5,342.73

Disbursements	0.00	Disbursements	0.00
Ending Balance	9,708.98	Ending Balance	11,588.52
MM/Savings Balance	178,788.07	MM/Savings Balance	175,534.11
Total Fund Balance	188,497.05	Total Available Balance	187,122.63

**outstanding loans $8,758.35* **outstanding loans $15,029.16*

Capital Projects Fund 2/1/22 – 2/28/22

	Glen Park	Water Project	Restore NY
Beginning Balance	65,486.34	70,790.60	379.98
Deposits/Debits	0.00	0.00	0.00
Disbursements/Credits	-1,113.27	0.00	0.00
Ending Balance	64,373.07	70,790.60	379.98

*Total Capital Projects Fund Balance $135,163.67

Revenue Status Report: The clerk submitted year-to-date revenues for February 2021 & February 2022. These are only selected revenues that are recurring, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June	12,934.11	12,549.48	-384.63
July	78,494.22	87,002.35	8,508.13
August	131,028.55	148,387.52	17,358.97
September	175,428.05	198,758.30	23,330.25
October	241,415.09	265,168.33	23,753.24
November	307,998.41	353,762.82	45,764.41
December	352,762.75	412,169.01	59,406.26
January	415,267.99	480,592.72	65,324.73
February	477,206.03	536,537.28	59,331.25

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts, and moved to approve all payments: General Fund Abstract $23,023.30; and Capital Projects Fund $162.59. Trustee Burns seconded the motion, which carried unanimously.

House Fire at 504 Cayuta Avenue: Attorney Keene stated the owner has been determined to be Scott Delill. The tenant and owner have been working to clean up the property. Mr. Delill plans to reconstruct the house and should be starting soon.

Letter of Resignation: The clerk read a Letter of Resignation from Wayne Place stating he would be retiring from his position as Parks Laborer on May 2, 2022. He thanked the Board for giving him this opportunity. The Board thanked Mr. Place for his service.

Cannabis Controls in the Village: Mayor Ayres stated our controls could mimic the controls over liquor sales, when looking at hours and sales of product. He stated he would like to wait and see what happens with the election/referendum to see what controls we actually have to worry about. The trustees agreed as the election is next week.

East End of Erie Alley: Attorney Keene stated she would like to meet with the property owners in regards to the property we are considering disposing of. Mayor Ayres stated he would set up a meeting with all of the property owners.

Earth Day Project: Trustee Aronstam stated he met with School Superintendent Dr. Eric Knowles. The students will be cleaning up the cemeteries, parks, and Mill Hill Road. They will need some assistance from the village DPW. Earth Day is April 22nd.

ARPA Funded Projects: Trustee Correll met with Darin Rathbun, from Hunt Engineers, to see what would be needed to tightened and repair the Village Hall Wing. He stated that Mr. Rathbun emphasized the importance of heating the wing to keep it from deteriorating any further. Trustee Correll stated Mr. Rathbun will submit a proposal for engineering to repair the southern corner, replace windows and sills, and install heating and electric. This should get it close to a rentable condition.

Cemetery Mowing Award: The clerk stated we only received one bid for the mowing services from K & K Lawn Service. It was a 3-year bid, as follows: 2022/$42,600, 2023/$43,500, and 2024/$44,400.

Keith Pond, from K & K Lawn Service, asked if he could charge a surcharge of $150 per month, if the federal average of gasoline goes over $4.25 per month. Trustee Sinsabaugh moved to award the cemetery mowing contract to K & K Lawn Service as bid, and approve addendum of the surcharge as presented. Trustee Burns seconded the motion, which led to a roll call vote, as follows:

Ayes – 7 (Burns, Sweeney, Aronstam, Sinsabaugh, Traub, Correll, Ayres)
Nays – 0
The motion carried.

Fire Alarm Upgrade: The clerk presented a quote from Fire Alarm Service Technology to replace our fire alarm control panel at Village Hall. She stated the alarm currently we have a faulty duct smoke sensor which causes the alarm to sound very frequently. Our current control panel has been obsolete for 8 years. Trustee Sinsabaugh moved to approve the replacement of the control panel as quoted at a cost of $975. Trustee Correll seconded the motion, which carried unanimously.

Tax Cap/Budget: Clerk Treasurer Wood stated she filed the tax cap requirement and the cap is at 2% this year. We are currently under the 2% (near 1.3%) on the budget. She stated she did not feel the need to override the tax cap law this year. The rest of the budget committee agreed.

Spaulding Street Drainage: Mayor Ayres stated DPW would like to clean out the waterway at the corner of Spaulding and Ithaca Streets. There is rubbish and growth blocking the drainage and backing up the water. We will get a temporary easement from the owners 8 Ithaca Street to work on their property. DPW Lead Fraley would like to have Austin's clean it out because we don't have the proper equipment to do it. Austin's proposal was $1,500. Trustee Aronstam moved to approve Austin's to clean out the drainage as presented. Trustee Correll seconded the motion, which led to a roll call vote, as follows:

Ayes – 7 (Burns, Sweeney, Aronstam, Sinsabaugh, Traub, Correll, Ayres)
Nays – 0
The motion carried.

Marketing Study/Downtown Development Plan: The clerk submitted a proposal from MRB Group to complete a market analysis and downtown development plan in the amount of $45,000. She stated we have been awarded a matching grant for $25,000 for this project. Trustee Burns moved to approve MRB Group's proposal as presented, and the Mayor to sign the agreement. Trustee Correll seconded the motion, which led to a roll call vote, as follows:

Ayes – 7 (Burns, Sweeney, Aronstam, Sinsabaugh, Traub, Correll, Ayres)
Nays – 0
The motion carried.

Downtown Design: The clerk submitted a proposal from Thoma Development to develop graphic and written guidelines for the construction and renovation of downtown buildings at a cost of $3,700. Trustee Burns stated this goes with the Marketing Study and recommended approval. Trustee Burns moved to approve Thoma Development's proposal as presented. Trustee Correll seconded the motion, which carried unanimously.

Water Improvement Project Certifying Officer Resolution: Trustee Sinsabaugh offered the following resolution and moved its adoption:

RESOLUTION WITH REFERENCE TO THE PROPOSED VILLAGE OF WAVERLY, TIOGA COUNTY, NY WATER SYSTEM IMPROVEMENT PROJECT DESIGNATED CERTIFYING OFFICER AND ENVIRONMENTAL RESPONSIBILITY CERTIFICATION

WHEREAS, the Village of Waverly, (hereinafter the "Village") owns and operates the water system; and

WHEREAS, the Village of Waverly is proposing improvements to the water distribution system, backup generation improvements to Well #3, and appurtenances thereof (collectively, the "Project"); and

WHEREAS, the Village of Waverly is applying to NYS Office of Community Renewal Community Development Block Grant (CDBG) for CDBG grant funds for the construction of the aforementioned project; and

WHEREAS, and projects that include CDBG funds must be assessed in accordance with the National Environmental Policy Act of 1969 and the related authorities listed at 24 CFR Part 59; and

WHEREAS, no physical alteration to individual sites can occur nor can funds for those activities be committed or expended until receipt of an environmental clearance letter from the Housing Trust Fund Corporation; and

NOW, THEREFORE, LET IT BE RESOLVED THAT:

1. The Village designates the Village Mayor as the Certifying Officer responsible for all activities associated with the environmental review process to be completed in conjunction with the project.
2. An Environmental Review will be conducted in accordance with NEPA and related authorities listed at 24 CFR Part 58;
3. The Village will not authorize any physical alteration, commitment of funds, or expenditure of funds prior to receiving the appropriate environmental clearance letter from the Housing Trust Fund Corporation:
4. This resolution shall take effect immediately.

Trustee Correll seconded the motion, which led to a roll call vote, as follows:

Ayes – 7 (Burns, Sweeney, Aronstam, Sinsabaugh, Traub, Correll, Ayres)
Nays – 0
The motion carried.

Temporary Police Records Clerk: The clerk read a request from Chief Gelatt stating that Records Clerk Brie Bingham will be going out on medical leave for up to 6 weeks, and the former Records Clerk Laura Oakley stated she would fill in for her. Trustee Sinsabaugh moved to reinstate Laura Oakley as a Temporary Records Clerk at a rate of $15.86 per hour (what she was at when she retired). Trustee Sweeney seconded the motion, which led to a roll call vote, as follows:

Ayes – 7 (Burns, Sweeney, Aronstam, Sinsabaugh, Traub, Correll, Ayres)
Nays – 0
The motion carried.

Mayor/Board Comments: Mayor Ayres is urging residents to fill out the income survey recently sent. This will help us finance the water project. He stated the village doesn't see any of the information, and it is all coded so names are not seen. This is to gather and tally the information only.

Mayor Ayres submitted the paving list and stated Lance will be getting the quote. He is also getting a quote for East Waverly Park, and Glenwood Cemetery.

Executive Session: Trustee Traub moved to enter executive session at 7:50 p.m. to discuss the work history of an employee. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Trustee Aronstam moved to enter regular session at 8:15 p.m. Trustee Correll seconded the motion, which carried unanimously.

Adjournment: Trustee Burns moved to adjourn at 8:16 p.m. Trustee Sweeney seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M.
ON TUESDAY, MARCH 22, 2022 IN THE
TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Ayres called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kyle Burns, Jerry Sinsabaugh, Kevin Sweeney, Kasey Traub, and Mayor Patrick Ayres

Also present: Clerk Treasurer Michele Wood, Chief Dan Gelatt, and Code Officer Chris Robinson

Press: Johnny Williams of the Morning Times

Public Comments: Margaret Prinzi, 447 Chemung Street, thanked the Code Officer and DPW for keeping the sidewalks cleared of snow and ice.

Letters and Communications: The clerk read an amended Letter of Resignation from Wayne Place. His new final day of work will be April 29, 2022.

Department Reports: The clerk submitted a report from Code Enforcement (February). Code Officer Robinson stated the ownership of 504 Cayuta Avenue has determined to be Scott Delill. Mr. Delill has ordered supplies to rebuild.

Code Officer Robinson stated the biggest delay with code issues is people not showing up for court. Mayor Ayres stated he would contact Attorney Keene and ask her if there is anything we can do to make sure people show up for court.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts, and moved to approve all payments: General Fund Abstract $67,136.36; Cemetery Fund $36.06; and Capital Projects $2,291.17. Trustee Burns seconded the motion, which carried unanimously.

Glen Park Update: Mayor Ayres submitted three quotes to install electric for the stage, pavilion lights, and light and hand dryers in the bathrooms. The quotes were as follows:

Bouille Electric	$18,400
John Mills Electric	27,000
Triple V Electric	9,650

Trustee Sinsabaugh moved to approve Triple V Electric to install electric in the Glen as presented. Trustee Traub seconded the motion, which carried unanimously.

Mayor Ayres submitted three quotes to install gutters on the large pavilion and bathrooms. Discussion followed regarding the need for gutters. Discussion was tabled for next meeting.

Cannabis Controls in the Village: Mayor Ayres stated we need to review controls we want in place regarding cannabis sales. Do we mirror liquor sales hours of operations, which are set by county? Do we amend zoning?

East End of Erie Alley: Mayor Ayres stated he has scheduled a meeting with the adjacent property owners for March 28th at 10:00.

ARPA Funded Projects/Village Hall Wing: Mayor Ayres stated Trustees Correll and Aronstam met with Darin Rathbun, of Hunt Engineers, and looked at the wing. He submitted a proposal from Hunt Engineers for engineering design services for the stabilization/renovation to the wing at Village Hall. This includes multiple disciplines of design, including architectural, structural, and limited mechanical and electrical. Includes design Development Documents, Construction Documents, and Bidding and Construction Administration. No interior renovations or finishes will be included for this

phase of work. The proposal for these services is $42,500 plus reimbursable expenses. Mayor Ayres stated that if the estimate comes in too high to move forward, then the costs for Bidding and Construction Administration would be removed from this proposal. Mayor Ayres recommended the Board review this proposal for the next meeting.

Police Officer Trainees: Police Chief Gelatt stated with the two impending retirements later this year, there will be a burden to cover the hours. It is very hard to find part time help. It causes immense stress on the officers having to cover these additional hours. Chief Gelatt recommends we hire a full time officer now and get him into the Academy, as it starts on Monday, and he would be ready in November. If we hire him as full time now, he won't get plucked away as soon as he graduates from the Academy. This will cause an overlap in the number of officers but will have a much better outcome in the end. He proposed we hire Matthew Walczak, pending his physical and psychiatric clearances, at a contractual rate of $44,428.80. Trustee Sinsabaugh stated the budget committee already ran the numbers and the budget would cover this. Trustee Sinsabaugh moved to hire Matthew Walczak as a Full Time Officer as presented, and send him to the Police Academy. Trustee Sweeney seconded the motion, which led to a roll call vote, as follows:

Ayes – 5 (Burns, Sweeney, Sinsabaugh, Traub, Ayres)
Nays – 0
Absent – 2 (Aronstam, Correll)
The motion carried.

Billing Clerk Candidate: Mayor Ayres stated he and Clerk Treasurer Wood interview 2 out of the top 3 candidates on the Civil Service List, and both recommended hiring Patricia Hanbury at a rate of $16/hr, and a probationary period of 8-52 weeks, effective 4/5/22. Trustee Traub moved to approve the hiring of Patricia Hanbury as presented. Trustee Sinsabaugh seconded the motion, which led to a roll call vote, as follows:

Ayes – 5 (Burns, Sweeney, Sinsabaugh, Traub, Ayres)
Nays – 0
Absent – 2 (Aronstam, Correll)
The motion carried.

2022-2023 Tentative Budget / Public Hearing: Mayor Ayres stated the 2022-2023 Tentative Budget is available at the Clerks' Office and on our website for review. Trustee Sinsabaugh stated he has been on the Budget Committee for many years and feels this is the best budget we've had in many years. He thanked the committee and the Department Heads for their help with all of it. Trustee Traub moved to schedule a Public Hearing on April 12, 2022 at 6:00 p.m. to hear comments in regards to the 2022-2023 Tentative Budget, and the clerk to advertise the same. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Election Results: The clerk stated the race for Trustees was non-contested. Keith Correll and Kevin Sweeney kept their seats, and Courtney Aronstam is new to the Board. She stated the referendum overturned the trustees' vote to opt out of allowing cannabis dispensaries, therefore, cannabis dispensaries would be allowed to be established within the village boundaries. She stated there was concern and blame on the wording for the referendum as being purposely confusing. She stated this wording was from the state, and submitted proof that the wording was identical to the wording the Board voted on, in December 28, 2021. She stated since the Trustees' vote was for a Local Law, which was based on permissive referendum, and the referendum overturned the vote, the Local Law simply does not pass and there is no future action needed to that Local Law.

Reorganization Meeting: Trustee Traub moved to schedule the Reorganization Meeting for Monday, April 4, 2022 at 6:30 p.m. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Fair Housing Month: Trustee Sinsabaugh offered the following resolution, and moved its adoption:

WHEREAS, in accordance with the Title VIII Fair Housing Policy of the Civil Rights Act of 1968 and the Fair Housing Amendments Act of 1988 and,

WHEREAS, the month of April 2022 has been designated by the U.S. Department of Housing and Urban Development's Office of Fair Housing and Equal Opportunity as Fair Housing Month.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Waverly hereby declares and proclaims April 2022 as Fair Housing Month in the Village of Waverly.

Trustee Traub seconded the motion, which carried unanimously.

Mayor/Board Comments: Trustee Sweeney stated a resident is asking about getting rid of a large beehive in a tree in front of her house. The clerk stated she discussed that with DPW and will follow-up with them as she assumed they already had taken care of it.

Executive Session: Trustee Sinsabaugh moved to enter executive session at 8:01 p.m. to discuss the history of an employee. Trustee Traub seconded the motion, which carried unanimously.

Trustee Burns moved to enter regular session at 8:26 p.m. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Adjournment: Mayor Ayres and the Board thanked Trustee Kyle Burns for his service to the Village. Trustee Burns moved to adjourn at 8:27 p.m. Trustee Traub seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REORGANIZATION MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON MONDAY,

APRIL 4, 2022 IN THE TRUSTEES' ROOM, IN THE VILLAGE HALL

Present were Trustee Kasey Traub, Trustee Andrew Aronstam, Trustee-Elect Kevin Sweeney, Trustee-Elect Keith Correll, Trustee-Elect Courtney Aronstam, and Mayor Patrick Ayres

Also Present: Clerk Treasurer Michele Wood, and Attorney Betty Keene

Call to Order: Mayor-Elect Ayres called the meeting to order at 6:30 p.m.

Oaths of Office: Clerk Treasurer Wood administered the Oaths of Office to Trustees-Elect: Kevin Sweeney, Keith Correll, and Courtney Aronstam

Mayor's Appointments: The following appointments were made by Mayor Ayres. Trustee Andrew Aronstam moved to approve the appointments as presented. Trustee Kasey Traub seconded the motion, which carried unanimously.

Appointee	Office	Term/Years
Betty Keene	Attorney	1
Kerri Hazen	Deputy Clerk Treasurer	1
Chris Robinson	Code Officer	1
Lynette Nickels	Justice Clerk	1
David Boland	Justice (Associate)	1
Ronald Keene	Cemetery Coordinator	1
Margaret Prinzi	Crossing Guard	1
Teresa Fravel	Crossing Guard	1
Thomas McLean	Crossing Guard	1
Joan Case	Planning Board	5
Paul Stolicker	Recreation Commission	5
Jon Reynolds	Board of Water Commissioners	5
Michael Steck	Board of Sewer Commissioners	5
Todd Atchison	Zoning Board of Appeals	3
The Morning Times	Official Publication	1
Chemung Canal Trust, and Chase Bank	Official Depositories	1
Trustee's Regular Meeting	2nd Tuesday @ 6:30 p.m.	1

Check Signature Resolution: Trustee Sinsabaugh offered the following resolution and moved its adoption:

RESOLVED, that checks drawn on the Village Funds be payable on signatures of two out of the four of the following persons: Clerk Treasurer Michele Wood, Deputy Clerk Treasurer Kerri Hazen, Mayor Patrick Ayres, and Deputy Mayor Andrew Aronstam. Trustee Correll seconded the motion, which carried unanimously.

Committee Appointments:

Police	Sinsabaugh		
Street	Correll		
Buildings and Grounds	Correll	Sinsabaugh	Andrew Aronstam
Recreation	Andrew Aronstam		

Sewer	Courtney Aronstam		
Water	Sweeney		
Planning	Traub		
Cemetery	Traub		
Tioga County (COG)	Ayres		
Finance	Sinsabaugh	Sweeney	Courtney Aronstam
Merchants	Traub		
Town of Barton (2 per year)	June Courtney Aronstam	July Jerry Sinsabaugh	August Jerry Sinsabaugh
	September Kasey Traub	October Kasey Traub	November Keith Correll
	December Keith Correll	January Andrew Aronstam	February Andrew Aronstam
	March Kevin Sweeney	April Kevin Sweeney	May Courtney Aronstam

Adjournment: Trustee Correll moved to adjourn at 6:37 p.m. Trustee Sweeney seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

SPECIAL MEETING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:40 P.M. ON MONDAY, APRIL 4, 2022 IN THE TRUSTEES' ROOM AT VILLAGE HALL

Mayor Ayres called the meeting to order at 6:40 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Keith Correll, Courtney Aronstam, Andrew Aronstam, Kevin Sweeney, Kasey Traub, and Mayor Patrick Ayres

Also present: Clerk Treasurer Michele Wood, and Attorney Betty Keene

Press: Johnny Williams of the Morning Times

Executive Session: Trustee Traub moved to enter executive session at 6:41 p.m. to discuss candidates for the Parks Laborer position. Trustee Correll seconded the motion, which carried unanimously.

Trustee Traub moved to enter regular session at 7:14 p.m. Trustee Sweeney seconded the motion, which carried unanimously.

Hire Parks Laborer: Trustee Andrew Aronstam moved to hire Glen Ellis as a Full Time Parks Laborer at a contractual rate of $15.90 per hour, effective April 18, 2022. The probationary period will be 8-52 weeks. Trustee Correll seconded the motion, which carried unanimously.

Adjournment: Trustee Traub moved to adjourn at 7:16 p.m. Trustee Courtney Aronstam seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:00 P.M. ON TUESDAY, APRIL 12, 2022 IN THE TRUSTEES' ROOM, VILLAGE HALL FOR THE PURPOSE OF PUBLIC COMMENT REGARDING THE 2022-2023 TENATIVE BUDGET

Mayor Ayres declared the hearing open at 6:00 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Trustees Present: Andrew Aronstam, Jerry Sinsabaugh, Courtney Aronstam, Kasey Traub, and Mayor Patrick Ayres (Trustee Keith Correll arrived at 6:22 p.m.)

Also present: Clerk Treasurer Michele Wood

Press: Johnny Williams of the Morning Times

Mayor Ayres stated the Budget Committee and the Department Heads worked closely and thanked them for their efforts. He summarized the budget and opened the floor for comments regarding the 2022-2023 Tentative Budget.

With no one wishing to be heard, Mayor Ayres closed the hearing at 6:12 p.m.

Respectfully submitted,

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Michele Wood, Clerk/Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, APRIL 12, 2022 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Ayres called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Andrew Aronstam, Jerry Sinsabaugh, Keith Correll, Courtney Aronstam, Kasey Traub, and Mayor Patrick Ayres

Also present: Clerk Treasurer Michele Wood

Press: Johnny Williams of the Morning Times

Public Comments: No comments were offered.

Letters and Communications: The clerk read a Letter of Resignation from Cemetery Coordinator Ronald Keene, effective April 26, 2022. Mayor Ayres thanked Mr. Keene for his service and dedication to the Waverly Cemeteries.

The clerk read a letter from Shelly Meldrum, Waverly First Baptist Church, requesting use of Muldoon Park on August 8-10, at 6:30-8:30 p.m. for their Vacation Bible School. Trustee Sinsabaugh moved to approve the request as presented, and waive any rental fees. Trustee A. Aronstam seconded the motion, which carried unanimously.

The clerk read a letter from Thoma Development stating another round of CDBG funding is coming up and wanted to reach out to us to see if we are interested in applying. Mayor Ayres stated he would like discussion with Thoma Development and wished to table this until the next meeting.

Presentation of Farmers' Market: Chamber of Commerce/Farmers' Market: Sue Williams, President of the Greater Valley Chamber of Commerce, stated they would like to have a Farmers' Market at Muldoon Park on Fridays starting on May 13, 2022 and ending at the end of the season in October. The times would be from 10:00 a.m. to 2:00 p.m. She also stated they would like to have a kick-off event, *The Taste of the Valley,* on May 12, 2022 from 6:00-8:00 p.m. to promote the market. They will have wine and food tasting of local restaurants. They are pursuing a one-day alcohol permit. She stated this was previously held in Sayre, PA. Trustee A. Aronstam moved to approve the Kick-off Event and the Farmers' Market to utilize Muldoon Park as presented and to waive any rental fees, contingent upon proper insurance be given to the clerk before its start. Trustee Traub seconded the motion, which led to a roll call vote, as follows:

Ayes – 6 (Traub, C. Aronstam, A. Aronstam, Sinsabaugh, Correll, Ayres)
Nays – 0
Absent – 1 (Sweeney)
The motion carried.

Approval of Minutes: Trustee Sinsabaugh moved to approve the Minutes of March 8, and March 22, 2022 as presented. Trustee C. Aronstam seconded the motion, which carried unanimously.

Department Reports: The clerk submitted a report from the Parks & Recreation. Trustee Aronstam stated the Easter Egg Hunt will be on April 16th at East Waverly Park.

Treasurer's Reports: Clerk Treasurer Wood presented the following financial reports:

General Fund 3/1/22 – 3/31/22

Beginning Balance	153,033.62	Current Revenues	304,499.49
Deposits	481,157.67	Year to Date Revenue	3,077,823.72
Disbursements	-245,823.63	Current Expenditures	199,626.37
Ending Balance	388,367.66	Year to Date Expended	2,809,431.07

*General Capital Reserve Fund, $291,367.16
*Equipment Reserve Fund $104,001.73

Cemetery Fund 3/1/22 – 3/31/22

Beginning Balance	16,193.84	Current Revenues	4.05
Deposits	0.00	Year to Date Revenue	29,739.66

Disbursements	-256.15	Current Expenditures	256.15
Ending Balance	15,937.69	Year to Date Expended	38,097.32

*Perpetual Care Fund $33,678.49

Loan Programs 3/1/22 – 3/31/22

Business Loans		Rehab Loans	Balances
Beginning Balance	9,708.98	Beginning Balance	11,588.52
Deposits	2,974.04	Deposits	431.79
Disbursements	-5,000.00	Disbursements	-5,000.00
Ending Balance	7,683.02	Ending Balance	7,020.31
MM/Savings Balance	183,803.36	MM/Savings Balance	180,549.12
Total Fund Balance	191,486.38	Total Available Balance	187,569.43

**outstanding loans $6,299.60* **outstanding loans $14,600.88*

Capital Projects Fund 3/1/22 – 3/31/22

	Glen Park	Water Project	Restore NY
Beginning Balance	64,373.07	70,790.60	379.98
Deposits/Debits	0.00	0.00	0.00
Disbursements/Credits	-2,453.76	0.00	0.00
Ending Balance	61,919.31	70,790.60	379.98

*Total Capital Projects Fund Balance $132,709.91

Revenue Status Report: The clerk submitted year-to-date revenues for April 2021 vs. April 2022. These are only selected revenues that are recurring, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June	12,934.11	12,549.48	-384.63
July	78,494.22	87,002.35	8,508.13
August	131,028.55	148,387.52	17,358.97
September	175,428.05	198,758.30	23,330.25
October	241,415.09	265,168.33	23,753.24
November	307,998.41	353,762.82	45,764.41
December	352,762.75	412,169.01	59,406.26
January	415,267.99	480,592.72	65,324.73
February	477,206.03	536,537.28	59,331.25
March	561,945.90	631,006.18	69,060.28
April	623,697.91	699,847.50	76,149.59

Finance Committee/Approval of Abstract: Trustee A. Aronstam presented the following abstracts, and moved to approve all payments: General Fund Abstract $18,221.19; and the Capital Projects Fund $3,135.85. Trustee Correll seconded the motion, which carried unanimously.

Glen Park Update: Mayor Ayres submitted three quotes for landscaping from the Waterfall to the parking lot. He stated RB Robinson stated his quote would be too high and declined to bid. The quotes were as follows:

Nick's Landscaping $19,836
Robinson Landscaping 15,050
RB Robinson Declined

Trustee Correll moved to approve Robinson Landscaping at a cost of $15,050 as quoted. Trustee Traub seconded the motion, which led to a roll call vote, as follows:

Ayes – 6 (A. Aronstam, C. Aronstam, Correll, Sinsabaugh, Traub, Ayres)
Nays – 0
Absent – 1 (Sweeney)
The motion carried.

Trustee Traub moved to approve the clerk/treasurer to transfer $10,000 from the Business Development Account (Special Grants Fund) to the Capital Fund to cover extra expenses for the Glen Park Project. Trustee Correll seconded the motion, which led to a roll call vote, as follows:

Ayes – 6 (A. Aronstam, C. Aronstam, Correll, Sinsabaugh, Traub, Ayres)
Nays – 0
Absent – 1 (Sweeney)
The motion carried.

East End of Erie Alley: Mayor Ayres stated he met with four owners and they may be interested in owning the property behind their buildings. They all stated concerns with right-of-ways.

Cannabis Controls in the Village: Mayor Ayres stated the Board of Cannabis Control is still promulgating regulations. Hours of business can be regulated. Municipalities cannot apply zoning to zone out only cannabis dispensaries. Need to treat dispensaries fairly and in line with other businesses. He stated this is a developing topic and new regulations are being implemented regularly.

2022-2023 Budget Adoption: The clerk stated the Board of Water Commissioners and the Board of Sewer Commissions have recommended adoption of their respective budgets as submitted. Trustee Sinsabaugh moved to adopt the 2022-2023 Tentative Budget as final. The total budgets are: General Fund $3,248,193; Cemetery Fund $48,450; Water Fund $773,348; and Sewer Fund $1,162,963. Trustee Traub seconded the motion, which led to a roll call vote, and resulted as follows:

Ayes – 6 (Traub, C. Aronstam, A. Aronstam, Sinsabaugh, Correll, Ayres)
Nays – 0
Absent – 1 (Sweeney)
The motion carried. The 2022-2023 Budget was adopted as presented.

Transfer $25,000 to Capital Fund for Marketing Study: The clerk stated the Marketing Study was approved, and the grant is a matching grant for $25,000. She recommended we transfer $25,000 from General Fund to Capital Fund to pay for our share of expenses, as bills are starting to come in. Trustee Sinsabaugh moved to approve the transfer as presented. Trustee Correll seconded the motion, which carried unanimously.

Village Hall Wing/Hunt Engineers Proposal: Trustee A. Aronstam stated Hunt Engineers gave us a proposal of $42,500 to provide engineering services for the Village Hall Wing. The services include Design Development, Construction Documents, and Bidding and Construction Administration. Discussion followed. Trustee Traub moved to approve Hunt Engineers proposals in the amount of $42,500 plus reimbursable expenses, and to fund it through our ARPA Funds. Trustee Correll seconded the motion, which led to a roll call vote, and resulted as follows:

Ayes – 6 (Traub, C. Aronstam, A. Aronstam, Sinsabaugh, Correll, Ayres)
Nays – 0
Absent – 1 (Sweeney)
The motion carried.

NYS Fiscal Stress Report: Mayor Ayres presented the annual State Comptroller's Fiscal Stress Report. He was pleased to announce that the Village of Waverly's score was 0. The range of fiscal stress is:

0 - 44.9 No Designation
45 – 54.9 Susceptible Stress
55 – 64.9 Moderate Stress
65 – 100.0 Significant Stress

Security Cameras Proposal: Mayor Ayres stated Tioga County is still waiting on our cameras to be delivered and no known timeframe. Suppliers are not sure when they will get the product. He stated, Tioga County IT Director, Jeremy Loveland recommended we go with a cloud-based system, which will have remote access and no physical recording device. He stated this is a much better system. The cost is

$9,278.90 and he will credit us $3,851.98 with what we already paid for other system, which leaves a balance owed of $5,426.92. Trustee A. Aronstam moved to approve the security camera proposal at a cost of $5,426.92. Trustee Traub seconded the motion, which led to a roll call vote, as follows:

Ayes – 6 (Traub, C. Aronstam, A. Aronstam, Sinsabaugh, Correll, Ayres)
Nays – 0
Absent – 1 (Sweeney)
The motion carried.

Trane Compressor Replacement: Trustee Correll moved to replace a HVAC compressor from Trane at a proposed cost of $5,846. Trustee Traub seconded the motion, which led to a roll call vote, as follows:

Ayes – 6 (Traub, C. Aronstam, A. Aronstam, Sinsabaugh, Correll, Ayres)
Nays – 0
Absent – 1 (Sweeney)
The motion carried.

Per Diem Crossing Guard: Trustee Sinsabaugh moved to hire James Cole as Per Diem Crossing Guard and to be paid minimum wage for hours worked. Trustee C. Aronstam seconded the motion, which carried unanimously.

Tioga County Public Health Grant Award: Mayor Ayres stated we were awarded $13,000 from Tioga County Public Health to increase safe and accessible physical activities. This grant will go toward purchasing four Rectangular Rapid Flash Beacon Back to Back Pedestrian Crossing Signs. These signs cost $15,275 leaving a balance of $2,275 for the village to pay. Trustee Sinsabaugh moved to accept the award as presented, and pay the remaining balance of the purchase. Trustee C. Aronstam seconded the motion, which carried unanimously.

Mayor/Board Comments: Trustee Correll stated DPW Fraley said there were safety concerns with parking by the old Village Hall on Broad Street. There is conflicting signage. They are working with Chief Gelatt to clear it up.

Executive Session: Trustee Sinsabaugh moved to enter executive session at 8:17 p.m. to discuss a potential employment candidate and the Teamster Contract. Trustee Traub seconded the motion, which carried unanimously.

Trustee A. Aronstam moved to enter regular session at 8:46 p.m. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Hire Parks Laborer: Mayor Ayres stated Glen Ellis turned down the Full Time Parks Laborer position as his current employer offered him more money to stay. Trustee Andrew Aronstam moved to hire Ryan Rose as a Full Time Parks Laborer at a contractual rate of $15.90 per hour, effective April 27, 2022. The probationary period will be 8-52 weeks. Trustee Sinsabaugh seconded the motion, which carried unanimously.

DPW/Teamster Bargaining Agreement: After review of the tentative agreement, Trustee Traub moved to approve the tentative DPW/Teamster Bargaining Agreement as final. The agreement is in effect from June 1, 2022 through May 31, 2025. Trustee Correll seconded the motion, which led to a roll call vote, and resulted as follows:

Ayes – 6 (Traub, C. Aronstam, A. Aronstam, Sinsabaugh, Correll, Ayres)
Nays – 0
Absent – 1 (Sweeney)
The motion carried.

Adjournment: Trustee C. Aronstam moved to adjourn at 8:49 p.m. Trustee A. Aronstam seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, APRIL 26, 2022 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Ayres called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Andrew Aronstam, Jerry Sinsabaugh, Courtney Aronstam, Kasey Traub, Kevin Sweeney, and Mayor Patrick Ayres

Also present: Clerk Treasurer Michele Wood, and Attorney Betty Keene

Press: Johnny Williams of the Morning Times

Public Comments: Ron Keene, 7 Elliott Street, stated he was displeased with the dumpsite at Glenwood Cemetery. A lot of concrete and brush is being dumped up there. Trustee Traub stated he discussed with DPW, and they will clean it up. He also stated that DPW did not dump the concrete.

Presentation – Cornell Cooperative Extension/NYSERDA: Todd Knobbe, of CCE, presented potential NYSERDA funds that may be available to us for energy use. Mayor Ayres would like to look at lighting in Village Hall and possibly the street lighting. Trustees A. Aronstam, Trustee Traub, along with Trustee Correll would like to work with Mr. Knobbe to see what is available for us.

Approval of Minutes: Trustee Sinsabaugh moved to approve the Minutes of April 4, and April 12, 2022 as presented. Trustee C. Aronstam seconded the motion, which carried unanimously.

Department Reports: The clerk stated the Sewer Board is looking at purchasing a Jet Rodder/Vacuum Truck. Our truck was purchased in 1986 and is near non-operable. The cost of a new one is $377,762 through Onondaga County's Contract. They are looking a different financing options.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts, and moved to approve all payments: General Fund Abstract $54,986.72; Cemetery Fund $7,113.87; and Capital Projects Fund $11,001.50. Trustee Sweeney seconded the motion, which carried unanimously.

Glen Park Update: Mayor Ayres stated the work is progressing and the students are helping. The stonework on the stage is nearly complete.

East End of Erie Alley: Attorney Keene stated she reviewed our deed and didn't see any restrictions on us selling, but the new owners would need to abide by all the current restrictions that is on our deed now. Attorney Keene stated we would need to survey all areas to be conveyed, and that cost could be assessed in the selling price. The Board wants the Mayor to move proceed with selling the properties.

Cannabis Controls in the Village: Mayor Ayres stated he received email with sample legislation to help control cannabis in the village.

Village Hall Wing/Hunt Engineers Proposal: Trustee A. Aronstam stated after we approved the Hunt Engineer's proposal, we got an unannounced visit from Tioga County. He stated the county is very interested. There will be a meeting with Hunt Engineers, Tioga County, and us and he will keep the Board updated on any progress.

Cemetery Coordinator: Mayor Ayres stated he discussed the duties of Cemetery Coordinator with DPW Lead Lance Fraley, and he accepted taking on the responsibility. Trustee Sinsabaugh moved to approve Lance Fraley as Cemetery Coordinator with a pay stipend of $47 per week. Trustee Traub seconded the motion, which led to a roll call vote, as follows:

Ayes – 6 (Traub, C. Aronstam, A. Aronstam, Sinsabaugh, Sweeney, Ayres)
Nays – 0
Absent – 1 (Correll)
The motion carried.

Mayor/Board Comments: Trustee Sinsabaugh stated Chief Gelatt met with DPW Lead Fraley and they will remove one parking space in front of the old Village Hall (358 Broad Street) and fix the signage. This should clear up any safety concerns.

Executive Session: Trustee A. Aronstam moved to enter executive session at 7:31 p.m. to discuss an employee evaluation. Trustee Traub seconded the motion, which carried unanimously.

Trustee Traub moved to enter regular session at 7:49 p.m. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Adjournment: Trustee Traub moved to adjourn at 7:50 p.m. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, MAY 10, 2022 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Ayres called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Andrew Aronstam, Courtney Aronstam, Keith Correll, Kevin Sweeney, and Mayor Patrick Ayres

Also present: Clerk Treasurer Michele Wood, Code Officer Chris Robinson, Attorney Betty Keene, and Tioga County Legislator Dennis Mullen

Press: Johnny Williams of the Morning Times

Public Comments: Meri Townsend stated she is meeting with municipalities in Tioga County. She stated she is running for Tioga County Judge. She gave all of her experiences regarding her legal career. She asked for support in the upcoming Primary Election in June.

Ron Keene, 7 Elliott Street, stated Broad Street is a disgrace with people smoking marijuana on the sidewalk. People are too afraid to come to Waverly and merchants want to leave.

Letters and Communications: The clerk read a letter from Ryan Skovira, Waverly Little League, asking for assistance in obtaining some dirt for their field. He is requesting the village to pick up a load of dirt with a village dump truck in Troy, PA. Little League would cover the cost of fuel. Discussion followed. Trustee Sweeney moved to approve the DPW help to obtain the dirt, however, Little League would have to reimburse the cost of time and gas. Trustee Correll seconded the motion, which carried unanimously.

The clerk read a letter from the VFW Post 8104 requesting assistance in regards to the road and parking area at their post. They would like to improve the area between Broad Street and the railroad tracks. They would also like their parking area improved. They are willing to absorb some of the costs. Mayor Ayres asked Trustee Correll to discuss with DPW and bring back to next meeting.

Approval of Minutes: Trustee Correll moved to approve the Minutes of April 26, 2022 as presented. Trustee C. Aronstam seconded the motion, which carried unanimously.

Department Reports: The clerk submitted a report from the Parks & Recreation and Code Enforcement. Chemung Street. He is working with restaurants/stores to help lower the grease that is going into the sewer. The Delill property is back in court. He encourages residents to keep their grass and weeds cut.

Trustee Correll submitted three quotes for a leaf vacuum. The quotes were as follows:

Bradco Supply Company	$83,268
U. S. Municipal	86,767
Douglas Equipment	85,150

Trustee Sweeney moved to approve purchasing an American Road Machinery Model ALC17-74 HP Kohler 2504TCR from Bradco Supply Company at a cost of $83,268 as quoted, and to expend from the Equipment Reserve. Trustee Correll seconded the motion, which led to a roll call vote, as follows:

Ayes – 5 (A. Aronstam, C. Aronstam, Correll, Sweeney, Ayres)
Nays – 0
Absent – 2 (Sinsabaugh, Traub)
The motion carried.

Treasurer's Reports: Clerk Treasurer Wood presented the following financial reports:

General Fund 4/1/22 – 4/30/22

Beginning Balance	388,367.66	Current Revenues	69,849.13
Deposits	75,300.52	Year to Date Revenue	3,147,672.85
Disbursements	-243,154.05	Current Expenditures	235,158.63
Ending Balance	220,514.13	Year to Date Expended	3,044,589.70

*General Capital Reserve Fund, $291,391.10
*Equipment Reserve Fund $104,010.27

Cemetery Fund 4/1/22 – 4/30/22

Beginning Balance	15,937.69	Current Revenues	1,703.92
Deposits	1,700.00	Year to Date Revenue	31,443.58
Disbursements	-7,333.96	Current Expenditures	7,333.96
Ending Balance	10,303.73	Year to Date Expended	45,431.28

*Perpetual Care Fund $33,678.49

Loan Programs 4/1/22 – 4/30/22

Business Loans		Rehab Loans	Balances
Beginning Balance	7,683.02	Beginning Balance	7,020.31
Deposits	612.90	Deposits	66.79
Disbursements	0.00	Disbursements	0.00
Ending Balance	8,295.92	Ending Balance	7,087.10
MM/Savings Balance	183,818.46	MM/Savings Balance	180,563.95
Total Fund Balance	192,114.38	Total Available Balance	187,651.05

**outstanding loans $5,699.61* **outstanding loans $14,534.09*

Capital Projects Fund 4/1/22 – 4/30/22

	Marketing Study	Glen Park	Water Project	Restore NY
Beginning Balance	0.00	61,919.31	70,790.60	379.98
Deposits/Debits	25,000.00	11,001.50	0.00	0.00
Disbursements/Credits	-2,500.00	-22,887.85	-606.80	0.00
Ending Balance	22,500.00	50,032.96	70,183.80	379.98

*Total Capital Projects Fund Balance $142,716.76

Revenue Status Report: The clerk submitted year-to-date revenues for April 2021 vs. April 2022. These are only selected revenues that are recurring, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June	12,934.11	12,549.48	-384.63
July	78,494.22	87,002.35	8,508.13
August	131,028.55	148,387.52	17,358.97
September	175,428.05	198,758.30	23,330.25
October	241,415.09	265,168.33	23,753.24
November	307,998.41	353,762.82	45,764.41
December	352,762.75	412,169.01	59,406.26
January	415,267.99	480,592.72	65,324.73
February	477,206.03	536,537.28	59,331.25
March	561,945.90	631,006.18	69,060.28
April	623,697.91	699,847.50	76,149.59

Finance Committee/Approval of Abstract: Trustee A. Aronstam presented the following abstracts, and moved to approve all payments: General Fund Abstract $21,815.02; Capital Projects Fund $5,310.62; and to expend $360.00 from the Rising Stars Trust. Trustee Correll seconded the motion, which carried unanimously.

Tioga County Update: Tioga County Legislator Dennis Mullen stated the county is looking at a 0% tax increase for 2023. They are applying for a grant to help with communications, and enhanced fire and ambulance dispatch. He stated the County Clerk, DMV, and the Mental Health Department are very interested in occupying the Village Hall Wing. Discussions are continuing.

Glen Park Update: Mayor Ayres stated the students and instructor are finishing up with the stage and should be done this week. Cameras will be installed soon. The landscaping may start next week depending on the weather.

East End of Erie Alley: Mayor Ayres stated he met with two owners and they agree with easements.

Cannabis Controls in the Village: Mayor Ayres stated sample laws were emailed to the Board Members. He assigned Trustee Sweeney and Trustee Sinsabaugh to work with Chief Gelatt to see what is needed and what we can do to help control cannabis. He asked them to look at possibly having a time frame that cannabis cannot be smoked on the sidewalks. He stated smoking cannabis and tobacco has to be treated the same. He recommended they visit with business owners, and bar owners, to get their thoughts also. Attorney Keene will work on the legal part as soon as something can be established. Trustee Sweeney agreed to take the lead on this.

Village Hall Wing/Hunt Engineers Proposal: Mayor Ayres stated he and Trustee A. Aronstam are meeting with Hunt Engineers tomorrow at 9:00 to discuss the wing.

Per Diem Crossing Guard: Trustee Sweeney moved to re-hire Jim Melka as Per Diem Crossing Guard and to be paid minimum wage for hours worked. Trustee Correll seconded the motion, which carried unanimously.

Tree Concern: The clerk read an email from Katrina Gesford, 9 Tioga Street, stating a large tree in front of her home has grown into her sewer lines and causing havoc with them. She would like the tree removed so she can fix the problem. The clerk stated Marty Borko did not approve it being cut down. The clerk submitted two quotes to remove tree and stump, as follows: Mattison's Bucket Service $2,500 and Quality Tree Service $3,800. She submitted a picture of the tree and the root system has over-grown the green space, overtook the curb, and encroaching onto the road, which is making it expensive to remove the stump. Trustee Correll moved to approve Mattison's Bucket Service to remove tree and stump for 2,500. Trustee Sweeney seconded the motion, which carried unanimously.

Buy Back Cemetery Lot: The clerk stated Suzanne Stradling has requested the Village buy back a cemetery lot in Glenwood Cemetery (Section B, Lot 142) as it is no longer needed. The original deed has been returned to Village. Trustee Sweeney moved to buy back said cemetery lot at the original purchase amount of $750. Trustee Correll seconded the motion, which carried unanimously.

Transfer to Equipment Reserve: Trustee Correll moved to authorize Clerk Treasurer Wood to transfer $200,000 to the General Fund Equipment Reserve from General Fund Balance. Trustee A. Aronstam seconded the motion, which carried unanimously.

Tax Rate Resolution: Trustee A. Aronstam offered the following resolution and moved its adoption:

WHEREAS, the Board of Trustees, finalized the annual budget for the fiscal year, commencing June 1, 2022 and ending May 31, 2023; and,

WHEREAS, the total of taxable property assessments in said Village as shown on the current assessment roll has been determined to be $143,227,678; and,

WHEREAS, the Board of Trustees of the Village of Waverly, by resolution dated the same date appropriated the sum of $3,248,193; less estimated revenues of $998,298 or a balance of $2,249,895 to be raised by real estate taxes, said Board of Trustees hereby levies the following tax pursuant to the provisions of the Real Property Tax Law of the State of New York upon the taxable property of the Village of Waverly, to wit: upon all taxable property of the Village of Waverly; and,

BE IT RESOLVED, that the tax rate on account of said levy be set at the rate of $15.71 per each $1,000 of assessed valuation; and,

BE IT FURTHER RESOLVED, that the Village Clerk/Treasurer be directed to extend and carry out upon the tax roll of the Village of Waverly, the amount to be levied against the value of each parcel of real property owed thereon; and,

It further appearing that the Board of Water Commissioners of the Village of Waverly has filed with the Clerk, its certificate in writing, indicating certain unpaid water rents and penalties thereon, as of May 1, 2022 with the properties against which said unpaid water rents are charged.

NOW, THEREFORE, BE IT RESOLVED, that a total amount of such unpaid water rents in the amount of $46,313.96 be levied pursuant to the provision of the Village Law against said properties, as set forth on said certificate, and in the amount set forth, and,

It further appearing that the Board of Sewer Commissioners of the Village of Waverly has filed with the Clerk, its certificate in writing, indicating certain unpaid sewer rents and penalties thereon, as of May 1, 2022 with the properties against which said unpaid sewer rents are charged.

NOW, THEREFORE, BE IT RESOLVED, that a total amount of such unpaid sewer rents in the amount of $37,658.69 be levied pursuant to the provision of the Village Law against said properties, as set forth on said certificate, and in the amount set forth, and,

It further appearing that the Board of Sewer Commissioners of the Village of Waverly has filed with the Clerk, its certificate in writing, indicating certain unpaid sewer debt service charges (capital charges) and penalties thereon, as of May 1, 2022 with the properties against which said unpaid capital charges are charged.

NOW, THEREFORE, BE IT RESOLVED, that a total amount of such unpaid sewer debt service charges (capital charges) in the amount of $25,580.07 be levied pursuant to the provision of the Village Law against said properties, as set forth on said certificate, and in the amount set forth, and,

NOW, THEREFORE, BE IT RESOLVED, that a total amount of $2,360.00 of unpaid grass and weeds removal be levied pursuant to the provision of the Village Law against said properties, as set. Forth, on said certificate, and,

NOW, THEREFORE, BE IT RESOLVED, that a total amount of $455.00 of unpaid snow removal be levied pursuant to the provision of the Village Law against said properties, as set. Forth, on said certificate, and,

BE IT FURTHER RESOLVED, that the Village Clerk be directed to extend and carry out upon said tax roll of the Village of Waverly the amount so levied against the several parcels of real property:

Trustee C. Aronstam seconded the motion, and duly put to a roll call vote, resulting as follows:

Ayes – 5 (C. Aronstam, A. Aronstam, Sweeney, Correll, Ayres)
Nays – 0
Absent – 2 (Sinsabaugh, Traub)
The motion carried.

Summer Help in Parks: Trustee A. Aronstam moved to hire the following as seasonal part-time parks laborers, effective immediately:

Tyler Couison	30 hours per week/13 weeks	$13.20/hour
Cayden Turisik	30 hours per week/13 weeks	$13.20/hour

Trustee Correll seconded the motion, which carried unanimously.

Mayor/Board Comments: Mayor Ayres stated the Taste of the Valley Event will be at Muldoon Park on Thursday, May 12 and the Farmers' Market will begin on Friday, May 13.

Executive Session: Trustee Sweeney moved to enter executive session at 7:30 p.m. to discuss an employee evaluation. Trustee Correll seconded the motion, which carried unanimously.

Trustee A. Aronstam moved to enter regular session at 8:04 p.m. Trustee Sweeney seconded the motion, which carried unanimously.

Trustee Correll moved to approved Diane Lopreste work 39 hours per week at $17.25 per hour. Trustee Sweeney seconded the motion, which carried unanimously.

Adjournment: Trustee C. Aronstam moved to adjourn at 8:05 p.m. Trustee Correll seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, MAY 24, 2022 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Ayres called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Andrew Aronstam, Jerry Sinsabaugh, Keith Correll, Courtney Aronstam, Kasey Traub, and Mayor Patrick Ayres

Also present: Clerk Treasurer Michele Wood, and Attorney Betty Keene

Press: Johnny Williams of the Morning Times

Public Comments: Ron Keene, 7 Elliott Street, stated concern with trucks getting water from a hydrant on Spring Street. He wants to know how much water is being taken and what the Board is going to do about it? Trustee Traub stated the Water Board is selling water and it is a revenue stream for them. Clerk Treasurer Wood offered to get the information that Mr. Keene is asking about as it is all tracked. She recommended he stop in the clerk's office and file a FOIL request.

Letters and Communications: The clerk read a letter from Jim Parks, Valley United Presbyterian Church, requesting use of Muldoon Park for a service on July 3, 2022. Mayor Ayres stated they allow concerts to be held inside if weather is bad. Trustee Traub moved to approve their request and waive the rental fee, contingent upon proper insurance being submitted. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts, and moved to approve all payments: General Fund Abstract (May) $45,776.74 and (June) $2,582.99; Cemetery Fund (May) $153.34 and (June) $7,100.00; and Capital Projects Fund (May) $12,862.98. Trustee C. Aronstam seconded the motion, which carried unanimously.

Glen Park Update: Mayor Ayres stated the landscaper is laying the sod. The stage is complete. The electric is complete. They are working on the concrete repair in the tennis court and hope to be done by the end of the month, weather permitting.

Cannabis Controls in the Village: Mayor Ayres asked Trustee Sinsabaugh for an update. Trustee Sinsabaugh stated he had no update. He also stated he would like to have someone else work on this as he does not have the time needed to dedicate to this. Trustee Sweeney was absent. Trustee Traub stated he would work with Trustee Sweeney on this, and Trustee Aronstam volunteered to help also.

Liquor License Waiver: Trustee A. Aronstam offered the following resolution to waive 30-day grace period for liquor license application for Garcia's Mexican Restaurant, located at 360 Broad Street, Waverly, NY 14892.

WHEREAS, Shelley and Ramon Garcia (Garcia's Mexican Restaurant) submitted a Notice of Intent to file a new application for an On-Premises Alcoholic Beverage License for liquor, wine, beer, and cider to be sold at 360 Board Street, Waverly, NY; and

WHEREAS, pursuant to the applicable provisions of the Alcohol and Beverage Control Law the Village of Waverly has been notified of their intent to file an application for a liquor license with the New York State Liquor Authority; and

WHEREAS, a 30-day hold before said application can be filed is mandated by New York Alcohol and Beverage Control Law, however, this time period may be waived by the municipality; and

WHEREAS, the Village of Waverly Board of Trustees wishes to assist the applicant in expediting the application process so as to allow a new business to achieve the greatest level of success by advancing this approval process; now, therefore be it

RESOLVED, that to the extent permitted by the New York State Liquor Authority, the Village of Waverly Board of Trustees hereby waives the requirement that written notice of the

application be given to the Village at least thirty (30) days prior to submitting this application; and be it further

RESOLVED, that the Village Clerk is hereby authorized to issue a letter to the applicant and to the New York Liquor Authority to confirm the Village's receipt of the Notice of Intent to file for the liquor license and a waiver of the 30-day hold on the processing of said application.

Trustee Kasey Traub seconded the motion, which led to a roll call vote, as follows:

Ayes – 6 (A. Aronstam, C. Aronstam, Sinsabaugh, Correll, Traub, Ayres)
Nays – 0
Absent – 1 (Sweeney)
The motion carried.

Summer Help in Recreation: The Clerk submitted a list to hire the following as seasonal part-time personnel for the five-week Summer Recreation Program:

Zoe Menning	28 hours/week	14.20/hour Director
Jon Ward	28 hours/week	13.70/hour Assistant Director
Chenelle Huddleston	28 hours/week	13.20/hour Counselor
Kristyn Johnson	28 hours/week	13.20/hour Counselor
Faith Svoboda	28 hours/week	13.20/hour Counselor
Noah Carpenter	28 hours/week	13.20/hour Counselor
Campbell Daugherty	28 hours/week	13.20/hour Counselor
Madelyn Goodwin	28 hours/week	13.20/hour Counselor
Taylor Thomas	28 hours/week	13.20/hour Counselor
Megan Ward	28 hours/week	13.20/hour Counselor
Meisi Williams	28 hours/week	13.20/hour Counselor

Trustee A. Aronstam moved to approve hiring the seasonal part-time personnel, as requested. Trustee Traub seconded the motion, which carried unanimously.

Paving: Trustee Correll submitted a quote from Broome Bituminous (per DPW Lead Lance Fraley, in the amount of $172,743.05, to pave the following streets:

Moore Street (Clark Street to Waverly Street)
Broad Street (Loder Street to Pine Street)
Pine Street (Clinton Avenue to Moore Street)
Pennsylvania Avenue (Park Place to Providence Street)
Barker Avenue (entire)
Spring Street (Waverly Street to near Lincoln Street)
Orchard Street (Chemung Street to Clinton Avenue)
Lyman Avenue (Waverly Street to near Lincoln Street)
Clark Street (Lyman Avenue to Moore Street

Trustee Correll moved to approve Broome Bituminous to pave all, as quoted, under NYS Contract pricing. Trustee A. Aronstam seconded the motion, which carried unanimously.

Transfer to Equipment Reserve: The clerk recommended $200,000 be transferred to the Equipment Reserve for equipment purchases. Trustee C. Aronstam moved to transfer $200,000 to the Equipment Reserve. Trustee Traub seconded the motion, which carried unanimously.

East Waverly Park: Mayor Ayres stated the Board discussed paving East Waverly Park (Al Spadaro Way) last year and it was determined at that time that the road would need more work, as the paving would not last due to the shape the road was in. Mayor Ayres submitted a new quote from

Broome Bituminous to repair and pave the road and parking area at a cost of $102,379.50. He stated this cost is too much as it cannot be paid through CHIPS and they should look at alternatives.

2022 CDBG Housing Rehabilitation: Mayor Ayres stated another round for CDBG is starting. The village has always had a good experience with this and it helps people repair/rehab their homes and allowing them to stay in their homes longer. The application for CDBG is due on August 29, 2022. Thoma Development proposed a fee not to exceed $7,250 for their services to apply for the grant. Trustee Traub moved to approve hiring Thoma Development to help the village file an application for the 2022 CDBG at a cost of $7,250. Trustee Correll seconded the motion, which carried unanimously.

2021-2022 Budget Transfers, General Fund: Trustee A. Aronstam moved to approve the following budget transfers as presented. Trustee Correll seconded the motion, which carried unanimously.

Line Item	Description	Transfer In:	Transfer Out:
A 1010.0400	trustees-contractual expense	300	
A 1110.0100	court-full time		-1,600
A 1110.0145	court-sick	2,229	
A 1110.0401	court-supplies	400	
A 1210.0400	mayor-contractual expense	300	
A 1325.0100	treasurer-full time	504	
A 1325.0145	treasurer-sick	213	
A 1325.0400	treasurer-contractual exp		-300
A 1410.0100	clerk-full time		-10,001
A 1410.0142	clerk-part time	10,001	
A 1410.0145	clerk-sick	3,861	
A 1410.0402	clerk-other expense	1,200	
A 1450.0100	elections	600	
A 1620.0401	bldg-heating fuel	3,000	
A 1620.0402	bldg-electric	1,650	
A 1620.0403	bldg-repairs	5,000	
A 1620.0405	bldg-telephone		-13,535
A 1620.0406	bldg-IT services	5,000	
A 1910.0400	unallocated insurance	6,170	
A 1990.0400	contingent account		-43,473
A 3120.0100	police-full time		-18,678
A 3120.0142	police-part time		-15,000
A 3120.0145	police-sick	5,874	
A 3120.0146	police-overtime	40,000	
A 3120.0148	police-holiday	3,444	
A 3120.0149	police-vacation		-7,000
A 3120.0200	police-equipment	2,500	
A 3120.0400	police-computer IT services	6,500	
A 3120.0401	police-supplies	5,000	
A 3120.0402	police-uniforms	1,000	
A 3120.0404	police-car repairs	5,200	
A 3120.0407	police-misc	2,500	
A 3620.0142	code-part time	84	
A 3620.0400	code-contractual exp	2,500	
A 5110.0100	street-full time		-23,166
A 5110.0142	street-part time		-6,000
A 5110.0145	street-sick	1,756	

A 5110.0146	street-overtime		-2,800
A 5110.0403	street-equip repair	6,500	
A 5110.0404	street repairs		-5,200
A 5110.0407	street-shop/traffic lights	1,000	
A 5110.0408	street-paint	4,000	
A 5110.0410	street-fuel, heat	750	
A 5182.0400	street lighting	5,600	
A 5410.0400	sidewalks	1,000	
A 7110.0100	parks-full time		-1,289
A 7110.0145	parks-sick	1,265	
A 7110.0148	parks-holiday	158	
A 7110.0149	parks-vacation	1,987	
A 7110.0201	parks-equipment	5,200	
A 7110.0403	parks-bldg repairs	32,200	
A 7110.0404	parks-equip repairs	1,500	
A 7110.0408	parks-trash	500	
A 7110.0409	parks-heating gas	300	
A 7310.0100	rec-full time	1,200	
A 7310.0142	rec-part time		-10,000
A 7310.0145	rec-sick	194	
A 7310.0200	rec-equipment	5,000	
A 7310.0401	rec-misc supplies	2,000	
A 7550.0400	celebrations	1,000	
A 8560.0400	shade trees	5,000	
A 9010.0800	employee retirement		-6,500
A 9015.0800	police retirement		-12,500
A 9030.0800	social security		
A 9040.0800	workmans comp ins		-16,133
A 9045.0800	life insurance	35	
A 9060.0800	health insurance		
TOTAL	**(irrelevant to budget)**	**193,175**	**-193,175**

2021-2022 Budget Amendments, General Fund: Trustee Traub moved to approve the following budget amendments as presented. Trustee Correll seconded the motion, which carried unanimously.

Revenues/Grants			**Expense Offset**		**credit**
A 510 Estimated Revenues		**debit**	**A 960 Estimated Appropriations**		
A 3501	CHIPS	94,522	A 5112-0200	permanent improve	31,500
A 2260	public safety other	31,500	A 3120.0143	police-part time SRO	13,275
A 2260	public safety other	13,275	A 3120.0200	police equipment	1,000
A 2089	adult recreation	1,000	A 7620.0400	adult recreation	1,000
		140,297			140,297

Mayor/Board Comments: Trustee Traub stated since we are going to enforce only two decorations per grave, he asked where we can put the extra decoration for families to pick up. Mayor Ayres recommended buying a small shed to put them in. The Board agreed.

Executive Session: Trustee Traub moved to enter executive session at 7:34 p.m. to discuss an employee evaluation. Trustee C. Aronstam seconded the motion, which carried unanimously.

Trustee C. Aronstam moved to enter regular session at 8:43 p.m. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Adjournment: Trustee A. Aronstam moved to adjourn at 8:44 p.m. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

SPECIAL MEETING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:30 P.M. ON TUESDAY, MAY 31, 2022 IN THE TRUSTEES' ROOM AT VILLAGE HALL

Mayor Ayres called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Keith Correll, Jerry Sinsabaugh, Courtney Aronstam, Andrew Aronstam, Kasey Traub, and Mayor Patrick Ayres

Also present: Clerk Treasurer Michele Wood, and Attorney Betty Keene

Press: Johnny Williams of the Morning Times

Executive Session: Trustee A. Aronstam moved to enter executive session at 6:32 p.m. to discuss a settlement agreement and a potential candidate for a temporary assignment. Trustee Correll seconded the motion, which carried unanimously.

Trustee Traub moved to enter regular session at 7:14 p.m. Trustee C. Aronstam seconded the motion, which carried unanimously.

Settlement Agreement: Trustee Traub moved to approve a settlement agreement between the Village of Waverly, the Teamsters, and Christian Wilkins in the amount of $2,416.80, for a grievance filed on May 2, 2022 and authorize Mayor Ayres to sign the agreement. Trustee Correll seconded the motion, which led to a roll call vote, as follows:

Ayes – 6 (A. Aronstam, C. Aronstam, Sinsabaugh, Correll, Traub, Ayres)
Nays – 0
Absent – 1 (Sweeney)
The motion carried.

Summer Recreation Program: Trustee Correll moved to approve Kay Robinson to oversee the Summer Recreation Program, effective June 1, 2022 at a rate of $20 per hour, for 30 hours per week, through the duration of the program ending on July 29, 2022. Trustee Traub seconded the motion, which led to a roll call vote, as follows:

Ayes – 6 (A. Aronstam, C. Aronstam, Sinsabaugh, Correll, Traub, Ayres)
Nays – 0
Absent – 1 (Sweeney)
The motion carried.

Adjournment: Trustee Sinsabaugh moved to adjourn at 7:00 p.m. Trustee Courtney Aronstam seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, JUNE 14, 2022 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Deputy Mayor Aronstam called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Courtney Aronstam, Keith Correll, Kevin Sweeney, and Deputy Mayor Andrew Aronstam

Also present: Clerk Treasurer Michele Wood, Code Officer Chris Robinson, Water Plant Operator Pat Roney, and Attorney Betty Keene

Press: Johnny Williams of the Morning Times

Presentation-Tinsel & Lights: Kim Depew, Committee Member, stated this year's event will be its 18th year. There will be horse/carriage rides, ice sculpting, tree decorations, food & drinks, music, reindeer, bicycle giveaways, and Santa. This is free for everyone to attend. She asked for support from the Board, and asked if the Recreation Department could help with the event. She asked if they could decorate the park. She also requested use of Muldoon Park for this event. Trustee Sweeney moved to allow Tinsel & Lights to be held at Muldoon Park on December 16, 2022 from 5:00-9:00 p.m. as presented. Trustee C. Aronstam seconded the motion, which carried unanimously.

Public Comments: Becky Grace, Waverly Free Library, requested use on Muldoon Park on Tuesday mornings from 10:00-11:00 a.m., beginning June 21, 2022 through September 27, 2022 for story time.

She also requested July 12, 2022 from 1:00-2:00 p.m. for the Dirt Meister show, August 18, 2022 from 6:00-7:00 p.m. for the Snake Man show, and August 25, 2022 from Noon-1:00 p.m. for a woodwind quartet. They would like to use the Community Room on July 20, 2022 from 2:00-3:00 p.m. for a Planetarium Show, and will do an exploration of Waverly Glen on July 18, 2022 at 10:00 a.m. She requested all rental fees be waived as this is a community event. Trustee Sweeney moved to approve all requests and waive all fees as presented, contingent upon submittal of proper insurance. Trustee Traub seconded the motion, which carried unanimously.

Sue Strandling, 430 Fulton Street, stated her son and daughter-in-law were visiting and they went to Waverly Glen. She stated the park was well kept and very nice. They had a good time.

Linda Vogel, 201 Broad Street, stated the Memorial Day Parade was very nice. She was a judge for the parade and sat near the Mini Park. She stated she had to listen to conversations

involving marijuana, and weeds were high in the park. She stated Elmer Beer's Park also had not been mowed at all. When the Parade Committee moved to the Gazebo at Muldoon Park, it had not been cleaned and there were dead hanging baskets there.

Linda Vogel invited all to the Historical Society to celebrate the Waverly Town Clock Fire and the Waverly Barton Fire District. The fire happened on March 16-17, 1980 forever changing downtown.

Letters and Communications: The clerk read a letter from Joan Schultz, Family Resource/Cornell Cooperative Extension, requesting use of Muldoon Park on June 23, 2022 from 11:00 a.m. to 1:00 p.m. for outdoor activities for the kids. She also requested a small pavilion at Waverly Glen on July 11 and July 18, 2022 from 6:00-7:00 p.m. for playgroup opportunities. She also requested all fees be waived. Trustee Correll moved to approve requests and waive all fees as presented, contingent upon submittal of proper insurance. Trustee C. Aronstam seconded the motion, which carried unanimously.

The clerk read a letter from Mary Sobel, of the Red Door Thrift Store, requesting a street closures for a block party in coordination with North Waverly Chapel on August 13, 2022 between the hours of 10:00 a.m. and 4:00 p.m. She requested Park Avenue be closed between Broad Street and DePumpo Lane. The clerk stated Chief Gelatt reviewed and had no concerns. Trustee A. Aronstam moved to approve the street closure as requested, contingent upon submittal of proper insurance. Trustee Traub seconded the motion, which carried unanimously.

The clerk read a letter from Joseph DeShaw stating his intentions to purchase the house at 441 Fulton Street. He would like to have a small (15-seat) restaurant in the downstairs of the home. He requested the property be rezoned as commercial. Trustee A. Aronstam moved to forward to the Planning Board for their recommendation to Village Board. Trustee C. Aronstam seconded the motion, which carried unanimously.

Approval of Minutes: Trustee Traub moved to approve the Minutes of May 10, 24 and 31, 2022 as presented. Trustee C. Aronstam seconded the motion, which carried unanimously.

Department Reports: The clerk submitted a report from Code Enforcement. Trustee Sweeney stated he met with Water Plant Operator Roney to discuss concerns with tanker trucks getting water from hydrant. Water Plant Operator Roney stated the Water Commissioners approved these sales several years ago. The hydrant is metered. He is informed every time they fill up, and they are billed for all water pumped. They are billed approximately 200% more than what residents are billed for use. The clerk submitted sales information for selling water to tankers. There are only three businesses that get the water, Bowen Trucking, Austin's, and Lockwood Fire Department. The water

is used to fill pools. They pay for a full load even if they only need a half tank. All wells are monitored daily and reported to the state. He stated if there is a need to conserve water, unmetered sales are always the first to be halted. This is a revenue stream for the Water Department and it helps keeps the rates down for our residents.

Trustee A. Aronstam reported there are 45-60 kids signed up for the Summer Recreation Program. The program runs from June 27 to July 29, 2022.

Treasurer's Reports: Clerk Treasurer Wood presented the following financial reports:

Loan Programs 5/1/22 – 5/31/22

Business Loans		Rehab Loans	Balances
Beginning Balance	8,295.92	Beginning Balance	7,087.10
Deposits	912.90	Deposits	1,316.79
Disbursements	0.00	Disbursements	0.00
Ending Balance	9,208.82	Ending Balance	8,403.89
MM/Savings Balance	183,834.07	MM/Savings Balance	180,579.28
Total Fund Balance	193,042.89	Total Available Balance	188,983.17
**outstanding loans $4,798.78*		**outstanding loans $13,028.99*	

Finance Committee/Approval of Abstract: Trustee C. Aronstam presented the following abstracts, and moved to approve all payments: General Fund Abstract (May) $29,995.27 and (June) $19,475.06; Capital Projects Fund (May) $15,050.00; and Recreation Commission (May) $1728.67 and (June) $250.00. Trustee Correll seconded the motion, which carried unanimously.

Glen Park Update: Deputy Mayor Aronstam stated the students did a fantastic job on building the stage, and looking forward for Music Fest this summer.

Cannabis Controls in the Village: Trustee Traub stated he, Trustee Sweeney, and Chief Gelatt visited the merchants on the north side of Broad Street to get their thoughts on regulating use of cannabis smoking. There were mixed feelings. The biggest complaint was cigarette butts on sidewalks. Some businesses like the increased foot traffic. He stated another concern in regards to regulating, is there are apartments above several buildings and the occupants cannot smoke inside the apartments and must go outside to smoke, including cigarettes. They plan to visit the south side merchants soon, and will report back to the Board.

Summer Help in Water Department: Trustee Sweeney moved to hire Kannon Van Duzer as seasonal part-time help in the Water Department, at a rate of $13.20 per hour, 32 hours per week, for 13 weeks, effective immediately. Trustee Traub seconded the motion, which carried unanimously.

Village Hall Wing/Hunt Engineers Proposal: Deputy Mayor Aronstam stated he and Mayor Ayres met with Hunt Engineer and looked at their preliminary design plans. We are only doing the bare minimum. We need the county's input on what they need and how much are they willing to do.

Open House for Downtown Development Plan: The clerk stated there will be an Open House for the Waverly Downtown Development Plan on Wednesday, June 15th at 5:30-7:00 p.m. in the

Community Room at Village Hall. This is open to the public to review and comment of the initial findings and share your ideas for the community.

Restore NY Program: The clerk stated in September 2017, we applied and received a $1,000,000 grant from Restore NY to restore and renovate 358 Broad Street (the old Village Hall). She stated this project is complete and final payment has been made.

2022 CDBG Program Application: Trustee Traub moved to schedule a public hearing on July 12, 2022 at 6:30 p.m., to solicit input with respect to our 2022 CDBG Application and to develop program activities. Trustee Correll seconded the motion, which carried unanimously.

Additional Camera for Glen Park: The clerk submitted a proposal from Tioga County IT for an additional security camera at Glen Park, shooting from the garage down toward the entrance at a cost of $1,612.40. Trustee Sweeney moved to approve to purchase the additional camera as presented. Trustee Correll seconded the motion, which carried unanimously.

Village Tax Corrections: Clerk Treasurer Wood stated that somehow all Veterans' Exemptions were omitted from the property tax bills. There are 139 properties that need to be corrected, however, she is finding some that do not get the exemption. She stated she is unsure what the total correction will come to at this point but would like to get these corrected and reissued as soon as possible. She estimated it to be around $50,000. Trustee Sweeney moved to approve the property tax corrections as presented, with a final amount to come later. Trustee Correll seconded the motion, which led to a roll call vote, as follows:

Ayes – 5 (Sweeney, Correll, C. Aronstam, Traub, A. Aronstam)
Nays – 0
Absent – 2 (Sinsabaugh, Ayres)
The motion carried.

Mayor/Board Comments: Code Officer Robinson stated a beverage manufacturer is interested in coming to Waverly in the Waverly Trade Center Building. This will create 200 jobs here. Water Plant Operator stated they will be meeting with the Water and Sewer Boards to see if we can supply their needs.

Adjournment: Trustee C. Aronstam moved to adjourn at 7:26 p.m. Trustee Traub seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, JUNE 28, 2022 IN THE

TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Ayres called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Courtney Aronstam, Keith Correll, Andrew Aronstam, Jerry Sinsabaugh, Kevin Sweeney, and Mayor Patrick Ayres

Also present: Clerk Treasurer Michele Wood, and Attorney Betty Keene

Press: Johnny Williams of the Morning Times

Public Comments: Pam Page stated she is the new Co-Director of the Waverly Free Library and the previous administration is no longer there. She stated she is unsure what they need to do to get the usual funding from the village in the amount of $4,000. She explained these funds would help pay for the costs of reading programs. She stated there is an increase in kids signing up and also an increase with adults. The Library would use these funds to keep the book "vending" machine stocked. Kids and adults can earn tokens for the vending machine to earn free books. Mayor Ayres stated he would like to discuss this further at the end of the meeting. All agreed.

Approval of Minutes: Trustee Correll moved to approve the Minutes of June 14, 2022 as presented. Trustee C. Aronstam seconded the motion, which carried unanimously.

Department Reports: The clerk submitted a report from the Police Department.

Water: Trustee Sweeney stated representatives from Best Bev attended the Board of Water Commissioners' meeting. They manufacture/bottle alcoholic and non-alcohol drinks. They are looking at the Waverly Trade Center Building for their operations. Attorney Keene stated there are permitting requirements with New York State and the Susquehanna River Basin Commission that have to be looked at. Mayor Ayres stated he is setting up a meeting with them and will report back to the Board when more information is available.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts, and moved to approve all payments: General Fund Abstract (May) $26,310.13 and (June) $124,172.55; Cemetery Fund (May) $234.81 and (June) $7,100.00; and Capital Projects Fund (June) $26,410.42. Trustee Sweeney seconded the motion, which carried unanimously.

Cannabis Controls in the Village: Trustee Traub stated he reported at the last meeting that the committee visited the merchants on the north side of Broad Street. They have not had a chance to get to the south side of Broad Street, however, they still plan to visit those merchants as well.

2022 CDBG Application for the Water Project: Trustee Traub moved to schedule a Public Hearing as required for the CDBG application, for July 12, 2022 at 6:15 p.m., and the clerk to advertise the same. Trustee Sinsabaugh seconded the motion, which carried unanimously.

NYCOM Fall Training School: Trustee Aronstam moved to approve Clerk Treasurer Wood, Deputy Clerk Treasurer Hazen, Attorney Keene, and any Board Member to attend the NYCOM Fall Training School in Saratoga, NY on September 12-16, 2022 at a cost of $357 each, plus room and board. Trustee Traub seconded the motion, which carried unanimously.

Sidewalk Replacement Program Application: The clerk presented application SP15-15, and stated the application was reviewed and determined eligible. This will replace 50 linear feet of public sidewalk. Although the estimates given were higher than previous projects, they were all near the same amount. The program would cover a total of $1,000 and the homeowner would be responsible for the balance. Trustee A. Aronstam moved to approve application SP15-15 as presented, and to approve the reimbursement of $1,000 when complete. Trustee Correll seconded the motion, which carried unanimously.

Village Tax Correction: The clerk presented a village property tax bill for James Bergman for parcel #133.00-1-24.16. This vacant parcel is on State Route 34 and is not in the Village of Waverly. It was miscoded on the town roll, which caused the bill to be sent. The current taxes are $7.85 and will be changed to $0.00. Trustee Traub moved to approve a property tax correction for James Bergman as presented. Trustee C. Aronstam seconded the motion, which led to a roll call vote, as follows:

Ayes – 7 (Correll, Sweeney, Traub, C. Aronstam, Sinsabaugh, A. Aronstam, Ayres)
Nays – 0
The motion carried.

Waverly Free Library: Mayor Ayres stated the Budget Committee did not receive any request from the Library's prior administration for the funds. The funds were not added to the budget for this fiscal year. Pam Page stated the new administration just took over within the last two months and still learning how things are done. Mayor Ayres asked for a copy of the Library's Budget. Ms. Page stated she would email to the clerk in the morning. Mayor Ayres stated this could be discussed at the next meeting once the Board reviewed their budget.

Executive Session: Trustee Traub moved to enter executive session at 7:15 p.m. for Attorney/Client privilege. Trustee C. Aronstam seconded the motion, which carried unanimously.

Trustee Correll moved to enter regular session at 7:49 p.m. Trustee C. Aronstam seconded the motion, which carried unanimously.

Adjournment: Trustee C. Aronstam moved to adjourn at 7:50 p.m. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:15 P.M. ON TUESDAY, JULY 12, 2022 IN THE TRUSTEES' ROOM, VILLAGE HALL FOR THE PURPOSE OF PUBLIC COMMENT ON THE VILLAGE'S COMMUNITY DEVELOPMENT NEEDS, AND TO DISCUSS THE POSSIBLE SUBMISSION OF A CDBG APPLICATION TO HELP FUND THE WATER IMPROVEMENT PROJECT

Mayor Ayres declared the hearing open at 6:15 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Trustees Present: Andrew Aronstam, Keith Correll, Courtney Aronstam, Kasey Traub, Kevin Sweeney, and Mayor Patrick Ayres

Also present: Clerk Treasurer Michele Wood, and Attorney Keene

Press: Johnny Williams of the Morning Times

Mayor Ayres stated the purpose of tonight's public hearing is to discuss application opportunity, potential projects, enable public participation, and to meet application process requirements. A handout was made available to anyone wishing to have one. Mayor Ayres asked if anyone had questions or comments.

With no one wishing to be heard, Mayor Ayres closed the hearing at 6:26 p.m.

Respectfully submitted,

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Michele Wood, Clerk/Treasurer

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:30 P.M. ON TUESDAY, JULY 12, 2022 IN THE TRUSTEES' ROOM, VILLAGE HALL FOR THE PURPOSE OF PUBLIC COMMENT ON THE VILLAGE'S COMMUNITY DEVELOPMENT NEEDS, AND TO DISCUSS THE POSSIBLE SUBMISSION OF A CDBG APPLICATION TO FUND HOUSING REHABILITATION PROJECTS IN THE VILLAGE

Mayor Ayres declared the hearing open at 6:30 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Trustees Present: Andrew Aronstam, Keith Correll, Courtney Aronstam, Kasey Traub, Kevin Sweeney, and Mayor Patrick Ayres

Also present: Clerk Treasurer Michele Wood, and Attorney Keene

Press: Johnny Williams of the Morning Times

Mayor Ayres stated the purpose of tonight's public hearing is to discuss application opportunity, potential projects, enable public participation, and to meet application process requirements. A handout of the Citizen Participation Plan was made available to anyone wishing to have one. Mayor Ayres stated we have been awarded these grants in the past and they have been a tremendous benefit to several low-moderate income homeowners. Mayor Ayres asked if anyone had questions or comments.

With no one wishing to be heard, Mayor Ayres closed the hearing at 6:40 p.m.

Respectfully submitted,

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Michele Wood, Clerk/Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:45 P.M. ON TUESDAY, JULY 12, 2022 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Ayres called the meeting to order at 6:45 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Andrew Aronstam, Keith Correll, Courtney Aronstam, Kasey Traub, Kevin Sweeney, and Mayor Patrick Ayres

Also present: Clerk Treasurer Michele Wood, and Attorney Keene

Press: Johnny Williams of the Morning Times

Public Comments: Margaret Prinzi, 447 Chemung Street, stated the new Tiki Bar at the Bowling Alley is very loud after 10:00 p.m. She also stated there are buildings on Broad Street that are in bad shape.

Heather Ruegg, 13 Lincoln Avenue, stated the Code Enforcement Officer and the Dog Control Officer should be granted with more controls to enforce. Running dogs are a big issue in the village. Garbage collecting on properties is also a major issue. She feels if these officers were granted with more controls to alleviate the issues quickly, the issues may not be as bad as they are.

Letters and Communications: The clerk read a letter from Eric Knolles, Superintendent of Waverly CSD, stating the students and staff are interested in working with the Village to develop a riverfront access point. Discussion followed. Trustee Courtney Aronstam agreed to be the point person and work with the school.

Department Reports: The clerk submitted a report from Code Enforcement.

Recreation: Trustee Andrew Aronstam stated there has been a very good turnout for football and cheerleading registrations. He stated that the Summer Recreation Program is going very well.

Cemetery: Trustee Traub stated there are some trees that need to be cut down in Glenwood Cemetery. He stated Lance Fraley and K & K Lawn Care are working very well together and

communications are good. Trustee Traub stated he is developing a job description for the Cemetery Coordinator position.

Treasurer's Reports: Clerk Treasurer Wood presented the following financial reports:

Cemetery Fund 5/1/22 – 5/31/22

Beginning Balance	10,303.73	Current Revenues	3,804.05
Deposits	11,650.00	Year to Date Revenue	35,247.63
Disbursements	-8,204.96	Current Expenditures	603.44
Ending Balance	13,748.77	Year to Date Expended	46,034.72

*Perpetual Care Fund $33,678.49

Cemetery Fund 6/1/22 – 6/30/22

Beginning Balance	13,748.77	Current Revenues	1,453.71
Deposits	13,700.00	Year to Date Revenue	1,453.71
Disbursements	-14,650.16	Current Expenditures	13,413.68
Ending Balance	12,798.61	Year to Date Expended	13,413.68

*Perpetual Care Fund $33,678.49

Loan Programs 6/1/22 – 6/30/22

Business Loans		Rehab Loans	Balances
Beginning Balance	9,208.82	Beginning Balance	8,403.89
Deposits	212.90	Deposits	535.73
Disbursements	0.00	Disbursements	0.00
Ending Balance	9,421.72	Ending Balance	8,939.62
MM/Savings Balance	183,849.17	MM/Savings Balance	180,594.12
Total Fund Balance	193,270.89	Total Available Balance	189,533.74

**outstanding loans $4,596.27* **outstanding loans $12,500.28*

Capital Projects Fund 5/1/22 – 5/31/22

	Marketing Study	Glen Park	Water Project	Restore NY
Beginning Balance	22,500.00	50,032.96	70,183.80	379.98
Deposits/Debits	3,150.00	200.00	0.00	0.00
Disbursements/Credits	-10,350.00	-26,023.60	-2,460.00	0.00
Ending Balance	15,300.00	24,209.36	67,723.80	379.98

*Total Capital Projects Fund Balance $107,233.16

Capital Projects Fund 6/1/22 – 6/30/22

	Marketing Study	Glen Park	Water Project	Village Hall Wing
Beginning Balance	15,300.00	24,209.36	67,723.80	0.00
Deposits/Debits	0.00	0.00	0.00	0.00
Disbursements/Credits	-13,500.00	0.00	-253.40	0.00
Ending Balance	15,300.00	24,209.36	67,470.40	0.00

*Total Capital Projects Fund Balance $93,479.76

Revenue Status Report: The clerk submitted year-to-date revenues for May 2021 vs. May 2022.

These are only selected revenues that are recurring, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June	12,934.11	12,549.48	-384.63
July	78,494.22	87,002.35	8,508.13
August	131,028.55	148,387.52	17,358.97
September	175,428.05	198,758.30	23,330.25
October	241,415.09	265,168.33	23,753.24
November	307,998.41	353,762.82	45,764.41
December	352,762.75	412,169.01	59,406.26
January	415,267.99	480,592.72	65,324.73
February	477,206.03	536,537.28	59,331.25
March	561,945.90	631,006.18	69,060.28
April	623,697.91	699,847.50	76,149.59
May	780,894.17	902,708.30	121,814.13

Finance Committee/Approval of Abstract: Trustee C. Aronstam presented the following abstracts, and moved to approve all payments: General Fund Abstract (May) $4,005.19 and (June) $98,282.07; and Recreation Commission $12,057.88. Trustee Sweeney seconded the motion, which carried unanimously.

Glen Park Update: Mayor Ayres stated they put drainage and stones around the large pavilion and believe gutter are not necessary. May need to look at gutters for the restroom building. A small flagpole was installed near the stage and looks great. The concerts have been well attended at the Glen, and the parking is working out. The large crack in the tennis court was fixed and pickle-ball lines have been painted. They are reviewing the specs regarding the tennis court.

Waverly Free Library: Co-Director Pam Page explained the library's budget to the Board. She stated how many children and adults are enrolled in different programs that they have. She stated the funding from the Village would go toward purchasing books for these programs. Mayor Ayres stated there was no request, from the library's previous administration, for funding from the village at the time we were developing our budget. Discussion followed. Trustee Sweeney moved to approve a $4,000 donation to the Waverly Free Library as requested. Trustee Traub seconded the motion, which led to a roll call vote, as follows:

Ayes – 1 (Sweeney)
Nays – 5 (Correll, C. Aronstam, Traub, A. Aronstam, Ayres)
Absent – 1 (Sinsabaugh)
The motion failed.

CDBG Application for Water Improvement Project: Trustee Traub offered the following resolution and moved its adoption:

WHEREAS, a public information meeting was held on July 12, 2022 at 6:15 p.m, for the purpose of identification of community development needs and announcement of the opportunity to apply for Community Development Block Grant (CDBG) funding; and

WHEREAS, the Village of Waverly engaged Hunt Engineers & Architects to complete an engineering report outlining needed water distribution system improvements. The report identifies the proposed infrastructure improvements and the projected cost for residents on the Village; and

WHEREAS, the Village is eligible for CDBG funding based on the results of an income survey and must submit a competitive application to obtain CDBG funding; and

NOW, THEREFORE, BE IT RESOLVED that

1. The Village Board authorizes Municipal Solutions to prepare and application for Community Development Block Grant funds from the NYS Office for Community Renewal.
2. The Village Board authorizes Mayor Patrick Ayres to execute an application and any related documents necessary for Community Development Block Grant funds from the NYS Office for Community Renewal.
3. This resolution will take effect immediately upon vote.

Trustee Correll seconded the motion, which led to a roll call vote, as follows:

Ayes – 6 (Traub, Sweeney, Correll, Ayres, C. Aronstam, and A. Aronstam)

Nays – 0
Absent – 1 (Sinsabaugh)
The motion carried.

2022 CDBG Housing Rehabilitation Program: Trustee Traub offered the following resolution and moved its adoption:

WHEREAS, the Village of Waverly intends to file a Community Development Block Grant application for funding consideration with the Office of Community Renewal to fund a housing rehabilitation program within the Village of Waverly.

WHEREAS, funds for the program will be requested from the Office of Community Renewal in the form of a grant; therefore,

BE IT Resolved, that the Village of Waverly, Mayor Patrick Ayres, is hereby authorized and directed to file an application for housing funds with the New York State Office of Community Renewal under the U.s S. Department of Housing and Urban Development's Small Cities Community Development Block Grant Program for Fiscal Year 2022, in an amount not to exceed $500,000, and to authorize the Mayor of the Village of Waverly to sign said application on behalf of the Village; and upon approval of said request, to enter into and execute a grant agreement with the State of New York for such financial assistance to the Village of Waverly.

Trustee Correll seconded the motion, which led to a roll call vote, as follows:

Ayes – 6 (Traub, Sweeney, Correll, Ayres, C. Aronstam, and A. Aronstam)
Nays – 0
Absent – 1 (Sinsabaugh)
The motion carried.

Various Parking Issues: Attorney Keene stated many parts of the Village Code refers to the Village Parking Map and asked the clerk if we had one. Clerk Treasurer Wood stated we had an old one that was done and kept at the DPW Building and was destroyed in the fire. Mayor Ayres would reach out to Tioga County to see if they could get us a new map.

Police Officer Trainees: Police Chief Gelatt submitted a recommendation to hire a part time officer now and get him into the Academy, as it starts on August 1, 2022. Upon his completion of the academy, he would be ready to hire as full time in December, contingent upon passing the Civil Service test. This would fill the vacancy left when Chief Gelatt retires and another officer assumes the Chief's position.

Trustee Correll moved to hire Zackori Wilt as a Part Time Officer as presented. This is effective on July 26, 2022 and send him to the Police Academy on August 1, 2022. Trustee Sweeney seconded the motion, which led to a roll call vote, as follows:

Ayes – 6 (Traub, Sweeney, Correll, Ayres, C. Aronstam, and A. Aronstam)
Nays – 0
Absent – 1 (Sinsabaugh)
The motion carried.

Executive Session: Trustee Correll moved to enter executive session at 7:55 p.m. for Attorney/Client privilege. Trustee Traub seconded the motion, which carried unanimously. Trustee Sweeney recused himself from the session at 8:10 p.m.

Trustee Traub moved to enter regular session at 8:55 p.m. Trustee C. Aronstam seconded the motion, which carried unanimously.

Adjournment: Trustee Correll moved to adjourn at 7:26 p.m. Trustee C. Aronstam seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

SPECIAL MEETING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 5:30 P.M. ON TUESDAY, JULY 19, 2022 IN THE TRUSTEES' ROOM AT VILLAGE HALL

Mayor Ayres called the meeting to order at 5:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Keith Correll, Jerry Sinsabaugh, Andrew Aronstam, Kasey Traub, and Mayor Patrick Ayres

Also present: Clerk Treasurer Michele Wood, and Attorney Betty Keene

Press: Johnny Williams of the Morning Times

Executive Session: Trustee A. Aronstam moved to enter executive session at 5:32 p.m. to discuss a candidate for a temporary position.

Trustee Correll moved to enter regular session at 5:57 p.m. Trustee Traub seconded the motion, which carried unanimously.

Temporary Recreation Coordinator: Trustee Traub moved to hire Zoe Menning, as Temporary Recreation Coordinator, to coordinate the Recreation Sports Programs, effective August 1, 2022 at a rate of $20 per hour, through the duration of Recreation Director Shaw's administrative leave. Trustee Correll seconded the motion, which led to a roll call vote, as follows:

Ayes – 6 (A. Aronstam, Sinsabaugh, Correll, Traub, Ayres)
Nays – 0
Absent – 1 (Sweeney)
The motion carried.

Adjournment: Trustee A. Aronstam moved to adjourn at 5:59 p.m. Trustee Traub seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, JULY 26, 2022 IN THE

TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Ayres called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Keith Correll, Jerry Sinsabaugh, Kasey Traub, and Mayor Patrick Ayres

Also present: Clerk Treasurer Michele Wood, Michael N'dolo of MRB Group, and Elaine Jardine of Tioga County ED&P

Press: Johnny Williams of the Morning Times

Public Comments: Ron Keene, 7 Elliott Street, stated the broken telephone pole on Chemung Street/William Street has been replaced, however, the broken one still sits on the sidewalk. He asked how long before it is gone.

Presentation – Economic Development Plan: Michael N'dolo, with the MRB Group, stated the Village of Waverly secured a grant for a marketing study. The MRB Group got input and ideas from residents, merchants, and the public as to what they would like to see in Waverly. He submitted a handout and went through the bullet-points of the handout. He stated there are grants available to help get some of the ideas done. There is a new grant, NY Forward, and recommended the Village apply for it. He stated there are tax incentives also that would help bring business in. They are RPTL 485A and 485B, depending on the area being mixed-use, or commercial. The village would also have to adopt a local law to opt in.

Approval of Minutes: Trustee Sinsabaugh moved to approve the Minutes of June 28, 2022 as presented. Trustee Traub seconded the motion, which carried unanimously.

Department Reports: The clerk submitted a report from the Police Department.

Treasurer's Reports: Clerk Treasurer Wood presented the following financial reports:

General Fund 5/1/22 – 5/31/22

Beginning Balance	220,514.13	Current Revenues	223,052.94
Deposits	157,128.76	Year to Date Revenue	3,370,750.79
Disbursements	-184,095.19	Current Expenditures	136,636.70
Ending Balance	193,547.70	Year to Date Expended	3,181,226.40

*General Capital Reserve Fund, $291,415.84
*Equipment Reserve Fund $304,026.77

General Fund 6/1/22 – 6/30/22

Beginning Balance	193,547.70	Current Revenues	2,307,848.05
Deposits	1,660,905.97	Year to Date Revenue	2,307,848.05
Disbursements	-1,530,327.47	Current Expenditures	335,372.40
Ending Balance	324,126.20	Year to Date Expended	335,372.40

*General Capital Reserve Fund, $291,439.79
*Equipment Reserve Fund $227,637.56

Revenue Status Report: The clerk submitted year-to-date revenues for June 2021 vs. June 2022. These are only selected revenues that are recurring, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June	15,549.49	15,470.82	2,921.33

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts, and moved to approve all payments: General Fund Abstract $29,944.66; and Recreation Cemetery Fund $7,260.93. Trustee Correll seconded the motion, which carried unanimously.

Village Hall Wing: Mayor Ayres, Trustee Aronstam, and Clerk Treasurer Wood met with Hunt Engineers and reviewed drawings. He stated the drawings and scope of work to be done is just enough to maintain the structure of the wing. The bid could go out as early as August.

Evolve NY: Mayor Ayres stated there is a grant available through Evolve NY to install vehicle charging stations. They will do all the installation, construction, and improvements. Must be open 24 hours a day, have for 10 years, and we sign a 10-year contract. Attorney Keene will further review the agreement.

Tree Removal at the Glenwood Cemetery: Trustee Traub offered a proposal from Mattison's Bucket Service to remove 2 trees in the Glenwood Cemetery at a cost of $2,000. Trustee Traub moved to approve the proposal as presented. Trustee Correll seconded the motion, which carried unanimously.

NYCOM Public Works Training School: Trustee Traub moved to approve Lance Fraley to attend the NYCOM Public Works Training School in Lake George, NY on October 3-5, 2022 at a cost of $385, plus room and board. Trustee Correll seconded the motion, which carried unanimously.

Executive Session: Trustee Correll moved to enter executive session at 7:40 p.m. to discuss a job candidate. Trustee Traub seconded the motion, which carried unanimously.

Trustee Traub moved to enter regular session at 8:05 p.m. Sinsabaugh seconded the motion, which carried unanimously.

Parks Laborer: Trustee Correll moved to hire Cayden Turcsik as Full Time Parks Laborer at the contractual rate of $15.90 per hour, effective July 29, 2022. This will have a 52-week probationary period. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Street Laborer: Trustee Correll moved to laterally transfer Ryan Rose form Parks Laborer to Street Laborer, with no change in salary, effective July 29, 2022.

Adjournment: Trustee Traub moved to adjourn at 8:07 p.m. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M.

ON TUESDAY, AUGUST 9, 2022 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Ayres called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Keith Correll, Jerry Sinsabaugh, Kasey Traub, Andrew Aronstam, Kevin Sweeney, and Mayor Patrick Ayres

Also present: Clerk Treasurer Michele Wood, and Attorney Betty Keene

Press: Johnny Williams of the Morning Times

Public Comments: Ron Keene, 7 Elliott Street, stated there are a lot of deteriorated houses in the village and nothing gets done with them. Also, the burned house on Cayuta Avenue has be sitting since the fire. When will that get resolved? The Board needs to take control of this.

Margaret Prinzi, 447 Chemung Street, she also agreed that there are many deteriorated houses. She also stated there are a lot of sidewalks that are really bad.

Heather Ruegg, 10 Lincoln Avenue, concerned with Code Enforcement not having enough power to get things done more timely. She also asked about the powers of the Dog Control Officer. Attorney Keene stated Section 40 in our Village Code covers dog control. If the Board wanted any of it changed, they would have to change it by local law.

Mayor Ayres stated everything has its process and it can be very frustrating at times. There are also state regulations that have to be followed. Homeowners do have responsibilities and they also have rights. Code Enforcement can give them a court date. Once they go to court, it is all in the Judge's hands. The judge makes the final decision. The judge cannot order them to fix, he can only fine them on the issue at hand. New York State Court Reform has also slowed the process way down and made it more frustrating.

Approval of Minutes: Trustee Sinsabaugh moved to approve the Minutes of July 12, 2022 as presented. Trustee Correll seconded the motion, which carried unanimously.

Treasurer's Reports: Clerk Treasurer Wood presented the following financial reports:

General Fund 7/1/22 – 7/31/22

Beginning Balance	324,126.20	Current Revenues	77,925.81
Deposits	714,795.18	Year to Date Revenue	2,385,773.86
Disbursements	-824,971.14	Current Expenditures	313,930.43
Ending Balance	213,950.24	Year to Date Expended	649,302.83

*General Capital Reserve Fund, $291,464.54
*Equipment Reserve Fund $227,648.03

Cemetery Fund 7/1/22 – 7/31/22

Beginning Balance	12,798.61	Current Revenues	20,603.94
Deposits	20,900.32	Year to Date Revenue	22,057.65
Disbursements	-15,063.01	Current Expenditures	6,924.11
Ending Balance	18,635.92	Year to Date Expended	20,237.79

*Perpetual Care Fund $33,678.49

Loan Programs 7/1/22 – 7/31/22

Business Loans		Rehab Loans	Balances

Beginning Balance	9,421.72	Beginning Balance	8,939.62
Deposits	3,763.61	Deposits	66.79
Disbursements	-5,428.68	Disbursements	-5,000.00
Ending Balance	7,756.65	Ending Balance	4,006.41
MM/Savings Balance	188,864.93	MM/Savings Balance	185,609.60
Total Fund Balance	196,621.58	Total Available Balance	189,616.01

**outstanding loans $1,580.28* **outstanding loans $12,433.49*

Capital Projects Fund 7/1/22 – 7/31/22

	Marketing Study	Glen Park	Water Project	Village Hall Wing
Beginning Balance	14,710.42	24,209.36	67,470.40	29,589.58
Deposits/Debits	0.00	0.00	502,041.31	0.00
Disbursements/Credits	-18,760.42	-329.36	-507,041.31	0.00
Ending Balance	-4,050.00	23,880.00	62,470.40	29,589.58

*Total Capital Projects Fund Balance $111,889.98

Revenue Status Report: The clerk submitted year-to-date revenues for June 2021 vs. June 2022. These are only selected revenues that are recurring, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June	15,549.49	15,470.82	2,921.33
July	87,002.35	93356.52	6,354.17

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts, and moved to approve all payments: General Fund Abstract $13,983.09. Trustee Sweeney seconded the motion, which carried unanimously.

Village Hall Wing: Mayor Ayres stated the bid is out and the bid opening is scheduled for September 8, 2022 at 1:00 p.m. in the Village Hall.

Marketing Study/Downtown Development Plan: Trustee Traub moved to approve the draft Downtown Development Plan as final. Trustee Correll seconded the motion, which carried unanimously.

NY Forward Grant: Mayor Ayres stated Tioga County ED&P has sent a letter of intent to apply. The application is due in April 2023.

Village Hall Camera Proposal: The clerk submitted a proposal from Tioga County for security cameras for the Village Hall. This is for 29 cameras (indoor and outdoor) and installation. The cost was $40,323.71. Mayor Ayres asked Trustee Sinsabaugh to follow-up with Chief Gelatt.

Transfer to Unemployment Fund: The clerk stated we will have a claim for unemployment and there may not be enough funds to cover it. She requested $5,000 be transferred into the fund. Trustee Aronstam moved to approve $5,000 be transferred from General Fund to the Unemployment Fund. Trustee Correll seconded the motion, which carried unanimously.

Sidewalk Block Reimbursement Program: The clerk submitted an application from Jessica Sorensen (SB-7), 53 Orange Street, for reimbursement of two (2) sidewalk blocks. The pre-inspection was done by Code Officer Robinson. Trustee Aronstam moved to approve reimbursement

of $200 as set forth by the program, pending Code Enforcement's final inspection. Trustee Traub seconded the motion, which carried unanimously.

The clerk submitted an application from Caroline Jankowski (SB-8), for reimbursement of four (4) sidewalk blocks. There are two other blocks that are in question. Code Officer Robinson stated he would look at those blocks once they are lifted. The pre-inspection was done by Code Officer Robinson. Trustee Aronstam moved to approve reimbursement of $400 as set forth by the program, pending Code Enforcement's final inspection. He also approved $200 more contingent upon Code Officer Robinson's findings once the blocks are removed. Trustee Correll seconded the motion, which carried unanimously

Waverly Game Day: Mayor Ayres stated the Waverly School District would like to have a Game Day on September 3, 2022 from 10:00 am to 2:00 p.m. This is to kick-off football and fall sports. Discussion followed. Trustee Aronstam moved to close Broad Street from Pennsylvania Avenue to Park Place for this event. Trustee Correll seconded the motion, which carried unanimously.

New Tree Planting: The clerk stated there are three properties that would like trees planted as street trees. The properties are 67 Pine Street, 17 Orchard Street, and 1 Blizzard Street. Trustee Correll moved to approve the new trees as presented. Trustee Traub seconded the motion, which carried unanimously.

Court Clerks Conference: The clerk read a letter from Village Justice Gorman requesting Court Clerk Lynette Nickels be approved to attend the NYS Association of Magistrates Court Clerks Conference on October 16-19, 2022 in Albany, NY. The cost is $75 plus room and board. Trustee Sweeney moved to approve as presented. Trustee Traub seconded the motion, which carried unanimously.

August 23rd Meeting: The clerk will be unavailable for the August 23rd meeting. Trustee Traub moved to reschedule the meeting for August 30, 2022. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Executive Session: Trustee Correll moved to enter executive session at 8:10 p.m. to discuss a specific employee. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Trustee Aronstam moved to enter regular session at 8:29 p.m. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Adjournment: Trustee Sinsabaugh moved to adjourn at 8:07 p.m. Trustee Traub seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:30 P.M. ON TUESDAY, AUGUST 30, 2022 IN THE TRUSTEES' ROOM, VILLAGE HALL FOR THE PURPOSE OF PUBLIC COMMENT ON THE NY FORWARD GRANT APPLICATION

Mayor Ayres declared the hearing open at 6:00 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Trustees Present: Andrew Aronstam, Courtney Aronstam, Kasey Traub, Kevin Sweeney, and Mayor Patrick Ayres

Also present: Clerk Treasurer Michele Wood, Attorney Keene, and Brittany Woodburn from Tioga County ED&P.

Press: Johnny Williams of the Morning Times

Mayor Ayres stated the purpose of tonight's public hearing is to discuss application opportunity, potential projects, enable public participation, and to meet application process requirements. He stated we have been working with Brittany Woodburn and the staff at Tioga County ED&P on this application. He opened the floor for comments.

Brittany Woodburn submitted a map and has informational handouts given to those in attendance. She stated we are looking for ideas and projects at this time. The grant would be in the amount of $5,000,000 if awarded, and the application is due in September. The award should be announced in October. If and when the grant is awarded to the Village of Waverly, there would be a more formalized project planning directive. She gave examples of projects that Owego is doing. She encourages the public to give input on their interests.

With no one else wishing to be heard, Mayor Ayres closed the hearing at 6:30 p.m.

Respectfully submitted,

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Michele Wood, Clerk/Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, AUGUST 30, 2022 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Ayres called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Andrew Aronstam, Kevin Sweeney, Courtney Aronstam, and Mayor Patrick Ayres

Also present: Clerk Treasurer Michele Wood, and Attorney Betty Keene

Press: Johnny Williams of the Morning Times

Public Comments: There were no comments were offered.

Approval of Minutes: Trustee Traub moved to approve the Minutes of July 19, 2022 as presented. Trustee C. Aronstam seconded the motion, which carried unanimously.

Finance Committee/Approval of Abstract: Trustee C. Aronstam presented the following abstracts, and moved to approve all payments: General Fund Abstract $60,191.78; Cemetery Fund $6,826.35; and Capital Fund $30,845.37. Trustee Traub seconded the motion, which carried unanimously.

East End of Erie Alley: Mayor Ayres stated there was some concern whether or not to sell the property on the east end of Erie Alley. He would like to pause discussion for a later time. The Board agreed.

NY Forward Grant: Mayor Ayres stated Tioga County ED&P has helped get this application together and have been doing outreach. There are exciting possibilities with this grant, if awarded.

River Front Access: Trustee C. Aronstam stated there is a committee, including school students and Cornell, working on designing a site plan to access to the Chemung River off of River Road. They hope to encourage tourism and business. The committee will meet weekly. They will also be applying for a grant in the future. She stated there are many phases to move through and this is just the beginning.

Evolve NY: Attorney Keene is reviewing the agreement. She sent a letter to the state and our insurance company and is waiting for their response.

Tree Bid Package: The clerk presented a bid package for trimming and removing trees. The Board reviewed its contents, and dated the bid opening for September 27, 2022. Trustee A. Aronstam moved to put the tree work out for bid, and the clerk to advertise the same. Trustee Sweeney seconded the motion, which carried unanimously.

Police Car Computers: The clerk submitted a letter from Chief Gelatt requesting computers be installed in the police cars to bring our agency up to standard. Tioga County IT is working with the Sheriff's Department on the same thing. Our quote from Island Tech (State Contract) is $27,653 which covers all equipment and installation. He also recommended adjusting our budget in the future as most of this equipment has a life of 4-6 years. Trustee Sweeney moved to approve the purchase of the police computers from Island Tech as presented. Trustee Traub seconded the motion, which led to a roll call vote, as follows:

Ayes – 5 (A. Aronstam, Sweeney, C. Aronstam, Traub, Ayres)
Nays – 0
Absent – 2 (Sinsabaugh, Correll)
The motion carried.

CPA Auditing Services: The clerk submitted engagement letters from Insero & Company for auditing services of the Village Government not to exceed of $14,500 and one for the Justice Court not to exceed $1,700. Trustee C. Aronstam moved to engage Insero & Company for both the Village

Government and the Justice Court audits, as presented. Trustee Sweeney seconded the motion, which carried unanimously.

NYCLASS: The clerk submitted information regarding NYCLASS, a municipal investment pool, to the Board prior to this meeting. She stated there are a few questions that need to be clarified, and recommended this be tabled for the next meeting. The Board tabled discussion.

Sidewalk Block Reimbursement Program: The clerk submitted an application from David Arnold (SB-9), for 458 Pennsylvania Avenue, for reimbursement of fourteen (14) sidewalk blocks (6 blocks on Pennsylvania Avenue and 8 blocks on Park Place). The pre-inspection was done by Code Officer Robinson. Trustee A. Aronstam moved to approve reimbursement of $1,400 as set forth by the program, pending Code Enforcement's final inspection. Trustee C. Aronstam seconded the motion, which carried unanimously.

Sidewalk Replacement Program Application: The clerk presented application SP15-16, and stated the application was reviewed and determined eligible. This will replace 55 linear feet of public sidewalk. Due to the estimates given, and the cost per foot is within reason. The program would cover a total of $1,000 and the homeowner would be responsible for the balance. Trustee A. Aronstam moved to approve application SP15-16 as presented, and to approve the reimbursement of $1,000 when complete. Trustee C. Aronstam seconded the motion, which carried unanimously.

Glen Park Stage: Mayor Ayres stated there has been some interest on renting the stage at Glen Park. He stated he is looking at some parameters and will later submit to the Board.

Street Striping: The clerk submitted a quote from B & G Sealcoating and Striping to stripe the new paved streets, in the amount of $4,000. Mayor Ayres stated he was only able to get one quote. Trustee Traub moved to approve B & G Sealcoating and Striping as presented. Trustee Sweeney seconded the motion, which carried unanimously.

Executive Session: Trustee Traub moved to enter executive session at 7:16 p.m. to discuss the employment history of a specific employee, and to hire a temporary employee. Trustee A. Aronstam seconded the motion, which carried unanimously. Trustee Sweeney left session at 7:27 p.m.

Trustee A. Aronstam moved to enter regular session at 7:40 p.m. Trustee Traub seconded the motion, which carried unanimously.

Temporary Part Time Recreation Coordinator: Trustee A. Aronstam moved to hire Ryan Skorvira, as Temporary Part Time Recreation Coordinator, to coordinate the Recreation Sports Programs, effective September 1, 2022 at a rate of $20 per hour, averaging 15 hours per week, through the duration of Recreation Director Shaw's administrative leave. He will be replacing Zoe

Menning as she has resigned from this position. Trustee C. Aronstam seconded the motion, which led to a roll call vote, as follows:

Ayes – 5 (A. Aronstam, Sweeney, C. Aronstam, Traub, Ayres)
Nays – 0
Absent – 2 (Sinsabaugh, Correll)
The motion carried.

Temporary Part Time Recreation Secretary: Trustee Traub moved to give Kay Robinson an additional 10 hours per week, at her current pay rate, to help with Recreation. Trustee Sweeney seconded the motion, which led to a roll call vote, as follows:

Ayes – 5 (A. Aronstam, Sweeney, C. Aronstam, Traub, Ayres)
Nays – 0
Absent – 2 (Sinsabaugh, Correll)
The motion carried.

Adjournment: Trustee Traub moved to adjourn at 7:47 p.m. Trustee A. Aronstam seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, SEPTEMBER 13, 2022 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Ayres called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Keith Correll, Jerry Sinsabaugh, Kasey Traub, Andrew Aronstam, Kevin Sweeney, Courtney Aronstam, and Mayor Patrick Ayres

Also present: Attorney Betty Keene, Code Enforcement Officer Chris Robinson, and Patricia Hanbury

Press: Johnny Williams of the Morning Times

Public Comments: Margaret Prinzi, 447 Chemung Street, stated Waverly Game Day was great, a super thing for kids. She also commented that the crosswalks at Ithaca Street and Chemung Street need to be painted. Mayor Ayres stated that Trustee Correll will follow up with DPW on the crosswalk painting.

Department Reports: Reports from the Police Department, and Code Enforcement were submitted. Trustee Sinsabaugh stated that the new police vehicle will be here by the end of the month to replace the 2017 vehicle. The 2018 vehicle will need to be replaced next year.

Approval of Minutes: Trustee Sinsabaugh moved to approve the Minutes of July 29, 2022 and August 9, 2022 as presented. Trustee C. Aronstam seconded the motion, which carried unanimously.

Treasurer's Reports: The following financial reports were presented. Mayor Ayres stated that these will be discussed at a later date.

General Fund 8/1/22 – 8/31/22

Beginning Balance	213,950.24	Current Revenues	61,628.99
Deposits	121,108.87	Year to Date Revenue	2,447,402.85
Disbursements	-213,457.74	Current Expenditures	194,841.91
Ending Balance	121,601.37	Year to Date Expended	844,144.74

*General Capital Reserve Fund, $291,489.29
*Equipment Reserve Fund $227,661.50

Cemetery Fund 8/1/22 – 8/31/22

Beginning Balance	18,635.92	Current Revenues	903.66
Deposits	914.29	Year to Date Revenue	22,961.31
Disbursements	-7,845.80	Current Expenditures	6,826.35
Ending Balance	11,704.41	Year to Date Expended	27,064.14

*Perpetual Care Fund $33,678.49

Loan Programs 8/1/22 – 8/31/22

Business Loans		Rehab Loans	Balances
Beginning Balance	7,756.65	Beginning Balance	4,006.41
Deposits	520.09	Deposits	66.79
Disbursements	-824.80	Disbursements	0.00
Ending Balance	7,451.94	Ending Balance	4,073.20
MM/Savings Balance	188,880.97	MM/Savings Balance	185,625.36
Total Fund Balance	196,332.91	Total Available Balance	189,698.56

outstanding loans $1,580.28 *outstanding loans $12,336.70*

Capital Projects Fund 8/1/22 – 8/31/22

	Marketing Study	Glen Park	Water Project	Village Hall Wing
Beginning Balance	-4,050.00	23,880.00	62,470.40	29,589.58
Deposits/Debits	21,200.00	0.00	0.00	0.00
Disbursements/Credits	-16,200.00	-495.00	-855.00	-14,150.37
Ending Balance	950.00	23,385.00	61,615.40	15,439.21

*Total Capital Projects Fund Balance $101,389.61

Revenue Status Report: The clerk submitted year-to-date revenues for August 2021 vs. August 2022. These are only selected revenues that are recurring, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June	15,549.49	15,470.82	2,921.33
July	87,002.35	93,356.52	6,354.17
August	148,387.52	154,415.62	6,028.10

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts, and moved to approve all payments: General Fund Abstract $127,789.45. Trustee Correll seconded the motion, which carried unanimously.

Village Hall Wing: Trustee Traub moved to schedule a special meeting be held Wednesday, September 21, 2022 at 6:30 p.m. to review the bids for the Village Hall Wing. Trustee Correll seconded the motion, which carried unanimously.

River Front Access: Trustee C. Aronstam commented that high school students who are involved will get credit. She will give update with who all is involved and who to get in contact with.

Evolve NY: Attorney Keene is reviewing the agreement. She stated her contact is on vacation until next week. The insurance company needs to change the limits.

NY Forward Grant: Mayor Ayres stated that he is getting feedback from the surveys that are being completed.

Glen Park Stage Rental: Mayor Ayres stated he is doing research. Many municipalities do charge for stage rental and do not allow for profit activities to take place. He is continuing to do research but did comment that the stage could not be rented out separate from the Glen Park #1.

Dog Control: Mayor Ayres stated the Village does have a leash law as written in the Village Code.

Best Bev: Mayor Ayres stated there were complex issues that needed to be addressed. Best Bev was made aware that this may be a long process. Need clarification on water usage/volume, the toxicity of the waste water cannot be any more than a normal household. There is a preliminary site plan to allow work to be done inside building at their own risk. There will be another meeting with everyone involved in a couple of weeks.

Parking Enforcement: Trustee Sinsabaugh stated that he has heard nothing back concerning the hand held device. He will follow up with Chief Gelatt.

Police Records Clerk: Mayor Ayres stated Brie Bingham was hired provisionally on May 25, 2021 as a Full Time Records Clerk in the Police Department. She has taken and passed the Civil Service Exam. Chief Gelatt has recommended appointing her. Mayor Ayres appointed Brie Bingham as Full Time Records Clerk, at her current salary with a probationary period of 8 to 52 weeks, effective September 13, 2022. Trustee A. Aronstam moved to approve Mayor Ayres' appointment of Brie Bingham as presented. Trustee Correll seconded the motion, which lead to a roll call vote and resulted as follows:

Ayes – 7 (Sweeney, Sinsabaugh, C. Aronstam, Traub, A. Aronstam, Correll, Ayres)
Nays – 0
Absent – 0
The motion carried.

Executive Session: Trustee Correll moved to enter executive session at 7:30 p.m. to discuss the employment history of a specific employee. Trustee Traub seconded the motion, which carried unanimously. Hanbury left the session at 7:30 p.m. Trustee Sweeney recused himself at 7:37 p.m.

Trustee Correll moved to enter regular session at 8:30 p.m. Trustee Traub seconded the motion, which carried unanimously with exception of Trustee Sweeney who was not present.

Playground Equipment: Trustee Correll made a motion for approval for the Waverly Recreation Booster Club 501.c3 to apply to the Floyd Hooker Foundation for the funds for playground

equipment in the amount of $40,000. Trustee Traub seconded the motion, which lead to a roll call vote and resulted as follows:

Ayes – 5 (Sinsabaugh, C. Aronstam, Traub, Correll, Ayres)
Nays – 0
Abstain – 1 (A. Aronstam)
Absent – 1 (Sweeney)
The motion carried.

Adjournment: Trustee Correll moved to adjourn at 8:32 p.m. Trustee Traub seconded the motion, which carried unanimously with exception of Trustee Sweeney who was not present.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON WEDNESDAY, SEPTEMBER 21, 2022 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Ayres called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Keith Correll, Jerry Sinsabaugh, Kasey Traub, Andrew Aronstam, Kevin Sweeney, Courtney Aronstam, and Mayor Patrick Ayres

Also present: Clerk Treasurer Michele Wood, Attorney Betty Keene, Adam Caulfield and Mike Jones of Hunt Engineers

Press: Johnny Williams of the Morning Times

Letters and Communications: The clerk read an email from Sue Williams, Chemung Canal Trust Company, stating they would increase the interest rate to 2.10% in hopes of keeping the village's funds in their ICS Money Market Account.

NYCLASS Municipal Cooperation Agreement: Trustee Traub offered the following resolution and moved its adoption:

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o empowers municipal corporations (defined in Article 5-G, Section 119-n to include school districts, boards of cooperative educational services, counties, cities, towns, villages, and districts) to enter into, amend, cancel, and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers, and duties on a cooperative or contract basis;

WHEREAS, the Village of Waverly wishes to satisfy the safety and liquidity needs of their funds;

NOW, THEREFORE, BE IT RESOLVED that Michele Wood, Clerk Treasurer of the Village of Waverly, is hereby authorized to participate in the NYCLASS program under the terms of the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 28, 2019.

Trustee Correll seconded the motion, which led to a roll call vote, as follows:

Ayes – 7 (Traub, Sinsabaugh, Sweeney, A. Aronstam, Correll, C. Aronstam, Ayres)

Nays – 0
Absent – 0
The motion carried.

Transfer Funds to NYCLASS: Trustee A. Aronstam moved to approve, transferring all monies in the current ICS Money Market account to NYCLASS. Trustee Traub seconded motion, which led to a roll call vote, as follows:

Ayes – 7 (Traub, Sinsabaugh, Sweeney, A. Aronstam, Correll, C. Aronstam, Ayres)
Nays – 0
Absent – 0
The motion carried.

Tinsel & Lights: The clerk read an email from Kim Depew stating the Public Safety Committee recommended that Tinsel & Lights be held on Broad Street and not at Muldoon Park. There was concern that Muldoon Park was no longer a safe option due to lack of lighting, and multiple street closings and lack of fire/police presence at the street closures and in the park. The Tinsel & Lights Committee have agreed to hold the event on Broad Street as recommended.

Evolve NY: Attorney Keene stated she has some concerns with the wording of the agreement and she is working on that.

NY Forward Grant: Mayor Ayres submitted a draft of the application. Trustee A. Aronstam moved to approve the draft as final. Trustee Sinsabaugh seconded the motion, which carried unanimously. Mayor Ayres stated that the application will be submitted by noon tomorrow.

Transfer from Equipment Reserve/Budget Transfer: Trustee A. Aronstam moved to expend $39,000 from the Equipment Reserve to pay for the Police Responder Truck and to amend the budget as needed. Purchase was approved on October 12, 2021. Trustee Correll seconded the motion, which carried unanimously.

Chief of Police (Replacement Process): Mayor Ayres stated Dan Gelatt will be retiring in a few months. He recommended Trustee Sinsabaugh to head a committee to interview candidates to fill the position. He recommended Trustee A. Aronstam, Sewer Commissioner Laura Hoppe (previous Police Commissioner), and School Superintendent Dr. Eric Knolles be included in the committee.

Trick or Treat: Mayor Ayres stated the valley-wide communities will be holding Trick or Treat on October 31 from 6-8:00 p.m., which includes the Village of Waverly. He stated the Halloween Parade will be held in Athens, PA, but didn't have the date or time yet.

Village Hall Wing Construction Bids: Mike Jones, of Hunt Engineers, submitted the bids to the Board. He summarized the bids. He stated there was good turnout. He followed up with the low bidders to make sure bids were complete, and they were. He recommended the low bidders, as follows:

Welliver	General Trades Contract	$540,000

John Mills Electric	Electrical Contract	45,890
AFT Mechanical	HVAC Contract	199,000
Total		$784,890

Mr. Jones submitted a project budget of:

Subtotal of Contract Awards	$784,890
Recommended construction contingency (5%)	39,245
Incidental Costs (15%) standard	123,620
Total Project Budget	$947,755

He also stated the Onsite Clerk of the Works will be provided by Hunt Engineers at a cost of $34,500, approximately 16 hours per week, which is already included in the budget (incidentals).

Discussion followed on potential use of the wing, if Tioga County decides not to come in. Mayor Ayres stated that regardless if the county uses the space, the village needs to do something with the wing as it is deteriorating. Trustee Traub asked what the cost would be to tear off the wing. There was not an estimate for that, however, Trustee Correll stated the highest cost in the current construction is the back corner of the building as it has sunk into the ground. If we demolished the wing, we would still need to build a wall and foundation. He felt the cost would be higher to demolish it. Mike Jones agreed it would be costly. Mayor Ayres stated if the wing was gone, there would be no potential in the future to provide space for the county or other occupants. If the wing is occupied, some of the costs would be paid back through rent. This project is just to fix the back corner, replace the windows, seal it up, and put heat and electric in there to keep it weatherized. Any further build-out (interior) would be a discussion between the village and the occupant, and the occupant should pay that cost. Trustee Traub stated he agreed with that.

Trustee A. Aronstam moved to award the contracts to the low bidders as recommended. Trustee Correll seconded the motion, which led to a roll call vote, as follows:

Ayes – 7 (Traub, Sinsabaugh, Sweeney, A. Aronstam, Correll, C. Aronstam, Ayres)
Nays – 0
Absent – 0
The motion carried.

Trustee A. Aronstam moved to approve the Project Budget of $947,755 for the construction of the Village Hall Wing. Trustee Correll seconded motion, which led to a roll call vote, as follows:

Ayes – 7 (Traub, Sinsabaugh, Sweeney, A. Aronstam, Correll, C. Aronstam, Ayres)
Nays – 0
Absent – 0
The motion carried.

Trustee Traub moved to authorize Mayor Ayres to sign contracts and Hunt Engineers' Onsite Services Agreement. Trustee A. Aronstam seconded the motion, which led to a roll call vote, as follows:

Ayes – 7 (Traub, Sinsabaugh, Sweeney, A. Aronstam, Correll, C. Aronstam, Ayres)
Nays – 0
The motion carried.

Funding Village Hall Wing Construction: Clerk Treasurer Wood stated we could bond out the costs for the construction. It would cost approximately $15,000 (one-time charge) for Bond Council/Finance Consulting fees, and the rate is around is around 4.5%. The annual payment would be approximately $85,000 per year for 10 years.

Clerk Treasurer Wood offered the Board an option to fund project, expending funds as follow:

Expend from ARPA Funds	$379,550
Expend from General Capital Reserve	120,000
Expend from Fund Balance (up to)	450,450
Total	$950,000

She stated with the increase of earned interest and potential increase of sales tax for cannabis (next year), we should be able to build the Fund Balance/Capital Reserve back up fairly quickly. This extra income is not included in the current budget as these are new revenue streams. There are still healthy balances in the Capital Reserve and Fund Balance, however, we should refrain from large purchases if possible. Discussion followed. Mayor Ayres and the Board thanked Clerk Treasurer Wood for looking into options.

Trustee A. Aronstam moved to finance this project as Clerk Treasurer Wood presented. Trustee Correll seconded the motion, which led to a roll call vote, as follows:

Ayes – 7 (Traub, Sinsabaugh, Sweeney, A. Aronstam, Correll, C. Aronstam, Ayres)
Nays – 0
Absent – 0
The motion carried.

Trustee A. Aronstam moved to expend $120,000 from the General Capital Reserve to help fund the project, and the clerk to advertise the same, as this is subject to permissive referendum. Trustee Correll seconded the motion, which led to a roll call vote, as follows:

Ayes – 7 (Traub, Sinsabaugh, Sweeney, A. Aronstam, Correll, C. Aronstam, Ayres)
Nays – 0
Absent – 0
The motion carried

Water Grants: Trustee Traub move to recommend the Board of Water Commissioners pursue additional water grants to pay for the Water Project. Trustee Correll seconded the motion, which carried unanimously.

Executive Session: Trustee Traub moved to enter executive session at 7:54 p.m. to discuss the employment history of a specific employee. Trustee Correll seconded the motion, which carried unanimously. Trustee Sweeney recused himself from the session at 7:54 p.m.

Trustee C. Aronstam moved to enter regular session at 8:05 p.m. Trustee Correll seconded the motion, which carried unanimously, with exception of Trustee Sweeney who was not present.

Adjournment: Trustee Traub moved to adjourn at 8:06 p.m. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, SEPTEMBER 27, 2022 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Ayres called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Keith Correll, Kasey Traub, Andrew Aronstam, Kevin Sweeney, Courtney Aronstam, and Mayor Patrick Ayres

Also present: Clerk Treasurer Michele Wood

Press: Johnny Williams of the Morning Times

Letters and Communications: The clerk read a letter from Lori Allis, of the Valley United Presbyterian Church. She requested the use of Muldoon Park on October 9, 2022 from (2:30-4:30 p.m.) for a Blessing of the Pets Service. Trustee A. Aronstam moved to approve the request as presented, and to waive the regular rental fee. Trustee C. Aronstam seconded the motion, which carried unanimously.

Public Comments: No comments were offered.

Department Reports: Report submitted from the Police Department.

Recreation – Trustee A. Aronstam stated the Waverly Recreation Booster Club will be making a donation to Recreation in October.

Water – Trustee Sweeney stated Best Bev is asking for 200,000 gpd of water for first phase. Any more needed water may need an alternative source. Engineers are working out water and sewer issues.

Street – Trustee Correll stated the paving is done, and striping will be done soon.

Cemetery – Trustee Traub stated 2 of 3 trees are down. Had complaint on mowing crew and discussed the issue with Keith Pond.

Recreation Commission – The clerk submitted a pay scale for officials and helpers at the recreation events, they are as follows:

Football Games	Referees	$150.00
	Announcer	60.00
	Scorekeeper	60.00
Basketball Games	Referee (2 games)	$30.00
	Run Clock (2 games)	25.00
Baseball Games	Umpire (plate)	$35.00
	Umpire (bases)	25.00
	Scoreboard	25.00

Trustee Traub moved to approve the pay scale as presented. Trustee Correll seconded the motion, which carried unanimously.

Approval of Minutes: Trustee Correll moved to approve the Minutes of August 30, and September 13, 2022 as presented. Trustee C. Aronstam seconded the motion, which carried unanimously.

Finance Committee/Approval of Abstract: Trustee C. Aronstam presented the following abstracts, and moved to approve all payments: General Fund $94,872.32; Cemetery Fund $7,112.25; and Capital Projects Fund $3,187.39. Trustee Correll seconded the motion, which carried unanimously.

Village Hall Wing: Mayor Ayres stated he called Tioga County Legislature Chairperson Marty Sauerbrey, and discussed the wing. They are looking at needs and costs, and will need the entire wing space. Also, looking at rental rates. Village needs to come up with length of lease. Should have an update at the next meeting.

Glen Park Update: Mayor Ayres stated the State would like to do a final inspection and get this project closed out. All contractor pay applications must be paid out before it can be closed. He stated the big crack in the courts was fixed, however, there are a few smaller ones near the edge. Information is lacking in the specs. There is no significant base repair called for in the specs. He feels the contractor has done what the specs have called for and would like to get the project closed out. Discussion followed regarding the court cracks and contractor warranty. Trustee A. Aronstam moved to close out the project, pending an additional 12-month warranty on the large crack, expiring in June 2023. Trustee Traub seconded the motion, which lead to a roll call vote and resulted as follows:

Ayes – 6 (Sweeney, C. Aronstam, Traub, A. Aronstam, Correll, Ayres)
Nays – 0
Absent – 1 (Sinsabaugh)
The motion carried.

River Front Access: Trustee C. Aronstam stated the committee will be a Fall Fest and Football Games to get community insight and support moving forward.

Tree Bid Opening: Mayor Ayres opened three bids for removing/trimming trees as described on bid form. They were:

Mattison's Bucket Service	$12,600
Quality Tree Service	7,750
Great Lakes Tree Service	19,900

Trustee A. Aronstam moved to award the tree bid to Quality Tree Service as presented. Trustee Correll seconded the motion, which carried unanimously.

NYSERDA Clean Energy Communities: Mayor Ayres offered a grant opportunity through NYSERDA that may help with switching to LED street lighting. Trustee Correll will make contact.

Police Wellness Program: Chief Gelatt submitted information on a Wellness Program through Lexipol. This program would provide education on behavioral health, peer support, crisis support, therapy locators, and support for fitness and nutrition. The annual cost for the entire department is $1,999. Trustee A. Aronstam moved to approve the Lexipol Wellness Program as presented. Trustee Sweeney seconded the motion, which carried unanimously.

Police Policy/Training Management: Chief Gelatt submitted information on a Policy/Training Management Application through Lexipol. This will be a phone app for each officer and will keep officers up to date on any changes in law enforcement practices, law changes, procedure changes, policy updates, and training. This will aid our department to function safely and effectively. The implementation costs to start up is $14,196 with an annual recurring cost of $8,172. Trustee Correll moved to approve the Lexipol Police Policy/Training Management Program as presented. Trustee Traub seconded the motion, which carried unanimously.

Adjournment: Trustee C. Aronstam moved to adjourn at 7:50 p.m. Trustee Sweeney seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, OCTOBER 11, 2022 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Ayres called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Keith Correll, Jerry Sinsabaugh, Kasey Traub, Andrew Aronstam, Kevin Sweeney, Courtney Aronstam, and Mayor Patrick Ayres

Also present: Clerk Treasurer Michele Wood, Attorney Betty Keene, and Tioga County Legislator Dennis Mullen

Press: Johnny Williams of the Morning Times

Public Comments: Margaret Prinzi, 447 Chemung Street, stated concern with the village code being outdated. There are some weird rules. She stated they should be reviewed and updated.

Ron Keene, 7 Elliott Street, stated the Town of Nichols is having a recycle program for electronics, tires, etc. He would like to see something like that done here. Mayor Ayres will look into.

Heather Ruegg, 13 Lincoln Avenue, asked if there was any update on the Dog Warden. Mayor Ayres apologized as he did not follow up on this. He stated he would have an update at the next meeting.

Letters and Communications: The clerk read a request from Ron McCartney, of Turn2, asking to use the Community Room for softball skill development practice for girls. They would like the room two nights per week for two hours each night, and asked to waive the rental fees. Discussion followed regarding his request. Trustee A. Aronstam stated he would call Mr. McCartney to clarify some concerns.

Department Reports: Reports were submitted by Code Enforcement and Police. Attorney Keene stated our enforcement of the code is to take offenders to court. At that time it is up to the judge to decide the outcome. There are issues with people not showing up to court and there is little that can be done with that. They are rescheduled and may not show up again. Some cases are in court numerous times and the judge dismisses the case. There are a lot of cases scheduled for court this Thursday.

Trustee Sinsabaugh stated the committee will start interviewing candidates for Police Chief tomorrow. There are two candidates to interview.

Trustee Traub stated the Planning Board approved a Preliminary Site Plan for Best Bev. Best Bev is moving forward at their own risk. They can now start construction/remodeling of the Waverly Trade Center. This doesn't authorize them to start-up manufacturing. They will still need to obtain a final Site Plan Review once the water and sewer issues are permitted.

Approval of Minutes: Trustee Traub moved to approve the Minutes of September 21, 2022 as presented. Trustee Correll seconded the motion, which carried unanimously.

Treasurer's Reports: Clerk Treasurer Wood presented the following financial reports:

General Fund 9/1/22 – 9/30//22

Beginning Balance	121,601.37	Current Revenues	99,306.15
Deposits	462,119.89	Year to Date Revenue	2,546,709.00
Disbursements	-418,594.49	Current Expenditures	377,213.75
Ending Balance	165,126.77	Year to Date Expended	1,221,358.49

*General Capital Reserve Fund, $291,550.88
*Equipment Reserve Fund $188,679.81

Cemetery Fund 9/1/22 – 9/30/22

Beginning Balance	11,704.41	Current Revenues	1,503.40
Deposits	1,514.25	Year to Date Revenue	24,464.71
Disbursements	-7,378.86	Current Expenditures	7,326.64
Ending Balance	5,839.80	Year to Date Expended	34,390.78

*Perpetual Care Fund $33,678.49

Loan Programs 9/1/22 – 9/30/22

Business Loans		Rehab Loans	Balances
Beginning Balance	7,451.94	Beginning Balance	4,073.20
Deposits	0.00	Deposits	66.79

Disbursements	0.00	Disbursements	0.00
Ending Balance	7,451.94	Ending Balance	4,139.99
MM/Savings Balance	188,909.81	MM/Savings Balance	185,640.11
Total Fund Balance	196,361.75	Total Available Balance	189,780.10

**outstanding loans $1,580.28* **outstanding loans $12,299.91*

Capital Projects Fund 9/1/22 – 9/30/22

	Marketing Study	Glen Park	Water Project	Village Hall Wing
Beginning Balance	950.00	23,385.00	61,615.40	15,439.21
Deposits/Debits	0.00	0.000.00	0.00	15,140.37
Disbursements/Credits	-16200.00	-329.360.00	-11,258.40	-17,337.76
Ending Balance	-15,250.00	23,385.00	50,357.00	12,251.82

*Total Capital Projects Fund Balance $70,743.82

Revenue Comparison Report: The clerk submitted year-to-date revenues for September 2021 vs. September 2022. These are selected revenues that are recurring, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June	15,549.49	15,470.82	2,921.33
July	87,002.35	93,356.52	6,354.17
August	148,387.52	154,415.62	6,028.10
September	245,920.30	253,721.77	7,801.47

NYCLASS Report: The clerk submitted year-to-date interest revenues from NYCLASS.

Month	Avg Yeild/Period	Monthly	Fiscal YTD
September (27-30)	2.3014%	465.93	465.93

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts, and moved to approve all payments: General Fund $19,123.29; Unemployment Fund $4,127.52; and Capital Projects $20,664.20. Trustee C. Aronstam seconded the motion, which carried unanimously.

Tioga County Update: Tioga County Legislator Dennis Mullen stated the county is in good fiscal shape. Their budget will be final at the end of November. He stated they had discussions regarding the Village Hall Wing and they are looking at costs. They need to know how much it will cost to build out the space and what the terms of the use would be with the village. We need to negotiate with Tioga County.

Village Hall Cameras: The clerk submitted a list of cameras and a cost of $40,323.71. The list did not show where the cameras would be installed. Mayor Ayres stated concern with spending as we approved financing construction of the Village Hall Wing without borrowing. Trustee Sinsabaugh will discuss with Chief Gelatt on what, where, and how many cameras are needed at this point.

Sidewalk Block Reimbursement Program: The clerk submitted an application from Valerie Lamb (SB-10), 59 Orange Street, for reimbursement of six (6) sidewalk blocks. The pre-inspection was done by Code Officer Robinson. Trustee Aronstam moved to approve reimbursement of $600 as set forth by the program, pending Code Enforcement's final inspection. Trustee Traub seconded the motion, which carried unanimously.

Sidewalk Replacement Program Application: The clerk presented application SP15-17, and stated the application was reviewed and determined eligible. This will replace 152 linear feet of public sidewalk. This is a corner lot with sidewalks on both sides. Although the estimate given was near the average amount. The program would cover a total of $2,000 and the homeowner would be responsible for the balance. Trustee Traub moved to approve application SP15-17 as presented, and to approve the reimbursement of $2,000 as set forth by the program, pending Code Enforcement's final inspection. Trustee Correll seconded the motion, which carried unanimously.

Executive Session: Trustee Correll moved to enter executive session at 7:45 p.m. to discuss three personnel issues. Trustee Traub seconded the motion, which carried unanimously. Clerk Treasurer Wood did not attend.

Trustee Correll moved to enter regular session at 8:15 p.m. Trustee C. Aronstam seconded the motion, which carried unanimously.

Recreation Support Wages: Trustee A. Aronstam moved to increase Kay Robinson's wages to $18 per hour for Recreation work only and not including her time in Code Enforcement, effective immediately and moving forward for the duration as needed. Trustee Traub seconded the motion, which carried unanimously.

Request to Cash-out Unused Vacation Time: Trustee A. Aronstam moved to pay Clerk Treasurer Wood for any unused vacation time due to short staffing, therefore, was unable to take the time off. Currently, she has 65 unused hours, which will expire on October 19, 2022. Trustee Correll seconded the motion, which carried unanimously.

Adjournment: Trustee Correll moved to adjourn at 8:24 p.m. Trustee C. Aronstam seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, OCTOBER 25, 2022 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Deputy Mayor Aronstam called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Keith Correll, Kasey Traub, Andrew Aronstam, and Courtney Aronstam (Mayor Patrick Ayres arrived at 6:50 p.m.)

Also present: Clerk Treasurer Michele Wood, Attorney Betty Keene, Police Chief Dan Gelatt, and Police Sergeant Russell Buesink

Press: Johnny Williams of the Morning Times

Public Comments: Ron Keene, 7 Elliott Street, stated the burned out house on Cayuta Avenue is still in the same shape it was months ago, and asked why it's still there. He also stated there are many vacant and dilapidated properties and nothing seems to be getting done about it. They are a disgrace.

He also stated it is illegal to drive into a crosswalk, however, you have to drive into one at the corner of Broad Street and Fulton Street to be able to see past a fence for any oncoming vehicles. He stated that fence should be removed or altered so there is visibility before something bad happens there.

Letters and Communications: The clerk submitted a copy of the Waverly Barton Fire District's 2023 approved Budget. The total budget is $304,012.

Approval of Minutes: Trustee Traub moved to approve the Minutes of September 27, 2022 as presented. Trustee Correll seconded the motion, which carried unanimously.

Department Reports: Trustee A. Aronstam stated the Waverly Recreation Booster Club raised money from fundraising. They raised $1,592 from concessions, $3,801 from a cookie sale, and $405 from an apparel sale. They also raised $3,087 from Music Fest at Waverly Glen Park. Trustee A. Aronstam, on behalf of the Waverly Recreation Booster Club, donated $3,000 to the village for the Glen Park Project. Mayor Ayres accepted on behalf of the village.

Trustee A. Aronstam stated we have a new recreation sports registration process. We are piggybacking on an app that the school uses for many things. They also use it for registrations. The app is Family ID. Parents can register their kids for our sports programs and can also pay through the app. The money is directly deposited into the Village's Recreation Commission Account. The clerk stated this has been working great. There has only been one person that came to the office to pay in person since the app went live. The app also provides reports of payments with each deposit. Mayor Ayres stated this will end the need for in-house registration days and the handling of cash during these times. He stated we are moving forward with positive results.

Trustee Correll stated DPW Lead Lance Fraley stated Al Spadaro Way (road leading into East Waverly Park) may be considered as a public road. If it is, it could be repaired with CHIPS funding. He is following up with Linda from NYS DOT. Attorney Keene will also review.

Trustee Correll also submitted a request from DPW Lead Lance Fraley to purchase a mini excavator. This will be more efficient to use for road repairs. The clerk stated that the Board of

Water Commissioners approved paying for 50% of the purchase of the excavator. She stated this is a normal process as it would be used for all water digs and repairs. Trustee Correll stated CHIPS funds could be used as long as we keep it it for 10 years. The proposal from Tracey Road Equipment for a 2023 Hyundai Compact Excavator (Sourcewell Contract# 032119-HCE) is $82,641.30, and a 2023 Felling 20' Deck over Tag Trailer (Sourcewell Contract# 121918-FTS / NYS OGS Contract# PC69232) is $21,616.08. Trustee Correll moved to purchase the mini excavator and the trailer as presented from Tracey Road Equipment. The Water Fund will pay 50% and the remaining 50% will be paid for with CHIPS funds. Trustee Traub seconded the motion, which lead to a roll call vote and resulted as follows:

Ayes – 5 (C. Aronstam, Traub, A. Aronstam, Correll, Ayres)
Nays – 0
Absent – 2 (Sinsabaugh, Sweeney)
The motion carried.

NY Forward Grant: Mayor Ayres stated our application for NY Forward Grant is looking good. We are in the top 5 applications. We needed to do a presentation via video. County highly recommended and needed a quick response. The video is done. We had School Superintendent Eric Knolles, several Tioga County Representatives, and Mayor Ayres doing the presentation. The video was done by Deluge Media at a cost of $6,500. Mayor Ayres recommended expending it from the Business Development Fund (Economic Development).

Finance Committee/Approval of Abstract: Trustee C. Aronstam presented the following abstracts, and moved to approve all payments: General Fund $40,470.98; Equipment Reserve (leaf picker) $83,349.90; Cemetery Fund $13.59; Capital Projects $5,000.00; and Business Development Fund $6,500.00. Trustee Traub seconded the motion, which carried unanimously.

Executive Session: Trustee A. Aronstam moved to enter executive session at 7:55 p.m. to discuss candidates for Police Chief. Trustee C. Aronstam seconded the motion, which carried unanimously.

Trustee Correll moved to enter regular session at 7:24 p.m. Trustee C. Aronstam seconded the motion, which carried unanimously.

Police Chief Promotion: Trustee A. Aronstam stated there was a committee and they interviewed two candidates for the Police Chief position. Both interviewed well. The recommendation of the committee is to promote Sergeant Russell Buesink, Jr. to the position of Chief of Police. Trustee Correll moved to promote Sergeant Russell Buesink, Jr. to Chief of Police, effective December 23, 2022 at the current Police Chief salary of $81,744. Trustee Traub seconded the motion, which led to a roll call vote and resulted as follows:

Ayes – 5 (C. Aronstam, Traub, A. Aronstam, Correll, Ayres)
Nays – 0
Absent – 2 (Sinsabaugh, Sweeney)

The motion carried.

Village Hall Wing Project: Mayor Ayres stated he is disappointed and he stated he will follow-up with Tioga County regarding their decision not to utilize our wing to provide services.

He stated the contractors have mobilized and starting to work on some items. They have scheduled a bi-weekly meeting on Tuesdays at 9:00 and any trustee wishing to attend are welcome.

Dog Controls: Chief Gelatt recently submitted their structure on handling dog-related issues in the village. The bulk of dog-related issues are handled by the Dog Control Officer and he is employed with the Town of Barton. Any issues or complaints should be made through the Town of Barton.

Turn2 Travel Softball: Trustee A. Aronstam stated a request was made by Turn2 to use our Community Room for the travel softball team to practice, and to waive all fees. He stated they are not a recognized non-profit organization. Discussion followed and the consensus of the Board was to not grant their request. There was no motion.

River Front Access: Trustee C. Aronstam stated the project was presented to the professors at Cornell. The surveys are still coming in, and they hope to have a presentation in December.

Glen Park Stage Rental: Mayor Ayres recommended a rental fee of $75 to use the Glen Park Stage, and it can only be rented with the rental of the Glen Park #1 Pavilion. It cannot be rented separately. Trustee A. Aronstam moved to approve the rental of the Glen Park Stage as presented. Trustee Traub seconded the motion, which carried unanimously.

Evolve NY: Attorney Keene stated Tioga County is working on an agreement with Evolve NY. She will review their agreement once it's finished.

Overtime for Clerk Treasurer: Attorney Keene stated the statute allows extra pay to officials due to staff shortages. Trustee Traub moved to approve up to 10 hours per week of overtime pay to Clerk Treasurer Michele Wood, effective October 1, 2022 and ending December 31, 2022. Trustee Correll seconded the motion, which lead to a roll call vote and resulted as follows:

Ayes – 5 (C. Aronstam, Traub, A. Aronstam, Correll, Ayres)
Nays – 0
Absent – 2 (Sinsabaugh, Sweeney)
The motion carried.

Rising Stars Bowling: The clerk stated we get an annual donation from Unico for Rising Stars Bowling. They are in need of four handicapped bowling ball ramps. The cost is $154.99 each. Trustee A. Aronstam moved to purchase four ramps as presented and expending the funds from the Rising Stars account. Trustee C. Aronstam seconded the motion, which carried unanimously.

Curb Cut Application: The clerk presented a curb cut application from Ed and Merranda Bowman for the property located at 239 Broad Street. The clerk stated Chief Gelatt reviewed with no comment. Street Operator Fraley has concerns with losing three parking spaces on Broad Street and

with traffic safety due to its proximity to the Broad Street/Fulton Street 4-way intersection. Trustee Correll agreed with Fraley's concerns and moved to deny the curb cut at 239 Broad Street. Trustee C. Aronstam seconded the motion, which lead to a roll call vote and resulted as follows:

Ayes – 5 (C. Aronstam, Traub, A. Aronstam, Correll, Ayres)
Nays – 0
Absent – 2 (Sinsabaugh, Sweeney)
The motion carried.

Liquor License Renewal: The clerk submitted a 30-day advanced notice for a renewal application of a liquor license being filed with New York State. The notice was submitted by Laurence Parks on behalf of the Waverly Memorial Post No. 8104 VFW located at 206 Broad Street. The clerk stated Chief Gelatt reviewed application and had no concerns. Trustee A. Aronstam moved to accept the notice with no comment to the State. Trustee Traub seconded the motion, which carried unanimously.

Mayor/Board Comments: Trustee Correll stated, due to the recent vandalism in the restroom at Glen Park, the restrooms should be locked once the park closes. Mayor Ayres stated the security camera up there is being moved to cover more area.

Adjournment: Trustee Correll moved to adjourn at 8:23 p.m. Trustee C. Aronstam seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M.
ON TUESDAY, NOVEMBER 8, 2022 IN THE
TRUSTEES' ROOM IN THE VILLAGE HALL**

Mayor Ayres called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Keith Correll, Jerry Sinsabaugh, Kasey Traub, Andrew Aronstam, Kevin Sweeney, Courtney Aronstam, and Mayor Patrick Ayres

Also present: Clerk Treasurer Michele Wood, Attorney Betty Keene, Code Officer Chris Robinson, and Acting Police Chief Russell Buesink

Press: Johnny Williams of the Morning Times

Public Comments: Margaret Prinzi, 447 Chemung Street, stated concern with the mats on the street crossings. She stated she fell on one of them and another is coming loose. Trustee Correll stated he would contact the Street Department regarding them. Mayor Ayres stated the mats are required by NYS. They have the bumps on them for blind persons to feel and know they are at an intersection.

Kyle Burns, Jolley Farmer, stated concern that Elizabeth Street will be closed down for Tinsel and Lights on Jolley Farmer's busy night. He stated they were not notified of this in advance and asked if any business owner was. He stated he is upset with the lack of communication.

Ron Keene, 7 Elliott Street, stated there is a large hole on the sidewalk in front of the Salvation Army Store and nothing gets fixed. He also stated houses aren't getting repaired, and garbage is out of control.

Heather Ruegg, 13 Lincoln Avenue, stated her concern with dog control was not what she was asking about. She stated our code says Dog Control or Police will issue appearance ticket and that is not being done. Mayor Ayres stated if that is not being done, then she needs to discuss with the Town of Barton as they manage the Dog Control Officer.

Several residents in a neighborhood stated concern with a property located near them and the persons living on or visiting the property.

Letters and Communications: The clerk read a Letter of Resignation from Glen P. Stolicker stating he is resigning from the Recreation Commission Board, effective January 1, 2023. He stated he enjoyed his time serving and working with the village. Trustee Traub moved to accept his Letter of Resignation and thanked him for his service. Trustee Sinsabaugh seconded the motion, which carried unanimously.

The clerk read a Letter of Resignation from Police Officer Brian West. He is retiring effective November 2, 2022. He will continue to serve as the School Resource Officer until the end of the school year. Trustee Sinsabaugh moved to accept his Letter of Resignation and thanked him for his service. Trustee Correll seconded the motion, which carried unanimously.

Approval of Minutes: Trustee Correll moved to approve the Minutes of October 11, 2022 as presented. Trustee C. Aronstam seconded the motion, which carried unanimously.

Department Reports: Reports were submitted by Code Enforcement and Police.

Code: Code Officer Robinson stated he was working with owners (where Salvation Army is) regarding the sidewalk, however, they sold the property and he is not sure who new owners are at this time. The owner has started repair work on the burned house on Cayuta Avenue. The owners were told by their attorney not to remove the garbage on Sawyer Place until the eviction goes through. The owners will clean it all up as soon as they can. Mayor Ayres asked Attorney Keene what standing does the village have in removing garbage from private property? Attorney Keene stated the village cannot access private property to remove anything including garbage. Who decides if it's garbage? She stated we must give notice and follow all procedures outlined in the unsafe building code. We would have to deem it as a public health and safety concern. It can be very frustrating as to the length

of time it takes to get through the unsafe building code. Private property is very different than something that was put in the greenspace.

Cemetery: Trustee Traub stated K & K Lawn Service is working on getting the leaves out to be removed. He stated everything went really well this summer, and communication was good.

Street: Trustee Correll stated he feels parking ticket fees should be raised to be a deterrent from parking overnight. Mayor Ayres stated the fees should be reviewed and changes recommended. Attorney Keene stated we need to create a parking map in order to enforce parking. Mayor Ayres recommended a work group to inventory all parking spaces in the Business District, and they could also work on the fees, schedule, and outline the enforcement.

Police: Acting Police Chief Buesink stated he would like to interview to fill the Sergeant position he is leaving. He also would like to send 1 or 2 candidates to the Police Academy in January. We should have a Civil Service list by the end of the month and he will follow up with this. He also would like the village to consider some kind of employment package or offers for new officers to work and stay here.

Treasurer's Reports: Clerk Treasurer Wood presented the following financial reports:

General Fund 10/1/22 – 10/31//22

Beginning Balance	165,126.77	Current Revenues	127,595.56
Deposits	469,877.69	Year to Date Revenue	2,674,304.56
Disbursements	-313,751.01	Current Expenditures	268,403.68
Ending Balance	321,253.45	Year to Date Expended	1,489,762.17

*General Capital Reserve Fund, $292,264.77
*Equipment Reserve Fund $32,783.15

Cemetery Fund 10/1/22 – 10/31//22

Beginning Balance	5,839.80	Current Revenues	5,954.67
Deposits	5,850.00	Year to Date Revenue	30,419.38
Disbursements	-7,715.29	Current Expenditures	222.54
Ending Balance	3,974.51	Year to Date Expended	34,619.32

*Perpetual Care Fund $33,678.49

Loan Programs 10/1/22 – 10/31//22

Business Loans		Rehab Loans	Balances
Beginning Balance	7,451.94	Beginning Balance	4,139.99
Deposits	16,500.00	Deposits	5,600.25
Disbursements	-18,000.00	Disbursements	-4,000.00
Ending Balance	5,951.94	Ending Balance	5,740.24
MM/Savings Balance	184,376.74	MM/Savings Balance	181,067.29
Total Fund Balance	190,328.68	Total Available Balance	

**outstanding loans $1,580.28* **outstanding loans $11,710.19*

Capital Projects Fund 10/1/22 – 10/31//22

	Marketing Study	Glen Park	Water Project	Village Hall Wing
Beginning Balance	-15,250.00	23,385.00	50,357.00	12,251.82
Deposits/Debits	0.00	3,000.00	0.00	0.00
Disbursements/Credits	-5,000.00	-20,664.20	-3,800.00	0.00
Ending Balance	-20,250.00	5,720.80	46,557.00	12,251.82

*Total Capital Projects Fund Balance $44,279.62

Revenue Comparison Report: The clerk submitted year-to-date revenues for October 2021 vs. October 2022. These are only selected revenues that are recurring, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June	15,549.49	15,470.82	2,921.33
July	87,002.35	93,356.52	6,354.17
August	148,387.52	154,415.62	6,028.10
September	245,920.30	253,721.77	7,801.47
October	312,330.33	345,067.64	32,737.31

NYCLASS Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yeild/Period	Monthly	Fiscal YTD
September (27-30)	2.3014%	465.93	465.93
October	2.8793%	10,466.70	10,932.63

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts, and moved to approve all payments: General Fund $13,318.77; and Rising Stars Trust $951.80. Trustee Sweeney seconded the motion, which carried unanimously.

Village Hall Wing Update: Mayor Ayres stated the contractors discussed some issues during their bi-weekly meeting and there may be a redesign of the HVAC. We will get a proposal (change order) soon, and it should actually save some money.

River Front Access: Trustee C. Aronstam stated they received the many community involvement surveys. Cornell anticipates the design draft to be complete by November 21, and the final design by November 30. The landowner has been notified and seems excited for this proposed development. NYS DOT will also need to be involved as we proceed.

NY Forward Grant: Mayor Ayres stated the Waverly School District and Tioga County were very helpful and appreciates all of their help. Our application is in the Top 5, and ours will be viewed last. He stated we should hear something by the end of the year.

Trustee A. Aronstam stated NYS Senator, Thomas O'Mara stated the Village of Waverly gave a great presentation and he would like to work with us moving forward.

Village Tax Corrections: Clerk Treasurer Wood stated she previously reported at the June 7, 2022 meeting, that all Veterans' Exemptions were omitted from the property tax bills. She stated she was unsure what the total correction was at that point. She submitted a list of all corrections to the Board. Upon completion of all of the corrections, there were 122 properties corrected and the final total of Veterans' Exemptions corrected was $32,574.64. She stated she had discussions with the Town of Barton and Tioga County and no knowledge of how this happened, but assured her that they would check for that next year before finalizing the tax roll. Trustee Traub moved to approve the property tax corrections as presented, with a final amount to come later. Trustee Correll seconded the motion, which led to a roll call vote, as follows:

Ayes – 7 (Sweeney, Correll, C. Aronstam, Traub, A. Aronstam, Sinsabaugh, Ayres)
Nays – 0
The motion carried.

Tinsel and Lights: Mayor Ayres stated it was unfortunate with the lack of communication with the committee to the business owners. Trustee Traub stated a representative of the Board of Trustees should be part of the committee moving forward. The Board agreed.

Trane: Trustee Correll stated he met with Cody Buterbaugh, Area Manager with Trane. Trane now has remote access to our system so they can better foresee or fix issues. There is an Efficiency Program through NYSERDA, however, we don't have a NY Electric Supplier. Trustee Correll stated he would be notified when Trane comes to do quarterly maintenance and evaluate if it needs to be done that often.

Parking Map: Mayor Ayres stated we need to develop a parking map for the downtown area. He recommended a work group, including Police, DPW, Trustee Correll, and Trustee Sinsabaugh to work on this, and bring back for the Regular Meeting in January.

Mayor/Board Comments: Mayor Ayres stated Elderwood in Waverly and Sayre Healthcare will be holding a Veterans Day Ceremonies, however, he will be out of town that day. He asked a Board member to attend on behalf of the Village. Trustee A. Aronstam stated he would attend both.

Executive Session: Trustee Traub moved to enter executive session at 8:16 p.m. to discuss two specific personnel issues. Trustee Correll seconded the motion, which carried unanimously. Trustee Sweeney recused himself at 8:20 p.m.

Trustee C. Aronstam moved to enter regular session at 8:23 p.m. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Adjournment: Trustee C. Aronstam moved to adjourn at 8:24 p.m. Trustee Sweeney seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, NOVEMBER 22, 2022 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Ayres called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Keith Correll, Jerry Sinsabaugh, Andrew Aronstam, Courtney Aronstam, and Mayor Patrick Ayres

Also present: Clerk Treasurer Michele Wood, and Acting Police Chief Russell Buesink

Press: Nicole Lamberti of the Morning Times

Public Comments: There were no comments offered.

Letters and Communications: The clerk read a Letter of Resignation from Glen P. Stolicker stating he is resigning from the Board of Water Commissioners, effective January 1, 2023. He stated he enjoyed his time serving and working with the village. Trustee Correll moved to accept his Letter of Resignation and thanked him for his service. Trustee Sinsabaugh seconded the motion, which carried unanimously.

The clerk read a letter from Dr. Eric Knolles, Waverly School Superintendent, thanking the Mayor and the Board for their commitment in our kids and community.

Approval of Minutes: Trustee Correll moved to approve the Minutes of October 25, 2022 as presented. Trustee A. Aronstam seconded the motion, which carried unanimously.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts, and moved to approve all payments: General Fund $485,911.65; Cemetery Fund $514.40; and Business Development Fund $6,578.70. Trustee C. Aronstam seconded the motion, which carried unanimously.

Tinsel and Lights: Mayor Ayres stated the streets to be closed for Tinsel and Lights will be Broad Street to Pennsylvania Avenue, and also Park Avenue from Broad Street to Depumpo Lane. He stated Acting Chief Buesink is working with the committee and they will do outreach. The Parks laborer will come in late and work late that night. He stated with the late changes in the event it seems like it is coming together nicely. Trustee Sinsabaugh recommended the committee come to the Village Board earlier next year with their plans and someone from the Board should be part of the committee. Mayor Ayres agreed.

Village Hall Wing Update: Mayor Ayres stated Tioga County Legislature had their meeting and he spoke during their public comment time. He stressed that the county should have more presence in the Village of Waverly as we are the largest village in the county. He let them know that the village is committed to the rehab of the Village Hall Wing, and that the village is very willing to work with the county if they would reconsider utilizing the wing as once discussed.

River Front Access: Trustee C. Aronstam submitted the final draft report and stated it would be presented to Cornell University on December 8, 2022.

Curb Cut Application: Mayor Ayres stated he talked with Ed and Merranda Bowman regarding their curb cut application for the property located at 239 Broad Street. Their curb cut application was previously denied. The Bowman's would like to do significant improvements to their parking lot.

He would like to open up conversation with the Bowman's. Trustee Correll stated he would work with the Bowman's and Mayor Ayres to look at all issues and their plans.

Police Sergeant Proposal: Acting Chief Buesink stated with his upcoming promotion, there will be a vacancy for a sergeant. The committee interviewed three officers, which were all very good candidates. He and the committee recommended promoting Officer Danae Nichols to Police Sergeant, effective December 23, 2022. Mayor Ayres stated he would like to discuss further in Executive Session.

2023-2024 Budget Committee: Mayor Ayres appointed Trustees Sinsabaugh, C. Aronstam, and Correll to work with Clerk Treasurer Wood and the department heads on the 2023 -2024 Tentative Budget. They all accepted.

Travel Basketball Pay Rates: The clerk submitted a pay scale for officials and helpers for the Travel Recreation events, they are as follows:

Referees for In-House Basketball Games

1 Game	$30.00
2 Games	50.00
3 Games	65.00

PIAA Basketball Officials

1 Game	$45.00
2 Games	60.00
3 Games	75.00

Score Keeper/Clock Runner

1 Game	$30.00
2 Games	50.00
3 Games	65.00

Trustee C. Aronstam moved to approve the pay scale as presented. Trustee Correll seconded the motion, which carried unanimously.

Tioga County Planning Board: Mayor Ayres stated there is a vacancy on the Tioga County Planning Board. Ron Keene volunteered to be our representative. Mayor Ayres appointed Ron Keene to the Tioga County Planning Board for a 3-year term. Trustee Sinsabaugh moved to approve the appointment of Ron Keene. Trustee Correll seconded the motion, which carried unanimously. Mayor Ayres thanked Mr. Keene.

Trane: Trustee Correll stated Trane has a team to look for efficiencies. They are going to see if there is anything NYSERDA or Penelec can help fund.

December 27th Meeting: Mayor Ayres stated due to the Holidays, he would like to cancel the December 27th Meeting. If an urgent matter comes up, we can schedule a Special Meeting. Trustee A. Aronstam moved to cancel the December 27th Meeting. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Executive Session: Trustee C. Aronstam moved to enter executive session at 7:23 p.m. to discuss three specific employee personnel issues. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Trustee Correll moved to enter regular session at 7:57 p.m. Trustee C. Aronstam seconded the motion, which carried unanimously.

Letter of Resignation: The clerk presented a Letter of Resignation from Recreation Director David Shaw III, effective November 11, 2022. Trustee A. Aronstam moved to accept the resignation. Trustee Correll seconded the motion, which led to a roll call vote, as follows:

Ayes – 5 (Correll, C. Aronstam, A. Aronstam, Sinsabaugh, Ayres)
Nays – 0
Absent – 2 (Sweeney, Traub)
The motion carried.

Police Sergeant Promotion: Trustee Sinsabaugh moved to approve Officer Danae Nichols to Police Sergeant as presented, at the contractual salary, effective December 23, 2022. There will be a probationary period of 8-52 weeks as set forth by Civil Service. Trustee Correll seconded the motion, which led to a roll call vote, as follows:

Ayes – 5 (Correll, C. Aronstam, A. Aronstam, Sinsabaugh, Ayres)
Nays – 0
Absent – 2 (Sweeney, Traub)
The motion carried.

Adjournment: Trustee C. Aronstam moved to adjourn at 7:59 p.m. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, DECEMBER 13, 2022 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Ayres called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Keith Correll, Jerry Sinsabaugh, Kasey Traub, Andrew Aronstam, Kevin Sweeney, Courtney Aronstam, and Mayor Patrick Ayres

Also present: Clerk Treasurer Michele Wood, Attorney Betty Keene, and Acting Police Chief Buesink.

Police Officers: Brett Preshur, Chad Sackett, and Danae Nichols arrived at 6:40 p.m.

Press: Johnny Williams of the Morning Times

Public Comments: Ron Keene, 7 Elliott Street, stated unfortunately he has to decline the appointment to the Tioga County Planning Board as their meetings interfere with other schedules.

Mayor Ayres also stated there are vacancies on the Recreation Commission Board, the Board of Sewer Commissioners, and the Board of Water Commissioners. He asked the Board if they knew anyone that might be interested, to have them contact the village.

Tioga County IDA Presentation for Tax PILOT (Payment in-Lieu of Taxes): Christine Curtis, Tioga County IDA, stated Best Bev is seeking a PILOT Agreement for their investment in Waverly and Tioga County. She submitted information regarding their business plan and the economic impact on Waverly and the surrounding areas. She stated the owners of the property is the Barber's, however, Best Bev is required to pay taxes. The PILOT would start with a 50% tax abatement and it would reduce by 5% each year for 10 years. Tioga County is considering an aggregate state and local sales tax exemption estimated at $362,360 for renovation purchases. This exemption would impact the Village of Waverly by approximately $5,000, and the PILOT by approximately $88,340 over the ten years. Ms. Curtis stated the IDA takes all concerns and recommendations of the municipality seriously. Mayor Ayres asked the Board to look over all of the information presented, and will discuss further at our next meeting.

Approval of Minutes: Trustee Correll moved to approve the Minutes of November 8, 2022 as presented. Trustee C. Aronstam seconded the motion, which carried unanimously.

Department Reports: A report was submitted by the Police Department.

Police Commendations: Acting Chief Buesink presented Certificates of Commendation to Officer Brett Preshur, Officer Chad Sackett, and two to Officer Danae Nichols. These were in recognition of their meritorious and professional service shown during altercations with individuals of the public. The Board thanked them for their service and calm demeanor during these altercations.

Treasurer's Reports: Clerk Treasurer Wood presented the following financial reports:

General Fund 11/1/22 – 11/30//22

Beginning Balance	321,253.45	Current Revenues	74,958.41
Deposits	664,589.31	Year to Date Revenue	2,749,262.97
Disbursements	-671,277.19	Current Expenditures	649,733.72
Ending Balance	314,565.57	Year to Date Expended	2,139,495.89

*General Capital Reserve Fund, $293,103.38
*Equipment Reserve Fund $32,877.19

Cemetery Fund 11/1/22 – 11/30//22

Beginning Balance	3,974.51	Current Revenues	2,816.92
Deposits	2,750.36	Year to Date Revenue	33,236.30
Disbursements	-716.49	Current Expenditures	512.03
Ending Balance	6,008.38	Year to Date Expended	35,131.35

*Perpetual Care Fund $33,678.49

Loan Programs 11/1/22 – 11/30//22

Business Loans		Rehab Loans	Balances
Beginning Balance	5,951.94	Beginning Balance	5,740.24

Deposits	14,000.00	Deposits	5,066.79
Disbursements	-16,578.70	Disbursements	-8,000.00
Ending Balance	3,373.24	Ending Balance	2,807.03
MM/Savings Balance	181,906.01	MM/Savings Balance	184,590.48
Total Fund Balance	185,279.25	Total Available Balance	187,397.51

**outstanding loans $580.28* **outstanding loans $33,140.48*

Capital Projects Fund 11/1/22 – 11/30//22

	Marketing Study	Glen Park	Water Project	Village Hall Wing
Beginning Balance	-20,250.00	5,720.80	46,557.00	12,251.82
Deposits/Debits	0.00	0.00	0.00	0.00
Disbursements/Credits	0.00	0.00	0.00	0.00
Ending Balance	-20,250.00	5,720.80	46,557.00	12,251.82

*Total Capital Projects Fund Balance $44,279.62

Revenue Comparison Report: The clerk submitted year-to-date revenues for November 2021 vs. November 2022. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June	15,549.49	15,470.82	2,921.33
July	87,002.35	93,356.52	6,354.17
August	148,387.52	154,415.62	6,028.10
September	245,920.30	253,721.77	7,801.47
October	312,330.33	345,067.64	32,737.31
November	407,599.61	452,600.69	45,001.08

NYCLASS Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yeild/Period	Monthly	Fiscal YTD
September (27-30)	2.3014%	465.93	465.93
October	2.8793%	10,466.70	10,932.63
November	3.4850%	12,477.99	23,522.18

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts, and moved to approve all payments: General Fund $45,421.12; Cemetery Fund $ 14.90; Capital Projects $43,440.17; and Rising Stars Trust $250.00. Trustee C. Aronstam seconded the motion, which carried unanimously.

Complete Streets Policy: Trustee Sinsabaugh offered the following resolution and moved its adoption:

VILLAGE OF WAVERLY COMPLETE STREETS POLICY

WHEREAS: The Complete Streets Act (Chapter 398, Laws of New York**)** was signed into law on August 15, 2011 and requires state, county and local agencies to consider the convenience and mobility of all users when developing transportation projects that receive state and federal funding.

WHEREAS: the Village of Waverly Board of Trustees has drafted a Complete Streets Policy in order to provide safe and accessible streets to all

WHEREAS: the Village of Waverly recognizes that the needs of bicyclists and pedestrians of all ages and abilities should be considered in the planning and design of all new street constructions and street reconstruction undertaken in the town; and

WHEREAS: Complete Streets has been recognized and adopted as law in New York State; and over 300 Complete Streets policies and laws have been adopted at the state, county, town, village and city levels across the country for the purpose of improving multi-modal transportation options, safety, and accessibility for all users; and

WHEREAS: the Village of Waverly recognizes that Complete Streets will increase opportunities for multi-modal transportation, increase the capacity and efficiency of the road network, incorporate

traffic calming actions, limit greenhouse gas emissions, improve neighborhood vitality, increase social interactions, create a stronger sense of community, strengthen the local economy and improve quality-of-life for people in the community and

WHEREAS: the Village of Waverly Department of Public Works has the ability to work and explore the development, the maintenance, and enhancement of pedestrian, bicycle and trail connections within neighborhoods, business districts, and put into a practice a Complete Streets Program to address issues within these amenities

NOW, THEREFORE BE IT RESOLVED: That the Village of Waverly adopts the Village of Waverly Complete Streets Policy and resolves to execute the actions included in the Plan.

Trustee Correll seconded the motion to adopt, which led to a roll call vote, as follows:

Ayes – 7 (Sweeney, Correll, C. Aronstam, Traub, A. Aronstam, Sinsabaugh, Ayres)
Nays – 0
The motion carried.

Village Hall Wing Update: Mayor Ayres stated the southwest corner of the wing has been removed and they are working on the foundation.

River Front Access: Trustee C. Aronstam stated submitted a final poster and should have a detailed report for the Board in January.

Evolve NY: Mayor Ayres moved discussion to Executive Session as requested by Attorney Keene. This discussion pertains to a contract.

Equipment Purchases/Mowers: Clerk Treasurer Wood stated the purchase of two zero-turn mowers were approved at the meeting of February 22, 2022, from Little's Lawn Equipment at a total cost of $18,646.91. The Street Department would get one, and the Parks Department would get the other. We would also trade-in two mowers. Since then, they discontinued the models we ordered. DPW Lead Lance Fraley submitted a quote from Little's Lawn Equipment for two other, comparable mowers for a total cost of $17,554 and they are readily available. Trustee Traub moved to purchase two mowers as presented. Trustee Correll seconded the motion, which led to a roll call vote, as follows:

Ayes – 7 (Sweeney, Correll, C. Aronstam, Traub, A. Aronstam, Sinsabaugh, Ayres)
Nays – 0
The motion carried.

New Bank Account for NYS CDBG Program: The clerk stated we need to have a separate account for the CDBG funds for the Water Project. We currently have a CDBG Account for the housing programs, however, they should be segregated. Trustee A. Aronstam moved to authorize Clerk Treasurer Wood to open a new bank account for NYS CDBG Program at Chemung Canal Trust Company and to transfer $50 from Residential Rehab to start account. This account will have the same authorized signors as all the other accounts. Trustee Correll seconded the motion, which carried unanimously.

Recreation Director: Mayor Ayres stated that former Recreation Director David Shaw has plead guilty to misappropriation of funds, destroying records, and misconduct. He will have to pay restitution of $16,000 to the village. Mr. Shaw resigned from the village on November 11, 2022. The Board is looking at options to fill the Recreation Director vacancy.

Board Vacancies: Mayor Ayres stated there a vacancies on the Board of Water Commissioners, Recreation Commission, and two vacancies on the Board of Sewer Commissioners. There is also a vacancy for a village representative on the Tioga County Planning Board. He asked if anyone was interested to contact the clerk's office.

Mayor/Board Comments: Mayor Ayres thanked Kay Robinson, Jerry Sinsabaugh, and the wrestling team for their work on decorating Muldoon Park, and the Mini Park for Tinsel and Lights. There will be more planning for next year. Trustee A. Aronstam stated there was positive feedback from businesses regarding the Tinsel and Lights being held on Broad Street. Many businesses worked with the crowds and participated. They were happy with the results.

Trustee A. Aronstam stated the Waverly Recreation Booster Club raised approximately $3,600 on a recent raffle. He will be donating $3,000 to the Recreation Commission.

Ron Keene, on behalf of the Friends of the Waverly Cemeteries, placed 55 wreaths in the cemeteries. He thanked the Rotary, Trustee Traub, and Trustee Sweeney for their help. He also stated the "Wreaths Across America" will take place this Friday.

Executive Session: Trustee Traub moved to enter executive session at 7:52 p.m. to discuss two specific personnel issues and a contract issue. Trustee Correll seconded the motion, which carried unanimously.

Trustee Traub moved to enter regular session at 8:37 p.m. Trustee Correll seconded the motion, which carried unanimously.

Restitution: Trustee A. Aronstam moved to direct the clerk to deposit a check, received today, for $15,525 restitution from David Shaw into the Recreation Commission Fund as that is most likely where the missing funds were. Trustee Correll seconded the motion, which carried unanimously.

Return Donation: Trustee A. Aronstam moved to direct the clerk to return a check/donation of $1,000 from Hemp Geek. Trustee Traub seconded the motion, which carried unanimously.

Adjournment: Trustee Sweeney moved to adjourn at 8:42 p.m. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Respectfully submitted,

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**REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M.
ON TUESDAY, JANUARY 10, 2023 IN THE
TRUSTEES' ROOM IN THE VILLAGE HALL**

Mayor Ayres called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Keith Correll, Jerry Sinsabaugh, Andrew Aronstam, Kevin Sweeney, Courtney Aronstam, and Mayor Patrick Ayres.

Also present: Clerk Treasurer Michele Wood, Clerk Patti Hanbury, Attorney Betty Keene, Code Officer Chris Robinson, and Police Chief Buesink.

Press: Johnny Williams of the Morning Times

Letters and Communications: Jan Lee from The Greater Valley Chamber of Commerce is interested in having the Taste of the Town in Muldoon Park on May 19, 2023. Clerk Treasurer Wood stated she may now be interested in holding the event in the Glen Park. Mayor Ayres recommended she go through the regular protocol to rent.

Approval of Minutes: Trustee Sinsabaugh moved to approve the Minutes of November 22, 2022 and December 13, 2022 as presented. Trustee Correll seconded the motion, which carried unanimously.

Department Reports: Reports were submitted from the Code Department and Police Department.

Chief Buesink stated he would like to hire a candidate and enroll them in the Broome Academy on March 27, 2023. He also proposed to the Board to consider hiring an eleventh officer to attend the academy as well. This officer would offset the overtime, and would fill any vacancy left if another officer retires. He stated he is currently doing interviews and will have two candidates at the next meeting.

Code Officer Robinson stated landlord at 434 Loder Street has evicted tenants and should be cleaned up soon.

Finger Lakes Building Officials Association (FLBOA) Conference: Code Officer Robinson would like to attend FLBOA Conference in Penfield, NY on March 13-15 at a cost of $390. The clerk stated the Town of Barton will pay for his room and board. Trustee Correll moved to approve Code Officer Robinson attend the FLBOA Conference as presented. Trustee Traub seconded the motion, which carried unanimously.

Treasurers Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 12/1/22 – 12/31/22

Beginning Balance	314,565.57	Current Revenues	164,013.05
Deposits	190,596.10	Year to Date Revenue	2,913,276.02
Disbursements	-349,370.47	Current Expenditures	308,115.71
Ending Balance	155,791.20	Year to Date Expended	2,447,611.60

*General Capital Reserve Fund, $294,055.98
*Equipment Reserve Fund $32,984.05

Cemetery Fund 12/1/22 – 12/31/22

Beginning Balance	6,008.38	Current Revenues	464.04
Deposits	300.00	Year to Date Revenue	33,700.34
Disbursements	-267.18	Current Expenditures	226.54
Ending Balance	6,041.20	Year to Date Expended	35,357.89

*Perpetual Care Fund $33,678.49

Loan Programs 12/1/22 – 12/31/22

Business Loans		Rehab Loans	Balances
Beginning Balance	3,373.24	Beginning Balance	2,807.03
Deposits	0.00	Deposits	593.23
Disbursements	0.00	Disbursements	0.00
Ending Balance	3,373.24	Ending Balance	3,400.26
MM/Savings Balance	182,497.21	MM/Savings Balance	185,190.39
Total Fund Balance	185,870.45	Total Available Balance	188,590.65

outstanding loans $580.28 *outstanding loans $32,597.25*

Capital Projects Fund 12/1/22 – 12/31/22

	Marketing Study	Glen Park	Water Project	Village Hall Wing
Beginning Balance	-20,250.00	5,720.80	46,557.00	12,251.82
Deposits/Debits	0.00	0.00	0.00	100,000.00
Disbursements/Credits	0.00	0.00	0.00	-43,440.17
Ending Balance	-20,250.00	5,720.80	46,557.00	68,811.65

*Total Capital Projects Fund Balance $100,839.45

Revenue Comparison Report: The clerk submitted year-to-date revenues for December 2021 vs. December 2022. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June	15,549.49	15,470.82	2,921.33
July	87,002.35	93,356.52	6,354.17
August	148,387.52	154,415.62	6,028.10
September	245,920.30	253,721.77	7,801.47
October	312,330.33	345,067.64	32,737.31
November	407,599.61	452,600.69	45,001.08
December	459,242.64	517,205.24	57,962.60

NYCLASS Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
September (27-30)	2.3014%	465.93	465.93
October	2.8793%	10,466.70	10,932.63
November	3.4850%	12,477.99	23,522.18
December	3.8183%	12,812.03	36,334.21

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts, and moved to approve all payments: General Fund $84,044.36; Cemetery Fund $ 35.58; and Capital Projects $42,931.38. Trustee C. Aronstam seconded the motion, which carried unanimously.

Tioga County Update: Martha Sauerbrey was re-elected as Chairperson of the Tioga County Legislature.

Village Hall Wing Update: The clerk presented the following:

Change Order #1, John Mills Electric: The clerk submitted Change Order #1 for John Mills Electric in the amount of $4,135 for labor and materials to change from a 200-amp service to a 400-amp service. Trustee Traub moved to approve Change Order #1 for John Mills Electric as presented. Trustee Correll seconded the motion, which carried unanimously.

River Front Access: Trustee C. Aronstam stated there was nothing new to report.

Cemetery Coordinator Job Description: Trustee Traub stated that the committee is in the process of writing the rough draft of the job description.

Evolve NY: Attorney Keene stated that flood insurance would be required for the charging stations and the Village would be responsible for replacement of the units, which cost approximately $40,000 each, in the event of a flood. It would be up to the Village to obtain reimbursement from the insurance company. There would also need to be a change in the umbrella policy the village currently has to cover this. The state has limited liability ($150,000) in the event of a lawsuit. The state could assign the interest to a private business in the future. The Village would not receive any sales tax while the state owns them but would be able to collect sales tax if interest is assigned to a private business.

Parking Committee/Map: Chief Buesink would like to see the parking fines increased from $10.00 to $50.00 with the thought of a higher fine deterring people. The County is currently redoing an updated map. Chief Buesink is looking into a GPS handheld device to enforce the two hour parking.

Tioga County IDA Presentation for Tax PILOT (Payment in-Lieu of Taxes): Mayor Ayres discussed the information presented at last meeting. There are still questions that the Board would like answered. Mayor Ayres stated the options are: No official position, accepting the recommendation of the PILOT, rejecting the recommendation of the PILOT, or tabling it for next meeting. The Board opted to table it until the next meeting of January 24, 2023.

Recreation Director: Mayor Ayres stated that former Recreation Director David Shaw has plead guilty to misappropriation of funds, destroying records, and misconduct. He will have to pay restitution of $16,525 to the village. Mr. Shaw resigned from the village on November 11, 2022. The Board is looking at options to fill the Recreation Director vacancy.

Municipal Solutions Contract Amendment: The clerk submitted a request to amend the fees for Municipal Solution's original contract for the administration of the Water Improvement Project from $16,000 to $39,000. The clerk stated this is due to the new administration of the NYS CDBG in the amount of $1,250,000. The original contract was only for the administration of the EFC Grant of

$3,000,000. Trustee A. Aronstam moved to amend Municipal Solution's contract as increased from $16,000 to $39,000. Trustee C. Aronstam seconded the motion, which carried unanimously.

Disposition of Items: The clerk stated Kay Robinson has looked into disposing of all of our old electronics (computers, printers, etc), and submitted a list of items. ICS Industries of Endicott NY submitted a price of $0.50/lb for tube monitors and $0.35/lb. for the rest of the electronics. Tioga County IT Department stated they would come down to remove the mother boards from the computers and dispose of them correctly. Trustee Sinsabaugh moved to declare these items as surplus and no longer needed by the village, and to approve ICS Industries to dispose of these items. Trustee Traub seconded the motion, which carried unanimously.

DPW Lance Fraley recommended a leaf machine, an IR air compressor, and a 2010 Ford F150, VIN# 1FTNF1EV2AKE61298 (Water Department), that are no longer used, go to the auction. Trustee Traub moved declare these items as surplus and no longer needed by the village, and to approve these items be sold at action. Proceeds for the truck will be deposited in the Water Fund. Trustee Correll seconded the motion, which carried unanimously.

Election Day Resolution: Trustee Sinsabaugh offered the following resolution and moved its adoption:

WHEREAS, the Annual Election of the Village of Waverly be held in the Trustees' Room in the Village Hall, at 32 Ithaca Street, Waverly, New York, between the hours of 12:00 o'clock noon and 9:00 o'clock in the afternoon of Tuesday, March 21, 2023, and

WHEREAS, the following be designated as Inspectors of Election: Laura Hoppe, Donna Casterline, Denise Clark, and Nila Rumsey and be paid $150.00 each, and

WHEREAS, Laura Hoppe be hereby appointed Chairman of the Board, and

WHEREAS, the Board of Trustees gives the Clerk-Treasurer the sole authority to replace any inspector who becomes unavailable prior to election, and

BE IT RESOLVED, the Village of Waverly will hold their General Election on Tuesday, March 21, 2023 for the purpose of electing a Mayor and three (3) Trustees, each for a term of two years.

Trustee Correll seconded the motion, which carried unanimously.

Trane Annual Service Agreement: Trustee Correll requested to table discussion until January 24, 2023 workshop meeting.

2023 Tinsel and Lights: Trustee Aronstam stated the first year being on Broad Street was a success. Chief Buesink has some recommendations to improve safety. The idea of having a board member be on the safety committee would be a good idea.

Mayor/Board Comments: Ed and Merranda Bowman would like the Board to reconsider their curb cut request on Broad Street, to allow their customers to have off-street parking and more spaces.

Executive Session: Trustee Traub moved to enter executive session at 8:12 p.m. to discuss three specific personnel issues. Trustee C. Aronstam seconded the motion, which carried unanimously.

Trustee Traub moved to enter regular session at 8:52 p.m. Trustee Correll seconded the motion, which carried unanimously.

Overtime for Clerk Treasurer: Trustee Sweeney moved to extend overtime pay for Clerk Treasurer Wood as previously approved, effective January 1, 2023 through March 31, 2023. Trustee Correll seconded the motion, which lead to a roll call vote and resulted as follows:

Ayes – 7 (C. Aronstam, Sinsabaugh, Sweeney, Traub, A. Aronstam, Correll, Ayres)
Nays – 0
The motion carried.

Adjournment: Trustee Sweeney moved to adjourn at 8:54 p.m. Trustee Correll seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Patricia Hanbury, Billing Clerk

SPECIAL MEETING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 5:30 P.M. ON TUESDAY, JANUARY 17, 2023 IN THE TRUSTEES' ROOM AT VILLAGE HALL

Mayor Ayres called the meeting to order at 5:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Keith Correll, Courtney Aronstam, Andrew Aronstam, Kasey Traub, Jerry Sinsabaugh and Mayor Patrick Ayres

Also present: Chief Russell Buesink Jr., Attorney Betty Keene, Patti Hanbury

Executive Session: Trustee Traub moved to enter executive session at 5:35 p.m. to discuss a specific personnel matter. Trustee Correll seconded the motion, which carried unanimously.

Trustee A. Aronstam moved to enter regular session at 6:05 p.m. Trustee Traub seconded the motion, which carried unanimously.

Letter of Resignation: The Mayor submitted a Letter of Resignation from Deputy Clerk Treasurer Kerri Hazen, effective on April 2, 2023. Trustee Traub moved to accept the resignation. Trustee A. Aronstam seconded the motion, which carried unanimously.

Police Officer Trainees: Police Chief Buesink stated the department has two full time position available and needs to be filled. He stated that they have been operating understaffed for several months causing several scheduling issues. The burden to cover the 40 hours per week absence in patrol coverage falls upon the full time officers. Long-term excessive overtime increases the stress level – making it an unhealthy environment. The fiscal cost of having to pay the overtime rate of $48.25 per 40 hour week would be around $100,000. Chief Buesink recommended we hire two full time officer now and get them into the Academy, as the Broome County Police Academy starts March 27, 2023, and they would be ready in October.

Chief Buesink proposed we hire Cody Pratt as a full time police officer at a contractual rate of $46,092.80, pending his physical and psychiatric clearances from the Tioga County Department of Personnel. Trustee Sinsabaugh moved to hire Cody Pratt as a Full Time Officer as presented, and enroll him in the Police Academy. Trustee Traub seconded the motion, which led to a roll call vote, as follows:

Ayes – 6 (Traub, Correll, A. Aronstam, Ayres, C. Aronstam, Sinsabaugh)
Nays – 0
Absent – 1 (Sweeney)
The motion carried.

Chief Buesink proposed we hire Matthew Potochniak as a full time police officer at a contractual rate of $46,092.80, pending on his physical and psychiatric clearances from the Tioga County Department of Personnel, completion of paperwork, and background check. Trustee Sinsabaugh moved to hire Matthew Potochniak as a Full Time Officer as presented, and enroll him in the Police Academy. Trustee Traub seconded the motion, which led to a roll call vote, as follows:

Ayes – 6 (Traub, Correll, A. Aronstam, Ayres, C. Aronstam, Sinsabaugh)
Nays – 0
Absent – 1 (Sweeney)
The motion carried.

Adjournment: Trustee Traub moved to adjourn at 6:10 p.m. Trustee C. Aronstam seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Patricia Hanbury, Billing Clerk

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, JANUARY 24, 2023 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Ayres called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Keith Correll, Andrew Aronstam, Courtney Aronstam, Kevin Sweeney, Jerry Sinsabaugh, and Mayor Patrick Ayres.

Also present: Clerk Treasurer Michele Wood, Attorney Betty Keene, Police Chief Buesink, and Patti Hanbury

Press: Johnny Williams of the Morning Times

Approval of Minutes: Trustee Correll moved to approve the Minutes of January 10, and January 17, 2023 as presented. Trustee C. Aronstam seconded the motion, which carried unanimously.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts and moved to approve all payments: General Fund $199,628.28; Unemployment Fund $ 1,856.56; Capital Projects $13,008.18. Trustee C. Aronstam seconded the motion, which carried unanimously.

Village Hall Wing Update: The clerk submitted two change orders:

Change Order #1, Welliver McGuire, Inc: The clerk submitted Change Order #1 for Welliver McGuire, Inc. in the amount of -$14,270. This reduction is due to savings of labor and materials to install ductwork inside building in lieu of the rooftop. Trustee Sinsabaugh moved to approve Change Order #1 for Welliver McGuire, Inc. as presented. Trustee Correll seconded the motion, which carried unanimously.

Change Order #1, AFT Mechanical: The clerk submitted Change Order #1 for AFT Mechanical in the amount of -$20,000. This reduction is due to savings of labor and materials to install ductwork inside building in lieu of the rooftop. Trustee Traub moved to approve Change Order #1 for AFT Mechanical as presented. Trustee Correll seconded the motion, which carried unanimously.

Cemetery Coordinator Job Description: Trustee Traub submitted the rough draft of the job description. He will make changes for the next meeting.

Tioga County IDA Presentation for Tax PILOT (Payment in-Lieu of Taxes): Christine Curtis from Tioga County IDA was present to answer questions.

- What happens to the PILOT if Best Bev closes before the 10 years is up? IDA has the authority to cancel the PILOT and the property would go back in to taxable status.
- Does the PILOT pertain to entire 36 acres of property? Yes
- Employment? 65 full time positions with $3,000,000 in estimated payroll and employment levels must be maintained during the PILOT timeframe
- Does the PILOT have to be 10 years or can it be 5 years? The timeframe is negotiable. The applying company can ask for whatever. The IDA always asks for 10 years.
- What does the Village gain: Jobs, real property purchases, and sales tax revenue.

Trustee A. Aronstams concerns: IDA will approve regardless. Issue with the amount of money that the Village will lose over the timeframe of the PILOT. The tax abatement was not brought up when Best Bev first approached us.

The PILOT applies to the improvements which are done to the facility. The assessment only goes up if new structures are done to the parcel of land. The renovations and improvements will not increase the assessed value.

Jack Blobe from Best Bev stated that there will be renovations done to the outside of the property: silos, spill containment, paving done around the building, miscellaneous tanks.

Trustee Sinsabaugh concerns: Best Bev got approval for $3 Million grant 4th Quarter of 2022. The PILOT programs serves as an inventive to bring business here.

Currently the Waverly School District voted in favor of the PILOT program, Tioga County and Town of Barton voted to no action.

Trustee Sinsabaugh moved to Deny/Not Support the PILOT. Trustee Sweeney seconded the motion, which led to a roll call vote, as follows:

Ayes – 2 (Sinsabaugh, Sweeney)
Nays – 3 (C. Aronstam, Correll, A. Aronstam)
Abstained – 1 (Traub)
No Vote – 1 (Mayor Ayres)
The official position of the Village of Waverly is no action.

Trane Annual Service Agreement: Trustee Correll requested to table discussion until February 14, 2023 Board of Trustee's meeting as he is in need of more time to review.

Curb Cut: There will be a meeting Thursday, January 26, 2023 with the Bowmans, Chief Buesink, Trustee Sinsabaugh, and Deputy Mayor Andy Aronstam to discuss. The hope is to have an answer by the end of next week.

UPSafety (Handheld Parking Scanner): Discussion was tabled until next month's meeting as Police Chief Buesink is still waiting on the updated parking maps.

Delaware Engineering Contract Proposal/Best Bev: Contracts still need to be reviewed by Attorney Keene, and the Sewer Board. The Sewer Board meets February 13, 2023 and the next Board of Trustees meeting is February 14, 2023.

Executive Session: Trustee Traub moved to enter executive session at 7:45 p.m. to discuss two specific personnel issues and a contract issue. Trustee C. Aronstam seconded the motion, which carried unanimously.

Trustee C. Aronstam moved to enter regular session at 8:20 p.m. Trustee Traub seconded the motion, which carried unanimously.

Trustee Traub moved to approve the Host Site Agreement with Evolve NY regarding the electric charging stations contingent upon them reimbursing the village for additional liability and flood insurance costs. Trustee Correll the motion, which led to a roll call vote, as follows:

Ayes – 7 (Traub, Correll, A. Aronstam, Ayres, C. Aronstam, Sweeney, Sinsabaugh)
Nays – 0
The motion carried.

Trustee Traub moved the clerk to advertise for hire of Recreation Director, asking for a cover letter and resume and will be accepted until February 10, 2023. Salary will be discussed per candidate. Trustee Correll seconded the motion, which led to a roll call vote, as follows:

Ayes – 7 (Traub, Correll, A. Aronstam, Ayres, C. Aronstam, Sweeney, Sinsabaugh)
Nays – 0
The motion carried.

Mayor Ayres would like to see a hiring committee to interview potential candidates for the Recreation Director position. He recommended Trustee Sinsabaugh, Trustee A. Aronstam, Mayor Ayres, a volunteer from Recreation Commission, and a volunteer from school district.

Adjournment: Trustee Traub moved to adjourn at 8:25 p.m. Trustee Correll seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Patricia Hanbury, Billing Clerk

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, FEBRUARY 14, 2023 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Ayres called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Keith Correll, Andrew Aronstam, Courtney Aronstam, Kevin Sweeney, Jerry Sinsabaugh, and Mayor Patrick Ayres.

Also present: Clerk Treasurer Michele Wood, Code Officer Chris Robinson, Police Chief Buesink, and Patti Hanbury

Press: Johnny Williams of the Morning Times

Public Comments: Margaret Prinzi, 447 Chemung Street, stated there is no river access for kayaks. The homeless people are a problem down by the river. She also mentioned it would be nice to see picnic tables, tennis court, etc. in East Waverly. This was referred to Trustee C. Aronstam as she is on the committee that would address this.

John Angelo, 442 Pennsylvania Avenue, voiced his displeasure concerning the reserved parking for handicapped persons at Muldoon Gardens. The handicapped parking spots have been moved to the end of the parking lot, which is further away from the doors. This matter has been referred to Code Enforcement to research and get back with the Board as to his findings.

Ralph Kresge, 165 Providence Street, stated he wanted to put in an ice cream place at his residence and was denied because it was zoned residential. He went ahead and made the investment

in a trailer making the ice cream shop mobile. He stated his displeasure with the 8 "sticker" shops all within ¼ mile being allowed to operate.

John Barnstead, 129 Chemung Street, stated he was informed by code enforcement that chickens were not allowed within the village. He says that chickens are not farm animals but domesticated animals. He also commented about the feral cats in the village, about all the dogs in the village and no noise ordinance for them. He does not believe that ordinances or codes are actual laws. He would like to know what he has to be to get the ordinance changed.

Scott Ward, 129 Chemung Street, would like to have Code 40-12 revised. He stated that the village is in violation of his 14th amendment right by making him get rid of his chickens "property". He would like the code revision taken care of as soon as possible.

Vanessa Nichols, 131 Chemung Street, stated she also has 6 chickens that are kept within a fenced area. She uses the chickens/eggs to feed people. She would like to see the ordinance changed.

Letters of Communication: Clerk Treasurer Wood read a letter from Carol Kluberdanz and she would like to donate a park bench for the Glen for the Waverly Class of 1983.

Clerk Treasurer Wood read a letter from Brittany Roberts. She is requesting the use the East Waverly Park for the Jagger Roberts Kickball Tournament. She requested the rental fee of $125 be waived, in lieu of a donation to Recreation after the tournament of $250.00.

Clerk Treasurer Wood read a letter from Christine Curtis from Tioga County IDA. The TCIDA Board voted to approve the sales tax exemption for Best Bev but did not approve the real property tax abatement.

Approval of Minutes: Trustee Correll moved to approve the Minutes of January 24, 2023 as presented. Trustee C. Aronstam seconded the motion, which carried unanimously.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts and moved to approve all payments: General Fund $78,987.84, Cemetery Fund $13.91, and Capital Projects $100,177.49. Trustee C. Aronstam seconded the motion, which carried unanimously.

Department Reports: The clerk submitted reports from the Police Department, and Code Enforcement. Mayor Ayres commented that 434 Loder Street has been a problem for a long time but that a significant portion of the debris is gone and that the owner is working on cleaning up the property.

Trustee A. Aronstam reported that Recreation AA softball signups would start today.

Treasurers Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 01/01/23 – 01/31/23

Beginning Balance	155,791.20	Current Revenues	267,649.48

Deposits	521,820.48	Year to Date Revenue	3,180,925.50
Disbursements	-570,061.49	Current Expenditures	498,423.91
Ending Balance	107,550.19	Year to Date Expended	2,946,035.51

*General Capital Reserve Fund, $295,081.67
*Equipment Reserve Fund $33,099.10

Cemetery Fund 01/01/23 – 01/31/23

Beginning Balance	6,041.20	Current Revenues	225.95
Deposits	0.00	Year to Date Revenue	35,583.84
Disbursements	-237.33	Current Expenditures	254.15
Ending Balance	5,803.87	Year to Date Expended	33,954.49

*Perpetual Care Fund $33,678.49

Loan Programs 01/01/23 – 01/31/23

Business Loans		Rehab Loans	Balances
Beginning Balance	3,373.24	Beginning Balance	3,350.26
Deposits	0.00	Deposits	0.00
Disbursements	0.00	Disbursements	0.00
Ending Balance	3,373.24	Ending Balance	3,350.26
MM/Savings Balance	183,133.76	MM/Savings Balance	185,836.35
Total Fund Balance	186,507.00	Total Available Balance	189,186.61

outstanding loans $580.28 *outstanding loans $32,597.25*

Capital Projects Fund 01/01/23 – 01/31/23

	Marketing Study	Glen Park	Water Project	Village Hall Wing
Beginning Balance	-20,250.00	23,385.00	46,557.00	68,811.65
Deposits/Debits	0.00	3,000.00	0.00	180,000.00
Disbursements/Credits	0.00	-20,664.20	0.00	-55,939.56
Ending Balance	-20,250.00	5,720.80	46,557.00	192,872.09

*Total Capital Projects Fund Balance $224,899.89

Revenue Comparison Report: The clerk submitted year-to-date revenues for January 2022 vs. January 2023. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June	15,549.49	15,470.82	2,921.33
July	87,002.35	93,356.52	6,354.17
August	148,387.52	154,415.62	6,028.10
September	245,920.30	253,721.77	7,801.47
October	312,330.33	345,067.64	32,737.31
November	407,599.61	452,600.69	45,001.08
December	459,242.64	517,205.24	57,962.60
January 2023	527,764.72	599,924.53	72,159.81

NYCLASS Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
September (27-30)	2.3014%	465.93	465.93
October	2.8793%	10,466.70	10,932.63
November	3.4850%	12,477.99	23,522.18
December	3.8183%	12,812.03	36,334.21
January 2023	4.0997%	12,876.05	49,210.26

Evolve NY: Attorney Keene stated that there is a change needed to the contract for reimbursement of the increased insurance cost and escalator for yearly rate increases.

Parking Committee/Map, Fees, and Scanner: Chief Buesink stated that the map was almost complete. He will need 2 to 3 more weeks to get everything ready to discuss. He is hoping to have proposal ready for the March meeting.

Trustee Correll spoke up about illegally parked vehicles at nighttime – parking on the wrong side of the streets. He is requesting the Chief to follow up. Chief Buesink requested that going forward Trustee Correll to call the non-emergency number to report incidences like this so that the complaints are documented and the police could follow up on them.

Trane Annual Service Agreement: Trustee Correll stated the maintenance visits were reduced down to 3 times for filter replacements, which reduced the annual agreement cost by $1,440.00. Mayor Ayres requested that the old parts that are removed for repair be left on site for inspection, be written in the agreement. We will to approval at the Trustee Workshop on 2/28/2023.

Curb Cut: Chief Buesink, Deputy Mayor Andy Aronstam, Lance Fraley, and the Bowman's met to discuss this situation. There are 2 options: Option #1 Single entrance – entrance from Broad Street and exit onto Clark Street. Option #2 Entrance and Exit on Broad Street. The committee recommended that the entrance would be on Broad Street, and the exit will also be on Broad Street with a right turn only when exiting. Only 1 ½ parking spots will be lost on Broad Street. Trustee Sinsabaugh stated concern with pulling out onto Broad Street between parked cars. He feels this is a safety concern. Trustee Sweeney moved to approve the curb cut request for Broad Street, by the Grumpy Grizzly, with the condition that if there are any future safety issues the curb cut may have to be amended to one way in/one way out. Trustee Correll seconded the motion, which led to a roll call vote, as follows:

Ayes – 7 (Traub, Correll, A. Aronstam, Ayres, C. Aronstam, Sweeney, Sinsabaugh)
Nays – 0
The motion carried.

Recreation Director: The clerk stated that we received 6 applications. Mayor Ayres stated they will be narrowed down to 3-4, and by Wednesday 2/22/2023 the interview process will begin. There should be a recommendation to hire by the Trustee Workshop Meeting on 2/28/2023.

School Resource Officer Salary and Health Insurance: Mayor Ayres stated the school is currently reimbursing the village for the School Resource Officer's salary of $35,000. The school has also agreed to reimburse the village for the SRO's health insurance costs. Mayor Ayres recommended we have a MOU with the school reflecting that. The Union is ok with this arrangement. The SRO will contribute his portion as a non-contractual employee and it will be deducted through payroll.

Delaware Engineering Contract Proposal/Best Bev: The clerk submitted a contract proposal from Delaware Engineering regarding wastewater pretreatment and related work for Best Bev. Three tasks are outlined and include estimated costs. The total contract cost is $45,000. Mayor Ayres stated Best Bev has agreed to put these fund into escrow with the village and Delaware Engineering would be

paid from that. Trustee Correll moved to approve the contract as presented, and authorized Mayor Ayres to sign it. Trustee A. Aronstam seconded the motion, which carried unanimously.

Penelec Rate Increase/NYSERDA: Mayor Ayres discussed the notification sent concerning the Penelec's upcoming rate increase. The Village does not have access to NYSERDA because Penelec does not participate. Mayor Ayres would like to file written notice to Public Service objecting the rate increase and to object to no participation in NYSERDA to get benefits. Trustee Correll moved to approve the motion, which Trustee C. Aronstam seconded the motion, which carried unanimously.

2023 Poll Site Agreement: Treasurer/Clerk Wood presented a poll site agreement from Tioga County Board of Elections for elections to be held, as follows: Primary on June 20, 2023, and the General Election on November 7, 2023. These elections will be conducted in our community room, and will accommodate three polling districts. Trustee A. Aronstam moved to approve the agreement as presented. Trustee Correll seconded the motion, which carried unanimously.

2023 Village Election: Treasurer/Clerk Wood stated received one independent nominating petition, with three persons running for Trustees and one for Mayor. She stated Andrew Aronstam is running for Mayor. Trustee Jerry Sinsabaugh, Trustee Kasey Traub, and Travis Bauman are running for the three Trustee positions. There were no other petitions submitted. The election is March 21, 2023.

Board/Mayor Comments: Mayor Ayres read the current local law regarding chickens in the Village. Code 40-12 states "No person, party or corporation shall harbor, house, stable or pasture a horse or horses, cattle or swine, sheep or lambs, a goat or goats, chicken or chickens, turkey or turkeys or any other fowl within the limits of the Village of Waverly." This local law has been in effect since June 9, 1941. He also read Chapter 40-13 regarding penalties and fees for offences. Any person in possession of chickens, within Village limits, is in violation of Village Law. The law will be enforced by the Code Enforcement Officer with penalties, if warranted, and enforceable by the court.

Mayor Ayres commented that there is possible development in the future for the Cayuta Creek near East Waverly Park in conjunction with the school. There is possible plans for developing the stream bank and for stocking of fish in the stream. There is also a possibility of development in that area for water access and additional trails. A dog park has also been put on the wish list.

Mayor Ayres stated that the NYS Cannabis Commission is responsible for the regulation of the "pot shops". The Village is unable to do anything about them as there is no "official" charge through NYS to charge them with. Also, the Tioga County District Attorney's hands are tied when it comes to this. Mayor Ayres stated that once the NYS Cannabis Commission determines a law to charge against, the village can proceed with violations against non-licensed stores. Chief Buesink

stated we only monitor the area for issues relating to disturbing the peace or anything of the sort. Unfortunately, there is nothing legally that can be done about the stores. Mayor Ayres also stated that there are no laws regarding smoking in the streets/sidewalks as we cannot only control marijuana smoking. The state law states that tobacco, marijuana, vapes, and any other smoking are all the same and cannot differentiate just the smoking of marijuana.

Executive Session: Trustee Sweeney moved to enter executive session at 7:39 p.m. to discuss two specific personnel issues. Trustee C. Aronstam seconded the motion, which carried unanimously.

Trustee Correll moved to enter regular session at 8:50 p.m. Trustee C. Aronstam seconded the motion, which carried unanimously.

Adjournment: Trustee Sweeney moved to adjourn at 8:51 p.m. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Respectfully submitted,

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Patricia Hanbury, Billing Clerk

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, FEBRUARY 28, 2023 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Ayres called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Keith Correll, Andrew Aronstam, Courtney Aronstam, Kevin Sweeney, Jerry Sinsabaugh, and Mayor Patrick Ayres.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, and Patti Hanbury

Press: Johnny Williams of the Morning Times

Public Comments: Ronald Keene, 7 Elliott St, commented that going up West Pine St towards the golf course on the bank there are a bunch of dead trees. They are a potential danger and they look bad. He thinks something should be done about them.

Letters of Communication: Clerk Treasurer Wood read a letter from Steve Dygert from Waverly First Baptist Church. He would like to have an Easter Egg Hunt in Muldoon Park on April 8, 2023. The hunt would be at 10:00 a.m. with free breakfast at the church following. The Church will provide a copy of their current updated insurance. Trustee Traub motioned to approve the request. Trustee C. Aronstam seconded the motion which carried unanimously.

Approval of Minutes: Trustee Correll moved to approve the Minutes of February 14, 2023 as presented. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts and moved to approve all payments: General Fund $32,934.70, Capital Projects $49,780.52. Trustee C. Aronstam seconded the motion, which carried unanimously.

Village Wing Update: The renovation of the wing is coming along. The bi-weekly construction update meeting is next week.

Parking Committee/Map, Fees, and Scanner: Trustee Sinsabaugh stated that there is no map yet and requested it be tabled until the next meeting.

Trane Annual Service Agreement: Trustee Traub motioned to approved to sign the Annual Service agreement with the final cost of $8,660.16. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Penelec Rate Increase/NYSERDA: Mayor Ayres stated he has made contact with PSC and has a zoom meeting with them on Wednesday March 1, 2023 to address his concerns.

NY Forward Grant: The Village of Waverly was awarded a $4.5 Million grant from NY Forward. There will be a zoom meeting on March 8th to discuss the first steps that need to happen.

Rezoning of 441 Fulton Street: Trustee Traub moved to present to the Planning Board for their recommendation. Trustee Correll seconded the motion which carried unanimously.

Village Election: The Village Election will be held on March 21, 2023 from 12:00 p.m. to 9:00 p.m. at Village Hall.

Bid for Administrative Services for CDBG Housing: The Village received two sealed bids which were opened by Mayor Ayres.

Bid #1 – Thoma Development Consultants bid $88,500.

Bid #2 – G & G/Ostrander Consulting, G & G: not to exceed 4.5% plus hourly rate for admin services.

Bid #3 - Ostrander Consulting: not to exceed 12% plus hourly rate for admin services.

Trustee A. Aronstam moves to accept the Thoma Development Consultant's bid at a cost of $88,500. Trustee Correll seconds the motion which carried unanimously.

2023 Summer Concert Series: The clerk presented a list of performances.

Mayor/Board Comments: The 2nd Annual Music Fest is tentatively scheduled for last Saturday in August in the Glen Park. Tioga State Bank is slated to be co-sponsor once again this year.

To address Mr. Keene's public comment/concern at the start of the meeting – Mayor Ayres is in agreement but stating it is rough to identify where the right of way and must be measured. Trustee Correll will to talk with the Street Department to measure where the right of way is going up towards

the Glen to identify the area of our responsibility. Any tree that is not in the right of way but the limbs are hanging into the right of way we are allowed to trim the limbs.

Executive Session: Trustee A. Aronstam moved to enter executive session at 7:04 p.m. to discuss two specific personnel issues. Trustee C. Aronstam seconded the motion, which carried unanimously.

Trustee Correll moved to enter regular session at 7:35p.m. Trustee C. Aronstam seconded the motion, which carried unanimously.

Trustee A. Aronstam moved to hire Eric Reznicek as the Provisional Recreation Director effective March 13, 2023. He will be an overtime-exempt employee with a starting annual salary of $55,348.80. He will need to pass the Civil Service test when it is first available. There will also be an 8-52 week probation period which would start after test is taken. Trustee Sweeney seconded the motion which carried unanimously.

Adjournment: Trustee Traub moved to adjourn at 7:39 p.m. Trustee Correll seconded the motion, which carried unanimously.

Respectfully submitted,

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Patricia Hanbury, Billing Clerk

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, MARCH 14, 2023 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Ayres called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Keith Correll, Andrew Aronstam, Courtney Aronstam, Kevin Sweeney, Jerry Sinsabaugh, and Mayor Patrick Ayres.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Patti Hanbury, and Tioga County Legislator Dennis Mullen.

Press: Johnny Williams of the Morning Times

Public Comments: Ronald Keene, 7 Elliott St, commented that a follow-up needs to be done for the house on the corner of Waverly and Moore Streets. The windows are all smashed out or boarded up. It needs to be fixed or torn down. He appreciated the house on Loder Street being cleaned up.

Letters of Communication: Clerk Treasurer Wood read a letter from Dandy Mini Mart. They would like to have an Employee Easter Egg Hunt at Muldoon Park April 1, 2023. Trustee Aronstam moved to approve the request. Trustee C. Aronstam seconded the motion which carried unanimously.

Approval of Minutes: Trustee Traub moved to approve the Minutes of February 28, 2023 as presented. Trustee A. Aronstam seconded the motion, which carried unanimously.

Department Reports: Chief Buesink submitted the monthly report from the Police Department.

Trustee Correll reported that he met with the DPW about the trees on W. Pine St. Measurements were taken to determine which trees were the responsibility of the Village vs the golf course. Also, the DPW building needs a cell booster and cameras – will contact County IT to discuss.

Trustee Sinsabaugh will head up the cleanup of the Mechanical Room in the Village Hall. He will determine what can be sold at auction or thrown away.

Trustee A. Aronstam introduced Eric Reznicek as the new Recreation Director.

Trustee Sweeney stated his displeasure with the number of sticker stores on Broad Street.

Treasurers Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 02/01/23 – 02/28/23

Beginning Balance	107,550.19	Current Revenues	73,335.40
Deposits	243,383.43	Year to Date Revenue	3,254,260.90
Disbursements	-188,041.67	Current Expenditures	171,650.88
Ending Balance	162,891.95	Year to Date Expended	3,117,686.39

*General Capital Reserve Fund, $296,072.86
*Equipment Reserve Fund $33,210.27

Cemetery Fund 02/01/23 – 02/28/23

Beginning Balance	5,803.87	Current Revenues	1,600.00
Deposits	1,600.00	Year to Date Revenue	35,725.20
Disbursements	-215.62	Current Expenditures	255.93
Ending Balance	7,188.25	Year to Date Expended	35,809.77

*Perpetual Care Fund $33,678.49

Loan Programs 02/01/23 – 02/28/23

Business Loans		Rehab Loans	Balances
Beginning Balance	3,373.24	Beginning Balance	3,350.26
Deposits	0.00	Deposits	133.58
Disbursements	0.00	Disbursements	0.00
Ending Balance	3,373.24	Ending Balance	3,483.84
MM/Savings Balance	183,748.92	MM/Savings Balance	186,460.58
Total Fund Balance	187,122.16	Total Available Balance	189,944.42

**outstanding loans $580.28* **outstanding loans $32,597.25*

Revenue Comparison Report: The clerk submitted year-to-date revenues for February 2022 vs. February 2023. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June	15,549.49	15,470.82	2,921.33
July	87,002.35	93,356.52	6,354.17
August	148,387.52	154,415.62	6,028.10
September	245,920.30	253,721.77	7,801.47
October	312,330.33	345,067.64	32,737.31
November	407,599.61	452,600.69	45,001.08
December	459,242.64	517,205.24	57,962.60
January 2023	527,764.72	599,924.53	72,159.81
February 2023	601,117.65	682,379.93	81,262.28

NYCLASS Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
September (27-30)	2.3014%	465.93	465.93
October	2.8793%	10,466.70	10,932.63
November	3.4850%	12,477.99	23,522.18
December	3.8183%	12,812.03	36,334.21
January 2023	4.0997%	12,876.05	49,210.26
February 2023	4.3712%	11,344.73	60,554.99

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts and moved to approve all payments: General Fund $87,991.33, Capital Projects $138,308.68, Rising Stars $153.44, Cemetery $55.59. Trustee C. Aronstam seconded the motion, which carried unanimously.

Tioga County Update: Tioga County Legislator Dennis Mullen stated that sales tax revenue is up 11.5%. They received a grant to help with communications, and enhanced fire and ambulance dispatch, $6 million this year and $6 million next year. He congratulated the Village on the $4.2M

NY Forward Grant and stated the county acknowledged the time and effort the Village put in with Team Tioga to be awarded this grant.

Village Wing Update: The renovation of the wing is coming along. Possible change order will be coming at the workshop meeting the end of the month for leveling of the floors. Trustee A. Aronstam stated that there has been more interest in renting the wing since renovations have started.

Parking Committee/Map, Fees, and Scanner: Police Chief Buesink presented the new parking map that was generated by Terry Ostrander of Tioga County. It has the parking spots numbered which correlates to GPS pinpoints as to where vehicles are parked. The new proposed parking meter/scanner (UpSafety XF Print/XF Scan) would allow the vehicle registration/license plate be scanned to determine if still in the same parking spot over the allowed 2 hours. The Scanner would tentatively cost $16,898 over 3 years. Chief Buesink also proposed an increase in the parking fines from $25 to $50, fines for overnight parking $50 and fines for parking in handicap spots of $75. Trustee Sinsabaugh moved to approve the purchase of the UpSafety XF Print/XF Scan with the service agreement for the amount of $16,898. Trustee Traub seconded the motion, which carried unanimously.

Trustee A. Aronstam moved to adopt the new downtown parking map having each spot marked and numbered, as created by County Employee Terry Ostrander. Trustee Correll seconded the motion which carried unanimously.

Trustee A. Aromstam moved to direct Attorney Keene to draft a local law to amend the parking fines in Chapter 140-29. Trustee Sinsabaugh seconded the motion, which carried unanimously.

NY Forward Grant: Mayor Ayres stated the first contact meeting on the NY Forward Grant was held via zoom on March 8th. There will be a local planning committee set up with Andy Aronstam being co-chair with LeAnne Tinney. The people for the committee will be submitted to the state for their approval.

Evolve NY: Trustee Correll moved to approve Mayor Ayres to sign the agreement with Evolve NY. Trustee Traub seconded the motion, which carried unanimously.

Rezoning of parcel at 441 Fulton Street: Trustee Traub moved to direct Attorney Keene to draft a local law to amend the zoning for 441 Fulton Street from residential zone to commercial zone. Trustee Sweeney seconded the motion, which carried unanimously.

Cemetery Coordinator: Trustee Traub moved to accept the Cemetery Coordinator job description as presented. Trustee A. Aronstam seconded the motion, which carried unanimously.

Best Bev: Mayor Ayres stated the engineering reports for water and sewer are being reviewed. Attorney Keene stated we are also waiting on User Agreements from Best Bev for water and sewer and they will have to be reviewed. Best Bev is building their own wastewater pretreatment plant that will make their effluent waste equivalent to residual waste before it comes to our wastewater treatment plant.

Appointment to Water Board: Mayor Ayres moved to appoint Dean Burt to the Board of Water Commissioners for a one-year term, to fill the vacancy left by Paul Stolicker. Trustee Traub moved to approve the appointment of Dean Burt. Trustee Correll seconded the motion, which carried unanimously.

CHIPS Reimbursement: The clerk stated we received our CHIPS reimbursement in the amount of $169,740. Any balance remaining will be rolled-over for our next reimbursement.

Sale of Equipment: The 2010 F150 truck sold at auction for $2,450.00, the air compressor sold for $1,650.00, and the leaf vacuum sold for $920.00. Funds for the truck and air compressor will be deposited into the Water Fund as it were the purchasing fund.

Earth Day-April 22: Mayor Ayres recommended Eric Reznicek work with Courtney Aronstam to come up with Earth Day projects.

2023–2024 Tentative Budget: Clerk Treasurer Wood stated the Tentative 2023-2024 Village Budget will be ready on March 20, 2023. Trustee Sinsabaugh commented that the budget looks good.

Reorganization Meeting: Trustee Sinsabaugh moved to schedule the Reorganization Meeting for April 3, 2023 at 6:00 p.m. Trustee Traub seconded the motion, which carried unanimously.

Adjournment: Trustee Traub moved to adjourn at 8:35 p.m. Trustee Correll seconded the motion, which carried unanimously.

Respectfully submitted,

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Patricia Hanbury, Billing Clerk

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, MARCH 28, 2023 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Ayres called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Keith Correll, Mayor-Elect Andrew Aronstam, Courtney Aronstam, Kevin Sweeney, Jerry Sinsabaugh, Trustee-Elect Travis Bauman, and Mayor Patrick Ayres.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Patti Hanbury, and Chris Robinson

Press: Johnny Williams of the Morning Times

Letters of Communication: Clerk Treasurer Wood read a letter from Eric Reznicek resigning from the Water Board. Trustee Traub motioned to approve the request. Trustee C. Aronstam seconded the motion, which carried unanimously.

Approval of Minutes: Trustee Correll moved to approve the Minutes of March 14, 2023 as presented. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Department Reports: Monthly reports were received from the Recreation Director and from Code Enforcement. The Code Enforcement report stated that the sidewalks in front of the old Salvation Army building are unsafe. Commissioner Traub made a motion to send a twenty (20) day notice registered mail return receipt to the owners on file. Commissioner Correll seconded the motion, which carried unanimously.

Recreation Director Reznicek reported that he is working with the school for the upcoming summer recreation program. Recreation Director Reznicek would like to sell surplus baseball umpire equipment to the Waverly Central School for the amount of $400.00. Commissioner Traub moved to approve and Commissioner C. Aronstam seconded the motion, which carried unanimously.

Trustee Correll reported that the tree removal will need to be put out for bid. Also stated that they will have Marty Borko look at the trees to determine their health.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts and moved to approve all payments: General Fund $53,096.28, Capital Projects $54,837.39. Trustee C. Aronstam seconded the motion, which carried unanimously.

Village Wing Update: Mayor Ayres reported that the windows for the wing are not flawed, but that it is the way the windows are made. That they are not usually meant to be used without a drop ceiling installed.

Draft Local Parking Law: Police Chief Buesink requested a local law be drafted stating that tickets not paid would result in a NYS scoff on registration of vehicle.

NY Forward Grant Update: First meeting should be sometime in early April.

Rezoning of parcel at 441 Fulton Street: Attorney Keene submitted a draft local law to remove parcel #166.19-2-64 from the Residential Zoning District to the Commercial Zoning district. Trustee Traub moved to schedule a public hearing on 4/25/2023 at 6:15 p.m. Trustee Correll seconded the motion, which carried unanimously.

Best Bev User Agreement: No new updates. Still waiting for information from Best Bev for sewer user agreement.

Earth Day April 22: Trustee C. Aronstam and Rec Director Eric Reznicek talking with the school. They are looking at last years template and making adjustments.

Radar Unit Proposal: Police Chief Buesink proposed purchasing new radar units for the vehicles. The current units are approximately 15 years old. The new ones would be $1,739.24 each, The new units would focus on the front of the vehicle and would be able to be moved from one police vehicle to another. Trustee Sinsabaugh moved to approve the purchase. Trustee Traub seconded the motion which carried unanimously.

Parking Enforcement: Discussion tabled for two weeks.

New Pavilion at Waverly Glen Park/Donation: Donation from Mr. Harding in the amount of $10,000 to build a new pavilion at the Waverly Glen Park. The cost of materials to build would be less than $3,000.00. The funds left over will go towards playground equipment at East Waverly. A grant from the Floyd Hooker Foundation has also been applied for, for the purchase of playground equipment.

Licensing Year for Contractors Licenses: Contractors license would be good for a year from date of issue – retroactive to January 2023. This requires a change in Chapter 95 of the Village Code.

Service Agreement with GTS BOCES (Tax Program): Trustee C. Aronstam moved to approve the service agreement for the GTS BOCES (Tax Program) with the cost of $1,000.00. Trustee Correll seconded the motion which carried unanimously.

Residency for Appointed Staff: Trustee Traub moved to approve the residency requirements for appointed Deputy Clerk Treasurer to be within Tioga County, New York. Trustee Correll seconded the motion, which lead to a roll call vote.

Ayes – 7 (Traub, Correll, A. Aronstam, C. Aronstam, Sweeney, Sinsabaugh, Ayres)
Nays – 0
The motion carried.

Establish a Village Project Committee: As needed, headed by the Mayor. Ideal committee would consist of one member from Water Commission, Sewer Commission, Planning Board, Michele Wood (Clerk Treasurer), Betty Keene (Attorney for Village), Chris Robinson (Code Officer). The Committee would be a pre-planning board.

Re-Organization Meeting: April 3, 2023 at 6:00 p.m.

Mayor/Board Comments: Mayor Ayres commented about his last six years as Mayor.

Executive Session: Trustee A. Aronstam moved to go to Executive Session at 7:52 p.m. Trustee Traub seconded the motion, which carried unanimously.

Trustee Traub moved to enter regular session at 8:21 p.m. Trustee Correll seconded the motion, which carried unanimously

Letter of Resignation: Mayor Ayres presented a Letter of Resignation from WWTP Operator Douglas Kinsley dated March 18, 2023, with an effective date of March 31, 2023. Trustee Correll moved to accept the resignation. Trustee A. Aronstam seconded the motion, which led to a roll call vote, as follows:

Ayes – 7 (Traub, Correll, A. Aronstam, C. Aronstam, Sweeney, Sinsabaugh, Ayres)
Nays – 0
The motion carried.

Adjournment: Trustee Traub moved to adjourn at 8:23 p.m. Trustee Correll seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REORGANIZATION MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:00 P.M. ON MONDAY, APRIL 3, 2023 IN THE TRUSTEES' ROOM, IN THE VILLAGE HALL

Present were Trustee-Elect Kasey Traub, Mayor-Elect Andrew Aronstam, Trustee Kevin Sweeney, Trustee Keith Correll, Trustee Courtney Aronstam, Trustee-Elect Jerry Sinsabaugh, Trustee-Elect Travis Bauman and Mayor Patrick Ayres

Also Present: Clerk Treasurer Michele Wood, Attorney Betty Keene, and Patti Hanbury

Call to Order: Mayor-Elect A. Aronstam called the meeting to order at 6:00 p.m.

Oaths of Office: Clerk Treasurer Wood administered the Oaths of Office to Mayor-Elect Andrew Aronstam and Trustees-Elects: Jerry Sinsabaugh, Kasey Traub, and Travis Bauman.

Deputy Clerk Treasurer Promotion: Trustee Sinsabaugh moved to promote Patricia Hanbury to the position of Deputy Clerk Treasurer, effective April 3, 2023 at the current Deputy Clerk Treasurer's hourly rate of $18.41. Trustee Sweeney seconded the motion, which led to a roll call vote and resulted as follows:

Ayes – 7 (Traub, Bauman, Correll, A. Aronstam, C. Aronstam, Sweeney, Sinsabaugh)
Nays – 0
The motion carried.

Mayor's Appointments: The following appointments were made by Mayor Andrew Aronstam. Trustee Jerry Sinsabaugh moved to approve the appointments as presented. Trustee Keith Correll seconded the motion, which carried unanimously.

Name	Appointed To	Term
Keith Correll	Deputy Mayor	1

Betty Keene	Village Attorney	1
Michele Wood	Clerk Treasurer	2
Patricia Hanbury	Deputy Clerk Treasurer	1
Chris Robinson	Code Enforcement Officer	1
David Boland	Associate Justice	1
Lynette Nickels	Justice Clerk	1
Bill Millhollen	Planning Board	5
Ryan Skovira	Recreation Commission	5
Patrick Ayres	Recreation Commission	4
Laura Hoppe	Sewer Commissioner	5
Ronald Kahn	Sewer Commissioner	5
vacant	Sewer Commissioner	1
vacant	Sewer Commissioner	3
David Cowles	Water Commissioner	5
Jeff Wheeler	Water Commissioner	1
vacant	County Planning Board	3
Morning Times	Official Publication	1
Chemung Canal Trust Co Chase Bank NYCLASS	Official Depositories	1
Regular Meeting	2nd Tuesday of each month	1

Check Signature Resolution: Trustee Traub offered the following resolution and moved its adoption:

RESOLVED, that checks drawn on the Village Funds be payable on signatures of two out of the four of the following persons: Clerk Treasurer Michele Wood, Deputy Clerk Treasure Patricia Hanbury, Mayor Andrew Aronstam, and Trustee Jerry Sinsabaugh. Trustee C. Aronstam seconded the motion, which carried unanimously.

Committee Appointments:

Police	Sinsabaugh		
Street	Correll		
Recreation	C. Aronstam		
Sewer	Sweeney		
Water	Bauman		
Planning	Traub		
Cemetery	Traub		
Buildings & Grounds	Correll	Sinsabaugh	
Finance	Sinsabaugh	C. Aronstam	Bauman

Tioga County (COG) Council of Governments	A. Aronstam		
Merchants (WBA)			

Adjournment: Trustee Correll moved to adjourn at 6:20 p.m. Trustee Sweeney seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Patricia Hanbury, Deputy Clerk Treasurer

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:00 P.M. ON TUESDAY, APRIL 11, 2023 IN THE TRUSTEES' ROOM, VILLAGE HALL FOR THE PURPOSE OF PUBLIC COMMENT REGARDING THE 2022-2023 TENATIVE BUDGET

Mayor Aronstam declared the hearing open at 6:00 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Trustees Present: Mayor Andrew Aronstam, Jerry Sinsabaugh, Courtney Aronstam, Kasey Traub, Keith Correll, Kevin Sweeney and Travis Bauman.

Also present: Clerk Treasurer Michele Wood and Patti Hanbury

Mayor Aronstam stated the Budget Committee and the Department Heads worked closely and thanked them for their efforts. He summarized the budget and opened the floor for comments regarding the 2022-2023 Tentative Budget.

With no one wishing to be heard, Mayor Aronstam closed the hearing at 6:22 p.m.

Respectfully submitted,

_____
Patricia Hanbury, Deputy Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, APRIL 11, 2023 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Aronstam called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Keith Correll, Mayor Andrew Aronstam, Courtney Aronstam, Kevin Sweeney, Jerry Sinsabaugh, and Travis Bauman.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Patti Hanbury, Eric Reznicek, and Chris Robinson.

Press: Johnny Williams of the Morning Times

Public Comments: Margaret Prinzi, 447 Chemung Street, thanked the code officer for sidewalks.

Mona Tracy, 37 Cadwell Avenue, had questions regarding the NY Forward grant.

Letters of Communication: Recreation Director Eric Reznicek stated that *I Love My Parks Day* is May 6, 2023. There will be cleanup done on the waterways and parks. Anyone can come help by signing up through Tioga County.

Jan Lee from Greater Valley Chamber of Commerce commented that the *Taste of the Valley* event will held be at the Waverly Glen on May 19, 2023. There are 17 establishments expected to participate. The school will be running a shuttle bus for attendees. Also, Five Man Trio will be performing.

Approval of Minutes: Trustee Traub moved to approve the Minutes of March 28, 2023 and April 3, 2023 as presented. Trustee C. Aronstam seconded the motion, which carried unanimously.

Department Reports: Monthly reports were received from the Recreation Director and from Code Enforcement. Code Enforcement reported that the Salvation Army building has been sold and that the new owner will fix the sidewalks as soon as the asphalt plant is open.

Recreation Director Reznicek reported that the Easter Egg Hunt was a huge success. The Waverly Recreation Booster Club Annual Golf Tournament is June 10, 2023.

Treasurers Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 03/01/23 – 03/31/23

Beginning Balance	162,891.95	Current Revenues	394,138.31
Deposits	563,405.48	Year to Date Revenue	3,648,399.21
Disbursements	-357,794.78	Current Expenditures	585,281.97
Ending Balance	368,502.65	Year to Date Expended	3,702,968.36

*General Capital Reserve Fund, $296,209.00
*Equipment Reserve Fund $33,337.71

Cemetery Fund 03/01/23 – 03/31/23

Beginning Balance	7,188.25	Current Revenues	1,141.35
Deposits	940.00	Year to Date Revenue	36,866.55
Disbursements	-5,307.83	Current Expenditures	226.24
Ending Balance	2,820.42	Year to Date Expended	36,036.01

*Perpetual Care Fund $33,678.49

Loan Programs 03/01/23 – 03/31/23

Business Loans		Rehab Loans	Balances
Beginning Balance	3,373.24	Beginning Balance	3,483.84
Deposits	0.00	Deposits	66.79
Disbursements	0.00	Disbursements	0.00
Ending Balance	3,373.24	Ending Balance	3,550.63
MM/Savings Balance	184,454.04	MM/Savings Balance	187,176.07
Total Fund Balance	187,827.28	Total Available Balance	190,726.70

**outstanding loans $580.28* **outstanding loans $32,396.88*

Capital Projects Fund 02/01/23 – 02/28/23

	Marketing Study	Glen Park	Water Project	Village Hall Wing
Beginning Balance	-20,250.00	5,720.80	46,557.00	192,872.09
Deposits/Debits	0.00	0.00	0.00	0.00
Disbursements/Credits	0.00	0.00	0.00	-29,400.25
Ending Balance	-20,250.00	5,720.80	46,557.00	163,471.84

*Total Capital Projects Fund Balance $195,499.64

Capital Projects Fund 03/01/23 – 03/31/23

	Marketing Study	Glen Park	Water Project	Village Hall Wing
Beginning Balance	-20,250.00	5,720.80	46,557.00	163,471.84
Deposits/Debits	0.00	0.00	2,215.60	299,884.43
Disbursements/Credits	0.00	0.00	-4,431.20	-313,703.83
Ending Balance	-20,250.00	5,720.80	44,341.40	149,652.44

*Total Capital Projects Fund Balance $179,464.64

Revenue Comparison Report: The clerk submitted year-to-date revenues for March 2022 vs. March 2023. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June	15,549.49	15,470.82	2,921.33
July	87,002.35	93,356.52	6,354.17
August	148,387.52	154,415.62	6,028.10
September	245,920.30	253,721.77	7,801.47
October	312,330.33	345,067.64	32,737.31
November	407,599.61	452,600.69	45,001.08
December	459,242.64	517,205.24	57,962.60
January 2023	527,764.72	599,924.53	72,159.81
February 2023	601,117.65	682,379.93	81,262.28
March 2023	699,185.42	796,798.41	97,612.99

NYCLASS Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
September (27-30)	2.3014%	465.93	465.93
October	2.8793%	10,466.70	10,932.63
November	3.4850%	12,477.99	23,522.18
December	3.8183%	12,812.03	36,334.21
January 2023	4.0997%	12,876.05	49,210.26
February 2023	4.3712%	11,344.73	60,554.99
March 2023	4.5093%	12,746.85	83,301.84

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts and moved to approve all payments: General Fund $40,230.39, Cemetery $153.72, and Capital Projects $4,639.48. Trustee C. Aronstam seconded the motion, which carried unanimously.

Village Wing Update: Mayor Aronstam reported there has been active discussion with possible tenants.

Trustee Correll moved to approve moving forward with floor leveling in the wing, at an estimated cost of $12,100.00. Trustee Traub seconded the motion, which carried unanimously.

Trustee Correll moved to approve the following change orders: Digging a deeper footer (6’ vs 4’) in the amount of $33, 218.00; Not installing the sheet rock and taping in the amount of a credit of ($9,862.00); Additional length of soffit in the amount of $1,112.00. Trustee Traub seconded the motion, which carried unanimously.

2023-2024 Budget Adoption: The clerk stated the Board of Water Commissioners and the Board of Sewer Commissions have recommended adoption of their respective budgets as submitted. Trustee Correll moved to adopt the 2022-2023 Tentative Budget as final. The total budgets are: General

Fund $3,451,921; Cemetery Fund $48,450; Water Fund $793,662; and Sewer Fund $1,201,169. Trustee Sinsabaugh seconded the motion, which led to a roll call vote, and resulted as follows:

Ayes – 6 (Traub, C. Aronstam, A. Aronstam, Sinsabaugh, Correll, Sweeney, Bauman)
Nays – 0
Absent – 0
The motion carried. The 2023-2024 Budget was adopted as presented.

Proposed Local Law: Use of Public Sewers: Attorney Keene submitted a final draft local law that would amend the use of the public sewers in the Village of Waverly to include mercury per DEC requirements. Trustee Traub moved to schedule a public hearing for April 25, 2023 at 6:00 p.m. to hear public comments, and the clerk to advertise the same. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Budget Amendment and Transfer: Trustee Sinsabaugh moved to approve a budget amendment in the amount of $450,000 to the General Fund to appropriate General Fund balance to the Capital Fund for the Village Hall Wing Project, as previously approved. Trustee Traub seconded the motion, which carried unanimously.

Local Highway Inventory: Al Spadaro Way Resolution: Trustee Sinsabaugh offered the following resolution and moved its adoption:

WHEREAS, Al Spadaro Way, measuring (.12 mile) is an road that runs from the east end of Ithaca Street to a residential driveway (next to the East Waverly Park Pavilion); and

WHEREAS, Al Spadaro Way has been maintained by the Village of Waverly's DPW for several decades, and

WHEREAS, the Village of Waverly's Board of Trustees accepts and will maintain Al Spadaro Way in the future, and

NOW THEREFORE, BE IT RESOLVED, that the Village of Waverly's Board of Trustees authorizes Al Spadaro Way to be added to the Village of Waverly's street inventory for the purpose of authorizing future allocations of CHIPS funding.

Trustee Sinsabaugh seconded the motion, which led to a roll call vote, as follows:

Ayes – 7 (Sinsabaugh, Sweeney, C. Aronstam, A. Aronstam, Traub, Bauman, Correll)
Nays – 0

Absent – 0
The motion carried.

NYMIR 35th Anniversary Conference: The clerk requested approval to attend NYMIR's 35th Anniversary Conference on May 11-12, 2023 at The Turning Stone Resort, in Vernon, NY. She stated there is no cost to attend, and NYMIR is providing dinner, breakfast, and hotel accommodations. Trustee Sweeney moved to approve Clerk Treasurer Wood to attend NYMIR's conference as presented. Trustee Correll seconded the motion, which carried unanimously. **XYZ**

Hire Back-Up Sewer Plant Operator: The clerk stated, due to Douglas Kinsley's retirement, the Board of Sewer Commissioners recommended hiring Elwin Terwilliger as Back-Up Sewer Plant Operator until the current operator gets his 3A license. Trustee C. Aronstam moved hire Elwin Terwilliger as Back-Up Sewer Plant Operator effective April 11, 2023, at a rate of $300 per month to be paid from the Sewer Fund. Trustee Traub seconded the motion, which passed by the following vote in favor thereof:

Ayes – 7 (Sinsabaugh, Sweeney, C. Aronstam, A. Aronstam, Traub, Bauman, Correll)
Nays – 0
Absent – 0

Fair Housing Month: Trustee Aronstam offered the following resolution, and moved its adoption:

WHEREAS, in accordance with the Title VIII Fair Housing Policy of the Civil Rights Act of 1968 and the Fair Housing Amendments Act of 1988 and,

WHEREAS, the month of April 2021 has been designated by the U.S. Department of Housing and Urban Development's Office of Fair Housing and Equal Opportunity as Fair Housing Month.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Waverly hereby declares and proclaims April 2023 as Fair Housing Month in the Village of Waverly.

Trustee Correll seconded the motion, which carried unanimously.

Executive Session: Trustee C. Aronstam moved to enter Executive Session at 7:42 p.m. Trustee Traub seconded the motion, which carried unanimously.

Trustee C. Aronstam moved to enter Regular Session at 8:00 p.m. Trustee Traub seconded the motion, which carried unanimously

Adjournment: Trustee C. Aronstam moved to adjourn at 8:01 p.m. Trustee Traub seconded the motion, which carried unanimously.

Respectfully submitted,

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Patricia Hanbury, Deputy Clerk Treasurer

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:00 P.M. ON TUESDAY, APRIL 25, 2023 IN THE TRUSTEES' ROOM, VILLAGE HALL FOR THE PURPOSE OF PUBLIC COMMENT REGARDING PROPOSED LOCAL LAW TO AMEND CHAPTER 119-15: USE OF PUBLIC SEWERS

Mayor A. Aronstam declared the hearing open at 6:00 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Present were Trustees: K. Traub, K. Correll, T. Bauman, C. Aronstam, J. Sinsabaugh

Also present were Clerk Treasurer Wood, Attorney Keene, and Patti Hanbury.

Press included Johnny Williams of the Morning Times.

Mayor A. Aronstam summarized the changes in the law. This would include mercury in the testing of the sewer waste waters. He opened the floor for comments.

With no one wishing to be heard, Mayor Ayres closed the hearing at 6:13 p.m.

Respectfully submitted,

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Patricia Hanbury, Deputy Clerk Treasurer

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:15 P.M. ON TUESDAY, APRIL 25, 2023 IN THE TRUSTEES' ROOM, VILLAGE HALL FOR THE PURPOSE OF PUBLIC COMMENT REGARDING PROPOSED LOCAL LAW TO AMEND CHAPTER 153-4 ZONING

Mayor A. Aronstam declared the hearing open at 6:15 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Present were Trustees: K. Traub, K. Correll, T. Bauman, C. Aronstam, J. Sinsabaugh

Also present were Clerk Treasurer Wood, Attorney Keene and Patti Hanbury.

Press included Johnny Williams of the Morning Times.

Mayor A. Aronstam summarized the changes in the law. Tax map parcel #116.19-2-64, 441 Fulton Street, would be removed from the Residential Zoning District and added to the Commercial Zoning District.

With no one wishing to be heard, Mayor A. Aronstam closed the hearing at 6:25 p.m.

Respectfully submitted,

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Patricia Hanbury, Deputy Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, APRIL 25, 2023 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Keith Correll, Mayor Andrew Aronstam, Courtney Aronstam, Jerry Sinsabaugh, and Travis Bauman.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Deputy Clerk Treasurer Patti Hanbury, and Recreation Director Eric Reznicek.

Press: Johnny Williams of the Morning Times

Letters of Communication: Clerk Treasurer Wood read a Letter of Resignation from Police Officer Matthew Potochniak, effective 3/30/2023. Trustee Traub moved to accept the letter. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Approval of Minutes: Trustee Traub moved to approve the Minutes of April 11, 2023 as presented. Trustee C. Aronstam seconded the motion, which carried unanimously.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts and moved to approve all payments: General Fund $48,812.54, Cemetery $7,250.00, Capital Projects $12,126.05, and Rising Stars $350.00. Trustee C. Aronstam seconded the motion, which carried unanimously.

Liquor License Application: The clerk submitted a 30-day advanced notice for a new application of a liquor license being filed with New York State. The notice was submitted by Lisa Baynard on behalf of Lisa's Place located at 366 Broad Street. The clerk stated Chief Buesink reviewed application and had no concerns. Trustee A. Aronstam moved to accept the notice with no comment to the State. Trustee Traub seconded the motion, which carried unanimously.

Proposed Local Law 01-2023, Amending Chapter 153-4: Trustee Traub moved to adopt Proposed Local Law 1-2023 as follows:

Chapter 153-4, Zoning

1. The following Tax Map parcel shall be removed from Residential Zoning District and added to the Commercial Zoning District: #166.19-2-64

Trustee Correll seconded the motion, which passed by the following vote in favor thereof:

Ayes – 6 (Sinsabaugh, A. Aronstam, C. Aronstam, Traub, Bauman, Correll)
Nays – 0
Absent– 1 (Sweeney)
Local Law 01-2023 was adopted.

Proposed Local Law 02-2023, Amending Chapter 119-15: Trustee Traub moved to adopt Proposed Local Law 2-2023 as follows:

Chapter 119-15, Use of Public Sewers

D. (5)

Any waters or wastes containing iron, chromium, copper, zinc, mercury (such that it would cause plant effluent Hg concentration of 0.70 ng/L), and similar objectionable or toxic substances to such degree that any such materials received in the composite wastewater or the wastewater treatment works exceeds the limits established by the Superintendent for such materials.

Trustee Correll seconded the motion, which passed by the following vote in favor thereof:

Ayes – 6 (Sinsabaugh, A. Aronstam, C. Aronstam, Traub, Bauman, Correll)
Nays – 0
Absent– 1 (Sweeney)
Local Law 2-2023 was adopted.

Village Wing Update: Trustee Correll moved to approve the change order 5A from Welliver McGuire for leveling the floor in the amount of $16,586.00. Trustee Traub seconded the motion, which carried unanimously.

Water Project Bid Award: Hunt Engineering reviewed the bids for the Water Project.

Trustee Traub moved to accept the withdrawal of the MR Dirt bid. Trustee Correll seconded the motion, which carried unanimously.

Trustee Traub moved to accept the base bid from Vacri Construction in the amount of $5,821,668.00 and an alternate of $618,332.00, totaling $6,440,000.00. Trustee Correll seconded the motion, which passed by the following vote in favor thereof:

Ayes – 6 (Sinsabaugh, A. Aronstam, C. Aronstam, Traub, Bauman, Correll)
Nays – 0
Absent– 1 (Sweeney)

Tioga Opportunities Board of Directors: Mayor A. Aronstam appointed Cindy Schulte as the Village of Waverly's designee on the Tioga Opportunities, Inc. Board of Directors. Trustee Traub moved to approve, Trustee Correll seconded the motion, which passed by the following vote in favor thereof:

Ayes – 6 (Sinsabaugh, A. Aronstam, C. Aronstam, Traub, Bauman, Correll)
Nays – 0
Absent– 1 (Sweeney)

Rehabilitation Act, Section 504 Resolution: Trustee Correll offered the following resolution and

moved its adoption:

SECTION 504 RESOLUTION, VILLAGE OF WAVERLY

WHEREAS, Section504 of the Rehabilitation Act of 1973 prohibits discrimination on the basis of disability in programs and activities conducted by the U.S. Department of Housing and Urban Development (HUD) or by grantees that receive financial assistance from HUD, and

WHEREAS, Part 8 of Title 24 of the Code of Federal Regulations (24 CFR) requires adoption of grievance procedures to address complaints of those who feel they may have been discriminated against on the basis of disability and also requires the provision of notice of said grievance procedures, and

WHEREAS, it is the policy of the Village of Waverly not to discriminate against any individual, person or group on the basis of disability and the intent of the Village to address any complaints that may arise pursuant to Section 504,

NOW, THEREFORE, BE IT RESOLVED that the Village of Waverly does hereby adopt by resolution internal grievance procedures (the "Procedure") providing for the prompt and equitable resolution of complaints alleging any action prohibited by Section 504 of the Rehabilitation Act of 1973 of the U.S. Department of Health and Human Services regulations implementing the Act, and

BE IT FURTHER RESOLVED, that the Village of Waverly does hereby designate the Mayor as the Grievance Coordinator who shall be responsible for receiving and addressing complaints pursuant to the Procedure adopted hereby and attached hereto, and

BE IT FINALLY RESOLVED, that the Village of Waverly will place its employee, the public, and potential beneficiaries of certain federal public programs on notice by undertaking certain actions that will include, but may not be limited to (1) providing a copy of the grievance procedure to its employees, (2) putting the public on notice by placing a notice in the Village's official newspaper subsequent to adoption of this Procedure, (3) placing copies of the Procedure in Office of the Village Clerk for review and dissemination, and (4) adding language to federal program brochures to insure all potential program beneficiaries are aware of the Village's adopted grievance procedures.

Procedure for Filing Complaints

BACKGROUND: Section 504 of the Rehabilitation Act of 1973 (the "Act") as amended, prohibits discrimination on the basis of disability in programs and activities conducted by the U.S. Department of Housing and Urban Development (HUD) or that receive financial assistance from HUD. This includes the New York State Community Development Block Grant Program (CDBG) funded by HUD, and under which the Village of Waverly has received financial assistance. The Act specifically provides that no qualified individual shall, solely by reason of his or her handicap, be excluded from program participation, including employment, be denied program benefits, or be subjected to discrimination. The Americans with Disabilities Act of 1990 (ADA) establishes provisions for assuring equality of opportunity, full participation, independent living and self-sufficiency of disabled persons relative to employment, benefits and services, accommodations, commercial facilities and multi-family housing.

SECTION 504 POLICY/COMPLIANCE: Part 8 of Title 24 of the Code of Federal Regulations (24CFR) requires the adoption and notice/publication of ADA grievance procedures for municipalities with 15 or more employees, Sections 8.53 and 8.54, respectively. Therefore, be it known that it is the policy of the Village of Waverly not to discriminate on the basis of disability. Towards that end, the Village of Waverly has adopted by resolution an internal grievance procedure providing for prompt and equitable resolution of complaints alleging any action prohibited by Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) of the U.S. Department of Health and Human Services regulations implementing the Act. The subject law and implementing regulations may be examined in the Waverly Village Hall. The Mayor for the Village of Waverly has been designated to coordinate the efforts of the Village of Waverly with respect to Section 504 compliance. This information can also be accessed on the World-wide Web at the following address: http://www.ada.gov/taman2.html#II-8.2000. The Waverly Village Hall is located at 32 Ithaca Street in Waverly, New York. The Section 504 Coordinator can be reached at 607-565-8106.

GRIEVANCE PROCEDURE: Any person who believes he or she has been subjected to discrimination on the basis of disability may file a grievance under the procedure adopted by the Village outlined below.

- Grievances must be submitted to the Section 504 Coordinator within 60 days of the date the person filing the grievance becomes aware of the alleged discriminatory action.

- A complaint must be in writing, containing the name and address of the person filing it. The complaint must state the problem or action alleged to be discriminatory and the remedy or relief sought.

- The Section 504 Coordinator (or her/his designee) shall conduct an investigation of the complaint. This investigation may be informal, but it must be thorough, affording all interested persons an opportunity to submit evidence relevant to the complaint. The Section 504 Coordinator will maintain the files and records of the Village of Waverly relating to such grievances.

- The Section 504 Coordinator will issue a written decision on the grievance no later than 30 days after its filing.

- The person filing the grievance may appeal the decision of the Section 504 Coordinator by writing to the Village Board within 15 days of receiving the Section 504 Coordinator's decision. The Village Board shall issue a written decision in response to the appeal no later than 30 days after its filing.

- The availability and use of this grievance procedure does not prevent a person from filing a complaint of discrimination on the basis of disability with the U. S. Department of Health and Human Services, Office for Civil Rights.

The Village of Waverly will make appropriate arrangements to ensure that disabled persons are provided accommodations, if needed, to participate in this grievance process. Such arrangements may include, but are not limited to, providing interpreters for the deaf, providing taped cassettes of material for the blind, or assuring a barrier-free location for the proceedings. The Section 504 Coordinator will be responsible for such arrangements.

It is against the law for the Village of Waverly to retaliate against anyone who files a grievance or cooperates in the investigation of a grievance.

Trustee Sinsabaugh seconded the motion, which passed by the following vote in favor thereof:

Ayes – 6 (Sinsabaugh, A. Aronstam, C. Aronstam, Traub, Bauman, Correll)
Nays – 0
Absent– 1 (Sweeney)

Trustee Correll made the motion naming Clerk Treasurer Michele Wood as Section 504 Coordinator. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Estimates for Electric Jack Hammer: Lance Fraley provided two estimates for a Milwaukee MX Fuel Breaker Electric Jack Hammer.

Tom's Hardware for $2,209.00
Ohio Power Tool for $2,599.00.

Trustee Sinsabaugh moved to approve the proposal from Toms Hardware for $2,209.00. Trustee Correll seconded the motion, which passed by the following vote in favor thereof:

Ayes – 5 (Sinsabaugh, A. Aronstam, C. Aronstam, Bauman, Correll)
Nays – 0
Absent– 1 (Sweeney)
Abstained-1 (Traub)

Executive Session: Trustee C. Aronstam moved to enter Executive Session at 7:10 p.m. Trustee Traub seconded the motion, which carried unanimously.

Trustee C. Aronstam moved to enter Regular Session at 7:47 p.m. Trustee Traub seconded the motion, which carried unanimously

Trustee C. Aronstam made a motion to contract with Silver Sneakers to allow use of the Community Room at a rate of $25.00, per session, for their seniors' fitness program. Trustee Traub seconded the motion, which carried unanimously.

Adjournment: Trustee C. Aronstam moved to adjourn at 7:49 p.m. Trustee Traub seconded the motion, which carried unanimously.

Respectfully submitted,

_____

Patricia Hanbury, Deputy Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, MAY 9, 2023 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Keith Correll, Mayor Andrew Aronstam, Courtney Aronstam, Kevin Sweeney, Jerry Sinsabaugh, and Travis Bauman.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Patti Hanbury, Eric Reznicek, Chief Buesink, Code Enforcement Officer Chris Robinson.

Press: Johnny Williams of the Morning Times

Tinsel and Lights Committee: Kim Depew requested permission to move forward with the planning of the 2023 Tinsel and Lights Festival to be held on December 9, 2023 on Broad Street. Trustee Sweeney moved to allow Tinsel & Lights to be held on Broad Street on December 9, 2023 from 5:00-9:00 p.m. as presented. Trustee C. Aronstam seconded the motion, which carried unanimously.

Public Comments: Margaret Prinzi, 447 Chemung Street, commented on hearing talk about the Dandy wanting to be open 24/7 and shared her concerns about the noise. She also complained on the noise that came from the outside bar at the bowling alley last summer.

Jeffrey Loeffler, 12 Sawyer Place, commented on the stormwater runoff ditch not being cleaned out in a while. The water ends up pooling on his property. He spoke with the Street Department last year to clean it out and was told that Austin's could not schedule the time. He would like this addressed. Mayor Aronstam replied that he would have the Street Department do it as soon as their equipment comes in.

Letters of Communication: Clerk Treasurer Wood read a letter from Reese Stedge asking permission to do metal detecting, and digging, in Muldoon Park. Discussion followed and permission was not granted as digging could cause liability issues.

Clerk Treasurer Wood read a letter from David Harding stating he is donating $10,000 to the Village for construction of a pavilion at the base of the Glen Falls. He would like to commemorate this pavilion with a naming plaque of "The Julia Kerwin Depumpo Memorial Pavilion". Any monies left over could go towards the purchase of playground equipment.

Approval of Minutes: Trustee Correll moved to approve the Minutes of April 25, 2023 as presented. Trustee Traub seconded the motion, which carried unanimously.

Department Reports: The Sewer Board recommended that Devon Spallone receive the $75.00 weekly Lead stipend. Trustee Traub moved to approve the stipend. Trustee Correll seconded the motion, which carried unanimously.

Summer Help in Recreation: The Clerk submitted a list to hire the following personnel for the five-week Summer Recreation Program, as follows:

Chenelle Huddleston	25 hours/week	16.00/hour Head Counselor
Olivia Nittinger	25 hours/week	15.50/hour Assistant Counselor
Paige Robinson	25 hours/week	14.20/hour Counselor
Faith Blauvelt	25 hours/week	14.20/hour Counselor
Kendal Shaffer	25 hours/week	14.20/hour Counselor
Thomas Morley	25 hours/week	14.20/hour Counselor
Landon McCarty	25 hours/week	14.20/hour Counselor
Brielle Dekay	25 hours/week	14.20/hour Counselor
Alyvia Daddona	25 hours/week	14.20/hour Counselor
Kristyn Johnson	25 hours/week	14.20/hour Counselor

Chenelle Huddleston	$20.00/hour Swim Lesson Coordinator
Olivia Nittinger	$18/hour Lifeguard
Paige Robinson	$18/hour Lifeguard
Faith Blauvelt	$18/hour Lifeguard
Kristyn Johnson	$18/hour Lifeguard

Trustee Sweeney moved to approve hiring the Summer Recreation personnel, as requested. Trustee Traub seconded the motion, which carried unanimously.

Summer Help in Parks: Trustee C. Aronstam moved to hire the following as seasonal part-time parks laborers, effective immediately:

Brennan Traub	30 hours per week/13 weeks	$14.20/hour
John Woodcock	30 hours per week/13 weeks	$14.20/hour

Trustee Bauman seconded the motion, which carried unanimously, with exception of Trustee Traub who abstained.

Treasurers Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 04/01/23 – 04/30/23

Beginning Balance	368,502.65	Current Revenues	111,269.24
Deposits	124,642.04	Year to Date Revenue	3,759,668.45
Disbursements	-304,320.45	Current Expenditures	182,213.84
Ending Balance	188,824.24	Year to Date Expended	3,885,182.20

*General Capital Reserve Fund, $298,356.99
*Equipment Reserve Fund $33,466.47

Cemetery Fund 04/01/23 – 04/30/23

Beginning Balance	2,820.42	Current Revenues	4,722.74
Deposits	24,516.04	Year to Date Revenue	41,589.29
Disbursements	-7,605.50	Current Expenditures	7,605.40
Ending Balance	19,730.96	Year to Date Expended	46,675.63

*Perpetual Care Fund $33,678.49

Loan Programs 04/01/23 – 04/30/23

Business Loans		Rehab Loans	Balances
Beginning Balance	3,373.24	Beginning Balance	3,550.63
Deposits	0.00	Deposits	66.79
Disbursements	0.00	Disbursements	0.00
Ending Balance	3,373.24	Ending Balance	3,617.42
MM/Savings Balance	185,166.53	MM/Savings Balance	187,899.08
Total Fund Balance	188,539.77	Total Available Balance	191,516.50

**outstanding loans $580.28* **outstanding loans $32,330.09*

Capital Projects Fund 04/01/23 – 04/30/23

	Marketing Study	Glen Park	Water Project	Village Hall Wing
Beginning Balance	-20,250.00	5,720.80	44,341.40	149,652.44
Deposits/Debits	0.00	0.00	0.00	0.00
Disbursements/Credits	0.00	0.00	-1,335.00	-126,430.53
Ending Balance	-20,250.00	5,720.80	43,006.40	23,221.91

*Total Capital Projects Fund Balance $51,699.11

Capital Projects Fund 03/01/23 – 03/31/23

	Marketing Study	Glen Park	Water Project	Village Hall Wing
Beginning Balance	-20,250.00	5,720.80	46,557.00	163,471.84
Deposits/Debits	0.00	0.00	2,215.60	299,884.43
Disbursements/Credits	0.00	0.00	-4,431.20	-313,703.83
Ending Balance	-20,250.00	5,720.80	44,341.40	149,652.44

*Total Capital Projects Fund Balance $179,464.64

Revenue Comparison Report: The clerk submitted year-to-date revenues for April 2022 vs. April 2023. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June	15,549.49	15,470.82	2,921.33
July	87,002.35	93,356.52	6,354.17
August	148,387.52	154,415.62	6,028.10
September	245,920.30	253,721.77	7,801.47
October	312,330.33	345,067.64	32,737.31
November	407,599.61	452,600.69	45,001.08
December	459,242.64	517,205.24	57,962.60
January 2023	527,764.72	599,924.53	72,159.81
February 2023	601,117.65	682,379.93	81,262.28
March 2023	699,185.42	796,798.41	97,612.99
April 2023	783,276.52	891,333.76	108,057.24,

NYCLASS Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
September (27-30)	2.3014%	465.93	465.93
October	2.8793%	10,466.70	10,932.63
November	3.4850%	12,477.99	23,522.18
December	3.8183%	12,812.03	36,334.21
January 2023	4.0997%	12,876.05	49,210.26
February 2023	4.3712%	11,344.73	60,554.99
March 2023	4.5093%	12,746.85	83,301.84
April 2023	4.6909%	12,230.33	95,532.17

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts and moved to approve all payments: General Fund $21,645.97, Cemetery $282.27, Capital Projects $638.87, and Rising Stars $118.80. Trustee C. Aronstam seconded the motion, which carried unanimously.

Village Wing Update: The clerk submitted a change order, as follows:

Change Order #2, Welliver McGuire, Inc: The clerk submitted Change Order #2 for Welliver McGuire, Inc. in the amount of $24,468.00. This change is due to matching existing footer depth, and soffit continuation on east side of building. Trustee Correll moved to approve Change Order #2 for Welliver McGuire, Inc. as presented. Trustee Traub seconded the motion, which carried unanimously.

Grant Application: Trustee Traub moved to approve the submission of the grant application with the Floyd Hooker Foundation for Playground Equipment in the amount of $45,000. Trustee C. Aronstam seconded the motion, which carried unanimously.

NY Forward Grant Update: Eight representatives from the Core Group will be here Wednesday, May 10, 2023 to tour the area, including the Glen Park area, River Road, Fulton Street to Broad Street, Restaurant Row, Best Bev, Old Salvation Army, and the East Waverly Park.

Tax Rate Resolution: Trustee C. Aronstam, offered the following resolution and moved its adoption:

WHEREAS, the Board of Trustees, finalized the annual budget for the fiscal year, commencing June 1, 2023 and ending May 31, 2024; and,

WHEREAS, the total of taxable property assessments in said Village as shown on the current assessment roll has been determined to be $140,678,246; and,

WHEREAS, the Board of Trustees of the Village of Waverly, by resolution dated the same date appropriated the sum of $2,276,073; less estimated revenues of $1,175,848 or a balance of $2,276,073 to be raised by real estate taxes, said Board of Trustees hereby levies the following tax pursuant to the provisions of the Real Property Tax Law of the State of New York upon the taxable property of the Village of Waverly, to wit: upon all taxable property of the Village of Waverly; and,

BE IT RESOLVED, that the tax rate on account of said levy be set at the rate of $16.18 per each $1,000 of assessed valuation; and,

BE IT FURTHER RESOLVED, that the Village Clerk/Treasurer be directed to extend and carry out upon the tax roll of the Village of Waverly, the amount to be levied against the value of each parcel of real property owed thereon; and,

It further appearing that the Board of Water Commissioners of the Village of Waverly has filed with the Clerk, its certificate in writing, indicating certain unpaid water rents and penalties thereon, as of May 1, 2023 with the properties against which said unpaid water rents are charged.

NOW, THEREFORE, BE IT RESOLVED, that a total amount of such unpaid water rents in the amount of $24,368.08 be levied pursuant to the provision of the Village Law against said properties, as set forth on said certificate, and in the amount set forth, and,

It further appearing that the Board of Sewer Commissioners of the Village of Waverly has filed with the Clerk, its certificate in writing, indicating certain unpaid sewer rents and penalties thereon, as of May 1, 2023 with the properties against which said unpaid sewer rents are charged.

NOW, THEREFORE, BE IT RESOLVED, that a total amount of such unpaid sewer rents in the amount of $22,976.43 be levied pursuant to the provision of the Village Law against said properties, as set forth on said certificate, and in the amount set forth, and,

It further appearing that the Board of Sewer Commissioners of the Village of Waverly has filed with the Clerk, its certificate in writing, indicating certain unpaid sewer debt service charges (capital charges) and penalties thereon, as of May 1, 2023 with the properties against which said unpaid capital charges are charged.

NOW, THEREFORE, BE IT RESOLVED, that a total amount of such unpaid sewer debt service charges (capital charges) in the amount of $17,007.46 be levied pursuant to the provision of the Village Law against said properties, as set forth on said certificate, and in the amount set forth, and,

NOW, THEREFORE, BE IT RESOLVED, that a total amount of $1,580.00 of unpaid grass and weeds removal be levied pursuant to the provision of the Village Law against said properties, as set. Forth, on said certificate, and,

NOW, THEREFORE, BE IT RESOLVED, that a total amount of $445.00 of unpaid snow removal be levied pursuant to the provision of the Village Law against said properties, as set. Forth, on said certificate, and,

BE IT FURTHER RESOLVED, that the Village Clerk be directed to extend and carry out upon said tax roll of the Village of Waverly the amount so levied against the several parcels of real property:

Trustee Traub seconded the motion, and duly put to a roll call vote, resulting as follows:

Ayes – 7 (Traub, Bauman, Correll, C. Aronstam, Sweeney, Sinsabaugh and A. Aronstam)
Nays – 0

Trane Estimate: Trustee Bauman moved to move forward with the replacement of the heat exchangers in RTU-4 and RTU-5 and a crankcase heater on RTU-6 at the cost of $15,013.00. Trustee Traub seconded the motion, which carried unanimously.

Electronics Recycling Event: Trustee Correll moved to approve an electronics recycling event to be co-sponsored with the Town of Barton, and Mayor Aronstam to sign the agreement with Tioga County. Trustee Bauman seconded the motion, which carried unanimously.

Draft Local Law: Contractor License: Trustee Sweeney moved to schedule and advertise a public hearing for June 13, 2023 at 6:15 p.m. Trustee Traub seconded the motion, which carried unanimously.

Executive Session: Trustee C. Aronstam moved to enter Executive Session at 7:41 p.m. Trustee Traub seconded the motion, which carried unanimously.

Trustee C. Aronstam moved to enter Regular Session at 8:14 p.m. Trustee Traub seconded the motion, which carried unanimously

Trustee Bauman moved to promote Sergeant Danae Nichols to Lieutenant at the yearly salary of $71,697.60, adding a weekly stipend of $145.00, effective June 1, 2023. Trustee Sweeney seconded the motion, and duly put to a roll call vote, resulting as follows:

Ayes – 7 (Traub, Bauman, Correll, C. Aronstam, Sweeney, Sinsabaugh and A. Aronstam)
Nays – 0

Trustee C. Aronstam moved to declare an emergency to evaluate a house that recently sustained fire damage, located at 458 Waverly Street (tax map #166.19-3-87), and have Code Enforcement Officer Robinson contact an architect to report on the stability of the structure. Trustee Sweeney seconded the motion, and duly put to a roll call vote, resulting as follows:

Ayes – 7 (Traub, Bauman, Correll, C. Aronstam, Sweeney, Sinsabaugh and A. Aronstam)
Nays – 0
The motion carried.

Trustee C. Aronstam moved to approve current police officers be credited for any prior (full/complete) years of service worked as police officer with other law enforcement entities for calculation of vacation time only. This is in addition to Section 1101 of the Collective Bargaining Agreement, effective June 1, 2023. Trustee Sweeney seconded the motion, and duly put to a roll call vote, resulting as follows:

Ayes – 7 (Traub, Bauman, Correll, C. Aronstam, Sweeney, Sinsabaugh and A. Aronstam)
Nays – 0
The motion carried.

Adjournment: Trustee C. Aronstam moved to adjourn at 8:30 p.m. Trustee Traub seconded the motion, which carried unanimously.

Respectfully submitted,

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Patricia Hanbury, Deputy Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, MAY 23, 2023 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, Mayor Andrew Aronstam, Courtney Aronstam, Kevin Sweeney, and Jerry Sinsabaugh.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Patti Hanbury, and Police Chief Buesink.

Press: Johnny Williams of the Morning Times

Public Comments: Linda Vogel, 201 Broad St, would like to have the water turned on in the Glenwood Cemetery. She also requested the water faucet be repaired in the Forest Home Cemetery with Memorial Day coming up. Trustee Traub stated that he will see that it gets done.

Ron Keene, 7 Elliott St, commented on the allowing of houses to have broken windows. Attorney Keene stated that case has been in court within the last couple of weeks.

Margaret Prinzi, 447 Chemung Street, commented about the live outdoor music coming from the bowling alley on weekends. It is very loud.

Letters of Communication: Clerk Treasurer Wood read a Letter of Resignation from Diane Lopreste stating she will be retiring effective July 6, 2023, with her last physical day of work as June 30, 2023. Trustee Traub moved to accept the resignation letter. Trustee Correll seconded the motion, which carried unanimously. The Board wished her well in her future, and thanked her for her 40+ years of service with the Village of Waverly.

Approval of Minutes: Trustee Correll moved to approve the Minutes of May 9, 2023 as presented. Trustee Traub seconded the motion, which carried unanimously.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts and moved to approve all payments: General Fund $55,402.55 (May), $28,712.44 (June), Cemetery $250.00 (May), $7250.00 (June), and Capital Projects $40,051.83. Trustee C. Aronstam seconded the motion, which carried unanimously.

Village Wing Update: Trustee Correll stated we are still waiting on window sills.

Proposed Local Law, Contractor License: Trustee Traub moved to schedule a public hearing for June 13, 2023 at 6:15 p.m. and the clerk to advertise the same. Trustee Sinsabaugh seconded the motion, which carried unanimously.

NY Forward Grant Update: The first NY Forward Grant LPC meeting is May 24, 2023, at 4:30 in the Village Hall Community Room. The public is welcome to attend.

Trees on Pine Street: Jim Friend requested permission to take the trees down.

2022-2023 Budget Transfers, General Fund: Trustee Correll moved to approve the following budget amendments. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Line Item	Description	Transfer In:	Transfer Out:
A 1010.0400	trustees-contractual exp		
A 1110.0100	court-full time		-2,500
A 1110.0145	court-sick	2,101	
A 1110.0148	court-holiday		
A 1110.0149	court-vacation	218	
A 1110.0400	court-contractual exp/audit	200	
A 1110.0401	court-supplies	1,000	
A 1210.0400	mayor-contractual expense		
A 1325.0100	treasurer-full time	2,600	
A 1325.0145	treasurer-sick	406	
A 1410.0100	clerk-full time		-12,000
A 1410.0142	clerk-part time		
A 1410.0145	clerk-sick	12,183	
A 1410.0146	clerk-overtime	3,500	
A 1410.0148	clerk-holiday	700	
A 1410.0149	clerk-vacation		
A 1410.0401	clerk-computer supplies	3,500	
A 1420.0142	law-part time	1	
A 1620.0401	bldg-heating fuel	4,000	
A 1620.0402	bldg-electric	8,800	
A 1620.0403	bldg-repairs	4,000	
A 1620.0405	bldg-telephone		-8,334
A 1910.0400	unallocated insurance	5,705	
A 1990.0400	contingent account		-41,113
A 3120.0100	police-full time		-40,000
A 3120.0142	police-part time		-25,000
A 3120.0143	police-part time SRO	5,000	
A 3120.0145	police-sick	12,000	
A 3120.0146	police-overtime	55,000	
A 3120.0148	police-holiday	175	
A 3120.0149	police-vacation	16,000	
A 3120.0400	police-computer IT svcs	7,500	
A 3120.0401	police-supplies	2,000	
A 3120.0402	police-uniforms	1,000	
A 3120.0404	police-car repairs	7,500	
A 3120.0405	police-telephone	1,500	
A 3120.0407	police-misc	1,000	
A 3120.0410	police-equip maint contract		-8,271
A 3620.0142	code-part time	5,000	

A 5110.0100	street-full time		-15,000
A 5110.0142	street-part time		-6,000
A 5110.0145	street-sick	1,240	
A 5110.0400	street-contractual exp	3,500	
A 5110.0402	street-uniforms/sup	5,000	
A 5110.0407	street-electric	2,500	
A 5110.0409	street-storm sewers		-8,000
A 5110.0410	street-fuel, heat	500	
A 5110.0412	street-misc	5,000	
A 5182.0400	street lighting	9,500	
A 5410.0400	sidewalks	2,600	
A 7110.0100	parks-full time		-9,000
A 7110.0201	parks-equipment	11,000	
A 7110.0142	parks-part time	10,000	
A 7110.0145	parks-sick	255	
A 7110.0146	parks-overtime	1,000	
A 7110.0402	parks-electric	2,000	
A 7110.0408	parks-trash	1,000	
A 7110.0409	parks-heating gas	500	
A 7310.0142	rec-part time		-8,000
A 7310.0401	rec-misc supplies	2,000	
A 7620.0400	adult recreation	2,000	
A 8160.0400	refuse and garbage	1,000	
A 9010.0800	employee retirement		-13,500
A 9015.0800	police retirement		-6,300
A 9040.0800	workmans comp ins		-17,500
A 9060.0800	health insurance	3,000	
A 9901.0900	trans to other funds		-11,000
A 9901.0901	trans to unemployment	5,000	
A 9951.0900	trans to cap projects	334	
TOTAL		**231,518**	**-231,518**

2022-2023 Budget Amendments, General Fund: Trustee Correll moved to approve the following budget amendments. Trustee C. Aronstam seconded the motion, which carried unanimously.

	Revenues/Grants				**Expense Offset**	**credit**
A 510 Estimated Revenues		**debit**		**A 960 Est Appropriations**		
A 3501	CHIPS	60,000		A 5112-0200	perm improve	60,000
A 1120	sales tax	105,000		A 3120.0200	police equipment	45,000
A 2260	public safety other	18,000		A.5110.0200	street equipment	60,000
				A 9060.0800	health ins (SRO)	18,000
		183,000				183,000

Mayor/Board Comments: Trustee C. Aronstam moved to hire Lucas Hogan at the contractual salary of $49,212.80, effective pending approvals of medical/psychological exam and background investigation, and to attend the academy starting August 7, 2023. Trustee Sweeney seconded the motion, and duly put to a roll call vote, resulting as follows:

Ayes – 7 (Traub, Bauman, Correll, C. Aronstam, Sweeney, Sinsabaugh and A. Aronstam)
Nays – 0
The motion carried.

Executive Session: Trustee Traub moved to enter Executive Session at 7:05 p.m. to discuss a specific personnel issue. Trustee C. Aronstam seconded the motion, which carried unanimously.

Trustee C. Aronstam moved to enter Regular Session at 7:26 p.m. Trustee Traub seconded the motion, which carried unanimously

Adjournment: Trustee C. Aronstam moved to adjourn at 7:27 p.m. Trustee Traub seconded the motion, which carried unanimously.

Respectfully submitted,

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Patricia Hanbury, Deputy Clerk Treasurer

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:00 P.M. ON TUESDAY, JUNE 13, 2023 IN THE TRUSTEES' ROOM, VILLAGE HALL FOR THE PURPOSE OF PUBLIC COMMENT REGARDING PROPOSED LOCAL LAW TO AMEND CHAPTER 95-1: CONTRACTOR LICENSE

Mayor A. Aronstam declared the hearing open at 6:15 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Present were Trustees: K. Correll, T. Bauman, C. Aronstam, J. Sinsabaugh, Kevin Sweeney and Mayor A. Aronstam.

Also present were Clerk Treasurer Wood, Attorney Keene, and Patti Hanbury.

Mayor A. Aronstam summarized the changes in the law. This would make the contractor's license valid for one year from date of issuance. He opened the floor for comments.

With no one wishing to be heard, Mayor A. Aronstam closed the hearing at 6:24 p.m.

Respectfully submitted,

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Patricia Hanbury, Deputy Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, JUNE 13, 2023 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, Mayor Andrew Aronstam, Courtney Aronstam, Kevin Sweeney, and Jerry Sinsabaugh.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Patti Hanbury, Code Officer Chris Robinson and Police Chief Buesink.

Press: Johnny Williams of the Morning Times

Public Comments: No comments were offered.

Approval of Minutes: Trustee Correll moved to approve the Minutes of May 23, 2023 as presented. Trustee Traub seconded the motion, which carried unanimously.

Department Reports: Monthly reports were received from Recreation, Code Enforcement, and the Police Department. Trustee Correll reported the milling and paving of streets will begin soon. This will be covered by CHIPS funding. Streets included are sections of the following streets: Waverly Street, Clark Street, Florence Street, Howard Street, Barker Place, Spaulding Street, and Ithaca Street.

Trustee C. Aronstam moved to approve the following Summer Recreation personnel for the five-week Summer Recreation Program:

Brinn Cooney	25 hours/week	14.20/hour Counselor
Kelsie Ward	25 hours/week	14.20/hour Counselor
Josie VanDyke	25 hours/week	14.20/hour Counselor
Sheldon Huddleston	Lifeguard/Counselor	
Kelsie Ward	Lifeguard	18.00/hour Lifeguard

Treasurers Report: Clerk Treasurer Wood presented the following financial reports:

Cemetery Fund 05/01/23 – 05/31/23

Beginning Balance	19,731.06	Current Revenues	3,993.64
Deposits	3,900.04	Year to Date Revenue	45,582.93
Disbursements	-7,983.93	Current Expenditures	999.02
Ending Balance	15,647.17	Year to Date Expended	47,674.65

*Perpetual Care Fund $33,678.49

Loan Programs 05/01/23 – 05/31/23

Business Loans		Rehab Loans	Balances
Beginning Balance	3,373.24	Beginning Balance	3,617.42
Deposits	0.00	Deposits	965.25
Disbursements	0.00	Disbursements	0.00
Ending Balance	3,373.24	Ending Balance	4,582.67
MM/Savings Balance	185,930.26	MM/Savings Balance	0.00
Total Fund Balance	189,303.50	Total Available Balance	193,256.78

**outstanding loans $500.00* **outstanding loans $3,382.39*

Capital Projects Fund 05/01/23 – 05/31/23

	Marketing Study	Glen Park	Water Project	Village Hall Wing
Beginning Balance	-20,250.00	5,720.80	43,006.40	23,221.91
Deposits/Debits	0.00	0.00	0.00	250,000.00
Disbursements/Credits	0.00	0.00	0.00	-40,690.70
Ending Balance	-20,250.00	5,720.80	43,006.40	232,531.21

*Total Capital Projects Fund Balance $261,008.41

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts and moved to approve all payments: General Fund $23,013.96 (May), $21,889.97 (June), Cemetery $265.09 (May), $250.00 (June), Capital Projects $45,975.90 (May), Mini Park Trust $212.29 (May). Trustee C. Aronstam seconded the motion, which carried unanimously.

Village Wing Update: Trustee Correll stated the window sills and windows have been installed. We are still waiting on projected cost for the sidewalk.

Proposed Local Law for Contractors License: Trustee Traub moved to adopt Proposed Local Law 3-2023 as follows:

Chapter 95: Licenses

Article 1. Contractor License

§ 95-5 License required; application; renewal.

A. Every person or business desiring to continue to engage in or hereafter to begin to engage in the business of contractor in the Village shall apply for a license. Such application shall be made by the completion of an application furnished by the Building Official and the payment of a license fee as hereinafter set forth by the Village Board of Trustees. Each application must contain information as set for hereafter in this article, and each applicant must present satisfactory proof of insurance as set forth hereafter in the article. Each application for a license shall be signed by the applicant, if a natural person, and in the case of an association, partnership, corporation, or a limited liability company, a person authorized to sign for the entity must sign the application. All associations, partnerships, corporations, or limited liability companies shall provide a copy of their organizational documents setting forth the principles of the entity and the appropriate proof of authority to do business in New York State.

B. Each successful applicant shall be issued a license. Every licensed contractor, while actually acting as a contractor in the Village, shall carry said license card with them and shall display it to the Building Official or his representative upon demand to do so.

C. All contractor licenses shall expire at 12:00 midnight one year after the date the license was issued unless the license is revoked or suspended prior thereto under the terms of this article. Each year contractors must file a new application and pay the required licensing fee.

Ayes – 7 (Sinsabaugh, A. Aronstam, C. Aronstam, Traub, Bauman, Correll, Sweeney)
Nays – 0
Local Law 03-2023 was adopted.

Water Project Update: The project will start in a couple of weeks with the replacing of water mains on Ball Street, Elm Street, and Elliott Street. The projected completion date is August of 2024.

Trustee C. Aronstam moved to approve the Notice to Proceed for Vacri Construction. Trustee Sweeney seconded the motion, which carried unanimously.

Trustee Sweeney moved to approve the Pay Application #1 for Vacri Construction in the amount of $88,825.00. Trustee Traub seconded the motion, which carried unanimously.

Trustee Traub moved to authorize the Mayor to sign the Project Agreement between the Village and Vacri Construction. Trustee Correll seconded the motion, which carried unanimously.

NY Forward Grant Update: Patrick Ayres presented the NYF Project form and a potential list of possible projects for the Village.

Village Hall Camera Proposal: Trustee Traub moved to install an additional 7 cameras, each camera carrying a 10-year license, in the amount of $17,231.45. Trustee Sweeney seconded the motion, and duly put to a roll call vote, resulting as follows:

Ayes – 7 (Traub, Bauman, Correll, C. Aronstam, Sweeney, Sinsabaugh and A. Aronstam)
Nays – 0
The motion carried.

Electronics Recycling Event: The Village of Waverly and the Town of Barton will have an electronics recycling day on July 22, 2023 at Village Hall from 9:00 am to 1:00 pm. Proof of residency will be required. Only residents of the Village of Waverly and the Town of Barton are eligible for this event.

Sidewalk Block Reimbursement Program: The clerk submitted an application from Jessica Fascinella (SB-11), 31 Orange Street, for reimbursement of three (3) sidewalk blocks. The pre-inspection was done by Code Officer Robinson. Trustee Correll moved to approve reimbursement of $300 as set forth by the program, pending Code Enforcement's final inspection. Trustee Traub seconded the motion, which carried unanimously.

The clerk submitted an application (SB-12) from Scott & Darlene Gayken, 29 Orange Street, for reimbursement of three (3) sidewalk blocks. The pre-inspection was done by Code Officer Robinson. Trustee Correll moved to approve reimbursement of $300 as set forth by the program, pending Code Enforcement's final inspection. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Sidewalk Replacement Program Application: The clerk presented application SP15-18, and stated the application was reviewed and determined financially eligible, and pre-inspection was done by Code Officer Robinson. This will replace 62 linear feet of public sidewalk. The program would cover a total of $1,000 and the homeowner would be responsible for the balance. Trustee C. Aronstam moved to approve application SP15-18 as presented, and to approve the reimbursement of $1,000 as set forth by the program, pending Code Enforcement's final inspection. Trustee Correll seconded the motion, which carried unanimously.

Executive Session: Trustee Correll moved to enter Executive Session at 7:39 p.m. for a specific employee issue. Trustee Traub seconded the motion, which carried unanimously.

Trustee C. Aronstam moved to enter Regular Session at 8:09 p.m. Trustee Traub seconded the motion, which carried unanimously.

Trustee Correll moved to accept and submit the Corrective Action Plan to the OSC regarding their recent audit of the Village Recreation Program. Trustee Traub seconded the motion, and duly put to a roll call vote, resulting as follows:

Ayes – 7 (Traub, Bauman, Correll, C. Aronstam, Sweeney, Sinsabaugh and A. Aronstam)
Nays – 0
The motion carried.

Trustee Traub made a motion to hire Larz Fraley as Sewer Plant Laborer at the starting rate of $15.50/hour with a 52-week probation period, with the starting date of as soon as he can. Trustee Correll seconded the motion, and duly put to a roll call vote, resulting as follows:

Ayes – 7 (Traub, Bauman, Correll, C. Aronstam, Sweeney, Sinsabaugh and A. Aronstam)
Nays – 0
The motion carried.

Adjournment: Trustee Traub moved to adjourn at 8:12 p.m. Trustee Correll seconded the motion, which carried unanimously.

Respectfully submitted,

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Patricia Hanbury, Deputy Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, JUNE 27, 2023 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Jerry Sinsabaugh, Courtney Aronstam, Kevin Sweeney, and Mayor Andrew Aronstam.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Deputy Clerk Treasurer Patti Hanbury, Code Officer Chris Robinson, and Police Chief Russell Buesink.

Press: Johnny Williams of the Morning Times

Public Comments: Margaret Prinzi, 447 Chemung Street, would like to see improvements to East Waverly Park, such as tennis courts, basketball courts, and more lights the park.

Letters of Communication: Justin Bloss from the Open Door Mission would like to hold an event at the Red Door on 359 Broad Street on July 15, 2023.

The clerk read a letter from Justin Bloss, of the Red Door Thrift Store, requesting a street closure for an event on July 15, 2023 between the hours of 12:00 p.m. and 6:00 p.m. He requested Park Avenue be closed between Broad Street and DePumpo Lane. Trustee C. Aronstam moved to approve the street closure as requested, contingent upon submittal of proper insurance. Trustee Traub seconded the motion, which carried unanimously.

Liquor License Application: The clerk submitted a 30-day advanced notice for a new application of a liquor license being filed with New York State. The notice was submitted by Shawna Raupers on behalf of Reese's Restaurant located at 579 Broad Street. The clerk stated Chief Buesink reviewed application and had no concerns. Trustee C. Aronstam moved to accept the notice with no comment to the State. Trustee Sinsabaugh seconded the motion, which carried unanimously.

HCR CDBG Monitoring Audit for 2018 CDBG Housing Rehab Program: Clerk Treasurer Wood stated the NYS Department of Homes and Community Renewal completed a Monitoring Audit for our 2018 CDBG Program. Review of our records indicate we are in compliance and all statutory and regulatory requirements of the program, and all accomplishments have been reported. The audit is complete with positive results.

Approval of Minutes: Trustee C. Aronstam moved to approve the Minutes of June 13, 2023 as presented. Trustee Bauman seconded the motion, which carried unanimously.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts and moved to approve all payments: General Fund $10,133.19 (May), $30,818.78 (June), Cemetery $7,250.00 (June), Glen Park Trust $2,714.79 (June). Trustee C. Aronstam seconded the motion, which carried unanimously.

Water Project Update: Contractor equipment is being stored at the Well House on Pembleton Place. The project should start in mid-July.

NY Forward Grant Update: There will be a Public Hearing June 14, 2023 at 4:00 at Waverly High School.

Trees on West Pine Street: Trees were inspected and about 20 large trees are in poor health, extremely hazardous, and in need of immediate removal. Trustee Correll stated we should talk with Jim Friend as some of these trees are directly on the property line.

Police Department Hiring: Trustee Sweeney moved to approve hiring of Cody Sindoni as a part- time police officer with the Waverly Police Department at the contractual rate of (non-certified) $20.00/hour. His hiring is contingent on completion of a background investigation, oral interview, fingerprint check, and medical and psychological testing. Trustee Bauman seconded the motion, which carried unanimously.

Waverly School Request for Street Change Proposal: Waverly Central School District has concerns at Elm Street Elementary Schools regarding child safety when entering and exiting the buses. They requested Barker Place and Elm Street be changed to one-way streets to help alleviate safety concerns. The Board will review the request.

Time Capsule: The time capsule box from 1995 was opened up and the items inside are to be donated to the Historical Society.

458 Waverly Street: Code Officer Chris Robinson submitted an inspection report for the house that recently had a fire. The report states that the property has been damaged beyond repair. The Board wants the house to be boarded up on the 1st floor and basement.

Forbidden Path Sign: Trustee Sweeney moved to approve the placement of a "Forbidden Path" sign next to the new "Welcome to Waverly" sign at the end of Route 220. Trustee Bauman seconded the motion, and was carried unanimously.

Justice Court Clerk Training: Trustee Traub moved to approve Court Clerk Lynette Nickels to attend the Court Clerk Conference September 17-20, 2023 in Verona NY. The cost is $100 plus room and board. Trustee Sweeney seconded the motion, which was carried unanimously.

Aged Senior Tax Exemption: The current maximum yearly income for the Village's Aged Tax Exemption is $14,700.00 to qualify for the Village property taxes. We have a request from a resident to look at increasing the income threshold. The Board directed the clerk to see what the impact would be by raising it to $20,000.

Employee Policy: Clerk Treasurer Wood submitted the Employee Policy with some changes for review. It will be further discussed at next meeting.

Open Comments: Trustee Traub commented that the cemeteries look good. He would like the village to contact the state concerning Two Rivers State Park to possibly take back ownership.

Adjournment: Trustee Traub moved to adjourn at 7:54 p.m. Trustee Sweeney seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, JULY 11, 2023 IN THE

TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, Mayor Andrew Aronstam, Courtney Aronstam, Kevin Sweeney, and Jerry Sinsabaugh.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Deputy Clerk Treasurer Patti Hanbury, Code Officer Chris Robinson, and Police Chief Buesink.

Press: Johnny Williams of the Morning Times

Public Comments: June Tracy, 509 Waverly Street, would like to put up a carport structure on the side of her house. Mayor A. Aronstam referred her to the code officer.

Letters of Communication: The VFW Bike Night is July 29, 2023 from 2:00 pm to 9:00 pm. It would require blocking off the road on Broad Street, from Fulton Street to Johnson Street. Trustee Sweeney moved to approve the request. Trustee Bauman seconded the motion, which carried unanimously.

Approval of Minutes: Trustee Sinsabaugh moved to approve the Minutes of June 27, 2023 as presented. Trustee Bauman seconded the motion, which carried unanimously.

Department Reports: Monthly reports from the Recreation Commission, Code Enforcement, and the Street Department were received.

Treasurers Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 05/01/23 – 05/31/23

Beginning Balance	188,824.24	Current Revenues	188,823.97
Deposits	196,772.59	Year to Date Revenue	3,948,492.42
Disbursements	-227,319.94	Current Expenditures	469,642.72
Ending Balance	158,276.89	Year to Date Expended	4,354,824.92

*General Capital Reserve Fund, $299,587.59
*Equipment Reserve Fund $33,604.51

Revenue Comparison Report: The clerk submitted year-to-date revenues for May 2022 vs. May 2023. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June	15,549.49	15,470.82	2,921.33
July	87,002.35	93,356.52	6,354.17
August	148,387.52	154,415.62	6,028.10
September	245,920.30	253,721.77	7,801.47
October	312,330.33	345,067.64	32,737.31
November	407,599.61	452,600.69	45,001.08
December	459,242.64	517,205.24	57,962.60
January 2023	527,764.72	599,924.53	72,159.81
February 2023	601,117.65	682,379.93	81,262.28
March 2023	699,185.42	796,798.41	97,612.99
April 2023	783,276.52	891,333.76	108,057.24
May 2023	946,425.44	1,070,133.08	123,707.64

NYCLASS Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
September (27-30)	2.3014%	465.93	465.93
October	2.8793%	10,466.70	10,932.63
November	3.4850%	12,477.99	23,522.18
December	3.8183%	12,812.03	36,334.21
January 2023	4.0997%	12,876.05	49,210.26
February 2023	4.3712%	11,344.73	60,554.99
March 2023	4.5093%	12,746.85	83,301.84
April 2023	4.6909%	12,230.33	95,532.17
May 2023	4.8468%	12,430.36	107,962.53

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts and moved to approve all payments: General Fund $3,836.86 (May), $15,937.98 (June), Cemetery $30.01, Glen Park Trust $69.74, and Capital Project $85,659.89. Trustee C. Aronstam seconded the motion, which carried unanimously.

Tioga County Update: County Legislator Dennis Mullen reported that 121 Providence Street and 32 Lyman Avenue properties were sold to the Land Bank.

Village Wing Update: Trustee Correll stated things are almost wrapped up, just waiting on numbers to come in for the revised sidewalk.

Water Project Update: Project should start on July 17, 2023

NY Forward Grant Update: Next meeting is July 12, 2023 at 4:00 p.m.

Trees on West Pine Street: Trustee Correll stated that the trees are marked and would like to start getting bids for removal.

Proposed Local Law: Parking Enforcement: The committee will meet July 20, 2023 to clarify the fine structure of the proposed local law.

Waverly School Street Change Request: Tabled until discussion with the school.

Amendments to Employee Policy: Tabled until next meeting.

NYCOM Fall Training School: Trustee Correll moved to approve any elected or appointed Village official to attend the training September 18-22, 2023 in Lake Placid, NY at the cost of $365 per person, plus room and board.

Adjournment: Trustee Traub moved to adjourn at 7:55 p.m. Trustee Sweeney seconded the motion, which carried unanimously.

Respectfully submitted,

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Patti Hanbury, Deputy Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, JULY 25, 2023 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, Mayor Andrew Aronstam, Courtney Aronstam, and Jerry Sinsabaugh.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Deputy Clerk Treasurer Patti Hanbury, Code Officer Chris Robinson, and Police Chief Buesink.

Press: Nicole Lamberti of the Morning Times.

Letters of Communication: The clerk read a letter from Justin Bloss from the Red Door. He is requesting permission to close off Park Avenue for an event, from Broad Street to DePumpo Lane, on August 19, 2023 from 10:00 a.m. to 3:00 p.m. Trustee Traub moved to approve the street closure as requested. Trustee Correll seconded the motion, which carried unanimously.

Approval of Minutes: Trustee Sinsabaugh moved to approve the Minutes of July 11, 2023 as presented. Trustee Bauman seconded the motion, which carried unanimously.

Treasurers Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 06/01/23 – 06/30/23

Beginning Balance	158,276.89	Current Revenues	2,299,154.04
Deposits	2,669,504.04	Year to Date Revenue	2,299,154.04
Disbursements	-1,779,842.48	Current Expenditures	228,511.31
Ending Balance	1,047,941.45	Year to Date Expended	228,511.31

*General Capital Reserve Fund $300,793.90
*Equipment Reserve Fund $33,739.82

Cemetery Fund 06/01/23 – 06/30/23

Beginning Balance	15,647.7	Current Revenues	1,097.19
Deposits	1,700.08	Year to Date Revenue	1,097.19
Disbursements	-8,767.26	Current Expenditures	15,002.09
Ending Balance	8,579.99	Year to Date Expended	15,002.09

*Perpetual Care Fund $33,678.49

Loan Programs 06/01/23 – 06/30/23

Business Loans		Rehab Loans	Balances
Beginning Balance	3,373.24	Beginning Balance	4,582.67
Deposits	0.00	Deposits	66.79
Disbursements	0.00	Disbursements	-1,000.00
Ending Balance	3,373.24	Ending Balance	3,649.46
MM/Savings Balance	186,678.93	MM/Savings Balance	189,433.85
Total Fund Balance	190,152.17	Total Available Balance	193,083.31

**outstanding loans $500.00* **outstanding loans $31,382.39*

Capital Projects Fund 06/01/23 – 06/30/23

	Marketing Study	Glen Park	Water Project	Village Hall Wing
Beginning Balance	-20,250.00	5,720.80	43,006.40	232,531.21
Deposits/Debits	0.00	0.00	1,007,944.68	0.00
Disbursements/Credits	0.00	0.00	-549,970.74	0.00
Ending Balance	-20,250.00	5,720.80	500,980.34	232,531.21

*Total Capital Projects Fund Balance $719,982.35

Revenue Comparison Report: The clerk submitted year-to-date revenues for June 2023 vs. June 2024. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2023	18,255.50	20,937.26	2,681.76

NYCLASS Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2023	4.8468%	12,430.36	112,176.42

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts and moved to approve all payments: General Fund $48,800.32, and Cemetery $7,250.00. Trustee C. Aronstam seconded the motion, which carried unanimously.

Elm Street & Barker Place Street Change Proposal: Jeff Mastrantuano, from Waverly High School, presented a proposal for Elm Street and Barker Place to be changed to one-way traffic. Trustee Traub moved to direct Attorney Keene to draft a local law for the proposed changes. Trustee Correll seconded the motion, which carried unanimously.

Village Wing Update: Mayor Aronstam is hoping to close on a tenant deal by middle of August.

Water Project Update: The water main replacement project has started, working on Ball Street and Elliott Street first.

NY Forward Grant Update: The application deadline has been extended to August 15, 2023.

Trees on West Pine Street: Trustee Correll stated two trees were cut down by the gas company but that the remaining trees need to go to bid for removal.

Proposed Local Law: Parking Enforcement: The parking map needs to be adopted but it needs to be reviewed and discussed by the Chief at the next meeting.

Aged Senior Tax Exemption: Clerk Treasurer Wood is waiting for answers from Tioga County Real Property Office concerning adjusting the limit.

Employee Policy: Tabled until next meeting.

Electronics Recycling Event: Clerk Treasurer Wood stated the event was a success. The truck was filled up by 10:30 a.m. Another recycling event may be scheduled for the fall, however, there would be a limit on the number of items dropped off, and size of televisions, as these two issues caused the truck to fill up too fast while others were waiting in line. There is a real need for these events.

Executive Session: Trustee C. Aronstam moved to enter Executive Session at 7:23 pm to discuss a contractual concern. Trustee Traub seconded the motion, which carried unanimously.

Trustee Traub moved to enter Regular Session at 8:10 pm. Trustee Bauman seconded the motion, which carried unanimously.

Adjournment: Trustee Traub moved to adjourn at 8:12 pm. Trustee Bauman seconded the motion, which carried unanimously.

Respectfully submitted,

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Patti Hanbury, Deputy Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, AUGUST 8, 2023 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, Mayor Andrew Aronstam, Courtney Aronstam, and Jerry Sinsabaugh.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Deputy Clerk Treasurer Patti Hanbury, Code Officer Chris Robinson, and Police Chief Russell Buesink.

Press: Nicole Lamberti of the Morning Times

Public Comments: Ron Keene, 7 Elliott St Waverly NY 14892, stated there will be a small racecar show at the Museum highlighting the past, present and future of motorsports in the area on Sunday, August 13, 2023 from 1:00 p.m. to 5:00 p.m.

Letters of Communication: The Waverly School athletic director submitted a letter regarding Game Day 2023. They would like it to be on September 2, 2023 from 9:30 a.m. to 1:30 p.m. and would involve some road closures. Trustee C. Aronstam moved to accept the proposed road closures. Trustee Correll seconded the motion, which carried unanimously.

Approval of Minutes: Trustee Traub moved to approve the Minutes of July 14, 2023 as presented. Trustee Bauman seconded the motion, which carried unanimously.

Department Reports: July Reports from Code Enforcement, and Recreation were submitted.

Treasurers Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 07/01/23 – 07/31/23

Beginning Balance	1,047,941.45	Current Revenues	79,323.07
Deposits	211,440.43	Year to Date Revenue	2,378,477.11
Disbursements	-1,076,977.65	Current Expenditures	232,830.74
Ending Balance	182,404.23	Year to Date Expended	461,642.05

*General Capital Reserve Fund $302,069.84
*Equipment Reserve Fund $33,882.95

Cemetery Fund 07/01/23 – 07/31/23

Beginning Balance	8,579.99	Current Revenues	9,677.98
Deposits	522.29	Year to Date Revenue	10,775.17
Disbursements	-7,481.72	Current Expenditures	7,481.72
Ending Balance	1,620.56	Year to Date Expended	22,483.81

*Perpetual Care Fund $33,678.49

Loan Programs 07/01/23 – 07/31/23

Business Loans		Rehab Loans	Balances
Beginning Balance	3,473.24	Beginning Balance	3,649.46
Deposits	8.64	Deposits	609.49
Disbursements	0.00	Disbursements	0.00
Ending Balance	3,481.88	Ending Balance	4,258.95
MM/Savings Balance	187,470.91	MM/Savings Balance	190,237.42
Total Fund Balance	190,952.69	Total Available Balance	194,496.37

**outstanding loans $400.00* **outstanding loans $30,722.37*

Capital Projects Fund 07/01/23 – 07/31/23

	Marketing Study	Glen Park	Water Project	Village Hall Wing
Beginning Balance	-20,250.00	5,720.80	500,980.34	232,531.21
Deposits/Debits	25,250.00	0.00	5,003.00	0.00
Disbursements/Credits	-5,000.00	0.00	-512,276.88	-85,659.89
Ending Balance	0.00	5,720.80	-6,293.54	146,871.32

*Total Capital Projects Fund Balance $146,298.58

Revenue Comparison Report: The clerk submitted year-to-date revenues for July 2023 vs. July 2024. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2023	18.255.50	20,937.26	2,861.76
July 2023	83,603.94	95,510.33	11,906.39

NYCLASS Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2023	4.8468%	12,430.36	12,430.36
July 2023	4.9845%	16,928.01	29,358.37

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts and moved to approve the following payments: General Fund $41,025.52. Trustee C. Aronstam seconded the motion, which carried unanimously.

Village Wing Update: Trustee Correll moved to approve a change order to install a handicap accessible walkway/ramp in the amount of $46,700 to access the south entrance of the Village Hall Wing. Trustee Sweeney seconded the motion, which carried unanimously.

NY Forward Grant Update: The next meeting is August 16, 2023.

River Front Access: Trustee Sweeney moved to approve the go ahead to apply for the grant for Stage 1 of the Riverfront project. Trustee Bauman seconded the motion, which carried unanimously.

Sidewalk Block Reimbursement Program: The clerk submitted an application (SB-13) from Robin Lafritz, 116 Chemung Street, for reimbursement of three (3) sidewalk blocks. The pre-inspection was done by Code Officer Robinson. Trustee Correll moved to approve reimbursement of $300 as set forth by the program, pending Code Enforcement's final inspection. Trustee C. Aronstam seconded the motion, which carried unanimously.

Executive Session: Trustee C. Aronstam moved to enter Executive Session at 8:20 p.m. to discuss an employee's performance. Trustee Traub seconded the motion, which carried unanimously.

Trustee Traub moved enter Regular Session at 8:29 p.m. Trustee Bauman seconded the motion, which carried unanimously.

Adjournment: Trustee Traub moved to adjourn at 8:30 p.m. Trustee Bauman seconded the motion, which carried unanimously.

Respectfully submitted,

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Patti Hanbury, Deputy Clerk Treasurer

SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 11:00 A.M. ON TUESDAY, AUGUST 11, 2023 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Deputy Mayor Correll called the meeting to order at 10:00 a.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, and Courtney Aronstam

Also present: Attorney Betty Keene, and Clerk Treasurer Michele Wood.

Proposed Local Law, Amend Chapter 140-36, Schedule IV: One-Way Streets: The clerk submitted a final draft for a local law to change Elm Street and Barker Place to one-way streets. Trustee C. Aronstam moved to schedule a Public Hearing for August 29, 2023 at 6:15 p.m. and the clerk to advertise the same. Trustee Traub seconded the motion, which carried unanimously.

August Workshop Meeting: Trustee C. Aronstam moved to cancel the meeting on August 22, 2023 and reschedule the meeting for August 29, 2023, following the Public Hearing. Trustee Bauman seconded the motion, which carried unanimously.

Adjournment: Trustee Traub moved to adjourn at 11:07 a.m. Trustee Bauman seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:00 P.M. ON TUESDAY, AUGUST 29, 2023 IN THE TRUSTEES' ROOM, VILLAGE HALL FOR THE PURPOSE OF PUBLIC COMMENT REGARDING THE PROPOSED LOCAL LAW TO CHANGE BARKER PLACE AND ELM STREET TO ONE-WAY TRAFFIC

Mayor A. Aronstam declared the hearing open at 6:15 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, Courtney Aronstam, Kevin Sweeney, Jerry Sinsabaugh, and Mayor Andrew Aronstam.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Police Chief Buesink, and Deputy Clerk Treasurer Patti Hanbury.

Press: Johnny Williams of the Morning Times

Mayor Aronstam stated this Public Hearing is to hear comments regarding changing Barker Place and Elm Street (Eastern end) to one-way streets. He stated the Waverly Central School District made a recommendation to the Village due to safety concerns with the school children. He opened the floor up for comments.

Public Comments: Sam Goble, 137 Elm Street, stated he doesn't feel that changing these streets to one-way traffic will solve the problem of the school.

Francis Connor, 461 Cayuta Avenue, stated he lives at the eastern end of Elm Street and wouldn't be able to get in and out of driveway. He would need to travel up Elm Street to leave his home and would be caught up in all the school traffic on a daily basis. He asked for consideration of leaving the eastern end of Elm Street as two-way as there are only two homes there.

Laurie Sandroni, 467 Cayuta Avenue, also stated she lives on the eastern end of Elm Street and her driveway is also on Elm Street. She stated the same concerns as Mr. Connor.

Mayor A. Aronstam recommended to table the discussion for two weeks to review the concerns addressed.

With no one else wishing to be heard, Mayor A. Aronstam closed the hearing at 6:29 p.m.

Respectfully submitted,

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Patti Hanbury, Deputy Clerk/Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, AUGUST 29, 2023 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, Mayor Andrew Aronstam, Courtney Aronstam, Kevin Sweeney, and Jerry Sinsabaugh.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Deputy Clerk Treasurer Patti Hanbury, and Police Chief Buesink.

Press: Johnny Williams of the Morning Times

Public Comments: Margaret Prinzi, 447 Chemung Street, commented on the high grass at the east end of Chemung Street.

Ronald Keene, 7 Elliott Street, commented on the new water mains being put in. He is not happy with having no water at times, and the water was dirty.

Letters of Communication: The Clerk Treasurer read a Letter of Resignation of William Mulhollen of the Village of Waverly Planning Board. He has sold his business and is moving out of the village.

The Clerk Treasurer submitted a letter from Michael Swartz requesting the use of Muldoon Park on September 16-17 for a religious revival. Trustee Traub moved to deny the request. Trustee C. Aronstam seconded the motion, which led to a roll call vote:

Ayes - 7 (Traub, Bauman, Correll, C. Aronstam, Sweeney, Sinsabaugh, A. Aronstam)
Nays - 0
The motion carried.

Mayors Comments:

- Sticker Shop Raids: The Village had no notice of the raids, nor were we notified as to which ones were getting raided and which ones were not.
- Motorbikes/E Bikes: Would like to see some kind of rules/laws for the E-bikes as currently they do not follow traffic laws. Would like to see an age requirement to ride/operate them.
- Northbound traffic on Fulton Street from Pennsylvania, by Becky's Diner, is going way to fast through the 3-way intersection.
- 2023 Music Fest at Glenwood Park was a success.

Approval of Minutes: Trustee Correll moved to approve the Minutes of August 8, 2023 and August 11, 2023 presented. Trustee Sweeney seconded the motion, which carried unanimously.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts and moved to approve all payments: General Fund $73,628.08, Cemetery Fund $7,516.16, Capital Projects $82,630.30. Trustee C. Aronstam seconded the motion, which carried unanimously.

NY Forward Grant Update: The next meeting is September 13, 2023 at 4:00 p.m. at Waverly School.

Executive Session: Trustee C. Aronstam moved to go to Executive Session at 7:23 p.m. to discuss a specific employee's performance. Trustee Traub seconded the motion, which carried unanimously.

Trustee Traub moved to go into Regular Session at 7:42 pm. Trustee Bauman seconded the motion, which carried unanimously.

Employee Policy Amendments: Trustee Traub moved to approve the employee policy amendments as Follows:

A. **Vacation**

(Amend the following as follows)

After Completing:	*(ADD) Six (6) months*	*One Week*
	(REMOVE) One (1) year of Service	*One Week*
	(ADD) One (1) year of Service	*Two Weeks*
	(REMOVE) Two (2) years of Service	*Two Weeks*
	Eight (8) years of Service	Three Weeks
	Fifteen (15) years of Service	Four Weeks
	Twenty (20) years of Service	Five Weeks

(Add new paragraph-Any unused vacation time will not carry over into the next level of vacation allowance. (Example: any unused vacation time earned at six months will expire at one year of service. At one year of service the employee will be credited for two weeks of vacation each completed year, until the subsequent levels are reached.)

Trustee C. Aronstam seconded the motion, which carried unanimously.

Adjournment: Trustee Traub moved to adjourn at 7:44 pm. Trustee Bauman seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, SEPTEMBER 12, 2023 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Courtney Aronstam, Kevin Sweeney, Jerry Sinsabaugh, and Mayor Andrew Aronstam.

Also present: Clerk Treasurer Michele Wood, Patti Hanbury, and Police Chief Buesink.

Press: Johnny Williams of the Morning Times

Public Comments: No comments were offered.

Mayors Comments: He stated that Waverly Glen Music Fest was a huge success.

Approval of Minutes: Trustee Sinsabaugh moved to approve the Minutes of August 25, 2023 as presented. Trustee Bauman seconded the motion, which carried unanimously.

Department Reports: Trustee C. Aronstam reported on the Recreation Department.

Mayor Aronstam appointed David Cole to the Planning Board. Trustee Traub moved to approve the Mayor's appointment of David Cole. Trustee Bauman seconded the motion, which carried unanimously.

Police Chief Buesink stated the Police Department was awarded $92,284.50 through the Byrne Jag Program for body cameras and tasers. Trustee C. Aronstam moved to accept and approve the signing of the Axon paperwork to order cameras and tasers. Trustee Bauman seconded the motion, which carried unanimously.

Treasurers Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 08/01/23 – 08/31/23

Beginning Balance	182,404.23	Current Revenues	80,923.85
Deposits	150,806.12	Year to Date Revenue	2,459,400.59
Disbursements	-212,163.52	Current Expenditures	240,873.84
Ending Balance	118,046.83	Year to Date Expended	702,515.89

*General Capital Reserve Fund $303,400.56
*Equipment Reserve Fund $34,032.20

Cemetery Fund 08/01/23 – 08/31/23

Beginning Balance	1,620.56	Current Revenues	21,554.23
Deposits	21,391.86	Year to Date Revenue	23,329.40
Disbursements	-7,717.84	Current Expenditures	7,717.84
Ending Balance	15,294.58	Year to Date Expended	30,201.65

*Perpetual Care Fund $33,678.49

Capital Projects Fund 08/01/23 – 08/31/23

	Marketing Study	Glen Park	Water Project	Village Hall Wing
Beginning Balance	0.00	5,720.80	-6,293.54	146,871.32
Deposits/Debits	0.00	0.00	0.00	0.00
Disbursements/Credits	-0.00	0.00	0.00	-75,030.30
Ending Balance	0.00	5,720.80	-6,293.54	71,841.02

*Total Capital Projects Fund Balance $71,268.28

Revenue Comparison Report: The clerk submitted year-to-date revenues for August 2023 vs. August 2024. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2023	18.255.50	20,937.26	2,861.76
July 2023	83,603.94	95,510.33	11,906.39

August 2023	144,607.93	176,434.18	31,826.25

NYCLASS Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
September (27-30)	2.3014%	465.93	465.93
October	2.8793%	10,466.70	10,932.63
November	3.4850%	12,477.99	23,522.18
December	3.8183%	12,812.03	36,334.21
January 2023	4.0997%	12,876.05	49,210.26
February 2023	4.3712%	11,344.73	60,554.99
March 2023	4.5093%	12,746.85	83,301.84
April 2023	4.6909%	12,230.33	95,532.17
May 2023	4.8468%	13,213.89	108,746.06
June 2023	4.8468%	12,430.36	112,176.42
July 2023	4.9845%	16,928.01	129,104.43
August 2023	5.1761%	19,301.35	148,405.78

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts and moved to approve all payments: General Fund $30,843.81, Cemetery Fund $24.51, Capital Projects EFC Funding $580,069.41, CDBG Funding $1,161.175.00. Trustee C. Aronstam seconded the motion, which carried unanimously.

NY Forward Grant Update: Next meeting is September 13, 2023 at 4:00 p.m. at Waverly School.

Riverfront Access: Trustee C. Aronstam announced that we were not awarded the grant.

Trees on Pine Street: Trustee Correll stated that we are trying to go through Hazard Mitigation to apply for a grant to help pay for the tree removal.

Employee Policy Amendments: Trustee Sinsabaugh motioned to approve the following amendments:

1. Full Time employee is defined as an employee who is regularly assigned to work more than 35 *(remove 40)* hours each week. Full time employees will receive benefits as provided for by the Village or respective Bargaining Agreements.

2. Part Time employee is defined as an employee who is regularly scheduled to work under 35 *(remove 30)* hours per week. Sections III & V do not apply (with exception for crossing guards in Section V)

3. Temporary/Seasonal employee is defined as an employee who is hired for a specific short-term assignment. *(add-Temporary/Seasonal employees can work up to, but not exceed, 40 hours per week.)* Sections III & V do not apply.

B. Holidays

To be eligible for the holiday, or a substitute holiday, with pay, the employee must have been in an approved pay status on the last scheduled work day before the holiday and on the next scheduled work day after the holiday, *(remove - unless the absence has been approved in advance by the supervisor.)* An employee is not considered in an approved pay status if he is scheduled to work the day prior to or the day following the holiday and fails to report to work.

C. Sick Leave

An employee may use up to (3) days of their sick time a year for immediate family within the employees household who are sick. Immediate family shall be defined as Spouse, *(add-significant other)* or child under 18 years of age.

(Remove paragraph-The Village will pay the employee's basic salary to cover justified illnesses to the extent creditable hours are available. In the case where an employee exhausts his/her sick leave, the Village agrees to allow other employees to donate up to 50% percent of their accumulated sick leave and/or vacation to help the employee remain on sick leave.)

(Add paragraph - The Village will pay the employee's basic salary to cover justified illnesses to the extent that their creditable hours are available. In the case where an employee exhausts his/her sick leave, the Village agrees to allow other employees to donate up to 50% percent of their accumulated sick leave and/or vacation time to help the employee remain on sick leave. The receiving employee must exhaust their accumulated compensatory time before donations can be accepted. Sick time can only be donated to an employee with less than 5 years of employment with the Village. Vacation time can be donated to any employee regardless of their years of employment, and will be calculated at the receiving employee's rate of pay.)

D. Bereavement Leave

1. In the event of a death of the employee's spouse, *(add-significant other)* or child, the employee shall be entitled up to five (5) days leave with pay.

The bereavement period shall apply beginning on the day of death and up to and including the day immediately following the funeral or memorial service day. If any of these days fall on a day for which employee is not scheduled to work, the bereavement benefit will not apply for that day or days. *(add-any entitled days may be used anytime within the bereavement period*.) The employee will present documentation of such service, funeral notice, obituary, etc. and attach to time card.

Medical Insurance

(add the following)

Employee weekly contribution to health insurance will be deducted, through payroll, beginning with the first payroll of the month in which their coverage starts.

> *(Example): Employee is hired on May 10, coverage will start on July 1. Their weekly contribution will be deducted starting with first payroll of July.*

Health Insurance coverage will terminate on the last day of the month in which the employee fully separates from the village.

(Example): Employee resigns May 20 (with no vacation time), coverage expires on May 31

(Example): Employee resigns May 20 (but has 3 weeks of vacation time), coverage would expire June 30. Vacation time is considered "employed" when considering coverage, whether or not the employee got paid a lump sum in May, they would still be considered employed in June.

A. Lodging

Lodging accommodations should be arranged in the most reasonable and economic manner. An itemized bill must accompany the purchase order. *(remove-When two employees are staying at the same hotel, motel, etc., at the same time, sharing a room is encouraged when appropriate.)*

Trustee Bauman seconded the motion, which carried unanimously.

Annual Financial Report: Clerk Treasurer Wood stated the Annual Financial Report is filed with the NYS Office of the State Comptroller and is available for review.

Liquor License Waiver Request: Trustee Traub moved to approve a waiver of the 30-day notice for the liquor license application for Reeves Legacy Investments, LLC. Trustee C. Aronstam seconded the motion, which carried unanimously.

Adjournment: Trustee Traub moved to adjourn at 7:30 pm. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, SEPTEMBER 26, 2023 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Mayor Andrew Aronstam, Courtney Aronstam, Kevin Sweeney, and Jerry Sinsabaugh.

Also present: Clerk Treasurer Michele Wood, Patti Hanbury, and Police Chief Buesink.

Press: Nicole Lamberti of the Morning Times

Public Comments: Margaret Prinzi, 447 Chemung Street, commented on the lack of sidewalks going to the schools.

Mayors Comments:

- Congratulations to Michele Wood for receiving NYCOM's 20-year attendance award.
- Thank you to Kay Robinson for keeping the Village office running this past week.
- Working with Hazard Mitigation for the grant for the reservoir and the trees on Pine Street.
- NY Forward public meeting Sept 27, 2023 at 6:00 pm
- Cayuta Avenue looks great after the clean-up project by the school.

Approval of Minutes: Trustee Traub moved to approve the Minutes of September 12, 2023, as presented. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts and moved to approve all payments: General Fund $159,671.98, Cemetery Fund $7,250.00. Trustee C. Aronstam seconded the motion, which carried unanimously.

Department Update: Trustee Correll stated that Trane reported that RTU #2 needs a combustion fan motor, and quoted a cost of $1,494.00. Trustee Traub moved to approve the repair as presented. Trustee C. Aronstam seconded the motion, which carried unanimously.

Proposed Local Law, Chapter 140-36 One-Way Streets: Trustee Correll moved to schedule a public hearing for the proposed one-way streets for October 10, 2023 at 6:15pm. Trustee Traub seconded the motion, which carried unanimously.

Curb Cut Permit: Gary and Kim Short submitted a curb cut application for 22 Liberty Street. The Police Chief and DPW reviewed it with no concerns. Trustee Traub moved to approve the curb cut application for 22 Liberty Street. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Sidewalk Block Reimbursement Program: The clerk submitted an application from SRAC (SB-14), 345 Broad Street, for reimbursement of six (6) sidewalk blocks. Code Officer Robinson did the pre-inspection. Trustee Traub moved to approve reimbursement of $600 as set forth by the program, pending Code Enforcement's final inspection. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Liquor License Application: The clerk submitted a 30-day advanced notice for a new application of a liquor license filed with New York State. Charles Reese, on behalf of Reese's Hideaway LLC located at 579 Broad Street, submitted the notice. The clerk stated Chief Buesink reviewed application and had no concerns. Trustee C. Aronstam moved to accept the notice with no comment to the State. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Mayor/Board Comments: Trustee Traub announced that the Fall Fest Event will be held at East Waverly Park on October 3, 2023.

Executive Session: Trustee Correll moved to enter Executive Session at 7:00 p.m. to discuss a property tax litigation. Trustee Traub seconded the motion, which carried unanimously.

Trustee Traub moved to enter Regular Session at 7:15 p.m. Trustee Correll seconded the motion, which carried unanimously.

Adjournment: Trustee Bauman moved to adjourn at 7:16 pm. Trustee Traub seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:15 P.M. ON TUESDAY, OCTOBER 10, 2023 IN THE TRUSTEES' ROOM, VILLAGE HALL FOR THE PURPOSE OF PUBLIC COMMENT REGARDING THE PROPOSED ONE WAY CHANGES TO BARKER PLACE AND ELM STREET

Deputy Mayor Keith Correll declared the hearing open at 6:15 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Courtney Aronstam, Kevin Sweeney, Jerry Sinsabaugh, and Deputy Mayor Correll.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Police Chief Buesink, Patti Hanbury.

Press: Johnny Williams of the Morning Times

Public Comments: Sam Goble, 137 Elm Sreet, stated he did not get answers regarding his previous questions. He asked how the decision of changing these streets to one-way was determined. Was there a study done? Is changing those streets to one-way the right solution or the right thing to do?

Lori Sandroni, 467 Cayuta Avenue, asked where all of the signs would be placed.

Police Chief Russell Buesink stated his opinion is that this is just overcomplicating things and is wondering who will be in charge of the signs.

With no one else wishing to be heard, Deputy Mayor Correll closed the hearing at 6:37 p.m.

Respectfully submitted,

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Michele Wood, Clerk/Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, OCTOBER 10, 2023 IN THE

TRUSTEES' ROOM IN THE VILLAGE HALL

Deputy Mayor Correll called the meeting to order at 6:37 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Courtney Aronstam, Kevin Sweeney, Jerry Sinsabaugh, and Deputy Mayor Correll.

Also present: Clerk Treasurer Michele Wood, Deputy Clerk Treasurer Patti Hanbury, and Police Chief Buesink.

Press: Johnny Williams of the Morning Times

Public Comments: Elaine Jardine – NYS DEC Transportation Listening Session informational meeting is scheduled for November 2, 2023 at 4:00 p.m. in Waverly Village Hall. She submitted the Waverly Downtown Design Guide for the Board to review.

Approval of Minutes: Trustee Traub moved to approve the Minutes of September 26, 2023 as presented. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Department Reports: Trustee C. Aronstam gave the Recreation Department update. Police Chief Buesink submitted a monthly report for September 2023.

Trustee Sinsabaugh moved to approve the purchase of a 2023 Dodge Durango for the Police Department for $42,308.25, with additional equipment cost of $10,358.00, for a total of $52,666.25. Trustee Sweeney seconded the motion, which carried unanimously.

Treasurers Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 09/01/23 – 09/30/23

Beginning Balance	118,046.83	Current Revenues	110,634.35
Deposits	453,195.38	Year to Date Revenue	2,570,035.31
Disbursements	-379,188.07	Current Expenditures	344,026.03
Ending Balance	192,054.14	Year to Date Expended	1,046,514.92

*General Capital Reserve Fund $304,704.44
*Equipment Reserve Fund $34,178.44

Cemetery Fund 09/01/23 – 09/30/23

Beginning Balance	15,294.58	Current Revenues	2,745.98
Deposits	2,586.90	Year to Date Revenue	26,075.38

Disbursements	-7,526.63	Current Expenditures	7,526.63
Ending Balance	10,354.85	Year to Date Expended	37,728.28

*Perpetual Care Fund $33,678.49

Capital Projects Fund 09/01/23 – 09/30/23

	Glen Park	Water Project	Village Hall Wing
Beginning Balance	5,720.80	-6,293.54	71,841.02
Deposits/Debits	0.00	597,346.29	0.00
Disbursements/Credits	0.00	-569,505.71	-7,600.00
Ending Balance	5,720.80	21,547.04	64,241.02

*Total Capital Projects Fund Balance $91,508.86

Loan Programs 09/01/23 – 09/30/23

Business Loans		Rehab Loans	Balances
Beginning Balance	3,490.54	Beginning Balance	4,336.49
Deposits	8.13	Deposits	77.02
Disbursements	0.00	Disbursements	0.00
Ending Balance	3,498.67	Ending Balance	4,413.51
MM/Savings Balance	189,105.93	MM/Savings Balance	191,896.69
Total Fund Balance	192,604.60	Total Available Balance	196,896.69

**outstanding loans $400.00* **outstanding loans $30,029.14*

Revenue Comparison Report: The clerk submitted year-to-date revenues for September 2023 vs. September 2024. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2023	18.255.50	20,937.26	2,861.76
July 2023	83,603.94	95,510.33	11,906.39
August 2023	144,607.93	176,434.18	31,826.25
September 2023	243,914.08	287,068.53	43,154.45

NYCLASS Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2023	4.8468%	12,430.36	112,176.42
July 2023	4.9845%	16,928.01	129,104.43
August 2023	5.1761%	19,301.35	148,405.78
September 2023	5.2183%	18,079.89	168,841.28

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts and moved to approve all payments: General Fund $14,271.20, Capital Projects $990.50 and Rising Stars $119.90. Trustee C. Aronstam seconded the motion, which carried unanimously.

Village Wing Update: Trustee Correll stated the construction of the sidewalk is progressing.

Proposed Local Law, One-Way Streets: The Board tabled further discussion until more information was available. Trustee Sinsabaugh stated he would contact Tioga County DPW to see about a traffic study.

Electronic Recycling: The clerk stated the event will be held this Saturday, October 21, 2023 between 9:00 am - 1:00 pm or until the truck is full.

CDBG Public Hearing: Trustee Traub moved to schedule the second public hearing for the current NYS CDBG, Water System Improvement Project, for Tuesday, October 24, 2023 at 6:30 p.m. Trustee Sweeney seconded the motion, which carried unanimously.

Annual CPA Audit: Trustee Sinsabaugh moved to approve Insero & Company to complete the annual Court audit for $1,900.00, and the Village audit for $16,000.00. Trustee Sweeney seconded the motion, which carried unanimously.

Request to Cash-out Unused Vacation Time: Trustee Sinsabaugh moved approve payment to Clerk Treasurer Wood for any unused vacation time due to short staffing. Currently, she has 112 unused hours, which will expire on October 19, 2023. Trustee Sweeney seconded the motion, which carried unanimously.

Executive Session: Trustee C. Aronstam moved to enter Executive Session to discuss an assessment litigation at 7:35 pm. Trustee Traub seconded the motion, which carried unanimously.

Trustee Traub moved to enter Regular Session at 7:46 pm. Trustee Bauman seconded the motion, which carried unanimously.

Trustee Sinsabaugh moved to pay one-third of the proposed $5,000.00 appraisal fee for the assessment litigation. The Town of Barton and Waverly Schools will pay the rest. Trustee Sweeney seconded the motion, which lead to a roll call vote:

Ayes – 6 (Sweeney, Sinsabaugh, C. Aronstam, Bauman, Traub, Correll)
Nays – 0
Absent – 1 (Mayor A. Aronstam)

Adjournment: Trustee Bauman moved to adjourn at 7:48 pm. Trustee Traub seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:30 P.M. ON TUESDAY, OCTOBER 24, 2023 IN THE TRUSTEES' ROOM, VILLAGE HALL FOR THE PURPOSE OF PUBLIC COMMENT FOR CDBG PROJECT, WATER SYSTEM IMPROVEMENT PROJECT.

Mayor Andrew Aronstam declared the hearing open at 6:30 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Courtney Aronstam, Kevin Sweeney, Jerry Sinsabaugh, Keith Correll and Mayor A. Aronstam.

Also present: Clerk Treasurer Michele Wood, and Patti Hanbury.

Press: Johnny Williams of the Morning Times

Public Comments: No comments were offered.

With no one wishing to be heard, Mayor A. Aronstam closed the hearing at 6:45 p.m.

Respectfully submitted,

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Michele Wood, Clerk/Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, OCTOBER 24, 2023 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:35 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Courtney Aronstam, Kevin Sweeney, Jerry Sinsabaugh, Keith Correll, and Mayor A. Aronstam.

Also present: Clerk Treasurer Michele Wood, Chief Russell Buesink, and Patti Hanbury

Press: Johnny Williams of the Morning Times

Public Comments: Margaret B., from Cat Compass, stated they will be catching stray cats to spay/neuter them, and releasing them back to where they were caught.

Elm Street School Presentation: Superintendent Eric Knowles and Daniel Gelatt made presentation for the one-way streets. The discussion was to move forward with making Elm Street a dedicated one-way street and leaving Barker Place as is.

Approval of Minutes: Trustee Traub moved to approve the Minutes of October 10, 2023 presented. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Department Reports: Code Enforcement report was submitted.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts and moved to approve all payments: General Fund $309,330.71, and Cemetery Fund $ 1,528.00. Trustee C. Aronstam seconded the motion, which carried unanimously.

Transportation Listening Session: Meeting November 2, 2023 at 4:00 pm in Community room at Village Hall. Trustee Correll stated he would attend.

Village Wing Update: Mayor Aronstam stated a potential tenant may sign lease within the first two weeks of November.

Police Officer Candidate: Police Chief Buesink recommended hiring Thomas Holden, as a lateral transfer, as a Full Time Police Officer at the contractual rate of $71,697.60 annually. This will be effective once he gives notice to current employer and can transfer. Trustee Correll moved to hire Thomas Holden as a Full Time Officer as presented. Trustee Traub seconded the motion, which led to a roll call vote, as follows:

Ayes – 6 (Traub, Bauman, Correll, A. Aronstam, C. Aronstam, Sweeney, and Sinsabaugh)

Nays – 0
The motion carried.

30-Day Notice of Cannabis License Application: The clerk presented three 30-day notices for new applications for cannabis licenses being filed with New York State. They were 561 Broad Street, 1 Depumpo Lane, and 333 Broad Street.

CDBG New Applicant Approval Request: The clerk submitted approval requests for a project to be done with the 2022 CDBG Housing Grant, as follows:

- 2022-01 Total Cost - $ 34,847
  work includes: heating, exterior carpentry, roofing, and other
- 2022-02 Total Cost - $ 27,150
  work includes: electric, exterior carpentry, roofing, and plumbing

Trustee Traub moved to authorize the above project as submitted. Trustee Correll seconded the motion, which carried unanimously.

Waverly-Barton Fire District 2024 Budget: The final copy of the Waverly Barton Fire District 2024 budget was submitted.

Adjournment: Trustee Bauman moved to adjourn at 7:53 pm. Trustee Traub seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, NOVEMBER 14, 2023 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Courtney Aronstam, Kevin Sweeney, Jerry Sinsabaugh, Keith Correll, and Mayor A. Aronstam.

Also present: Clerk Treasurer Michele Wood, Code Enforcement Officer Chris Robinson, and Patti Hanbury

Press: Johnny Williams of the Morning Times

Public Comments: No comments were offered.

Letters of Communication: Clerk Treasurer Michele Wood read a letter from Rawley Filbin stating that he will be resigning from the Planning Board effective December 31, 2023.

Approval of Minutes: Trustee Traub moved to approve the Minutes of October 24, 2023, as presented. Trustee Correll seconded the motion, which carried unanimously.

Department Reports: Code Enforcement submitted a report.

The Recreation Department was awarded a grant from the Tioga Downs Foundation for $17,000. This is for a baseball-pitching robot. Total scholarships paid out by the Booster Club for fall sports totaled $1,000.00.

Treasurers Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 10/01/23 – 10/31/23

Beginning Balance	192,054.14	Current Revenues	124,703.45
Deposits	504,449.52	Year to Date Revenue	2,694,738.76
Disbursements	-457,972.11	Current Expenditures	453,199.10
Ending Balance	238,531.55	Year to Date Expended	1,499,714.02

*General Capital Reserve Fund $206,071.75
*Equipment Reserve Fund $34,331.82

Cemetery Fund 10/01/23 – 10/31/23

Beginning Balance	10,354.85	Current Revenues	2,205.30
Deposits	2,019.95	Year to Date Revenue	28,280.68
Disbursements	-8,216.94	Current Expenditures	216.94
Ending Balance	4,157.86	Year to Date Expended	37,945.22

*Perpetual Care Fund $33,678.49

Capital Projects Fund 10/01/23 – 10/31/23

	Glen Park	Water Project	Village Hall Wing
Beginning Balance	5,720.80	21,547.04	64,241.02

Deposits/Debits	0.00	1,501,955.65	0.00
Disbursements/Credits	0.00	-1,512,519.35	-1,040.50
Ending Balance	5,720.80	10,983.34	63,200.52

*Total Capital Projects Fund Balance $79,904.66

Loan Programs 10/01/23 – 10/31/23

Business Loans		Rehab Loans	Balances
Beginning Balance	3,498.67	Beginning Balance	4,413.51
Deposits	8.99	Deposits	78.28
Disbursements	0.00	Disbursements	0.00
Ending Balance	3,507.66	Ending Balance	4,491.79
MM/Savings Balance	189,954.50	MM/Savings Balance	192,757.76
Total Fund Balance	193,462.16	Total Available Balance	197,249.55

**outstanding loans $400.00* **outstanding loans $3,062.35*

Revenue Comparison Report: The clerk submitted year-to-date revenues for October 2023 vs. October 2024. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2023	18.255.50	20,937.26	2,861.76
July 2023	83,603.94	95,510.33	11,906.39
August 2023	144,607.93	176,434.18	31,826.25
September 2023	243,914.08	287,068.53	43,154.45
October 2023	396,009.64	411,721.98	15,712.34

NYCLASS Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2023	4.8468%	12,430.36	112,176.42
July 2023	4.9845%	16,928.01	129,104.43
August 2023	5.1761%	19,301.35	148,405.78
September 2023	5.2183%	18,079.89	168,841.28
October 2023	5.2701%	18,060.20	186,901.48

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts and moved to approve all payments: General Fund $357,155.10, and Cemetery Fund $ 22.42. Trustee C. Aronstam seconded the motion, which carried unanimously.

Village Wing Update: Trustee Correll stated the concrete has been poured and the sidewalk has been completed.

Proposed Local Law: Elm Street to One-way Traffic: Trustee Traub moved to direct Attorney Keene to draft a local law to make Elm Street a one-way street. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Executive Session: Trustee Traub moved to enter Executive Session at 7:15 pm to discuss a contract negotiation. Trustee C. Aronstam seconded the motion, which carried unanimously.

Trustee C. Aronstam moved to enter Regular Session at 7:45 pm. Trustee Bauman seconded the motion, which carried unanimously.

Adjournment: Trustee Sweeney moved to adjourn at 7:47 pm. Trustee Correll seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, NOVEMBER 28, 2023 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Trustee Sinsabaugh called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Kevin Sweeney, and Trustee Sinsabaugh.

Also present: Clerk Treasurer Michele Wood, Police Chief Buesink, and Patti Hanbury

Press: Johnny Williams of the Morning Times

Public Comments: There were no comments offered.

Approval of Minutes: Trustee Traub moved to approve the Minutes of November 14, 2023 presented. Trustee Bauman seconded the motion, which carried unanimously.

Finance Committee/Approval of Abstract: Trustee Traub presented the following abstracts and moved to approve all payments: General Fund $101,808.00. Trustee Sweeney seconded the motion, which carried unanimously.

Tinsel and Lights: Police Chief Buesink presented a map showing the Safety Committees' recommended road closures. Trustee Traub moved to approve the road closures as presented. Trustee Bauman seconded the motion, which carried unanimously.

Promotion Request in Police Department: Police Chief Buesink recommended promoting Part-Time Police Officer Cody Sindoni to Full Time Police Officer. Trustee Traub moved to approve the promotion, effective December 5, 2023, with a contractual salary of an uncertified officer of $49,212.80 (23.66/hour). Once Officer Sindoni completes his field training, his salary would increase contractually to a certified officer of $55,390.40 ($26.63/hour). Trustee Sweeney seconded the motion, which led to a roll call vote, as follows:

Ayes – 4 (Sinsabaugh, Sweeney, Traub, Bauman)
Nays – 0
Absent – 3 (A. Aronstam, Correll, C. Aronstam)
The motion carried.

Proposed Local Law: Elm Street to One-way Traffic: Trustee Traub moved to set a public hearing for December 12, 2023 at 6:15 p.m., and the clerk to advertise the same. Trustee Sweeney seconded the motion, which carried unanimously.

30 Day Notice of Cannabis License Applications: Discussion was tabled until December 12, 2023.

Meeting of December 26: Trustee Bauman moved to cancel the Trustee Workshop on December 26, 2023 due to the holiday. Trustee Traub seconded the motion, which carried unanimously.

Adjournment: Trustee Sweeney moved to adjourn at 7:00 pm. Trustee Bauman seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:15 P.M. ON TUESDAY, DECEMBER 12, 2023 IN THE TRUSTEES' ROOM, VILLAGE HALL FOR THE PURPOSE OF PUBLIC COMMENT REGARDING THE PROPOSED ONE-WAY CHANGES TO ELM STREET

Mayor A. Aronstam declared the hearing open at 6:15 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Trustees Present: Keith Correll, Kasey Traub, Travis Bauman, Courtney Aronstam, Kevin Sweeney, Jerry Sinsabaugh, and Mayor A. Aronstam.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Police Chief Buesink, John Cheresnowsky, and Patti Hanbury.

Press: Johnny Williams of the Morning Times

Public Comments: Sam Goble, 137 Elm Street, stated his previous questions were not answered. Waverly School Representative John Cheresnowsky presented the purpose for the school district to request the change and answered Mr. Goble's concerns.

Lori Sandroni, 467 Cayuta Avenue, is requesting the bottom of Elm Street to remain two-way so that she still has access to Cayuta Street.

With no one else wishing to be heard, Mayor A. Aronstam closed the hearing at 6:30 p.m.

Respectfully submitted,

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Michele Wood, Clerk/Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, DECEMBER 12, 2023 IN THE

TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Kevin Sweeney, Keith Correll, C. Aronstam, Jerry Sinsabaugh and Mayor A. Aronstam.

Also present: Clerk Treasurer Michele Wood, Police Chief Buesink, Chris Robinson, and Patti Hanbury

Press: Johnny Williams of the Morning Times

Public Comments: Margaret Prinzi, 447 Chemung Street, commented that there are no sidewalks on Ball Street to the high school.

Police Accommodation: Accommodation was presented to Officer Mark Mitchell for reviving a baby that had stopped breathing. The baby fully recovered.

Approval of Minutes: Trustee Traub moved to approve the Minutes of November 28, 2023, as presented. Trustee Bauman seconded the motion, which carried unanimously.

Department Reports: Code Enforcement Report was submitted for November. Police Chief Buesink stated they will be receiving a grant for new Dodge Durango in the amount of $52,660.00. Trustee Bauman thanked Chief Buesink for his work, and moved to accept with the grant. Trustee Traub seconded the motion, which carried unanimously.

Treasurers Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 11/01/23 - 11/30/23

Beginning Balance	238,531.55	Current Revenues	87,458.49
Deposits	713,725.98	Year to Date Revenue	2,782,197.25
Disbursements	-481,719.02	Current Expenditures	574,954.58
Ending Balance	470,538.51	Year to Date Expended	2,074,668.60

*General Capital Reserve Fund $307,406.31

*Equipment Reserve Fund $34,481.54

Cemetery Fund 11/01/23 - 11/30/23

Beginning Balance	4,157.86	Current Revenues	207.52
Deposits	9.71	Year to Date Revenue	48,488.20
Disbursements	-224.18	Current Expenditures	224.18
Ending Balance	3,943.39	Year to Date Expended	38,169.40

*Perpetual Care Fund $33,678.49

Capital Projects Fund 11/01/23 - 11/30/23

	Glen Park	Water Project	Village Hall Wing
Beginning Balance	5,720.80	10,983.34	64,241.02
Deposits/Debits	0.00	840,239.54	0.00
Disbursements/Credits	0.00	-840,239.54	-1,040.50
Ending Balance	5,720.80	10,983.34	62,160.02

*Total Capital Projects Fund Balance $78,864.16

Loan Programs 11/01/23 - 11/30/23

Business Loans		Rehab Loans	Balances
Beginning Balance	3,507.66	Beginning Balance	4,491.79
Deposits	8.45	Deposits	77.33
Disbursements	0.00	Disbursements	0.00
Ending Balance	3,516.11	Ending Balance	4,569.12
MM/Savings Balance	190,782.78	MM/Savings Balance	193,598.24
Total Fund Balance	194,298.89	Total Available Balance	198,167.36

**outstanding loans $400.00* **outstanding loans $3,062.35*

Revenue Comparison Report: The clerk submitted year-to-date revenues for November 2023 vs. November 2024. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2023	18.255.50	20,937.26	2,861.76
July 2023	83,603.94	95,510.33	11,906.39
August 2023	144,607.93	176,434.18	31,826.25
September 2023	243,914.08	287,068.53	43,154.45
October 2023	396,009.64	411,721.98	15,712.34
November 2023	505,908.37	480,500.69	25,407.68

NYCLASS Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
September (27-30)	2.3014%	465.93	465.93
October	2.8793%	10,466.70	10,932.63
November	3.4850%	12,477.99	23,522.18
December	3.8183%	12,812.03	36,334.21
January 2023	4.0997%	12,876.05	49,210.26
February 2023	4.3712%	11,344.73	60,554.99
March 2023	4.5093%	12,746.85	83,301.84
April 2023	4.6909%	12,230.33	95,532.17
May 2023	4.8468%	13,213.89	108,746.06
June 2023	4.8468%	12,430.36	112,176.42
July 2023	4.9845%	16,928.01	129,104.43
August 2023	5.1761%	19,301.35	148,405.78

September 2023	5.2183%	18,079.89	168,841.28
October 2023	5.2701%	18,060.20	186,901.48
November 2023	5.2934%	15,968.73	202,870.21

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts and moved to approve all payments: General Fund $15,441.68, Cemetery $16.85, Capital Projects $38,882.27, and Recreation Commission $1,231.25. Trustee C. Aronstam seconded the motion, which carried unanimously.

30 Day Notice of Cannabis License: The clerk stated we received two 30-notices for cannabis license applications from TJR Waverly Holding LLC and Jason Taylor (Taylord J LLC).

2024-2025 Budget Committee: Trustee Courtney Aronstam, Trustee Travis Bauman and Trustee Jerry Sinsabaugh will work with Clerk Treasurer Wood on the 2024-2025 Budget.

Proposed Local Law: Elm Street to One-Way Traffic: Trustee Traub moved to approve the Elm Street One-Way Traffic Local Law, as follows:

Chapter 140. Vehicles and Traffic

Article XI.

§ 140-43. Schedule XI: Parking and Standing Prohibited at All Times.

In accordance with the provisions of § **140-16,** no person shall park or stand a vehicle at any time upon any of the following described streets or parts of streets:

Name of Street	Side	Location
Elm Street	South	No parking or standing beginning at a point 180 feet easterly from the center line of Spaulding Street continuing to a point 812 feet easterly from the center line of Spaulding Street

Trustee Sweeney seconded the motion, which led to a roll call vote, as follows:

Ayes – 7 (Correll, C. Aronstam, Sinsabaugh, Sweeney, Traub, Bauman, A. Aronstam)

Nays – 0
Vacant - 0
The motion carried.

Board Comments: The Board of Trustees would like to send their condolences to the Beeman and Shaw families for the loss of Peyton Shaw, after the events of December 12, 2023.

Executive Session: Trustee Sweeney moved to enter Executive Session at 7:05 pm. Trustee Bauman seconded the motion, which carried unanimously.

Trustee Traub moved to enter Regular Session at 7:45 pm. Trustee Bauman seconded the motion, which carried unanimously.

Adjournment: Trustee Sinsabaugh moved to adjourn at 7:15 pm. Trustee C. Aronstam seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, JANUARY 9, 2024 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, C. Aronstam, Jerry Sinsabaugh and Mayor A. Aronstam.

Also present: Clerk Treasurer Michele Wood, and Deputy Clerk Treasurer Patti Hanbury

Press: Nicole Lamberti of the Morning Times

Approval of Minutes: Trustee Traub moved to approve the Minutes of December 12, 2023 as presented. Trustee C. Aronstam seconded the motion, which carried unanimously.

Department Reports: Reports were submitted from the Police Department (November & December 2023), Code Enforcement (December 2023), and Recreation Commission (December 2023). Clerk Treasurer Wood stated we were awarded a grant from the Floyd Hooker Foundation in the amount of $38,000 for playground equipment to be put in Glen Park.

Treasurer's Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 12/01/23 – 12/31/23

Beginning Balance	470,538.51	Current Revenues	155,888.93
Deposits	172,549.17	Year to Date Revenue	2,938,086.18
Disbursements	-340,608.16	Current Expenditures	234,161.51
Ending Balance	302,479.52	Year to Date Expended	2,308,830.11

*General Capital Reserve Fund $308,788.78
*Equipment Reserve Fund $34,636.60

Cemetery Fund 12/01/23 – 12/31/23

Beginning Balance	3,943.39	Current Revenues	2,217.91
Deposits	2,013.02	Year to Date Revenue	30,706.11
Disbursements	-269.06	Current Expenditures	269.06
Ending Balance	5,687.35	Year to Date Expended	38,438.46

*Perpetual Care Fund $33,678.49

Capital Projects Fund 12/01/23 – 12/31/23

	Glen Park	Water Project	Village Hall Wing
Beginning Balance	5,720.80	10,983.34	63,200.52
Deposits/Debits	0.00	302,566.68	0.00
Disbursements/Credits	0.00	-302,566.68	-38,882.27
Ending Balance	5,720.80	10,983.34	24,318.25

*Total Capital Projects Fund Balance $41,022.39

Loan Programs 12/01/23 – 12/31/23

Business Loans		Rehab Loans	Balances
Beginning Balance	3,516.11	Beginning Balance	4,569.12
Deposits	8.45	Deposits	545.34
Disbursements	0.00	Disbursements	0.00
Ending Balance	3,524.30	Ending Balance	5,114.46
MM/Savings Balance	191,640.76	MM/Savings Balance	194,468.90
Total Fund Balance	195,165.06	Total Available Balance	199,583.36

**outstanding loans $400.00* **outstanding loans $29,929.13*

Revenue Comparison Report: The clerk submitted year-to-date revenues for December 2022 vs. December 2023. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2023	18.255.50	20,937.26	2,861.76
July 2023	83,603.94	95,510.33	11,906.39
August 2023	144,607.93	176,434.18	31,826.25
September 2023	243,914.08	287,068.53	43,154.45
October 2023	396,009.64	411,721.98	15,712.34
November 2023	505,908.37	480,500.69	25,407.68
December 2023	562,785.40	537,613.74	25,171.66

NYCLASS Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2023	4.8468%	12,430.36	112,176.42
July 2023	4.9845%	16,928.01	129,104.43
August 2023	5.1761%	19,301.35	148,405.78
September 2023	5.2183%	18,079.89	168,841.28
October 2023	5.2701%	18,060.20	186,901.48
November 2023	5.2934%	15,968.73	202,870.21
December 2023	5.2839%	14,316.94	217,187.15

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts and moved to approve all payments: General Fund $158,987.03, Cemetery $23.10, Capital Projects $6,210.29, and Rising Stars $325.00. Trustee C. Aronstam seconded the motion, which carried unanimously.

Liquor License Renewal: The clerk submitted a 30-day advanced notice for a renewal application of a liquor license being filed with New York State. The notice was submitted by Sandra Reese, on behalf of Reese's Hideaway, located at 579 Broad Street. The clerk stated Chief Buesink reviewed application and had no concerns. Trustee C. Aronstam moved to accept the notice with no comment to the State. Trustee Traub seconded the motion, which carried unanimously.

CDBG New Applicant Approval Request: The clerk submitted approval requests for a project to be done with the 2022 CDBG Housing Grant, as follows:

- 2022-03 Total Cost - $ 31,870
  work includes: windows, doors, exterior carpentry, siding, insulation, and other
- 2022-04 Total Cost - $ 27,150
  work includes: interior & exterior carpentry, window, doors, electric, flooring, and plumbing

Trustee Traub moved to authorize the above project as submitted. Trustee Correll seconded the motion, which carried unanimously.

Approval of 2022 CDBG Housing Abstract: The clerk presented the abstract for NYS CDBG Drawdown #2 in the amount of $21,197. Trustee Traub moved to approve payment as presented. Trustee Sinsabaugh seconded the motion, which carried unanimously.

CDBG Water Project Bank Account: Trustee Bauman moved to rename the bank account "CDBG Projects" opened for the $1.25 million NYS CDBG Water Project and is no longer needed, to "Special Grants" account. Clerk Treasurer Wood stated with the new name it can be used for other special projects (that need a separate bank account) and not just CDBG. Trustee Correll seconded the motion, which carried unanimously.

Promotion in WWTP: Clerk Treasurer Wood stated the Board of Sewer Commissioners recommended Ray Bonning, current WWTP Laborer, be promoted to WWTP Operator Trainee. Mr. Bonning has passed the Civil Service Test, and some operation courses, which qualifies him as an Operator Trainee. Trustee Correll moved to approve Raymond Bonning be promoted to WWTP Operator Trainee at a contractual increase of $2 per hour, effective 1/12/2024. Trustee Traub seconded the motion, which carried unanimously.

Election Day Resolution: Trustee Traub offered the following resolution and moved its adoption:

WHEREAS, the Annual Election of the Village of Waverly be held in the Trustees' Room in the Village Hall, at 32 Ithaca Street, Waverly, New York, between the hours of 12:00 o'clock noon and 9:00 o'clock in the afternoon of Tuesday, March 19, 2024, and

WHEREAS, the following be designated as Inspectors of Election: Laura Hoppe, Donna Casterline, Patricia Miles, and Nila Rumsey and be paid $150.00 each, and

WHEREAS, Laura Hoppe be hereby appointed Chairman of the Board, and

WHEREAS, the Board of Trustees gives the Clerk-Treasurer the sole authority to replace any inspector who becomes unavailable prior to election, and

BE IT RESOLVED, the Village of Waverly will hold their General Election on Tuesday, March 19, 2024 for the purpose of electing three (3) Trustees, each for a term of two years; and to vote on a referendum prohibiting retail cannabis dispensaries within the boundary of the Village of Waverly.

Trustee Correll seconded the motion, which carried unanimously.

Executive Session: Trustee Correll moved to enter Executive Session at 7:45 p.m. to discuss a litigation issue. Trustee Bauman seconded the motion, which carried unanimously.

Trustee Traub moved to enter Regular Session at 7:56 p.m. Trustee Bauman seconded the motion, which carried unanimously.

Trustee Traub moved to direct Attorney Keene to prepare letter to start an unsafe building action against the owner of 458 Waverly Street. Trustee Sinsabaugh seconded the motion, which carries unanimously.

Adjournment: Trustee Sinsabaugh moved to adjourn at 7:57 p.m. Trustee C. Aronstam seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, JANUARY 23, 2024 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Travis Bauman, Keith Correll, C. Aronstam, Kevin Sweeney, Jerry Sinsabaugh and Mayor A. Aronstam.

Also present: Clerk Treasurer Michele Wood, and Patti Hanbury

Press: Johnny Williams of the Morning Times

Recreation Presentation: Roseanne Van Wie was presented the Waverly Recreation Don W. McLellan Volunteer of the Year Award by Recreation Director Eric Reznicek. Roseanne was committed to running

the adult swim program for over 10 years. The Board thanked her for dedication and service to the village.

Mayors Comments: Wendell Buckman, from Hazard Mitigation, will be coming to assess the creek problem at the Glen.

Approval of Minutes: Trustee Bauman moved to approve the Minutes of January 9, 2024, as presented. Trustee C. Aronstam seconded the motion, which carried unanimously.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts and moved to approve all payments: General Fund $18,755.44. Trustee C. Aronstam seconded the motion, which carried unanimously.

Playground Equipment: Recreation Director Reznicek stated the village's share of the grant from the Hooker Foundation for the playground equipment is 5,000. The equipment consist of a Grand Venetian Play System, an ADA Accessible Wheelchair Swing, and an Arched Swing (4 swings). The updated quote from Willy Goat Playground Equipment was a little higher than originally quoted. He offered two options: (1) all the equipment totals $45,554, with increasing the village share to $7,554, or (2) remove the arch swing and the total is 38,500 with the village staying at their share of $5,000, and return the remainder of $4,500 to the Floyd Hooker Foundation.

Mayor Aronstam stated he would like to donate the additional $2,554 from the Waverly Recreation Booster Club, to allow the purchase of all of the equipment.

Trustee Sweeney moved to accept the donation from the Waverly Booster Club and approve the purchase of all three pieces of playground equipment, with the use of the grant, as presented. Trustee Sinsabaugh seconded the motion, which carried unanimously.

2024 Poll Site Agreement: The clerk presented a poll site agreement from Tioga County Board of Elections for elections to be held, as follows: Presidential Primary on April 2, 2024, Primary Election on June 25, 2024, and the General Election on November 5, 2024. These elections will be conducted in our

community room, and will accommodate three polling districts. Trustee Correll moved to approve the agreement as presented. Trustee Bauman seconded the motion, which carried unanimously.

Amending Bond Resolution: The following resolution was offered by Trustee Sweeney and seconded by Trustee Bauman, to wit;

> **AN AMENDING AND RESTATING BOND RESOLUTION, DATED JANUARY 23, 2024, OF THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY, TIOGA COUNTY, NEW YORK (THE "VILLAGE"), FURTHER AMENDING THE BOND RESOLUTION THAT WAS ADOPTED ON MAY 8, 2018 AND AMENDED ON SEPTEMBER 10, 2019, AND AUTHORIZING A WATER SYSTEM CAPITAL IMPROVEMENTS PROJECT, AT AN ESTIMATED MAXIMUM COST OF $9,588,000 AND AUTHORIZING THE ISSUANCE OF SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED $9,588,000 OF THE VILLAGE, PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE SAID PURPOSE, SAID AMOUNT TO BE OFFSET BY ANY FEDERAL, STATE, COUNTY AND/OR LOCAL FUNDS RECEIVED, AND DELEGATING THE POWER TO ISSUE BOND ANTICIPATION NOTES IN ANTICIPATION OF THE SALE OF SUCH BONDS TO THE VILLAGE TREASURER.**

WHEREAS, on May 8, 2018, the Village Board of Trustees of the Village of Waverly, Tioga County, New York (the "Village") adopted a certain bond resolution (the "Original Bond Resolution") entitled:

> A BOND RESOLUTION, DATED MAY 8, 2018, OF THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY, TIOGA COUNTY, NEW YORK (THE "VILLAGE"), AUTHORIZING A WATER SYSTEM CAPITAL IMPROVEMENTS PROJECT, AT AN ESTIMATED MAXIMUM COST OF $4,000,000 AND AUTHORIZING THE ISSUANCE OF SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED $4,000,000 PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE SUCH PURPOSE, SUCH AMOUNT TO BE OFFSET BY ANY FEDERAL, STATE, COUNTY AND/OR LOCAL FUNDS RECEIVED, AND DELEGATING THE POWER TO ISSUE BOND ANTICIPATION NOTES IN ANTICIPATION OF THE SALE OF SUCH BONDS TO THE VILLAGE TREASURER, and

WHEREAS, on September 10, 2019, the Village Board of Trustees of the Village of Waverly, Tioga County, New York (the "Village") adopted an amending and restating bond resolution (the "2019 Amending Bond Resolution") entitled:

> AN AMENDING AND RESTATING BOND RESOLUTION, DATED SEPTEMBER 10, 2019, OF THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY, TIOGA COUNTY, NEW YORK (THE "VILLAGE"), AMENDING THE BOND RESOLUTION THAT WAS ADOPTED ON MAY 8,

2018, AND AUTHORIZING A WATER SYSTEM CAPITAL IMPROVEMENTS PROJECT, AT AN ESTIMATED MAXIMUM COST OF $5,045,455 AND AUTHORIZING THE ISSUANCE OF SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED $5,045,455 OF THE VILLAGE, PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE SAID PURPOSE, SAID AMOUNT TO BE OFFSET BY ANY FEDERAL, STATE, COUNTY AND/OR LOCAL FUNDS RECEIVED, AND DELEGATING THE POWER TO ISSUE BOND ANTICIPATION NOTES IN ANTICIPATION OF THE SALE OF SUCH BONDS TO THE VILLAGE TREASURER, and;

WHEREAS, the Village received higher than anticipated bids in response to its request for bids in connection with the September 10, 2019 project; and

WHEREAS, the Village has previously issued bond anticipation notes pursuant to the Original Bond Resolution (as amended by the 2019 Amending Bond Resolution), but has not yet entered into permanent financing arrangements thereunder (i.e., the issuance of long-term serial bonds); and

WHEREAS, due to the receipt of higher than anticipated bids, the Village Board of Trustees now wishes to modify the 2019 Amending Bond Resolution for the primary purposes of increasing: a) the estimated maximum cost of the project from $5,045,455 to $9,588,000 and b) the amount of serial bonds authorized to be issued from $5,045,455 to $9,588,000, and to make other modifications to the 2019 Amending Bond Resolution as may be consistent with law; and

WHEREAS, the Village Board of Trustees now wishes to amend and restate (in its entirety) the 2019 Amending Bond Resolution for the reasons identified above, and to make other modifications to the 2019 Amending Bond Resolution as may be consistent with law and the 2019 Amending Bond Resolution is otherwise being reaffirmed and ratified in all other material respects;

NOW THEREFORE, BE IT RESOLVED, by the Village Board of Trustees of the Village (by the favorable vote of not less than two-thirds of all the members of the Board) as follows:

SECTION 1. The Village is hereby authorized to undertake a certain water system capital improvements project, such work to generally consist of (but not be limited to) the installation of approximately 15,366 linear feet of water main along various roads in the Village and the installation of a backup generator, as well as other improvements as more fully identified in (or contemplated by) documentation prepared by Hunt Engineers Architects and Surveyors, and including all preliminary work and necessary equipment, materials, and related site work and any preliminary costs and other improvements and costs incidental thereto and in connection with the financing thereof (collectively, the "Purpose"). The amended estimated maximum cost of the Purpose is $9,588,000.

SECTION 2. The Village Board of Trustees plans to finance the estimated maximum cost of the Purpose by the issuance of serial bonds in an aggregate principal amount not to exceed $9,588,000 of the Village, hereby authorized to be issued therefor pursuant to the Local Finance Law, said amount to be offset by any federal, state, county and/or local funds received. Unless paid from other sources or charges, the cost of such improvements is to be paid by the levy and collection of taxes on all the taxable real property in the Village to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

SECTION 3. It is hereby determined that the Purpose is an object or purpose described in subdivision 1 of paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of the Purpose is 40 years.

SECTION 4. Current funds are not required to be provided prior to the issuance of the bonds authorized by this resolution or any notes issued in anticipation of the sale of such bonds.

SECTION 5. It is hereby determined the proposed maturity of the obligations authorized by this resolution will be in excess of five years.

SECTION 6. The faith and credit of the Village are hereby irrevocably pledged for the payment of the principal of and interest on such bonds (and any bond anticipation notes issued in anticipation of the sale of such bonds) as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds or notes becoming due and payable in such year. Unless paid from other sources or charges, there shall annually be levied on all the taxable real property of the Village a tax sufficient to pay the principal of and interest on such bonds or notes as the same become due and payable.

SECTION 7. Subject to the provisions of this resolution and of the Local Finance Law, and pursuant to the provisions of Section 21.00 relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and of Section 50.00, Sections 56.00 to 60.00, Section 62.00, Section 62.10, Section 63.00, and Section 164.00 of the Local Finance Law, the powers and duties of the Village Board of Trustees pertaining or incidental to the sale and issuance of the obligations herein authorized, including but not limited to authorizing bond anticipation notes and prescribing the terms, form and contents and details as to the sale and issuance of the bonds herein authorized and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said notes, are hereby delegated to the Village Treasurer, the chief fiscal officer of the Village. Without in any way limiting the scope of the foregoing delegation of powers, the Village Treasurer, to the extent permitted by Section 58.00(f) of the Local Finance Law, is specifically authorized to accept bids submitted in electronic format for any bonds or notes of the Village.

SECTION 8. To the extent not previously authorized, the temporary use of available funds of the Village, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the purpose or purposes described in this resolution.

SECTION 9. This resolution shall constitute the declaration (or reaffirmation) of the Village's "official intent" to reimburse the expenditures authorized in this resolution with the proceeds of the bonds, notes or other obligations herein, as required by United States Treasury Regulations Section 1.150-2.

SECTION 10. The Village Treasurer is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and may designate the bonds authorized by this resolution, and any notes issued in anticipation thereof, as "qualified tax-exempt bonds" in accordance with Section 265(b)(3) of the Code.

SECTION 11. The Village Treasurer is further authorized to enter into a continuing disclosure agreement with the initial purchaser of the bonds or notes authorized by this resolution, containing provisions which are satisfactory to such purchaser in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 12. The Village Treasurer is further authorized to call in and redeem any outstanding obligations that were authorized hereunder (at such times and in such amounts and maturities as may be deemed appropriate after consultation with Village officials and the Village's municipal advisor), to approve any related notice of redemption, and to take such actions and execute such documents as may be necessary to effectuate any such calls for redemption pursuant to Section 53.00 of the Local Finance Law, with the understanding that no such call for redemption will be made unless such notice of redemption shall have first been filed with the Village Clerk.

SECTION 13. The Village has complied with applicable federal, state and local laws and regulations regarding environmental matters, including compliance with the New York State Environmental Quality Review Act ("SEQRA"), comprising Article 8 of the Environmental Conservation Law and, in connection therewith, duly issued a negative declaration and/or other applicable documentation, and therefore, no further action under SEQRA is necessary.

SECTION 14. To the extent applicable, the Village Treasurer is hereby authorized to execute and deliver in the name and on behalf of the Village a project financing agreement prepared by the New York State Environmental Facilities Corporation ("EFC") (the "SRF Project Financing Agreement"). To the extent applicable, the Village Treasurer and the Village Clerk and all other officers, employees and agents of the Village are hereby authorized and directed for and on behalf of the Village to execute and deliver all certificates and other documents, perform all acts and do all things required or contemplated to be executed, performed or done by this resolution or any document or agreement approved hereby, including, but not limited to, the SRF Project Financing Agreement.

SECTION 15. In the absence or unavailability of the Village Treasurer, the Deputy Treasurer is hereby specifically authorized to exercise the powers delegated to the Village Treasurer in this resolution.

SECTION 16. The validity of such serial bonds or of any bond anticipation notes issued in anticipation of the sale of such serial bonds may be contested only if:

1. (a) such obligations were authorized for an object or purpose for which the Village is not authorized to expend money, or

(b) the provisions of the law which should be complied with as of the date of publication of this notice were not substantially complied with

and an action, suit or proceeding contesting such validity is commenced within 20 days after the date of such publication of this notice, or

2. such obligations were authorized in violation of the provisions of the Constitution of New York.

SECTION 17. This Resolution is subject to permissive referendum pursuant to Section 36.00 of the Local Finance Law. The Village Clerk is hereby authorized and directed to publish (one time) and post (in at least six conspicuous public places within the Village and at each polling place), this resolution,

or a summary thereof, together with a notice of adoption of this resolution subject to permissive referendum, within ten days after the date of adoption of this resolution.

SECTION 18. If no petitions are filed in the permissive referendum period, the Village Clerk is hereby authorized and directed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of the Local Finance Law, in the official newspaper(s) of the Village, or if no newspaper(s) have been so designated, then in a newspaper having a general circulation in the Village, and hereby designated as the official newspaper of the Village for such publication.

SECTION 19. Nothing in this amendment shall affect the validity of the Original Bond Resolution or the 2019 Amending Bond Resolution, or any actions taken thereunder, and any such actions are hereby ratified.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

AYES: 6 (Bauman, Sinsabaugh, Sweeney, C. Aronstam, Correll, A. Aronstam)
NOES: 0
ABSENT: 1 (Traub)

The foregoing resolution was thereupon declared duly adopted.

Approval to Merge Cemetery "C" Fund to General Fund, and to Move Recreation Commission to the "C" Fund: Trustee Correll moved to approve the merger of the C Fund, which is currently the Cemetery fund, into the General Fund and to move the Recreation Commission to the C Fund. Also, to close the Cemetery Bank Account and transfer all balances at that time. Sinsabaugh Trustee Correll seconded the motion, which led to a roll call vote, as follows:

Ayes – 6 (Bauman, Sinsabaugh, Sweeney, C Aronstam, Correll, A. Aronstam)
Nays – 0
Absent – 1 (Traub)
The motion carried.

Adjournment: Trustee Sinsabaugh moved to adjourn at 7:20 p.m. Trustee C. Aronstam seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M.

ON TUESDAY, FEBRUARY 13, 2024 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, C. Aronstam, Kevin Sweeney, and Mayor A. Aronstam

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, and Deputy Clerk Treasurer Patti Hanbury

Press: Johnny Williams of the Morning Times

Letters of Communication: Waverly 1st Baptist Church will be holding an Easter Egg Hunt at Muldoon Park on March 30, 2024.

Mayors Comments: Mayor A. Aronstam would like to see some requirements for businesses. Tioga County Mental Health will sign a long-term rental agreement for the Annex Wing.

Approval of Minutes: Trustee Sweeney moved to approve the Minutes of January 23, 2024, as presented. Trustee Bauman seconded the motion, which carried unanimously.

Department Reports: Code Enforcement and Recreation Commission submitted reports for January.

Trustee Correll submitted 2 bids for a new tamper for the DPW and is waiting on the 3rd required bid. Trustee Traub moved to approve Bradco bid for the tamper for the DPW as long as it's the lowest bid at $9,254.00. Trustee Correll seconded the motion, which carried unanimously.

Treasurers Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 1/1/24 - 1/31/24

Beginning Balance	302,479.52	Current Revenues	111,250.69
Deposits	125,061.45	Year to Date Revenue	3,049,386.87
Disbursements	-277,540.75	Current Expenditures	245,329.14
Ending Balance	150,000.22	Year to Date Expended	2,554,159.25

*General Capital Reserve Fund $310,169.06
*Equipment Reserve Fund $34,791.41

Cemetery Fund 1/1/24 - 1/31/24

Beginning Balance	5,687.35	Current Revenues	1,138.22

Deposits	925.29	Year to Date Revenue	31,844.33
Disbursements	-2,224.90	Current Expenditures	224.90
Ending Balance	4,387.74	Year to Date Expended	38,663.36

*Perpetual Care Fund $33,678.49

Capital Projects Fund 1/1/24 - 1/31/24

	Glen Park	Water Project	Village Hall Wing
Beginning Balance	5,720.80	10,983.34	24,318.25
Deposits/Debits	0.00	0.00	0.00
Disbursements/Credits	0.00	0.00	-6,210.29
Ending Balance	5,720.80	10,983.34	18,107.96

*Total Capital Projects Fund Balance $34,812.10

Loan Programs 1/1/24 - 1/31/24

Business Loans		Rehab Loans	Balances
Beginning Balance	3,524.30	Beginning Balance	5,441.46
Deposits	9.34	Deposits	378.81
Disbursements	0.00	Disbursements	0.00
Ending Balance	3,533.64	Ending Balance	5,820.27
MM/Savings Balance	192,497.40	MM/Savings Balance	195,338.17
Total Fund Balance	196,031.04	Total Available Balance	201,158.44

**outstanding loans $400.00* **outstanding loans $29,474.93*

Revenue Comparison Report: The clerk submitted year-to-date revenues for January 2023 vs. January 2024. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2023	18.255.50	20,937.26	2,861.76
July 2023	83,603.94	95,510.33	11,906.39
August 2023	144,607.93	176,434.18	31,826.25
September 2023	243,914.08	287,068.53	43,154.45
October 2023	396,009.64	411,721.98	15,712.34
November 2023	505,908.37	480,500.69	25,407.68
December 2023	562,785.40	537,613.74	25,171.66
January 2024	623,396.53	644,586.09	21,189.56

NYCLASS Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2023	4.8468%	12,430.36	112,176.42
July 2023	4.9845%	16,928.01	129,104.43
August 2023	5.1761%	19,301.35	148,405.78
September 2023	5.2183%	18,079.89	168,841.28
October 2023	5.2701%	18,060.20	186,901.48
November 2023	5.2934%	15,968.73	202,870.21
December 2023	5.2839%	14,316.94	217,187.15

January 2024	5.2664%	14,406.88	231,594.03

Finance Committee/Approval of Abstract: Trustee C. Aronstam presented the following abstracts and moved to approve all payments: General Fund $178,744.22. Trustee Bauman seconded the motion, which carried unanimously.

Finger Lakes Building Officials Association (FLBOA) Conference: Code Officer Robinson would like to attend FLBOA Conference in Henrietta, NY on March 11-13 at a cost of $400.00. The Town of Barton will pay for his room and board and the Town of Chemung will be providing the vehicle and meals. Trustee Traub moved to approve Code Officer Robinson to attend the FLBOA Conference as presented. Trustee Bauman seconded the motion, which carried unanimously.

Best Bev Wastewater Discharge Agreement: Trustee Sweeney moved to approve the Best Bev Wastewater Discharge Agreement pending SCADA system tie in. Trustee Correll seconded the motion, which led to a roll call vote, as follows:

Ayes – 6 (Traub, Bauman, Correll, C Aronstam, Sweeney, A Aronstam)
Nays – 0
Absent – 1 (Sinsabaugh)
The motion carried.

Board Comments: Trustee Correll would like to look into getting tablets or laptops for the Trustees to use during village meetings along with Village of Waverly email addresses. Trustee Correll moved to approve up to $3,000.00 for the tablets/laptops. Trustee Traub seconded the motion, which carried unanimously.

Adjournment: Trustee Sweeney moved to adjourn at 8:05 p.m. Trustee C. Aronstam seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, FEBRUARY 27, 2024 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Jerry Sinsabaugh, Travis Bauman, Keith Correll, C. Aronstam, Kevin Sweeney, and Mayor A. Aronstam

Also present: Attorney Betty Keene, Police Chief Buesink, and Clerk Treasurer Michele Wood

Press: Johnny Williams of the Morning Times

Public Comments: Evelyn Mattson, 216 William Street, asked if the Senior Exemption for property taxes could be raised from $14,700. The clerk stated she contacted Tioga County Real Property and he is working on an impact report with a few higher income levels. She stated that there would be no effect on this year's taxes, however, if it were raised it would effect village taxes in June 2025. When the report is complete, she would bring to the Board to review.

Mayor's Comments: Mayor Aronstam congratulated Troy Beeman for his State Championship win in Wrestling. He stated there is concern with large storage containers going up, and he will review our code regarding them. Code Enforcement is looking at ways to crack down on garbage on properties.

Trustee Traub stated he met with others to discuss new business registrations. He will meet with Code Officer Robinson tomorrow. He will also attend the next Planning Board meeting.

Trustee Correll stated the DPW cleaned-out the Village Hall Mechanical Room. He will attending a Teams Meeting with the Railroad next Friday regarding the safety concerns of parking trains. He recommended the contractors for the village wing get a burn permit and they should sign in & out daily.

Approval of Minutes: Trustee Bauman moved to approve the Minutes of February 12, 2024 as presented. Trustee Correll seconded the motion, which carried unanimously.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts and moved to approve all payments: General Fund $54,657.51. Trustee C. Aronstam seconded the motion, which carried unanimously.

Tioga County Update: Mayor Aronstam stated Betty has received the draft lease agreement with Tioga County to review. He also stated LeeAnn Tinney, Tioga County Director or Economic Development, will be retiring at the end of March. The Board thanked her for all of her help and wished her well.

Downtown Parking: Chief Buesink stated when the parking local law is ready, he would like to hire a part-time parking enforcement officer.

Executive Session: Trustee C. Aronstam moved to enter Executive Session at 7:16 p.m. to discuss a personnel negotiation issue. Trustee Sweeney seconded the motion, which carried unanimously.

Trustee Traub moved to enter Regular Session at 7:50 p.m. Trustee Bauman seconded the motion, which carried unanimously.

Adjournment: Trustee Sweeney moved to adjourn at 7:52 p.m. Trustee Correll seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, MARCH 12, 2024 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, C. Aronstam, Kevin Sweeney, and Mayor A. Aronstam.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Police Chief Russell Buesink, Recreation Director Eric Reznicek and Deputy Clerk Treasurer Patti Hanbury

Press: Johnny Williams of the Morning Times

Presentation: Grace Merrill, Tobacco-Free Broome and Tioga Representative, presented possible laws in regards to smoking in public spaces and the effects this could have on our residents.

Mayor's Comments: Mayor Aronstam stated the Town of Barton's Bicentennial Celebration will be held on March 23, 2024 at 1-4 pm at the Waverly Historic Center.

Department Reports: Recreation Commission submitted a report for February 2024.

Treasurers Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 2/1/24 - 2/29/24

Beginning Balance	150,000.22	Current Revenues	91,772.45
Deposits	349,614.67	Year to Date Revenue	3,141,159.32
Disbursements	-364,370.08	Current Expenditures	333,091.53
Ending Balance	135,244.81	Year to Date Expended	2,887,250.78

*General Capital Reserve Fund $311,461.16
*Equipment Reserve Fund $34,936.32

Cemetery Fund 2/1/24 - 2/29/24 (Closed bank account 2/8/2024. Board approved 1/23/2024)

Beginning Balance	4,387.74	Current Revenues	1,600.00
Deposits	0.00	Year to Date Revenue	29,735.61
Disbursements	-4,387.74	Current Expenditures	232.67
Ending Balance	0.00	Year to Date Expended	37,841.17

*Perpetual Care Fund $33,678.49

Capital Projects Fund 2/1/24 - 2/29/24

	Glen Park	Water Project	Village Hall Wing
Beginning Balance	5,720.80	10,983.34	24,318.25
Deposits/Debits	0.00	0.00	0.00
Disbursements/Credits	0.00	0.00	-6,210.29
Ending Balance	5,720.80	10,983.34	18,107.96

*Total Capital Projects Fund Balance $34,812.10

Loan Programs 1/1/24 - 1/31/24

Business Loans		Rehab Loans	Balances
Beginning Balance	3,533.64	Beginning Balance	5,493.27
Deposits	8.23	Deposits	188.28
Disbursements	0.00	Disbursements	0.00
Ending Balance	3,541.87	Ending Balance	5,681.55

MM/Savings Balance	193,299.30	MM/Savings Balance	196,151.93
Total Fund Balance	196,841.17	Total Available Balance	201,833.48
**outstanding loans $400.00*		**outstanding loans $29,399.45*	

Revenue Comparison Report: The clerk submitted year-to-date revenues for February 2023 vs. February 2024. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2023	18.255.50	20,937.26	2,861.76
July 2023	83,603.94	95,510.33	11,906.39
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October 2023	396,009.64	411,721.98	15,712.34
November 2023	505,908.37	480,500.69	25,407.68
December 2023	562,785.40	537,613.74	25,171.66
January 2024	623,396.53	644,586.09	21,189.56
February 2024	693,580.93	709,196.62	15,615.69

NYCLASS Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2023	4.8468%	12,430.36	112,176.42
July 2023	4.9845%	16,928.01	129,104.43
August 2023	5.1761%	19,301.35	148,405.78
September 2023	5.2183%	18,079.89	168,841.28
October 2023	5.2701%	18,060.20	186,901.48
November 2023	5.2934%	15,968.73	202,870.21
December 2023	5.2839%	14,316.94	217,187.15
January 2024	5.2664%	14,406.88	231,594.03
February 2024	5.2664%	13,142.67	244,736.84

Finance Committee/Approval of Abstract: Trustee C. Aronstam presented the following abstracts and moved to approve all payments: General Fund $42,541.39 and Rising Stars $300.00. Trustee Bauman seconded the motion, which carried unanimously.

Trane Maintenance Agreement: The clerk presented an Annual Service Agreement from Trane for HVAC maintenance in the amount of $10,219, effective March 1, 2024 through February 28, 2025. Trustee Sinsabaugh moved to approve the agreement as presented. Trustee Correll seconded the motion, which carried unanimously.

Approval of 2022 CDBG Housing Abstract: The clerk presented the abstract for NYS CDBG Drawdown #4 in the amount of $10,969.85. Trustee Correll moved to approve payment as presented. Trustee Bauman seconded the motion, which carried unanimously.

2024–2025 Tentative Budget: Clerk Treasurer Wood stated the 2024-2025 Tentative Village Budget will be ready on March 20, 2024. She stated the taxes will not exceed the Tax Cap Requirements. The budget increased to $3,592,169 (or 3.9%). She also stated, that due to increasing revenues and assessments, there should be a minimal tax rate increase of less than 2%. There will be no increase in the sewer or capital rates. Due to the bonding of the current capital water improvement project, the water rates are expected to increase. The residential rate will increase from $2.37 to 2.73 per 100 cubic feet of water usage. She stated this is the first increase in water rates in 8 years. The Cemetery Budget will be absorbed into the General Budget, as previously approved. There will be a newly drafted Recreation Commission Budget. Trustee Sinsabaugh commented that the budget looks good and thanked Clerk Treasurer Wood and the Committee for their help.

Executive Session: Trustee Sweeney moved to enter Executive Session to discuss a litigation at 7:40 pm. Trustee Bauman seconded the motion, which carried unanimously.

Trustee Sweeney moved to enter Regular Session at 7:56 pm. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Adjournment: Trustee Sweeney moved to adjourn at 7:57 p.m. Trustee C. Aronstam seconded the motion, which carried unanimously.

Respectfully submitted,

_____

Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, MARCH 26, 2024 IN THE

TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, C. Aronstam, Kevin Sweeney, and Mayor A. Aronstam.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Police Chief Russell Buesink, and Patti Hanbury

Press: Nicole Lamberti of the Morning Times

Public Comments: Miranda Bowman, owner of the Grumpy Grizzly, 241 Broad St Waverly NY, commented on the residents/persons from Elizabeth Square Apartments sitting and smoking on the sidewalk in front of their business, littering cigarette butts everywhere also.

Brittany Fuller, owner of the LOOM at 439 Waverly St Waverly NY, commented also on the smoking on the sidewalks in front of her business and on her steps.

Ron LaFritz, owner of Jaynes Flowers at 625 Broad St Waverly NY, commented also on the smoking on the sidewalks in front of the flower shop.

Ron Keene, 7 Elliott St, Waverly NY, stated that there is a hole with old shut off valve in it that needs to be filled in on Chemung St.

Mayors Comments: The Salvation Army will be coming back to Waverly in its prior location.

There is a pending cannabis license approval for 332 Broad St from NYS Cannabis Board.

Due to the weather the 5K Walk/Run was postponed.

The Waverly DPW installed a new fence in the Glen Park.

Letters of Communication: The clerk read a letter from the Waverly Business Association with concerns of new businesses coming into Waverly without any oversight.

Approval of Minutes: Trustee Traub moved to approve the Minutes of March 12, 2024 as presented. Trustee Bauman seconded the motion, which carried unanimously.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts and moved to approve all payments: General Fund $52,267.69. Trustee C. Aronstam seconded the motion, which carried unanimously.

Tioga County Update: Trustee Traub moved to proceed with the draft agreement to send to the county. Trustee Correll seconded the motion, which carried unanimously.

Business Registration Update: Trustee Traub will have more information at next meeting.

Police Department Fire Arms Request: Trustee Bauman moved to approve the Police Chief Buesink's request to upgrade the current 40-caliber guns to 9mm Glocks at a cost of $5,270.06 ($8,670.06 - $3,400.00 trade in). Trustee Traub seconded the motion, which carried unanimously.

Approval of 2022 CDBG Housing Abstract: The clerk presented the abstract for NYS CDBG Drawdown #5 in the amount of $34,852.50. Trustee Correll moved to approve payment as presented. Trustee Traub seconded the motion, which carried unanimously

CDBG New Applicant Approval Request: The clerk submitted approval requests for a project to be done with the 2022 CDBG Housing Grant, as follows:

- 2022-06 Total Cost – $37,993.00
  work includes: roofing and masonry.

Trustee Correll moved to authorize the above project as submitted. Trustee C. Aronstam seconded the motion, which carried unanimously.

NYS Fiscal Stress Report: Mayor A. Aronstam presented the annual State Comptroller's Fiscal Stress Report. He was pleased to announce that the Village of Waverly's score was 5.0. The range of fiscal stress is:

0 - 44.9 No Designation
45 – 54.9 Susceptible Stress
55 – 64.9 Moderate Stress
65 – 100.0 Significant Stress

Proposed Local Law: Amending Board Salaries: Trustee Correll moved to schedule a Public Hearing on April 9, 2024 at 6:00 p.m. to hear comments regarding the draft Local Law to Amend Board Salaries, and the clerk to advertise the same. Trustee Bauman seconded the motion, which carried unanimously.

2024-2025 Tentative Budget Public Hearing: Trustee Bauman moved to schedule a Public Hearing on April 9, 2024 at 6:15 p.m. to hear comments regarding the 2024-2025 Tentative Budget, and the Clerk to advertise the same. Trustee Traub seconded the motion, which carried unanimously.

2024 Reorganizational Meeting: Trustee Traub moved to schedule the 2024 Reorganization Meeting for April 1st, 2024 at 6:00 p.m.

Fair Housing Month: Trustee Aronstam offered the following resolution, and moved its adoption:

WHEREAS, in accordance with the Title VIII Fair Housing Policy of the Civil Rights Act of 1968 and the Fair Housing Amendments Act of 1988 and,

WHEREAS, the month of April 2024 has been designated by the U.S. Department of Housing and Urban Development's Office of Fair Housing and Equal Opportunity as Fair Housing Month.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Waverly hereby declares and proclaims April 2024 as Fair Housing Month in the Village of Waverly.

Trustee Correll seconded the motion, which carried unanimously.

Executive Session: Trustee Sweeney moved to go to Executive Session to discuss litigation at 7:55 pm. Trustee Bauman seconded the motion, which carried unanimously.

Trustee Sweeney moved to come out of Executive Session at 8:19 pm. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Trustee Correll motioned to approve $4,000 payment to Town of Barton to pay part of court ready appraisal. Trustee Traub seconded the motion, which carried unanimously.

Trustee Traub motioned to approve payment to Deputy Clerk Patricia Hanbury for any unused vacation, which is currently 49.25 unused hours, which will expire on April 5, 2024. Trustee C. Aronstam seconded the motion, which carried unanimously.

Adjournment: Trustee Sweeney moved to adjourn at 8:21 p.m. Trustee C. Aronstam seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REORGANIZATION MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:00 P.M. ON MONDAY, APRIL 1, 2024 IN THE TRUSTEES' ROOM, IN THE VILLAGE HALL

Present were Trustee- Kasey Traub, Mayor Andrew Aronstam, Trustee-Elect Kevin Sweeney, Trustee-Elect Keith Correll, Trustee-Elect Courtney Aronstam, and Trustee-Elect Travis Bauman.

Also Present: Clerk Treasurer Michele Wood, and Attorney Betty Keene

Call to Order: Mayor A. Aronstam called the meeting to order at 6:00 p.m.

Oaths of Office: Clerk Treasurer Wood administered the Oaths of Office to Trustees-Elects: Keith Correll, C. Aronstam, and Kevin Sweeney.

Mayor's Appointments: The following appointments were made by Mayor Andrew Aronstam. Trustee Travis Bauman moved to approve the appointments as presented. Trustee Kasey Traub seconded the motion, which carried unanimously.

Name	Appointed To	Term
Keith Correll	Deputy Mayor	1
Betty Keene	Village Attorney	1
Patricia Hanbury	Deputy Clerk Treasurer	1
Chris Robinson	Code Enforcement Officer	1
David Boland	Associate Justice	1
A. Lynette Nickels	Justice Clerk	1
James Hammond	Planning Board	5
Steve Dadonna	Recreation Commission	5

Dean Burt	Water Commissioner	5
Kyle McDuffee	Zoning Board of Appeals	3
Morning Times	Official Publication	1
Chemung Canal Trust Co Chase Bank M & T Bank NYCLASS	Official Depositories	1
Regular Meeting	2nd Tuesday of each month	1

Check Signature Resolution: Trustee C. Aronstam offered the following resolution and moved its adoption:

RESOLVED, that checks drawn on the Village Funds be payable on signatures of two out of the four of the following persons: Clerk Treasurer Michele Wood, Deputy Clerk Treasure Patricia Hanbury, Mayor Andrew Aronstam, and Trustee Jerry Sinsabaugh. Trustee Bauman seconded the motion, which carried unanimously.

Committee Appointments:

Police	Sinsabaugh		
Street	Correll		
Recreation	C. Aronstam		
Sewer	Sweeney		
Water	Bauman		
Planning	Traub		
Cemetery	Traub		
Buildings & Grounds	Correll	Sinsabaugh	
Finance	Sinsabaugh	C. Aronstam	Bauman
Tioga County (COG) Council of Governments	A. Aronstam		
Merchants (WBA)			

Adjournment: Trustee Traub moved to adjourn at 6:15 p.m. Trustee C. Aronstam seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:00 P.M. ON TUESDAY, APRIL 9, 2024 IN THE TRUSTEES' ROOM, VILLAGE HALL FOR THE PURPOSE OF PUBLIC COMMENT REGARDING PROSED SALARY INCREASES FOR BOARD MEMBERS

Mayor A. Aronstam declared the hearing open at 6:00 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, Courtney Aronstam, Kevin Sweeney, Jerry Sinsabaugh and Mayor A. Aronstam

Also present: Clerk Treasurer Michele Wood, Patti Hanbury

Mayor A. Aronstam opened the floor for comments regarding the proposed salary increases for board members.

Ron Keene, 7 Elliott St., stated that the date on the public notice published in newspaper was incorrect. The Clerk stated that it will be rescheduled.

Public Hearing was rescheduled for April 23, 2024 at 6:00 p.m.

Mayor A. Aronstam closed the hearing at 6:14 p.m.

Respectfully submitted,

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Patricia Hanbury, Deputy Clerk/Treasurer

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:15 P.M.

**ON TUESDAY, APRIL 9, 2024 IN THE TRUSTEES' ROOM,
VILLAGE HALL FOR THE PURPOSE OF PUBLIC COMMENT
REGARDING THE 2024-2025 TENATIVE BUDGET**

Mayor A. Aronstam declared the hearing open at 6:15 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, Courtney Aronstam, Kevin Sweeney, Jerry Sinsabaugh and Mayor A. Aronstam

Also present: Clerk Treasurer Michele Wood, Patti Hanbury

Mayor A. Aronstam stated the Budget Committee and the Department Heads worked closely and thanked them for their efforts. He opened the floor for comments regarding the 2024-2025 Tentative Budget.

Ron Keene, 7 Elliott St., stated his concern about the Cemetery fund being moved into the General Fund and it not being properly tracked. He also stated that he feels DPW should mow the cemeteries. The Clerk clarified that the cemetery funds will be tracked the same as they always been. Cemetery revenues and expenses have their own account numbers. The only difference from before is that those account numbers will be in the General Fund and not in a fund of its own. The clerk stated the General Fund has always offset the cemeteries so this just makes more sense.

With no one else wishing to be heard, Mayor A. Aronstam closed the hearing at 6:19 p.m.

Respectfully submitted,

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Patricia Hanbury, Deputy Clerk/Treasurer

**REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M.
ON TUESDAY, APRIL 9, 2024 IN THE
TRUSTEES' ROOM IN THE VILLAGE HALL**

Mayor A. Aronstam called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, C. Aronstam, Kevin Sweeney, and Mayor A. Aronstam.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Police Chief Russell Buesink, and Patti Hanbury

Press: Johnny Williams of the Morning Times

Public Comments: Margaret Prinzi, 447 Chemung Street, commented on the sidewalk in front of the police station is uneven.

Mayors Comments: NY Forward results expected end of April or May.

Department Reports: Trustee C. Aronstam presented Recreation Department report for April 2024

Approval of Minutes: Trustee Correll moved to approve the Minutes of March 26, 2024 and April 1, 2024, as presented. Trustee Bauman seconded the motion, which carried unanimously.

Treasurers Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 3/1/2024 - 3/31/2024

Beginning Balance	135,244.81	Current Revenues	131,395.26
Deposits	494,282.02	Year to Date Revenue	3,272,554.58
Disbursements	-265,908.15	Current Expenditures	238,557.55
Ending Balance	363,618.68	Year to Date Expended	3,125,808.33

*General Capital Reserve Fund $312,844.52

*Equipment Reserve Fund $35,091.50

Capital Projects Fund 3/1/2024 -3/31/2024

	Glen Park	Water Project	Village Hall Wing
Beginning Balance	5,720.80	10,983.34	18,107.96
Deposits/Debits	0.00	0.00	0.00
Disbursements/Credits	0.00	0.00	0.00
Ending Balance	5,720.80	10,983.34	18,107.96

*Total Capital Projects Fund Balance $34,812.10

Loan Programs 3/1/2024 - /31/2024

Business Loans		Rehab Loans	Balances
Beginning Balance	3,541.87	Beginning Balance	5,681.55
Deposits	8.25	Deposits	13.23
Disbursements	0.00	Disbursements	0.00
Ending Balance	3,550.12	Ending Balance	5,694.78
MM/Savings Balance	194,157.85	MM/Savings Balance	197,023.13

Total Fund Balance	197,707.97	Total Available Balance	202,717.91
**outstanding loans $400.00*		**outstanding loans $29,399.45*	

Revenue Comparison Report: The clerk submitted year-to-date revenues for March 2023 vs. March 2024. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2023	18.255.50	20,937.26	2,861.76
July 2023	83,603.94	95,510.33	11,906.39
August 2023	144,607.93	176,434.18	31,826.25
September 2023	243,914.08	287,068.53	43,154.45
October 2023	396,009.64	411,721.98	15,712.34
November 2023	505,908.37	480,500.69	25,407.68
December 2023	562,785.40	537,613.74	25,171.66
January 2024	623,396.53	644,586.09	21,189.56
February 2024	693,580.93	709,196.62	15,615.69
March 2024	811,218.61	838,825.10	27,606.49

NYCLASS Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2023	4.8468%	12,430.36	112,176.42
July 2023	4.9845%	16,928.01	129,104.43
August 2023	5.1761%	19,301.35	148,405.78
September 2023	5.2183%	18,079.89	168,841.28
October 2023	5.2701%	18,060.20	186,901.48
November 2023	5.2934%	15,968.73	202,870.21
December 2023	5.2839%	14,316.94	217,187.15
January 2024	5.2664%	14,406.88	231,594.03
February 2024	5.2664%	13,142.67	244,736.84
March 2024	5.2328%	12,989.99	257,726.83

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts and moved to approve all payments: General Fund $26,923.56. Trustee C. Aronstam seconded the motion, which carried unanimously.

Business Registration Update: Trustee Traub will have more information at next meeting.

Police Department Fire Arms Request: Trustee Bauman moved to approve the Police Chief Buesink request to upgrade fourteen (14) 40 caliber guns to Glock model 45 with Holosun 509t red dot, plates and raised iron sights at a cost of $9,736.68 Trustee Traub seconded the motion, which carried unanimously.

Draft Local Law: Amending Board Salaries: Trustee Correll moved to schedule a Public Hearing on April 23, 2024 at 6:00 p.m. to hear comments regarding the draft Local Law to Amend Board Salaries, and the clerk to advertise the same. Trustee Bauman seconded the motion, which carried unanimously.

2024-2025 Budget Adoption: The clerk stated the Board of Water Commissioners and the Board of Sewer Commissions have recommended adoption of their respective budgets as submitted. Trustee Sinsabaugh moved to adopt the 2022-2023 Tentative Budget as final. The total budgets are: General Fund $3,451,921; Cemetery Fund $48,450; Water Fund $793,662; and Sewer Fund $1,201,169. Trustee Bauman seconded the motion, which led to a roll call vote, and resulted as follows:

Ayes – 6 (Traub, Bauman, Correll, C. Aronstam, Sweeney, Sinsabaugh)
Nays – 0
Absent – 0
The motion carried. The 2024-2025 Budget was adopted as presented.

Executive Session: Trustee Traub moved enter Executive Session to discuss a litigation at 7:45 pm. Trustee Correll seconded the motion, which carried unanimously.

Trustee Traub moved to enter Regular Session at 7:54 p.m. Trustee Correll seconded the motion, which carried unanimously.

Adjournment: Trustee Sweeney moved to adjourn at 7:55 p.m. Trustee C. Aronstam seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:00 P.M. ON TUESDAY, APRIL 23, 2024 IN THE TRUSTEES' ROOM, VILLAGE HALL FOR THE PURPOSE OF PUBLIC COMMENT REGARDING PROSED SALARY INCREASES FOR BOARD MEMBERS

Mayor A. Aronstam declared the hearing open at 6:00 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, Courtney Aronstam, Jerry Sinsabaugh and Mayor A. Aronstam

Also present: Clerk Treasurer Michele Wood, and Deputy Clerk Treasurer Patti Hanbury

Mayor A. Aronstam opened the floor for comments regarding the proposed salary increases for board members.

With no one wishing to be heard, Mayor A. Aronstam closed the hearing at 6:05 p.m.

Respectfully submitted,

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Patricia Hanbury, Deputy Clerk/Treasurer

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:15 P.M. ON TUESDAY, APRIL 23, 2024 IN THE TRUSTEES' ROOM, VILLAGE HALL FOR THE PURPOSE OF PUBLIC COMMENT REGARDING THE LOCAL LAW FOR PARKING

Mayor A. Aronstam declared the hearing open at 6:15 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, Courtney Aronstam, Jerry Sinsabaugh and Mayor A. Aronstam

Also present: Clerk Treasurer Michele Wood, Patti Hanbury

Mayor A. Aronstam opened the floor for comments regarding the local law for parking.

With no one wishing to be heard, Mayor A. Aronstam closed the hearing at 6:26 p.m.

Respectfully submitted,

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Patricia Hanbury, Deputy Clerk/Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, APRIL 23, 2024 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, C. Aronstam, and Mayor A. Aronstam.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Police Chief Russell Buesink, Code Enforcement Officer Chris Robinson, and Patti Hanbury

Press: Johnny Williams of the Morning Times

Mayors Comments: Mayor Aronstam stated there will be a meet and greet with the new Congressional Representative.

Letters of Communication: Mayor Aronstam appointed Dave Cole to the Board of Water Commissioners. Trustee Correll moved to approve the appointment of Dave Cole to the Water Board. Trustee Bauman seconded the motion, which carried unanimously. Attorney Keene stated she didn't see a conflict with Dave Cole also staying on the Planning Board.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts and moved to approve all payments: General Fund $62,874.80 (May) and $2,729.49 (June) Trustee C. Aronstam seconded the motion, which carried unanimously.

Tioga County Update: Update on the progress of the wing: concrete cut out for water and one room is framed out.

458 Waverly Street: Start unsafe building process. Trustee Correll moved to direct Attorney Keene to prepare notice and serve the owner. Trustee C. Aronstam seconded the motion, which carried unanimously.

Business Registration Update: Trustee Traub discussed potential business registration form and requirements.

Parking Map: Trustee Correll moved to adopt the parking map as presented. Trustee Bauman seconded the motion, which carried unanimously.

Adopt Local Law #2-2024 Parking: Proposed Local Law Amending Chapter 140, Vehicles and Traffic: Parking: Trustee Traub offered the following resolution, and moved to adopt the proposed local law, amending Chapter 140 regarding parking, as Local Law 2-2024 as follows:

Chapter 140: Vehicles and Traffic

A local law repealing the following sections **of Chapter 140:** §**140-53 Paragraphs H through L Vehicles and Traffic and §140-54: Long Term Parking §140-29 Penalties and replacing said language with the following:**

Section **140-53** of **Vehicles and Traffic Commercial Parking District** is hereby amended as follows:

H. Overnight parking. Spaces designated "overnight parking" on the map shall be available to the public.

I. One-hour parking. Spaces designated "one-hour parking" on the map shall be available to the public, but no person shall park a vehicle in the one-hour space for more than one-hour without removing the vehicle from the space at a sufficient distance and for a sufficient period of time to permit other vehicles to use it.

J. Loading Zones. Spaces designated as loading zones on the map shall be reserved for use by licensed commercial vehicles or by private vehicles loading or delivering goods being sold to a business or dropping off or picking up persons.

K. Sections 140-43 and 140-48 are amended so far as inconsistent with this section.
L . No Parking Zones. Spaces designated as No Parking Zones on the map shall prohibit parking or standing by any vehicles.

M. No Parking During Certain Hours. No Parking on Broad Street on both sides from Spalding Street to Elmira Street.

N. Penalties. Any person guilty of parking in violation of this section shall be subject to a fine as follows:

1) Violation of § 140-53, E-Reserved-disabled spaces shall be a summary offense punishable by a fine of $75.00.
2) Violation of § 140-53, B, C, D, F, H, I and J shall be a summary offense punishable by a fine of $25.00.

3) Violation of § 140-53, L and M shall be a summary offense punishable by a fine of $50.00.

REPLACING § 140-54 WITH NEW LANGUAGE:

§ 140-54 Long Term Parking. No person shall park any vehicle on a public street without current license plates and inspection, and no vehicle shall remain parked in excess of seven days without operation or use. Violation of this section shall be a summary offense punishable by a fine of $50.00.

ADD NEW LANGUAGE AMENDMENT TO Chapter 140

§140-56 Improper parking.

A. No person shall in any streets of the Village:
   1. Park any vehicle on a public street against the flow of traffic.
   2. Park any vehicle on a public street outside the lines of marked parking spaces or park to take up more than one parking space.
   3. Park any vehicle on a public street more than twelve (12) inches from a curb.
   4. Park any portion of a vehicle on a public sidewalk.
   5. Park any vehicle on a public street which blocks any portion of a driveway.
   6. Park blocking a fire hydrant.

B. Penalties. A violation of this section shall be a summary offense punishable by fines as follows:
   1. Park any vehicle on a public street against the flow of traffic and a fine of $25.00.
   2. Park any vehicle on a public street outside the lines of marked parking spaces or park to take up more than one parking space a fine of $25.00.
   3. Park any vehicle on a public street more than twelve (12) inches from a curb a fine of $25.00.
   4. Park any portion of a vehicle on a public sidewalk a fine of $25.00.
   5. Park any vehicle on a public street which blocks any portion of a driveway a fine of $25.00.
   6. Park blocking a fire hydrant a fine of $50.00.

NEW SECTION

§140-57 Enforcement of parking fines.

(1) Scoff of vehicle registration.

If any motor vehicle is parked in the Village of Waverly, and whose owner is delinquent in payment of fines and costs imposed by the Village Court pursuant to the village code, then that owner's vehicle registration is subject to being reported to the New York State Department of Vehicles and will be subject to all actions proscribed by the laws of the State of New York.

Repeal and Replace **§140-29 with:**

§140-29 Fines; Penalties for offenses.

A. Every person convicted of a traffic infraction for a violation of any provision of this Chapters 140-15 through Chapter 140-25 which is not a violation of any provision of the Vehicle and Traffic Law of the State of New York shall be a summary offense punishable by a fine of $25.00.

B. Every person convicted of a traffic infraction for a violation of any provision of this Chapters 140-15 through Chapter 140-25 are subject to the provisions set forth below in **§140-57 Enforcement of parking fines.**

Trustee C. Aronstam seconded the motion, which led to a roll call vote, as follows:

Ayes – 6 (Correll, C. Aronstam, Sinsabaugh, Traub, Bauman, A. Aronstam)
Nays – 0
Absent - (Sweeney)
Vacant - 0
The motion carried, Local Law 2-2024 was adopted.

Adopt Local Law 3-2024, Board Salaries: Proposed Local Law Amending Chapter 24, Salaries and Compensation: Trustee Correll offered the following resolution, and moved to adopt the proposed local law, amending Chapter 24 regarding increasing salaries of the Mayor and Trustees, as Local Law 3-2024 as follows:

Chapter 24: Salaries and Compensation

§ 24-2 Compensation

The annual compensation of the Mayor is hereby fixed at $6,000; the annual compensation of each member of the Board of Trustees is hereby fixed at $3,000.

§ 24-3 Effective Date

This article shall take effect on June 1, 2024, unless a proper petition has been filed requesting a referendum on this local law, in which case, it shall take effect upon approval of the votes at such referendum within five days following such referendum.

Trustee Bauman seconded the motion, which led to a roll call vote, as follows:

Ayes – 6 (Correll, C. Aronstam, Sinsabaugh, Traub, Bauman, A. Aronstam)
Nays – 0
Absent - (Sweeney)
The motion carried, Local Law 3-2024 was adopted, pending permissive referendum process.

Bond Resolution for Acquisition of Truck and Apparatus: Bond Resolution for Acquisition of Truck and Apparatus for use in Village Wastewater Facility:

Trustee Correll offered the following resolution and moved its adoption.

A BOND RESOLUTION, DATED APRIL 23, 2024, OF THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY, TIOGA COUNTY, NEW YORK (THE "VILLAGE"), AUTHORIZING: (A) THE ACQUISITION OF A TRUCK AND APPARATUS FOR USE BY THE VILLAGE, AT AN ESTIMATED MAXIMUM COST OF $424,275 (B) THE EXPENDITURE OF $224,275 FROM THE VILLAGE'S SEWER CAPITAL PROJECT RESERVE FUND, AND (C) THE ISSUANCE OF SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED $200,000 PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE SAID PURPOSE, SAID AMOUNT TO BE OFFSET BY ANY FEDERAL, STATE, COUNTY, AND/OR LOCAL FUNDS RECEIVED AND DELEGATING THE POWER TO ISSUE BOND ANTICIPATION NOTES IN ANTICIPATION OF THE SALE OF SUCH BONDS TO THE VILLAGE TREASURER.

WHEREAS, the Village Board of Trustees has identified a need for the acquisition of a truck and apparatus for use by the Village.

WHEREAS, the Village Board of Trustees previously established a reserve fund generally known as the Sewer Capital Project Reserve (the "Reserve Fund"); and

WHEREAS, the Village Board of Trustees, after review of the current and future foreseeable needs of the Reserve Fund, has determined that it is fiscally prudent to use a portion of the money available in the Reserve Fund for the acquisition of such truck and apparatus; and

WHEREAS, the Village Board of Trustees desires to issue obligations of the Village to finance a portion of the costs for the acquisition of such truck and apparatus;

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of Trustees of the Village (by the favorable vote of not less than two-thirds of all the members of the Board) as follows:

SECTION 1. The Village is hereby authorized to undertake the acquisition of a truck and apparatus for use by the Village, including all preliminary costs and necessary equipment, apparatus, warranties and other such costs incidental thereto and in connection with the financing thereof (the "Purpose"). The estimated maximum cost of the Purpose is $424,275.

SECTION 2. The Village Board of Trustees plans to finance a portion of the estimated maximum cost of such objects or purposes by the expenditure of $224,275 from the Reserve Fund, and the expenditure of such money from the Reserve Fund is hereby authorized by this resolution. The balance of the cost of such objects or purposes is to be funded by the issuance of serial bonds in an aggregate principal amount not to exceed $200,000 of the Village, hereby authorized to be issued therefor pursuant to the Local Finance Law, such amount to be offset by any federal, state, county, and/or local funds received. Unless paid from other sources or charges, the cost of such acquisition is to be paid by the levy and collection of taxes on all the taxable real property in the Village to pay the principal of such bonds and the interest thereon as the same shall become due and payable.

SECTION 3. It is hereby determined that the Purpose is a class of objects or purposes described in subdivision 28 of paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of such acquisitions is 15 years; however, the bonds issued pursuant to this resolution, and any bond anticipation notes issued in anticipation of the sale of said bonds, shall mature no later than five years from the date of original issuance of said bonds or notes.

SECTION 4. Current funds are not required to be provided prior to the issuance of the bonds authorized by this resolution or any notes issued in anticipation of the sale of such bonds.

SECTION 5. It is hereby determined the proposed maturity of the obligations authorized by this resolution will not be in excess of five years.

SECTION 6. The faith and credit of the Village are hereby irrevocably pledged for the payment of the principal of and interest on such bonds (and any bond anticipation notes issued in anticipation of the sale of such bonds) as the same respectively become due and payable. An annual appropriation will be made in each year sufficient to pay the principal of and interest on such bonds or notes becoming due and payable in such year. Unless paid from other sources or charges, there will annually be levied on all the taxable real property of the Village a tax sufficient to pay the principal of and interest on such bonds or notes as the same become due and payable.

SECTION 7. Subject to the provisions of this resolution and of the Local Finance Law, and pursuant to the provisions of Section 21.00 relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and of Section 50.00, Sections 56.00 to 60.00, Section 62.00, Section 62.10, Section 63.00, and Section 164.00 of the Local Finance Law, the powers and duties of the Village Board of Trustees pertaining or incidental to the sale and issuance of the obligations herein authorized, including but not limited to authorizing bond anticipation notes and prescribing the terms, form and contents and details as to the sale and issuance of the bonds herein authorized and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said notes, are hereby delegated to the Village Treasurer, the chief fiscal officer of the Village. Without in any way limiting the scope of the foregoing delegation of powers, the Village Treasurer, to the extent permitted by Section 58.00(f) of the Local Finance Law, is specifically authorized to accept bids submitted in electronic format for any bonds or notes of the Village.

SECTION 8. The temporary use of available funds of the Village, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the purpose or purposes described in this resolution.

SECTION 9. This resolution shall constitute the declaration (or reaffirmation) of the Village's "official intent" to reimburse the expenditures authorized in this resolution with the proceeds of the bonds, notes or other obligations authorized herein, as required by United States Treasury Regulations Section 1.150-2.

SECTION 10. The Village Treasurer is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and may designate the bonds authorized by this resolution, and any notes issued in anticipation thereof, as "qualified tax-exempt bonds" in accordance with Section 265(b)(3) of the Code.

SECTION 11. The Village Treasurer is further authorized to enter into a continuing disclosure agreement with the initial purchaser of the bonds or notes authorized by this resolution, containing provisions which are satisfactory to such purchaser in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 12. The Village Treasurer is further authorized to call in and redeem any outstanding obligations that were authorized hereunder (at such times and in such amounts and maturities as may be deemed appropriate after consultation with Village officials and the Village's municipal advisor), to approve any related notice of redemption, and to take such actions and execute such documents as may be necessary to effectuate any such calls for redemption pursuant to Section 53.00 of the Local Finance Law, with the understanding that no such call for redemption will be made unless such notice of redemption shall have first been filed with the Village Clerk.

SECTION 13. The Village hereby determines that the Purpose is a Type II action that will not have a significant effect on the environment and, therefore, no other determination or procedures under the State Environmental Quality Review Act ("SEQRA") are required.

SECTION 14. In the absence or unavailability of the Village Treasurer, the Deputy Treasurer is hereby specifically authorized to exercise the powers delegated to the Village Treasurer in this resolution.

SECTION 15. The validity of such serial bonds or of any bond anticipation notes issued in anticipation of the sale of such serial bonds may be contested only if:

1. (a) such obligations were authorized for an object or purpose for which the Village is not authorized to expend money, or

(b) the provisions of the law which should be complied with at the date of publication of this notice were not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within 20 days after the date of such publication of this notice; or

2. such obligations were authorized in violation of the provisions of the Constitution of New York.

SECTION 16. This Resolution is subject to permissive referendum pursuant to Section 36.00 of the Local Finance Law. The Village Clerk is hereby authorized and directed to publish (one time) and post (in at least six conspicuous public places within the Village and at each polling place), this resolution, or a summary thereof, together with a notice of adoption of this resolution subject to permissive referendum, within ten days after the date of adoption of this resolution.

SECTION 17. If no petitions are filed in the permissive referendum period, the Village Clerk is hereby authorized and directed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of such Local Finance Law, in a newspaper having a general circulation in the Village and hereby designated as the official newspaper of the Village for such publication.

Trustee Sinsabaugh seconded the motion, which led to a roll call vote, as follows:

Ayes – 6 (Correll, C. Aronstam, Sinsabaugh, Traub, Bauman, A. Aronstam)
Nays – 0
Absent - (Sweeney)
Vacant - 0
The motion carried.

Option to Purchase Firearms: Chief Buesink stated officers were interested in purchasing their firearm once the new ones come in. These will be traded in and be credited to the new purchase. Chief Buesink stated he will trade them all in and the resale company will reserve them for the officer. The officer will buy from them at the cost of the trade-in value. The company will abide by of the licensing requirements. Trustee Correll stated the police officers will have the option to purchase their firearm for personal use from the resale company, as presented. Trustee Correll moved to approve trading the firearms in toward the purchase of the new firearms. Trustee Bauman seconded the motion, which carried unanimously.

Approval of 2022 CDBG Housing Abstract: The clerk presented the abstract for NYS CDBG Drawdown #6 in the amount of $ 25,000.00. Trustee Traub moved to approve payment as presented. Trustee Bauman seconded the motion, which carried unanimously.

Board Tablets: The clerk stated Tioga County IT Department will be down this Friday to start setting up the tablets.

Executive Session: Trustee Traub moved to go to Executive Session to discuss a litigation at 7:49 pm. Trustee Correll seconded the motion, which carried unanimously.

Trustee Traub moved to enter Regular Session at 8:19 p.m. Trustee Correll seconded the motion, which carried unanimously.

Adjournment: Trustee Correll moved to adjourn at 8:21 p.m. Trustee C. Aronstam seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, MAY 14, 2024 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Keith Correll, C. Aronstam, Jerry Sinsabaugh and Mayor A. Aronstam. Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Police Chief Russell Buesink, Code Enforcement Officer Chris Robinson, and Deputy Clerk Treasurer Patti Hanbury.

Press: Johnny Williams of the Morning Times

Public Comments: Margaret Prinzi, 447 Chemung St., would like to thank the Chief for taking care of the dog problem.

Ron Keene, 7 Elliott Street, commented that there is an old water shut off on Elliott Street that needs to be filled.

Mayors Comments: Mayor A. Aronstam made comments regarding public smoking downtown.

Approval of Minutes: Trustee Sinsabaugh moved to approve the Minutes from April 23, 2024. Trustee C. Aronstam seconded the motion, which carried unanimously.

Department Reports: Reports were submitted for Code Enforcement and Recreation Commission.

Treasurers Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 4/1/2024 - 4/30/2024

Beginning Balance	363,618.68	Current Revenues	68,512.43
Deposits	69,508.28	Year to Date Revenue	3,341,061.01
Disbursements	-227,061.61	Current Expenditures	197,941.26
Ending Balance	206,065.35	Year to Date Expended	3,323,749.59

*General Capital Reserve Fund $314,185.69

*Equipment Reserve Fund $35,241.94

Capital Projects Fund 4/1/2024 - 4/30/2024

	Glen Park	Water Project	Village Hall Wing
Beginning Balance	5,720.80	10,983.34	18,107.96
Deposits/Debits	0.00	1,218,295.50	0.00
Disbursements/Credits	0.00	-11,295.50	0.00
Ending Balance	5,720.80	1,217,983.34	18,107.96

*Total Capital Projects Fund Balance $1,241,812.10

Loan Programs 4/1/2024 - 4/30/2024

Business Loans		Rehab Loans	Balances
Beginning Balance	3,550.12	Beginning Balance	5,694.78
Deposits	9.12	Deposits	14.63
Disbursements	0.00	Disbursements	0.00
Ending Balance	3,559.24	Ending Balance	5,709.41

MM/Savings Balance	194,990.19	MM/Savings Balance	197,867.76
Total Fund Balance	198,549.43	Total Available Balance	203,577.17
**outstanding loans $400.00*		**outstanding loans $29,399.45*	

Revenue Comparison Report: The clerk submitted year-to-date revenues for April 2023 vs. April 2024.

These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2023	18.255.50	20,937.26	2,861.76
July 2023	83,603.94	95,510.33	11,906.39
August 2023	144,607.93	176,434.18	31,826.25
September 2023	243,914.08	287,068.53	43,154.45
October 2023	396,009.64	411,721.98	15,712.34
November 2023	505,908.37	480,500.69	25,407.68
December 2023	562,785.40	537,613.74	25,171.66
January 2024	623,396.53	644,586.09	21,189.56
February 2024	693,580.93	709,196.62	15,615.69
March 2024	811,218.61	838,825.10	27,606.49
April 2024	912,822.22	918,197.53	5,375.31

NYCLASS Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2023	4.8468%	12,430.36	112,176.42
July 2023	4.9845%	16,928.01	129,104.43
August 2023	5.1761%	19,301.35	148,405.78
September 2023	5.2183%	18,079.89	168,841.28
October 2023	5.2701%	18,060.20	186,901.48
November 2023	5.2934%	15,968.73	202,870.21
December 2023	5.2839%	14,316.94	217,187.15
January 2024	5.2664%	14,406.88	231,594.03
February 2024	5.2664%	13,142.67	244,736.84
March 2024	5.2328%	12,989.99	257,726.83
April 2024	5.2196%	12,153.69	269,880.52

Summer Help in Recreation: The Clerk submitted a list to hire the following personnel for the five-week Summer Recreation Program, as follows:

Chenelle Huddleston	25 hours/week	16.80/hour Head Counselor
Olivia Nittinger	25 hours/week	16.30/hour Assistant Counselor
Paige Robinson	25 hours/week	15.00/hour Counselor
Faith Blauvelt	25 hours/week	15.00/hour Counselor
Kendal Shaffer	25 hours/week	15.00/hour Counselor
Thomas Morley	25 hours/week	15.00/hour Counselor
Kelsey Ward	25 hours/week	15.00/hour Counselor

Brielle Dekay	25 hours/week	15.00/hour Counselor
Braylon DeKay	25 hours/week	15.00/hour Counselor
Abby Blauvelt	25 hours/week	15.00/hour Counselor
Mac Talada	25 hours/week	15.00/hour Counselor

Substitute Counselors:

Ethan Perry	15.00/hour Counselor
Allison Barrett	15.00/hour Counselor

Lifeguards:

Chenelle Huddleston	$18/hour Lifeguard
Olivia Nittinger	$18/hour Lifeguard
Paige Robinson	$18/hour Lifeguard
Faith Blauvelt	$18/hour Lifeguard
Kelsey Ward	$18/hour Lifeguard
Mac Talada	$18/hour Lifeguard

Trustee C. Aronstam moved to approve hiring the Summer Recreation personnel, as requested. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Summer Help in Parks: Trustee C. Aronstam moved to hire the following as seasonal part-time parks laborers, effective immediately:

Brennan Traub	32 hours per week/13 weeks	$15.00/hour – 5/15/2024 start date
Ethan Perry	32 hours per week/13 weeks	$15.00/hour – after 6/13/2024 start date

Trustee Sinsabaugh seconded the motion, which carried unanimously.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts and moved to approve all payments: General Fund $29,802.09 (May) and $1,100.00 (June) and Rising Stars $551.50. Trustee C. Aronstam seconded the motion, which carried unanimously.

Business Registration Update: Will review paperwork and discuss next meeting.

Board Tablets, Electronic Media-Device Use Policy: Clerk Treasurer Wood stated the Electronic Media Device Use Policy has been downloaded onto the Board's tablets. She requested they review and sign the policy to be filed in the clerk's office.

Thoma Development-Housing Conditions Survey: Meeting will be set up with Mayor A. Aronstam and Trustee Correll.

Glen Park Project: Clerk Treasurer Wood requested assistance from Thoma Development to help close the grant for the Glen Park Project. They will bill at their hourly rate as needed.

Tax Rate Resolution: Trustee Correll offered the following resolution and moved its adoption:

WHEREAS, the Board of Trustees, finalized the annual budget for the fiscal year, commencing June 1, 2024 and ending May 31, 2025; and,

WHEREAS, the total of taxable property assessments in said Village as shown on the current assessment roll has been determined to be $145,527,322; and,

WHEREAS, the Board of Trustees of the Village of Waverly, by resolution dated the same date appropriated the sum of $3,592,169; less estimated revenues of $1,233,848 or a balance of $2,358,321 to be raised by real estate taxes, said Board of Trustees hereby levies the following tax pursuant to the provisions of the Real Property Tax Law of the State of New York upon the taxable property of the Village of Waverly, to wit: upon all taxable property of the Village of Waverly; and,

BE IT RESOLVED, that the tax rate on account of said levy be set at the rate of $16.2053 per each $1,000 of assessed valuation; and,

BE IT FURTHER RESOLVED, that the Village Clerk/Treasurer be directed to extend and carry out upon the tax roll of the Village of Waverly, the amount to be levied against the value of each parcel of real property owed thereon; and,

It further appearing that the Board of Water Commissioners of the Village of Waverly has filed with the Clerk, its certificate in writing, indicating certain unpaid water rents and penalties thereon, as of May 1, 2024 with the properties against which said unpaid water rents are charged.

NOW, THEREFORE, BE IT RESOLVED, that a total amount of such unpaid water rents in the amount of $38,141.48 be levied pursuant to the provision of the Village Law against said properties, as set forth on said certificate, and in the amount set forth, and,

It further appearing that the Board of Sewer Commissioners of the Village of Waverly has filed with the Clerk, its certificate in writing, indicating certain unpaid sewer rents and penalties thereon, as of May 1, 2024 with the properties against which said unpaid sewer rents are charged.

NOW, THEREFORE, BE IT RESOLVED, that a total amount of such unpaid sewer rents in the amount of $71,449.01 be levied pursuant to the provision of the Village Law against said properties, as set forth on said certificate, and in the amount set forth, and,

It further appearing that the Board of Sewer Commissioners of the Village of Waverly has filed with the Clerk, its certificate in writing, indicating certain unpaid sewer debt service charges (capital charges) and penalties thereon, as of May 1, 2024 with the properties against which said unpaid capital charges are charged.

NOW, THEREFORE, BE IT RESOLVED, that a total amount of such unpaid sewer debt service charges (capital charges) in the amount of $36,982.99 be levied pursuant to the provision of the Village Law against said properties, as set forth on said certificate, and in the amount set forth, and,

NOW, THEREFORE, BE IT RESOLVED, that a total amount of $2,685.00 of unpaid grass and weeds removal be levied pursuant to the provision of the Village Law against said properties, as set. Forth, on said certificate, and,

NOW, THEREFORE, BE IT RESOLVED, that a total amount of $87.75 of garbage removal/Property Maintenance be levied pursuant to the provision of the Village Law against said properties, as set. Forth, on said certificate, and,

BE IT FURTHER RESOLVED, that the Village Clerk be directed to extend and carry out upon said tax roll of the Village of Waverly the amount so levied against the several parcels of real property:

Trustee C. Aronstam seconded the motion, and put to a roll call vote, resulting as follows:

Ayes – (Correll, C. Aronstam, Sinsabaugh, Mayor A. Aronstam)
Nays – 0

Tax Senior Aged Exemption: Paperwork given to Trustees for review of current exemption and

other options. Will be discussed further at next meeting.

Curb Cut Permit: Nick Ross submitted a curb cut application for 429 Loder Street. The DPW reviewed it with no concerns. Trustee Correll moved to approve the curb cut application for 429 Loder Street. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Amendment to Cemetery Burial Allowance: The clerk asked about increasing burials within a lot. She recommended allowing three (3) cremations or one (1) full burial with two (2) cremations. Ron Keene, former Cemetery Coordinator, agreed there is room to allow that, however, his concern is with having multiple headstones on one lot. Mayor A. Aronstam will work with Ron Keene.

NYS DOT Recommendation: Chief Buesink will contact the NYS DOT to further discuss.

Executive Session: Trustee Sinsabaugh moved to go to Executive Session to discuss litigation and an employee evaluation/transfer at 7:35 p.m. Trustee Correll seconded the motion, which carried unanimously. Trustee C. Aronstam moved to enter Regular Session at 7:48 p.m. Trustee Correll seconded the motion, which carried unanimously.

Employee Transfer: Clerk Treasurer Wood stated the Water Board recommended the transfer of Larz Fraley from Waste Water Treatment Plant to Water Department as a Laborer/Meter Reader, with a 6-month extension on probation. He will eventually replace Kevin Gorman when he vacates his position. She also stated the Sewer Board is also aware, and did not state concern. Trustee Correll moved to approve Larz Fraley's transfer to the Water Department, effective immediately and at the contractual rate. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Adjournment: Trustee Correll moved to adjourn at 7:49 p.m. Trustee C. Aronstam seconded the motion, which carried unanimously.

Respectfully submitted,

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Patti Hanbury, Deputy Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, MAY 28, 2024 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, C. Aronstam, Kevin Sweeney, Jerry Sinsabaugh and Mayor A. Aronstam.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, and Deputy Clerk Treasurer Patti Hanbury.

Press: Nicole Lamberti of the Morning Times

Public Comments: Jessica Schillmoeller, Tinsel and Lights Committee, stated they plan to hold the event on Friday December 13, 2024. She requested that it be held on Broad Street as last year's event. Trustee Sweeney moved to approve the Tinsel & Lights Event be held as requested. Trustee Correll seconded the motion, which carried unanimously.

Mayor's Comments: Mayor A. Aronstam stated the NYCOM Conference he attended was very informational and a great conference.

Approval of Minutes: Trustee Sinsabaugh moved to approve the Minutes of May 14, 2024. Trustee C. Aronstam seconded the motion, which carried unanimously.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts and moved to approve all payments: General Fund $66,238.64 (May) and $27,836.20 (June) and Rising Stars $3,129.00. Trustee C. Aronstam seconded the motion, which carried unanimously.

Business Registration Update: Will review paperwork and discuss next meeting.

CDBG New Applicant Approval Request: The clerk submitted approval requests for a project to be done with the 2022 CDBG Housing Grant, as follows:

- 2022-07 Total Cost - $ 37,700
  work includes: interior and exterior carpentry, windows and doors, plumbing and heating

- 2022-08 Total Cost - $ 31,416
  work includes: interior carpentry, windows and doors, plumbing and heating

Trustee Correll moved to authorize the above project as submitted. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Curb Cut Permit: Michael Shaw submitted a curb cut application for 207 William Street. The DPW reviewed it with no concerns. Trustee Correll moved to approve the curb cut application for 207 William Street. Trustee Traub seconded the motion, which carried unanimously.

2023-2024 Budget Transfers, General Fund: Trustee Sinsabaugh moved to approve the following budget amendments. Trustee Bauman seconded the motion, which carried unanimously

Line Item	Description	Transfer In:	Transfer Out:
A 1010.0400	trustees-contractual exp	205	
A 1110.0100	court-full time		-1,500
A 1110.0145	court-sick	2,500	
A 1110.0401	court-supplies	250	
A 1210.0400	mayor-contractual expense	3,500	
A 1325.0148	treasurer-holiday	1,195	
A 1410.0100	clerk-full time		-14,000
A 1410.0142	clerk-part time	900	
A 1410.0145	clerk-sick	65	
A 1410.0148	clerk-holiday		-2,500
A 1410.0149	clerk-vacation		-3,500
A 1410.0402	clerk-other expense		-3,000
A 1420.0142	law-part time	1	
A 1450.0100	elections		-1
A 1620.0401	bldg-heating fuel		-3,500
A 1620.0402	bldg-electric	3,500	
A 1620.0403	bldg-repairs	20,000	
A 1620.0404	bldg-misc/sup		-900
A 1620.0406	bldg-IT services		-1,600
A 1989.0400	misc-other GGS		-25,000
A 1990.0400	contingent account		-41,113
A 3120.0100	police-full time		-55,000
A 3120.0142	police-part time	40,000	
A 3120.0146	police-overtime	75,000	
A 3120.0148	police-holiday	2,500	
A 3120.0200	police-equipment	30,000	

A 3120.0400	police-computer IT svcs	900	
A 3120.0401	police-supplies	1,500	
A 3120.0402	police-uniforms	1,000	
A 3120.0406	police-gasoline		-4,000
A 3120.0405	police-telephone	3,550	
A 3120.0410	police-equip maint contracts		-9,000
A 3620.0142	code-part time		-1,500
A 3620.0400	code-contractual exp		-1,500
A 5110.0100	street-full time		-12,000
A 5110.0142	street-part time		-6,820
A 5110.0145	street-sick	449	
A 5110.0146	street-overtime		-2,500
A 5110.0200	street-equipment		-1,000
A 5110.0401	street salt & sand		-5,000
A 5110.0402	street-uniforms/sup	4,500	
A 5110.0403	street-equip repair	10,000	
A 5110.0404	street repairs		-8,000
A 5110.0407	street-electric	1,000	
A 5110.0408	street-paint	1,500	
A 5110.0411	street-street signs	1,000	
A 5110.0412	street-misc		
A 5112.0200	permanent improvement	1,000	
A 5182.0400	street lighting	5,000	
A 5410.0400	sidewalks	600	
A 6989.0400	economic dev exp		
A 7110.0100	parks-full time	20	
A 7110.0201	parks-equipment		
A 7110.0142	parks-part time	3,000	
A 7110.0145	parks-sick	1,002	
A 7110.0146	parks-overtime	1,480	
A 7110.0201	parks-equipment	14,727	
A 7110.0203	parks-playground equipment	3,000	
A 7110.0401	parks-materials/supplies		-1,318
A 7110.0402	parks-electric	1,500	
A 7110.0403	parks-bldg repairs	35,358	
A 7110.0408	parks-trash	1,500	
A 7110.0409	parks-heating gas	100	
A 7310.0100	rec-full time	3,508	
A 7310.0148	rec-holiday		-925
A 7620.0400	adult recreation	1,500	
A 9010.0800	employee retirement		-53,735
A 9015.0800	police retirement	16,102	
A 9030.0800	social security		-10,000
A 9040.0800	workmans comp ins		-14,500

A 9060.0800	health insurance		-20,000
A 9901.0903	trans to cemetery fund		-6,000
A 9951.0900	trans to cap projects	15,000	
	Total	309,412	-309,412

2023-2024 Budget Amendments, General Fund: Trustee Traub moved to approve the following budget amendments. Trustee Correll seconded the motion, which carried unanimously.

	Revenues/Grants				**Expense Offset**	
A 510 Estimated Revenues				**A 960 Estimated Appropriations**		
A 3501	CHIPS	283,274		A 3120.0200	police equipment	52,667
A 1120	sales tax	10,000		A 5112-0200	permanent improve	283,274
A 2350	youth rec svcs	38,000		A 7110.0203	playground equip	38,000
A 2750	AIM-related/county	-47,162		A 8810.0142	cemetery part time	850
A 3001	state aid/AIM	47,162		A 8810.0400	cemetery mowing	14,800
A 3089	DCJS (police car)	52,667		A 8810.0401	cemetery supplies	1,000
A 5031	interfund transfer	16,650		A 9951.0900	trans to cap proj	10,000
A 4389	fed public safety-cops	1,174		A 3120.0402	police uniforms	1,174
A 2190	cemetery lot sales	3,400				
A 2192	cemetery services	600				
A 2260	public safety	-4,000				
A 9000	appr fund balance	-35,000				
A 2801	Interfund revenues	35,000				
	Total	401,765			Total	401,765

Amendment to Parking Map: Tabled until next meeting.

July 4th Clerk Request: Trustee Sweeney moved to approve closing the Clerk's Office on Friday, July 5th, 2024, employees will use their vacation time for this absence. Trustee Correll seconded the motion, which carried unanimously.

Adjournment: Trustee Correll moved to adjourn at 7:07 p.m. Trustee Traub seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, JUNE 11, 2024 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Deputy Mayor Correll called the meeting to order at 6:30 p.m., and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, C. Aronstam, Kevin Sweeney, Jerry Sinsabaugh and Deputy Mayor Correll.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Police Chief Buesink and Deputy Clerk Treasurer Patti Hanbury.

Press: Johnny Williams of the Morning Times

Public Comments: Margaret Prinzi, 447 Chemung St Waverly NY, commented that the music from the bowling alley on weekends is too loud.

Members from the Planning Board requested the Village Board pass a moratorium on modular storage containers within the Village limits. Trustee Traub moved to authorize Attorney Keene to draft a letter for the next Village Board meeting concerning the modular storage containers. Trustee Correll seconded the motion, which carried unanimously.

Approval of Minutes: Trustee Traub moved to approve the Minutes of May 28, 2024. Trustee Bauman seconded the motion, which carried unanimously.

NYCLASS Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2023	4.8468%	12,430.36	112,176.42
July 2023	4.9845%	16,928.01	129,104.43
August 2023	5.1761%	19,301.35	148,405.78
September 2023	5.2183%	18,079.89	168,841.28
October 2023	5.2701%	18,060.20	186,901.48
November 2023	5.2934%	15,968.73	202,870.21
December 2023	5.2839%	14,316.94	217,187.15
January 2024	5.2664%	14,406.88	231,594.03
February 2024	5.2664%	13,142.67	244,736.84
March 2024	5.2328%	12,989.99	257,726.83
April 2024	5.2196%	12,153.69	269,880.52

May 2024	5.2142%	12,529.53	282,410.05

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts and moved to approve all payments: General Fund $28,406.70 (2024) and $6,577.36 (2025), Capital Projects $28,437.20 (2024) and Recreation Commission $ 487.90 (2024) and $850.00 (2025). Trustee C. Aronstam seconded the motion, which carried unanimously.

Tioga County Update: Trustee Correll stated the construction progress in the Wing is going good.

458 Waverly Street: Code Enforcement has given them until July 1, 2024 to respond.

Business Registration Update: Will review paperwork and discuss next meeting.

Amendment to Parking Map: Tabled until next meeting.

Unregistered Vehicles on Street: Police Chief Buesink would like to add violation to the handheld device of a fine of $75.00. This is currently in the code but just wants to add it to the machine. The Board did not have issue with adding it.

Street Parking in Excess of Seven Days: Trustee Bauman moved to approve a modification to the parking law to set the fine to $75.00. Trustee C. Aronstam motion to approve, which carried unanimously.

Speed Limit on Broad Street: Police Chief Buesink presented to the Board a speed reduction proposal for parts of Broad Street.

Adopt Tioga County Multi-Jurisdictional Hazard Mitigation Plan: Tabled until next meeting.

Corrected Tax Bill: Trustee Traub moved to approve the corrected tax bill for 149 Moore Street to $433.52, a reduction of $354.71. Trustee Sinsabaugh motioned to approve, which carried unanimously.

Adjournment: Trustee Sinsabaugh motioned to adjourn at 7:30 p.m. Trustee Traub seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, JULY 9, 2024 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, C. Aronstam, Kevin Sweeney, Jerry Sinsabaugh and Mayor A. Aronstam.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Code Enforcement Officer Chris Robinson, and Patti Hanbury.

Press: Johnny Williams of the Morning Times

Public Comments: Ron Keene, 7 Elliott St, Waverly NY, commented that something needs to be done with the burned houses that are in the village.

Letters of Communication: The Open Door Mission and the Red Door will be having their Block Party July 13, 2024 and would like to have Pennsylvania Avenue closed, from Broad Street to DePumpo Lane. Trustee Bauman moved to approve the block party with the street closure as presented. Trustee Traub seconded the motion, which carried unanimously.

Clerk Treasurer Wood read a Letter of Resignation from Tom McLean. Trustee Correll moved to accept his resignation. Trustee C. Aronstam seconded the motion, which carried unanimously.

Proclamation to Tom McLean: Mayor Aronstam presented a proclamation to Tom McLean thanking him for his 20-years of service to the Village of Waverly. The Board concurred.

Approval of Minutes: Trustee Traub moved to approve the Minutes from June 11, 2024. Trustee Bauman seconded the motion, which carried unanimously.

Department Reports: June Reports were submitted by Court, Recreation, Code Enforcement, and Building Departments.

NYCLASS Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2023	4.8468%	12,430.36	112,176.42
July 2023	4.9845%	16,928.01	129,104.43
August 2023	5.1761%	19,301.35	148,405.78
September 2023	5.2183%	18,079.89	168,841.28
October 2023	5.2701%	18,060.20	186,901.48
November 2023	5.2934%	15,968.73	202,870.21
December 2023	5.2839%	14,316.94	217,187.15
January 2024	5.2664%	14,406.88	231,594.03
February 2024	5.2664%	13,142.67	244,736.84
March 2024	5.2328%	12,989.99	257,726.83
April 2024	5.2196%	12,153.69	269,880.52
May 2024	5.2142%	12,529.53	282,410.05
June 2024	5.2189%	12,378.89	294,788.94

Treasurer's Report: Clerk Treasurer Wood is still working on the year-end closeout.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts and moved to approve all payments: General Fund $7,107.77(2024) and $79,089.15 (2025), and Recreation Commission $3,463.00(2025). Trustee C. Aronstam seconded the motion, which carried unanimously.

458 Waverly Street: Trustee Traub moved to schedule an Administrative Hearing for August 21, 2024, in the Village Hall Courtroom, for 458 Waverly Street, and to direct Attorney Keene to send letter to property owner. Trustee Bauman seconded the motion, which carried unanimously.

Business Registration Update: To be reviewed by Trustees and any suggested changes be sent to Attorney Keene before next meeting.

Adopt Tioga County Multi-Jurisdictional Hazard Mitigation Plan:

A RESOLUTION OF THE VILLAGE OF WAVERLY ADOPTING THE
TIOGA COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN UPDATE 2024

WHEREAS the Village of Waverly Board of Trustees recognizes the threat that natural hazards pose to people and property within Village of Waverly; and

WHEREAS the Village of Waverly has prepared a multi-hazard mitigation plan, hereby known as the Tioga County Multi-Jurisdictional Hazard Mitigation Plan Update 2024, in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS the Tioga County Multi-Jurisdictional Hazard Mitigation Plan Update 2024 identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the Village of Waverly from the impacts of future hazards and disasters; and

WHEREAS adoption by the Village of Waverly Board of Trustees demonstrates their commitment to hazard mitigation and achieving the goals outlined in the Tioga County Multi-Jurisdictional Hazard Mitigation Plan Update 2024.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY, NY, THAT The Village of Waverly Board of Trustees adopts the Tioga County Multi-Jurisdictional Hazard Mitigation Plan Update 2024. This plan, approved by the community, may be edited or amended after submission for review, but will not require the community to re-adopt any further iterations. This only applies to this specific plan and does not absolve the community from updating the plan in 5 years.

ADOPTED by a vote of 7 in favor and 0 against, and 0 abstaining, this 9th day of July, 2024.

Moratorium on Shipping Containers: Trustee Traub moved to schedule public hearing on July 23rd, 2024 at 6:15 p.m. Trustee C. Aronstam seconded the motion, which carried unanimously.

Approval of 2022 CDBG Housing Abstract: The clerk presented the abstract for NYS CDBG Drawdown #7 in the amount of $ 16,100.00. Trustee Traub moved to approve payment as presented. Trustee C. Aronstam seconded the motion, which carried unanimously.

CDBG New Applicant Approval Request: The clerk submitted approval requests for a project to be done with the 2022 CDBG Housing Grant, as follows:

- 2022-09 Total Cost - $ 18,165
  work includes: exterior carpentry, windows and doors, and insulation.

  Trustee C. Aronstam moved to approve. Trustee Correll seconded the motion, which carried unanimously.

Curb Cut Permit: Mark Sandroni submitted a curb cut application for 145 Moore Street. The Police Chief and DPW reviewed it with no concerns. Trustee Bauman moved to approve the curb cut application for 145 Moore Street. Trustee Correll seconded the motion, which carried unanimously.

Sidewalk Block Reimbursement Program: The clerk submitted an application (SB-15) from Sarah Ambrosone, 109 Providence Street, for reimbursement of four (4) sidewalk blocks. The pre-inspection was done by Code Officer Robinson. Trustee Traub moved to approve reimbursement of $400 as set

forth by the program, pending Code Enforcement's final inspection. Trustee Sweeney seconded the motion, which carried unanimously.

Sidewalk Replacement Program Application: The clerk presented application SP15-19, and stated the application was reviewed and determined eligible. This will replace 20 linear feet of public sidewalk. The program would cover a total of $1,000 and the homeowner would be responsible for the balance. Trustee Traub moved to approve application SP15-19 as presented, and to approve the reimbursement of $1,000 as set forth by the program, pending Code Enforcement's final inspection. Trustee Sweeney seconded the motion, which carried unanimously.

Executive Session: Trustee C. Aronstam moved to go to Executive Session at 7:55 p.m. to discuss a litigation. Trustee Traub seconded the motion, which carried unanimously.

Trustee Traub moved to go into Regular Session at 8:22 p.m. Trustee Bauman seconded the motion, which carried unanimously.

Trustee Bauman moved to direct Clerk Treasurer Wood to contact MacKenzie Hughes to have their attorney review a tax assessment appeal. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Trustee Sweeney moved to approve the clerk to advertise, and work with Tioga County Civil Service, to hire a clerk to fill the vacancy in the Clerk's Office. Trustee Traub seconded the motion, which carried unanimously.

Adjournment: Trustee Traub moved to adjourn at 8:27 p.m. Trustee Bauman seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, JULY 16, 2024 IN THE

TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Aronstam called the meeting open at 6:30 p.m.

Roll Call: Trustees Present: Jerry Sinsabaugh, Kasey Traub, Travis Bauman and Mayor A. Aronstam. Also present: Tim Steed, Clerk Treasurer Michele Wood and Patti Hanbury

Trustee Traub moved to schedule a public hearing for July 16, 2023 at 6:30 p.m. for CDBG Water Study Grant application. This hearing was previously advertised. Trustee Bauman seconded the motion, which carried unanimously.

Trustee Bauman moved to close the special meeting at 6:31 p.m. Trustee Traub seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:30 P.M. ON TUESDAY, JULY 16, 2024 IN THE TRUSTEES' ROOM, VILLAGE HALL FOR THE PURPOSE TO HEAR PUBLIC COMMENT REGARDING APPLYING FOR THE CDBG WATER STUDY GRANT

Mayor Aronstam declared the hearing open at 6:32 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Trustees Present: Jerry Sinsabaugh, Kasey Traub, Travis Bauman and Mayor A. Aronstam. Also present: Tim Steed, Clerk Treasurer Michele Wood and Patti Hanbury

Tim Steed, from Hunt Engineers, explained the how the grant would assist the Village in finding another water source or improving the existing water source. The grant would be $50,000 with a 5% local match.

With no one wishing to be heard, Mayor A. Aronstam closed the hearing at 6:40 p.m.

Respectfully submitted,

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Michele Wood, Clerk/Treasurer

SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, JULY 16, 2024 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Aronstam called the meeting open at 6:41 p.m.

Roll Call: Trustees Present: Jerry Sinsabaugh, Kasey Traub, Travis Bauman and Mayor A. Aronstam.

Also present: Tim Steed, Clerk Treasurer Michele Wood and Patti Hanbury

Resolution by the Village Of Waverly Approving And Endorsing a Grant Application To NYS Office Of Community Renewal Community Development Block Grant Program:

WHEREAS, the Village of Waverly is applying to the NYS Office of Community Renewal for a project grant under the Community Development Block Grant Community Planning Program to conduct a Water Source Study, located within the territorial jurisdiction of this Village of Waverly Board of Trustees; and

WHEREAS, as a requirement of these programs, said Village of Waverly must authorize a public hearing for the purpose of hearing public comments on the Municipality's community development needs, and to discuss the submission of the Community Development Block Grant application,

NOW, THEREFORE, BE IT RESOLVED that the Village of Waverly Board of Trustees hereby does authorize a public hearing and endorses the application of Village of Waverly for a grant under the Community Development Block Grant Program for a project known as Village of Waverly Water Source Study and located within this community.

BE IT FURTHER RESOLVED that Andrew Aronstam is the Village's Official Representative to submit the CDBG application and all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the Village to act in connection with the submission of the application.

Trustee Jerry Sinsabaugh offered the above resolution and moved its adoption. Trustee Travis Bauman seconded the motion, which led to a roll call vote, as follows:

Passed by the following vote of the Village of Waverly Board of Trustees voting in favor thereof:

Affirmative Village of Waverly Board of Trustees Members:

Affirmative: 4 (A. Aronstam, Bauman, Sinsabaugh, Traub)
Negative: 0

Abstain: 0
Absent: 3 (Correll, C. Aronstam, Sweeney)

State Environmental Quality Review Act, Type II Resolution Regarding Village Of Waverly Water Source Study:

WHEREAS, the Village of Waverly (hereinafter the "Village") proposes to undertake a water supply study funded by the NYS Community Development Block Grant (CDBG); and

WHEREAS, in accordance with the State Environmental Quality Review Act ("SEQRA"), the Village is required to assess impacts to the environment in compliance with SEQRA regulations included in 6 NYCRR Part 617 (Title 6 of the New York Code of Rules and Regulations); and

WHEREAS, the Village is the appropriate agency to be the lead agency to undertake the project review under SEQRA; and

WHEREAS, 6 NYCRR §617.5 under SEQRA provides that certain actions identified in subdivision (c) of that section are Type II actions and not subject to environmental review under SEQRA and that such activities include "information collection that does not commit the agency to undertake, fund or approve any Type I or Unlisted action" (617.5(c)(24)) and "conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action" (617.5(c)(27)); and

WHEREAS, the proposed improvements consist solely of a water supply survey and study.

NOW, THEREFORE, BASED ON SUCH REVIEW AND CONSIDERATION, BE IT RESOLVED by the Village Board that:

1. The Village of Waverly – Village Board is the lead agency for the SEQRA review of the proposed project.

2. The proposed project is a Type II action which is not subject to review under SEQRA, and it will not result in a significant adverse impact on the environment.

3. The Village Mayor is hereby authorized to sign and file, or have filed, on behalf of the Village of Waverly all documents necessary to comply with SEQRA.

4. This resolution is effective immediately.

Trustee Traub offered the above resolution and moved its adoption. Trustee Sinsabaugh seconded the motion, which led to following roll call vote:

Ayes – 4 (Aronstam, Traub, Sinsabaugh, Bauman)
Nays – 0
Abstain- 0
Absent – 3 (Sweeney, Correll, C. Aronstam)

Adjournment: Trustee Bauman moved to close the meeting at 6:45 p.m. Trustee Traub seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk/Treasurer

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:15 P.M. ON TUESDAY, JULY 23, 2024 IN THE TRUSTEES' ROOM, VILLAGE HALL FOR THE PURPOSE OF PUBLIC COMMENT REGARDING THE PROPOSED MORATORIUM ON STORAGE CONTAINERS

Mayor Aronstam declared the hearing open at 6:15 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, Jerry Sinsabaugh, and Mayor Andrew Aronstam.

Also present: Clerk Treasurer Michele Wood, and Patti Hanbury

Press: Johnny Williams of the Morning Times

With no one wishing to be heard, Mayor Aronstam closed the hearing at 6:28 p.m.

Respectfully submitted,

_____
Michele Wood, Clerk/Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, JULY 23, 2024 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, Jerry Sinsabaugh and Mayor A. Aronstam.

Also present: Clerk Treasurer Michele Wood, Police Chief Buesink, and Patti Hanbury.

Press: Johnny Williams of the Morning Times

Public Comments: Ron Keene, 7 Elliott St, Waverly NY, commented that there is no side discharge on lawn mower for mowing the cemeteries.

Mayor's Comments: Mayor Aronstam stated the Waverly Recreation Booster Club's Annual Golf Tournament is September 8, 2024. The Glen Music Fest is August 10, 2024.

Approval of Minutes: Trustee Traub moved to approve the Minutes from July 9, 2024 and July 16, 2024. Trustee Correll seconded the motion, which carried unanimously.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General $933.85 (2024), $58258.16 (2025) and Unemployment $2.30(2025). Trustee Bauman seconded the motion, which carried unanimously.

458 Waverly Street: Attorney Keene state a letter was sent to the homeowner with the date of the Administrative Hearing.

Moratorium on Shipping Containers: Trustee Correll moved to approve the moratorium on shipping containers, for one year, as presented. Trustee Traub seconded the motion, which carried unanimously.

Unregistered Vehicles on Street: Tabled until next meeting.

Street Parking in Excess of Seven Days: Tabled until next meeting.

Speed Limit on Broad Street: Tabled until next meeting.

No Camping Code: Tabled until next meeting.

Eliminate Parking Spaces: Trustee Correll moved to approve the elimination of four parking spots on Waverly Street (WA015, WA005, WA003 and WA001) and one spot in front of 150 Broad Street (BR016). Trustee Bauman seconded the motion, which carried unanimously.

VFW Bike Night: Police Chief Buesink presented the information for the VFW Bike Night. Trustee Bauman moved to approve the VFW Bike Night on August 3, 2024 from 1:00 p.m. – 9:00 p.m. with street

closures of Broad Street, from Fulton Street to Johnson Street. Trustee Correll seconded the motion, which carried unanimously.

Approval of 2022 CDBG Housing Abstract: The Clerk presented the abstract for NYS CDBG Drawdown #8 in the amount of $ 33,310.50. Trustee Traub moved to approve payment as presented. Trustee Correll seconded the motion, which carried unanimously.

CDBG New Applicant Approval Request: The clerk submitted approval requests for a project to be done with the 2022 CDBG Housing Grant, as follows:

- 2022-10 Total Cost - $ 27,174
  work includes: electric, heating, masonry, exterior carpentry, and plumbing.

Trustee Traub moved to approve. Trustee Bauman seconded the motion, which carried unanimously.

WWTP Laborer: Trustee Traub moved to hire Donald Meyers for the position of WWTP Laborer at the rate of $15.50/hour to start on Friday 7/26/2024. Trustee Bauman seconded the motion, which carried unanimously.

NYCOM Fall Training School: Trustee Traub moved to approve the clerk treasurer, deputy clerk treasurer, attorney, and any village official to attend the training September 16 – 20, 2024 in Saratoga Springs, NY at the cost of $510 per person, plus room and board. Trustee Correll seconded the motion, which carried unanimously.

Board Comments: Trustee Traub commented on tree roots growing into the mausoleum and recommended to take tree and roots out.

Executive Session: Trustee Correll moved to go to Executive Session at 7:37 p.m. to discuss a contractual matter. Trustee Traub seconded the motion, which carried unanimously.

Trustee Correll moved to go into Regular Session at 8:25 p.m. Trustee Traub seconded the motion, which carried unanimously.

Adjournment: Trustee Correll moved to adjourn at 8:26 p.m. Trustee Traub seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, AUGUST 13, 2024 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, Jerry Sinsabaugh and Mayor A. Aronstam.

Also present: Clerk Treasurer Michele Wood, Police Chief Buesink, and Patti Hanbury.

Press: Johnny Williams of the Morning Times

Public Comments: Margaret Prinzi, 447 Chemung Street, commented that the Village is looking better.

Ron Keene, 7 Elliott Street, announced that there is a Tioga Tourism Vehicle Tour on August 24, 2024 at 11:00 am, starting at the Historical Society, Route 34 – Van Etten, Spencer, Candor, Catatonk, Owego, Smithboro, and ending at Stateline Auto Auction.

Mayor's Comments: Johnny Williams will be leaving the Morning Times at the end of August 2024 to pursue other employment opportunities.

Annual golf tournament is September 8, 2024. The Glen Music Fest is August 10, 2024.

One Cannabis License, for Hazy Daze, has been issued to the Village.

Letters of Communication: Nick Saraceno, Waverly Alliance Christian Church, stated their Back-to-School Event will be held August 17, 2024 from 2:00 pm to 4:00 pm. He requested that Cadwell Avenue be blocked off during that time for the safety of the attendees. Chief Buesink was ok with that. Trustee

Bauman moved to approve as presented. Trustee Correll seconded the motion, which carried unanimously.

Department Reports: The following monthly reports were submitted: Court and Recreation Department.

NYCLASS Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2024	5.2189%	12,378.89	12,378.89
July 2024	5.1871%	16,984.28	29,363.17

Revenue Comparison Report: The clerk submitted year-to-date revenues for May 2023 vs. May 2024. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2023	18.255.50	20,937.26	2,861.76
July 2023	83,603.94	95,510.33	11,906.39
August 2023	144,607.93	176,434.18	31,826.25
September 2023	243,914.08	287,068.53	43,154.45
October 2023	396,009.64	411,721.98	15,712.34
November 2023	505,908.37	480,500.69	25,407.68
December 2023	562,785.40	537,613.74	25,171.66
January 2024	623,396.53	644,586.09	21,189.56
February 2024	693,580.93	709,196.62	15,615.69
March 2024	811,218.61	838,825.10	27,606.49
April 2024	912,822.22	918,197.53	5,375.31
May 2024	1,042,229.80	1,102,176.33	59,946.53

The clerk submitted year-to-date revenues June 2024 vs. June 2025, and July 2024 vs. July 2025. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2024	17,437.26	9,735.22	-7,702.04
July 2024	92,010.33	79,763.08	-12,247.25

Treasurers Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 5/1/2024 - 5/31/2024

Beginning Balance	206,065.35	Current Revenues	656,537.82
Deposits	81,616.55	Year to Date Revenue	3,997,604.83

Disbursements	-280,206.26	Current Expenditures	488,086.36
Ending Balance	7,475.64	Year to Date Expended	3,811,835.95

*General Capital Reserve Fund $315,576.28
*Equipment Reserve Fund $35,397.93

General Fund 6/1/2024 - 6/30/2024

Beginning Balance	7,435.64	Current Revenues	2,369,518.24
Deposits	2,009,075.44	Year to Date Revenue	2,369,518.24
Disbursements	-1,259.177.06	Current Expenditures	228,745.48
Ending Balance	757,334.02	Year to Date Expended	228,745.48

*General Capital Reserve Fund $316,929.27
*Equipment Reserve Fund $35,549.69

General Fund 7/1/2024 - 7/31/2024

Beginning Balance	757,334.02	Current Revenues	72,372.71
Deposits	734,501.15	Year to Date Revenue	2,441,890.95
Disbursements	-1,001,130.08	Current Expenditures	212,746.40
Ending Balance	490,705.09	Year to Date Expended	441,491.88

*General Capital Reserve Fund $318,324.60
*Equipment Reserve Fund $35,706.21

Capital Projects Fund 7/1/2024 - 7/31/2024

	Glen Park	Water Project
Beginning Balance	5,720.80	1,217,983.34
Deposits/Debits	0.00	1,154,144.81
Disbursements/Credits	0.00	-1,154,908.81
Ending Balance	5,720.80	1,217,219.34

*Total Capital Projects Fund Balance $1,222,940.14

Loan Programs 7/1/2024 - 7/31/2024

Business Loans		Rehab Loans	Balances
Beginning Balance	3,977.82	Beginning Balance	6,271.83
Deposits	10.54	Deposits	543.60
Disbursements	0.00	Disbursements	0.00
Ending Balance	3,988.36	Ending Balance	6,815.43
MM/Savings Balance	197,558.88	MM/Savings Balance	200,474.36
Total Fund Balance	201,547.24	Total Available Balance	207,289.79

**outstanding loans $0.00* **outstanding loans $28,873.01*

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General $44,424.32 and Recreation Department $4,944.20. Trustee Bauman seconded the motion, which carried unanimously.

Letter of Resignation: After 35 years of service to the Village of Waverly a Letter of Resignation was received from Sergeant Dave Dekay effective August 29, 2024. He will retire from full-time officer and continue as a part-time officer assigned to the position of SRO at Waverly High School. Trustee Sinsabaugh moved to accept his Letter of Resignation and to rehire as SRO. He thanked him for his service.

Trustee Correll seconded the motion, which led to a roll call vote, as follows:

Ayes – 7 (Sinsabaugh, Sweeney, C. Aronstam, A. Aronstam, Traub, Bauman, Correll)
Nays – 0
Absent – 0
The motion carried.

Sergeant Promotion: Trustee Traub moved to approve the promotion of Brett Preshur to Police Sergeant, effective August 31, 2024 at his current salary of $74,297.60 with the contractual stipend of $105.00/week. Trustee Bauman seconded the motion, which carried unanimously.

Hot Water Pressure Washer: Trustee Correll moved to approve the purchase of a hot water pressure washer from Northeast ATV Sales in the amount of $3,709.99. Trustee Traub seconded the motion, which carried unanimously.

Sidewalk Block Reimbursement Program: The clerk submitted an application from Timothy & Tracy Sutton (SB-16), 55 Orange Street, for reimbursement of four (4) sidewalk blocks. The pre-inspection was done by Code Officer Robinson. Trustee Sinsabaugh moved to approve reimbursement of $400 as set forth by the program, pending Code Enforcement's final inspection. Trustee Traub seconded the motion, which carried unanimously.

The clerk submitted an application from Veronica & Michael Shupp (SB-17), 106 Florence Street, for reimbursement of four (4) sidewalk blocks. The pre-inspection was done by Code Officer Robinson. Trustee Traub moved to approve reimbursement of $400 as set forth by the program, pending Code Enforcement's final inspection. Trustee Bauman seconded the motion, which carried unanimously.

The clerk submitted an application from Christopher & Tania Hill (SB-18), 110 Park Place, for reimbursement of nine (9) sidewalk blocks. The pre-inspection was done by Code Officer Robinson. Trustee Bauman moved to approve reimbursement of $900 as set forth by the program, pending Code Enforcement's final inspection. Trustee Traub seconded the motion, which carried unanimously.

Tioga County Update: Legislator Dennis Mullen gave County update.

458 Waverly Street: Trustee Correll moved to schedule an Administrative Hearing, for demolition of the burned house at 458 Waverly, for Wednesday, August 21, 2024 at 6:00 p.m., and the clerk to advertise the same. Trustee Bauman seconded the motion, which carried unanimously.

Long-Term Parking in Excess of Seven Days: Attorney Keene will draft law for next meeting.

Speed Limit on Broad Street: Attorney Keene will draft law for next meeting.

No Camping Code: Attorney Keene will draft law for next meeting.

Business Registration Update: Attorney Keene will draft law for next meeting.

Executive Session: Trustee Correll moved to go to Executive Session at 7:57 p.m. for an employee evaluation. Trustee Traub seconded the motion, which carried unanimously.

Trustee Correll moved to go into Regular Session at 8:19 p.m. Trustee Traub seconded the motion, which carried unanimously.

Adjournment: Trustee Correll moved to adjourn at 8:20 p.m. Trustee Traub seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, AUGUST 27, 2024 IN THE

TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, Courtney Aronstam, Kevin Sweeney and Mayor A. Aronstam.

Also present: Clerk Treasurer Michele Wood, Police Chief Buesink, and Patti Hanbury.

Press: Johnny Williams of the Morning Times

Mayor's Comments: Mayor Aronstam stated the Waverly Game Day will be on September 7th, and the Waverly Recreation Booster Club Golf Tournament will be at Tomasso's on September 8th.

Minutes: Trustee Traub moved to approve the Minutes of July 23, 2024 and August 13, 2024, as presented. Trustee Correll seconded the motion, which carried unanimously.

Finance Committee/Approval of Abstract: Trustee Correll presented the following abstracts for approval: General (2024) $797.68 (2025) $55,859.57 and Recreation Department $ 952.97. Trustee Bauman seconded the motion, which carried unanimously.

Letter of Resignation: A Letter of Resignation was received from Kevin Gorman effective August 21, 2024. He is resigning from the Water Department to continue his teaching career. The Board wished him well.

Court Clerk Conference: Trustee Sweeney moved to approve Court Clerk Nickels to attend NYSAMCC's Annual Conference in Niagara Falls, NY, on Sept 29th to Oct 2nd, at a cost of $100 plus room and board. Trustee Bauman seconded the motion, which carried unanimously.

Police Records Clerk: Police Chief Buesink requested permission to post for the job opening. The Board gave him permission.

Approval of 2022 CDBG Housing Abstract: The Clerk presented the abstract for NYS CDBG Drawdown #9 in the amount of $ 12,610.50. Trustee Traub moved to approve payment as presented. Trustee Correll seconded the motion, which carried unanimously.

CDBG New Applicant Approval Request: The clerk submitted approval requests for a project to be done with the 2022 CDBG Housing Grant, as follows:

- 2022-11 Total Cost - $ 35,645.50
  work includes: interior and exterior carpentry, windows, doors, masonry, plumbing, and other (detectors)

Trustee Traub moved to approve. Trustee Bauman seconded the motion, which carried unanimously.

- 2022-12 Total Cost - $ 39,650.00
  work includes: interior carpentry, windows, doors, flooring, plumbing, roofing and masonry.

Trustee Traub moved to approve. Trustee Bauman seconded the motion, which carried unanimously.

Proposed Local Law: Amend Long-Term Parking in Excess of Seven Days: Trustee Traub moved to approve scheduling public hearing for September 10, 2024 at 6:10 pm. Trustee Bauman seconded the motion, which carried unanimously.

Proposed Local Law: Reduce Speed Limit on Broad Street: Trustee Traub moved to approve scheduling public hearing for September 10, 2024 at 6:15 pm. Trustee Bauman seconded the motion, which carried unanimously.

Proposed Local Law: Prohibit Camping: Trustee Traub moved to approve scheduling public hearing for September 10, 2024 at 6:20 pm. Trustee Bauman seconded the motion, which carried unanimously.

Proposed Local Law: Business Registration Update: Trustee Traub moved to approve scheduling public hearing for September 10, 2024 at 6:25 pm. Trustee Bauman seconded the motion, which carried unanimously.

Executive Session: Trustee Bauman moved to go to Executive Session at 7:35 p.m. for an employee matter. Trustee Traub seconded the motion, which carried unanimously.

Trustee Correll moved to return to Regular Session at 7:51 p.m. Trustee Traub seconded the motion, which carried unanimously.

Adjournment: Trustee Sinsabaugh moved to adjourn at 7:52 p.m. Trustee Correll seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, SEPTEMBER 10, 2024 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Courtney Aronstam, Kevin Sweeney, Jerry Sinsabaugh, and Mayor A. Aronstam.

Also present: Clerk Treasurer Michele Wood, Police Chief Buesink, and Patti Hanbury.

Tobacco-Free Broome & Tioga County: Presentation by Grace Merrill, Kristen Russell, from Tioga County Public Health, and Josh Condon from Casa Trinity. They presented information for smoke-free parks and public areas.

Public Comments: No comments were offered.

Mayor's Comments: He stated it was a great month of August for Recreation Department with fundraising from cookie sales, golf tournament, concession stands, and music festival. The newly-expanded Grumpy Grizzly is now open. Station 13's ribbon cutting is September 11, 2024.

Minutes: Trustee Bauman moved to approve the Minutes from August 27, 2024. Trustee C. Aronstam seconded the motion, which carried unanimously.

Department Reports: Reports were submitted from Recreation Department and the Court.

Revenue Comparison Report: The clerk submitted year-to-date revenues August 2024 vs. August 2025. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2024	17,437.26	9,735.22	-7,702.04
July 2024	92,010.33	79,763.08	-12,247.25
August 2024	176,434.48	178,802.12	2,367.94

NYCLASS Investment Report: The clerk submitted year-to-date revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2024	5.2189%	12,378.89	12,378.89
July 2024	5.1871%	16,984.28	29,363.17
August 2024	5.1595%	16,971.88	46,335.05

Treasurer's Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 8/1/2024 - 8/30/2024

Beginning Balance	490,705.09	Current Revenues	95,539.04
Deposits	132,354.55	Year to Date Revenue	2,537,429.99
Disbursements	-279,100.54	Current Expenditures	283,991.45
Ending Balance	343,959.10	Year to Date Expended	725,483.33

*General Capital Reserve Fund $319,718.90

*Equipment Reserve Fund $35,862.60

Capital Projects Fund 8/1/2024 - 8/30/2024

	Glen Park	Water Project
Beginning Balance	5,720.80	1,217,983.34
Deposits/Debits	0.00	830,758.86
Disbursements/Credits	0.00	-1,165,068.23
Ending Balance	5,720.80	882,909.97

*Total Capital Projects Fund Balance $888,630.77

Loan Programs 8/1/2024 - 8/30/2024

Business Loans		Rehab Loans	Balances
Beginning Balance	3,988.36	Beginning Balance	6,815.43
Deposits	9.60	Deposits	16.09
Disbursements	0.00	Disbursements	-1,000.00
Ending Balance	3,997.96	Ending Balance	5,831.52
MM/Savings Balance	198,424.19	MM/Savings Balance	201,352.46
Total Fund Balance	202,422.15	Total Available Balance	207,183.98

**outstanding loans $0.00* **outstanding loans $28,873.01*

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General $141,465.85 and Bond $ 119,112.50. Trustee C. Aronstam seconded the motion, which carried unanimously.

Annual CPA Audit: Trustee Sinsabaugh moved to approve Insero & Company to complete the annual court audit for $2,000.00, single audit of federal monies for $8,000, and the annual village audit for $17,000.00. Trustee Bauman seconded the motion, which carried unanimously.

Increase Credit Card Limit: Trustee Traub offered the following resolution, and moved its adoption:

WHEREAS, on September 20, 2024 pursuant to proper notice a duly constituted meeting of the BOARD OF TRUSTEES was held at 32 Ithaca Street, Waverly NY 14892.

RESOLVED, that the BOARD OF TRUSTEES hereby approves Borrower to enter into legal agreements generally referred to as a business loan for working capital. The request is for a $10,000 Business MasterCard Credit Card.

RESOLVED FURTHER, that Michele Wood, Clerk Treasurer is authorized to sign, title, and is hereby authorized and directed to perform such acts and to execute and deliver such further instruments as they deem appropriate to consummate, extend, or renew any of the above described transactions and to carry out these resolutions.

Trustee Sinsabaugh seconded the motion, which carried unanimously.

CDBG New Applicant Approval Request: The clerk submitted approval requests for a project to be done with the 2022 CDBG Housing Grant, as follows:

- 2022-13 Total Cost - $ 27,649.00
  work includes: roofing, interior carpentry, windows and doors, flooring, electric, and other (dumpster).

Trustee Traub moved to approve. Trustee Bauman seconded the motion, which carried unanimously.

- 2022-14 Total Cost - $ 21,165.00
  work includes: heating, plumbing, windows and doors, and exterior carpentry.

Trustee Traub moved to approve. Trustee Bauman seconded the motion, which carried unanimously.

Cemetery/Mausoleum Policy Update: Trustee Traub, Lance Fraley (DPW), and Ron Keene to meet Friday, September 27, 2024 at 1:00 p.m. to discuss.

Reschedule Long-Term Parking in Excess of Seven Days: Trustee Bauman moved to approve scheduling public hearing for September 24, 2024 at 6:10 pm. Trustee C. Aronstam seconded the motion, which carried unanimously.

Reschedule Speed Limit on Broad Street: Trustee Bauman moved to approve scheduling public hearing for September 24, 2024 at 6:15 pm. Trustee C. Aronstam seconded the motion, which carried unanimously.

Reschedule No Camping Code: Trustee Bauman moved to approve scheduling public hearing for September 24, 2024 at 6:20 pm. Trustee C. Aronstam seconded the motion, which carried unanimously.

Reschedule Business Registration Update: Trustee Bauman moved to approve scheduling public hearing for September 24, 2024 at 6:25 pm. Trustee C. Aronstam seconded the motion, which carried unanimously.

Board Comments: Trustee Sinsabaugh commented that there are 3 old police vehicles sitting in the parking lot that should be declared surplus and taken to auction.

Adjournment: Trustee Sweeney moved to adjourn at 7:12 p.m. Trustee C. Aronstam seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:10 P.M. ON TUESDAY, SEPTEMBER 24, 2024 IN THE TRUSTEES' ROOM, VILLAGE HALL FOR THE PURPOSE TO HEAR PUBLIC COMMENT REGARDING PROPOSED LOCAL LAW – LONG TERM PARKING

Mayor Aronstam declared the hearing open at 6:10 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, C. Aronstam, Kevin Sweeney, Jerry Sinsabaugh, and Mayor A. Aronstam.

Also present: Treasurer Michele Wood, Attorney Betty Keene, and Patti Hanbury

With no one wishing to be heard, Mayor A. Aronstam closed the hearing at 6:14 p.m.

Respectfully submitted,

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Michele Wood, Clerk/Treasurer

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:15 P.M. ON TUESDAY, SEPTEMBER 24, 2024 IN THE TRUSTEES' ROOM, VILLAGE HALL FOR THE PURPOSE TO HEAR PUBLIC COMMENT REGARDING PROPOSED LOCAL LAW – SPEED LIMIT

Mayor Aronstam declared the hearing open at 6:15 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, C. Aronstam, Kevin Sweeney, Jerry Sinsabaugh, and Mayor A. Aronstam.

Also present: Treasurer Michele Wood, Attorney Betty Keene, and Patti Hanbury

With no one wishing to be heard, Mayor A. Aronstam closed the hearing at 6:19 p.m.

Respectfully submitted,

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Michele Wood, Clerk/Treasurer

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:20 P.M. ON TUESDAY, SEPTEMBER 24, 2024 IN THE TRUSTEES' ROOM,

VILLAGE HALL FOR THE PURPOSE TO HEAR PUBLIC COMMENT REGARDING PROPOSED LOCAL LAW – PROHIBIT CAMPING

Mayor Aronstam declared the hearing open at 6:20 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, C. Aronstam, Kevin Sweeney, Jerry Sinsabaugh, and Mayor A. Aronstam.

Also present: Treasurer Michele Wood, Attorney Betty Keene, and Patti Hanbury

With no one wishing to be heard, Mayor A. Aronstam closed the hearing at 6:24 p.m.

Respectfully submitted,

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Michele Wood, Clerk/Treasurer

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:25 P.M. ON TUESDAY, SEPTEMBER 24, 2024 IN THE TRUSTEES' ROOM, VILLAGE HALL FOR THE PURPOSE TO HEAR PUBLIC COMMENT REGARDING PROPOSED LOCAL LAW – BUSINESS REGISTRATION

Mayor Aronstam declared the hearing open at 6:25 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, C. Aronstam, Kevin Sweeney, Jerry Sinsabaugh, and Mayor A. Aronstam.

Also present: Treasurer Michele Wood, Attorney Betty Keene, and Patti Hanbury

With no one wishing to be heard, Mayor A. Aronstam closed the hearing at 6:29 p.m.

Respectfully submitted,

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Michele Wood, Clerk/Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, SEPTEMBER 24, 2024 IN THE

TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, Courtney Aronstam, Kevin Sweeney, Jerry Sinsabaugh and Mayor A. Aronstam.

Also present: Clerk Treasurer Michele Wood, Attorney Betty Keene, Police Chief Buesink, and Patti Hanbury.

Public Comments: Margaret Prinzi, 447 Chemung Street Waverly NY, commented that kids on the electric bikes won't stop for crossing guard signs, or don't slow down. She also stated that people are not paying attention to the yellow blinking lights.

Crossing Guard: Police Chief Buesink recommended Randy Minier to be hired as crossing guard at Lincoln Street School at the current minimum wage rate during school year, pending background check. Trustee Correll moved to approve the hire. Trustee Sweeney seconded the motion, which carried unanimously.

Parking One Side: Police Chief Buesink requested the following streets be turned into one side parking:

Lincoln Street – from Spring Street to the Village line.
Center Street – from Spring Street to the Village line.
Wilbur Street – from William Street to Hospital Place.
William Street – from Chemung Street to Center Street.
Howard Street - from Spaulding Street to Rynone Manufacturing.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General $42,709.43 and Bond $ 119,112.50. Trustee C. Aronstam seconded the motion, which carried unanimously.

Approval of 2022 CDBG Housing Abstract: The Clerk presented the abstract for NYS CDBG Drawdown #10 in the amount of $ 67,647.15. Trustee Traub moved to approve payment as presented. Trustee Correll seconded the motion, which carried unanimously.

Buy Back Cemetery Lot, Glenwood B-122 (Hoffman): Trustee Traub moved to approve the buy-back of Glenwood Lot -122 for the original purchase amount of $550.00 from Harry and Barbara Hoffman. They returned the original deed. Trustee Bauman seconded the motion, which carried unanimously.

Proposed Local Law to Amend Chapter 140-54, Long Term Parking: Trustee Bauman moved to approve Local Law 4-2024, as follows:

Long-term parking.

No person shall park any vehicle on a public street without a valid registration, current license plates and current inspection. No vehicle shall remain parked in excess of seven days without operation or use. Violation of this section shall be a summary offense punishable by a fine of $75 and the Police Department may remove any vehicle parked in violation, and charge the owner or violator for towing and storage until redeemed.

Trustee Traub seconded the motion, which carried unanimously.

Proposed Local Law to Amend Chapter 140-34, Reduce Speed Limit on Broad Street: Trustee Bauman moved to approve Local Law 5-2024, as follows:

§ 140-34. Schedule II: Speed Limits.

In accordance with the provisions of § **140-5,** speed limits other than 30 miles per hour are established as indicated upon the following streets or parts of streets:

Name of Street	**Speed Limit (mph)**	**Location**
Broad Street	**20**	Along Broad Street in both east and west directions between the intersection of Broad Street and Spaulding Street and the intersection of Broad Street and Johnson Street.
Fulton Street	**20**	From the New York State and Pennsylvania State line north to the intersection of Fulton Street and Chemung Street in both directions.
Waverly Street	**20**	From the intersection of Broad Street and Waverly Street to the intersection of Waverly Street and Chemung Street in both directions.

Trustee Traub seconded the motion, which carried unanimously.

Proposed Local Law to Create Chapter 53, Prohibiting Camping on Public Land:

A Local Law Prohibiting Camping on Public Places Within the Village of Waverly.

SECTION 2. BE IT ENACTED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF

WAVERLY as follows:

SECTION 3. §53-1: LEGISLATIVE INTENT & AUTHORITY.

The purpose of this local law shall be to prohibit camping and lodging on public streets publicly owned or leased property, public parks and other prohibited public spaces. People camping on public property and on public right of ways create a public health and safety hazard because of the lack of proper electrical and/or sanitary facilities for such campers. Use of public property for camping purposes or storage of personal property interferes with the rights of others to use the areas for which they were intended. Moreover, it is probable that large numbers of transient people camping on public streets or public property would strain current Village police, fire and disposal facility resources.

SECTION 4. §53-2: DEFINITIONS.

For the purposes of this local law, the following words, phrases and terms and their derivations shall have the meanings herein given. When not inconsistent with the context, words used in the present tense include the future, words used in the singular include the plural (and vice versa) and words used in the masculine include the feminine. The word "shall" is always mandatory and not merely directory.

A. CAMPING: Residing in or using any public street, publicly owned or leased property public park or other prohibited public space as determined by the Village Board of Trustees or those charged with the authority to enforce this local law for living accommodations lodging or sleeping purposes, as exemplified by remaining for prolonged or repeated periods of time (but in no instance overnight) not associated with ordinary use of the street property, park or public place, with ones possessions or while storing one's possessions (including, but not limited to clothing, sleeping bags, bed rolls, sheets, hammocks, or other sleeping implements, luggage, backpacks, kitchen utensils, cookware and food or beverages) cooking or consuming meals, or lodging in a parked vehicle, tent or other structure or accommodation not suited for permanent living as defined by the New York State Uniform Fire Prevention and Building Code or by any local law adopted as permitted by Executive Law Section 379. These activities constitute camping when it reasonably appears, in light of all the circumstances, that a person (or group of persons) is using the public street or right of way or other public property or place as a living, lodging or sleeping accommodation regardless of his intent, or the nature of any other activities in which he might be engaged without a permit from the Village.

B. PROHIBITED PUBLIC PLACES -- Any place not designated as a public campground pursuant to Federal, State or locate statute or ordinance and shall include the following:

a. Public streets, sidewalks, alleyways, passageways and rights of way;
b. Publicly owned property;
c. Public parks;
d. Public parking lots, whether publicly owned or privately;
e. Public landscaped areas, whether publicly or privately owned and maintained pursuant to a public easement or agreement for public maintenance;
f Private property that is readily accessible to the general public or is otherwise open to common general use;
g. Vacant lots that are readily accessible to the general public or otherwise open to common general use or that attract activity that may pose a threat to public health and safety.
h. Drainage culverts and basins

SECTION 5. §53-3. PROHIBITED CAMPING

Except as otherwise provided in this Local Law, no person shall camp or lodge on a public street, including in a vehicle parked on a public street on publicly owned or leased property and other prohibited public places. However, nothing herein shall be construed to prohibit camping in public campgrounds pursuant to a permit or license authorized under Federal, State or local statute or ordinances.

SECTION 6. §53-4: PERMITTED CAMPING

Nothing herein shall prohibit camping on special occasions or for special events provided approval is granted in accordance with the rules, regulations and fees of said regulatory authority. The Village Board of Trustees may establish and may revise rules, regulations and fees from time to time by resolution.

SECTION 7. §53-5. FINES AND PENALTIES

Upon conviction a violation of this local law shall be deemed an offence and punishable by a fine of between $100 and $500 or by imprisonment of a term not exceeding 15 days, or by both fine and imprisonment. The court shall consider the number of offences when imposing fines and penalties.

The continued violation of this local law shall constitute, for each day the offence is continued, a separate and distinct offense hereunder.

SECTION 8. §53-6: ENFORCEMENT

This local law shall be enforced by any officer of the Waverly Village Police Department, the Village Zoning Officer or the Village Code Enforcement Officer County Sheriff or State Trooper. The Village Zoning Officer, Code Enforcement Officer or Village Attorney is authorized to prosecute violations of this Local Law.

SECTION 9. §53-7: SEVERABILITY

The invalidity or unenforceability of any section, subsection, paragraph, sentence, clause, provision, or phrase of this local law, as declared by the valid judgment of any court of competent

jurisdiction to be unconstitutional, shall not affect the validity or enforceability of any other section, subsection, paragraph, sentence, clause, provision, or phrase, which shall remain in full force and effect.

SECTION 10. EFFECTIVE DATE

This local law shall take effect immediately upon filing in the office of the Secretary of State as required by law.

Trustee Bauman offered the above resolution and moved its adoption as Local Law 6-2024.

Trustee Sweeney seconded the motion, which carried unanimously.

Proposed Local Law to Create Chapter 51, Business Registration:

Chapter 51. Business Registration §51 -1. Scope of application.

A.
Title. This section shall be known as the "Business Registration" and is supplementary to applicable provisions of the Village of Waverly.

B.
Purpose and scope. The purpose and scope is to provide uniform administration and compliance with occupancy permits and to establish the responsibilities of parties concerned therewith.

C.
Inspection and certification of premises.

D. Any person, persons, business entity owning a property in the Village of Waverly that is engaged in, conducting or operating any legal business within the Village of Waverly or renting or allowing any person, persons or business entity to conduct business in or upon said property, shall be required to obtain a Business Registration Certificate in accordance with this chapter, and failure to do so shall be an offense against this chapter and subject said offender to the penalties provided for in§51-8. For the purpose of this chapter, "business" shall be construed to mean any vocation, occupation, enterprise or establishment, which provides a product or service for profit or benefit, either directly or indirectly.

E. A person, persons, and business entity owning a property, occupied or unoccupied, in the Village of Waverly which is being utilized or could be utilized as a business, or has residential units above a business, shall complete the registration within thirty (30) of the effective date of this code.

§51 -2. Application information required.
Except as otherwise specifically provided, every applicant for a registration certificate shall file with the Code Enforcement Office a form to be provided by the Village, signed and sworn to by the applicant person if an individual, by all partners if

a partnership and by the president or duly authorized officer/member if a corporation or limited liability company, showing:

A. The name of the applicant and or the names of the members or corporate offices of the entity.

B. The applicant's address, where service of process can be made and contact information, including telephone number.

C. The name, address and contact information of the person, persons or business entity (including the names of the person(s) operating the business entity), renting or occupying the applicant's property. If the property also has residential rentals, the applicant shall provide the number of rental units and the number of occupants in each unit.

D. The precise purpose and description of the business occupying the property.

E. As a precondition to the issuance of a Business Registration Certificate, the owner of said property must supply the Village of Waverly with a property insurance binder indicating that there is fire and liability insurance coverage for the property, which is subject to the Business Registration. Said insurance binder shall list the Village of Waverly for cancellation purposes. If said insurance is cancelled and not renewed, then the Business Registration Certificate for said property shall be deemed null and void for the purposes of this section of the law.

F. Any other data necessary to meet the requirements of any ordinance or local law requiring a registration certificate.

G. If there are any changes to any of the information on the Business Registration Application form the property owner must file an amendment to the form within 14 days of the change.

H. Each property subject to the Business Registration Code must have a current Certificate of Occupancy.

SECTION 11. § 51-3. Display of registration certificate.

A registration certificate shall be displayed on the premises for which it was specifically issued in such manner as to be easily readable from the street, or where this is not practicable, it shall be so displayed as directed by a Village Inspector. The registration certificate shall not be altered, changed or defaced.

SECTION 12.

SECTION 13. § 51-4. Expiration and renewal of registration certificates.

A. Registration certificates shall expire upon the occurrence of any of the following events, whichever comes first:

(1) The property owner to whom the registration certificate was issued ceases to own the property and or business; or

(2) The business occupying the property changes ownership; or

(3) Five years has elapsed from the date of issuance.

B. Within 30 days prior to the expiration of a registration certificate, a property owner may apply for a renewal of a registration certificate under the same terms and conditions required for a new application.

C. All property owners of business properties in existence on the effective date of this code must file a completed business registration within 60 days of the effective date of said code.

§51-5. Issuance of registration certificate.

A. Upon receipt of an application for **a** Business Registration Certificate, the Village Code Enforcement Officer shall conduct an inspection of the site to determine that the premises complies with all applicable building, zoning and fire codes to allow the issuance of a Certificate of Occupancy.

8. All Business Registration Certificates will be signed by the Code Enforcement Officer after the applicant has completed the Registration Application providing all required information and upon the issuance of a Certificate of Occupancy by the Code Enforcement Office.

§ 51-6. Review of refusal to grant registration certificate.

Any applicant who has been refused or any applicant whose request for a Business Registration Certificate has been denied by the Village Code Enforcement may appeal said refusal to issue, or such revocation, by submitting, in writing, to the Village Clerk a request for a hearing before the Village Board.

§ 51-7. Revocation or Refusal to Issue.

Any registration certificate issued pursuant to the provisions of this code, or any other ordinance or local law may be revoked or not issued by the Code Enforcement Officer for any of the following causes:

A. Incomplete, fraudulent or false statement in the application for the registration certificate.
B. Fraud or false statement in connection with the operation of the business activity or enterprise for which the registration certificate was issued.
C. A violation of any provision of this chapter or any other ordinance or local law under whose provisions the registration certificate was issued.

D. Operating a registered business, trade, occupation or activity in an unlawful manner or operating an illegal business or in such a way as to breach the peace or constitute a menace to the health, safety or general welfare of the public.

E. Notice received by the Village of termination or fire and liability insurance coverage for the property.

§51 -8. Penalties for offenses.

A business as defined in §51 violating any of the provisions of this chapter, shall be a violation of the law and shall, upon conviction in justice court, be punished by a fine of not less than $250 nor more than
$500 each day a violation exists.

§51 -9. Repealer.

All ordinances, local laws or resolutions, or parts of ordinances, local laws or resolutions, of the Incorporated Village of Waverly inconsistent with the provisions of this chapter are hereby repealed; provided, however, that such repeal shall be only to the extent of such inconsistency and in all other respects this chapter shall be in addition to other legislation regulating and governing the subject matter covered by this chapter.

Trustee Sweeney moved to adopt Local Law 7-2024. Trustee Bauman seconded the motion, which carried unanimously.

Cemetery/Mausoleum Policy Update: Trustee Traub, Cemetery Coordinator Lance Fraley and Ron Keene met to discuss and visit the mausoleum.

Board Comments: Trustee Correll discussed the DPW department needing a new truck, CHIPS money, the creek area near W Pine St. and Pine St., HVAC issues at Village Hall, PTAC unit in new wing, fire truck safety ride, parking issues, speeding on Broad Street, and lack of police presence.

Executive Session: Trustee Bauman moved to go to Executive Session at 8:17 p.m. for an employee evaluation. Trustee Traub seconded the motion, which carried unanimously.

Trustee Correll moved to return to Regular Session at 9:06 p.m. Trustee Traub seconded the motion, which carried unanimously.

Trustee Traub moved to Hire/Transfer Brie Bingham from Police Records Clerk to Office Specialist I at $22.00/hour effective December 1, 2024. She has passed the Civil Service testing and placed within the top three candidates. Trustee Correll seconded the motion which carried unanimously.

Adjournment: Trustee Sinsabaugh moved to adjourn at 9:08 p.m. Trustee Correll seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, OCTOBER 8, 2024 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, Kevin Sweeney, Jerry Sinsabaugh and Mayor A. Aronstam.

Also present: Clerk Treasurer Michele Wood, Police Chief Buesink, and Patti Hanbury.

Morning Times: Phil O'Dell

Waverly Booster Club Presentation: Recreation Director Eric Reznicek presented to the Village Board of Trustees a check in the amount of $10,000 from the Waverly Booster Club.

Public Comments: Deidra Cross, 8 Lincoln Ave, Waverly NY, commenting on the terrible conditions of the apartment that she rented and her unsatisfactory interactions with the Code Officer.

Minutes: Trustee Bauman moved to approve the Minutes from September 10, 2024. Trustee Traub seconded the motion, which carried unanimously.

Department Reports: Reports were submitted from the Police Department and Recreation Department. Police Chief Buesink also submitted the Police Department's 5-year plan which includes another patrol vehicle, part time parking enforcement officer, 5 additional tasers, hiring a 12th officer, creating a detective position, body camera equipment, replacing another patrol car, patrol car garage, new locker

room, personal bathroom/locker room for female employee(s), repainting department walls and floors, new work stations, new camera system, and jiu jitsu training with potential bonuses for officers.

Trustee Sinsabaugh moved to approve the police department purchase of a Lidar Pro Laser 4 system, with the purchase price of $2,328.69, with online training of $150.00, for a total of $2,478.69. Trustee Traub seconded the motion, which carried unanimously.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General $20,378.55. Trustee Sweeney seconded the motion, which carried unanimously.

Approval of 2022 CDBG Housing Abstract: The Clerk presented the abstract for NYS CDBG Drawdown #11 in the amount of $ 25,900.00. Trustee Correll moved to approve payment as presented. Trustee Sweeney seconded the motion, which carried unanimously.

Emergency Declaration for Fire Damaged Room: Clerk Treasurer Wood stated we are receiving bids for demolition, cleaning, and repair of the rooms at the east end of the building that were damaged in the fire in April. Discussion followed regarding the need to clean, demolish, and repair as soon as possible. Trustee Bauman moved to declare this an emergency. Trustee Correll seconded the motion, which led to a roll call vote, as follows:

Ayes – 6 (Sweeney, Sinsabaugh, Traub, Bauman, Correll, A. Aronstam)
Nays – 0
Absent – 1 (C. Aronstam)
The motion carried.

JCAP Grant Authorization: Trustee Sinsabaugh offered the following resolution, and moved its adoption:

WHERAS**,** the clerk presented a letter from Village Justice Richard Gorman requesting authorization to file a grant application for the 2024-2025 NYS Justice Court Assistance Program (JCAP).

BE IT RESOLVED that the Board of the Village of Waverly authorizes the Wavery Village Court to apply for a JCAP grant in the 2024-25 grant cycle up to $30,000.00.

Trustee Traub seconded the motion, which led to a roll call vote as follows:

Ayes – 6 (Sweeney, Traub, Bauman, Correll, Sinsabaugh, Aronstam)
Nays – 0
The motion passed unanimously.

Unemployment Claim: The clerk stated there was an unemployment claim received from John Woodcock, with potential charges of $1,709.43.

Parking on One Side: Police Chief Buesink to submit detailed listing of streets and directions of restricted parking.

Executive Session: Trustee Bauman moved to go to Executive Session at 7:21 p.m. for an employee matter. Trustee Traub seconded the motion, which carried unanimously.

Trustee Correll moved to return to Regular Session at 8:08 p.m. Trustee Traub seconded the motion, which carried unanimously.

Trustee Traub moved to approve vacation buy out request of Clerk Treasurer Wood of 152 hours. Trustee Correll seconded the motion which carried unanimously.

Adjournment: Trustee Sinsabaugh moved to adjourn at 8:09 p.m. Trustee Correll seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 4:00 P.M. ON TUESDAY, OCTOBER 16, 2024 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 4:00 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Keith Correll, Jerry Sinsabaugh and Mayor A. Aronstam. Also present: Clerk Treasurer Michele Wood

Sealed Village Hall Parking Lot: The clerk submitted 3 proposals to seal the Village Hall Parking lot. They are as follows:

B & G Sealcoating & Striping	$18,750	(includes 2 coats)
Captains Sealcoating, LLC	10,500	
Peter Daley	8,400	

Trustee Correll recommended B & G Sealcoating & Striping as they would seal 2 full coats (brush and spray), and the others would only provide 1 brush coat. Discussion followed. Trustee Correll moved to award the proposal to B & G Sealcoating & Striping in the amount of $18,750. Trustee Traub seconded the motion, which carried unanimously.

Impound Lot Fencing: Trustee Correll stated that due to relocating and changing the layout of the Impound Lot, new fencing and gates would be required. He submitted proposals as follows:

Bestway Fence	$ 9,900
Robinson Contracting & Landscaping	13,900

Trustee Sinsabaugh moved to award the proposal to Bestway Fence in the amount of $9,900. Trustee Traub seconded the motion, which carried unanimously.

Adjournment: Trustee Sinsabaugh moved to adjourn at 4:25 p.m. Trustee Correll seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, OCTOBER 22, 2024 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, Kevin Sweeney, Jerry Sinsabaugh, and Mayor A. Aronstam.

Also present: Clerk Treasurer Michele Wood, Police Chief Buesink, and Patti Hanbury.

Press: Phil O'Dell with the Morning Times

Police Patrol Car Radio/Light Bar: Trustee Sweeney moved to approve the upgrade/replacement of the radios and light bars to existing police vehicles with approximate cost of $8,211.81 per vehicle. Trustee Bauman seconded the motion, which carried unanimously,

Police Records Clerk Proposal: Trustee Traub moved to approve a provisional hiring of Nicole Nichols as Records Clerk as a at the rate of $18.00/hour, pending background check, effective 11/4/24. She will need to score in the top three on Civil Service Test once offered. Trustee Correll seconded the motion, which carried unanimously.

Letters of Communication: Clerk Treasurer announced the Workplace Violence Prevention and Harassment & Discrimination Prevention webinars required training being offered online on 11/19/2024 at 9:00 am and 10:00 am respectively.

Minutes: Trustee Correll moved to approve the Minutes from September 24, 2024 and October 8, 2024. Trustee Traub seconded the motion, which carried unanimously.

Department Reports: Code enforcement reports submitted for July, August and September.

Revenue Comparison Report: The clerk submitted year-to-date revenues September 2023 vs. September 2024. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2024	17,437.26	9,735.22	-7,702.04
July 2024	92,010.33	79,763.08	-12,247.25
August 2024	176,434.48	178,802.12	2,367.94
September 2024	293,418.53	298,578.98	5,160.45

NYCLASS Investment Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2024	5.2189%	12,378.89	12,378.89
July 2024	5.1871%	16,984.28	29,363.17
August 2024	5.1595%	16,971.88	46,335.05
September 2024	5.0165%	16,152.46	62,487.51

Treasurer's Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 9/1/2024 - 9/30/2024

Beginning Balance	343,959.10	Current Revenues	123,324.48

Deposits	211,861.06	Year to Date Revenue	2,660,754.47
Disbursements	-332,519.71	Current Expenditures	296,910.03
Ending Balance	223,300.45	Year to Date Expended	1,022,393.36

*General Capital Reserve Fund $319,718.90

*Equipment Reserve Fund $35,862.60

Capital Projects Fund 9/1/2024 - 9/30/2024

	Glen Park	Water Project
Beginning Balance	5,720.80	882,909.97
Deposits/Debits	0.00	0.00
Disbursements/Credits	0.00	-26,881.40
Ending Balance	5,720.80	856,058.57

*Total Capital Projects Fund Balance $861,749.37

Loan Programs 9/1/2024 - 9/30/2024

Business Loans		Rehab Loans	Balances
Beginning Balance	3,997.96	Beginning Balance	5,831.52
Deposits	9.95	Deposits	14.51
Disbursements	0.00	Disbursements	0.00
Ending Balance	4,007.91	Ending Balance	5,846.03
MM/Savings Balance	199,241.19	MM/Savings Balance	201,182.12
Total Fund Balance	203,249.10	Total Available Balance	208,028.15

**outstanding loans $0.00* **outstanding loans $28,873.01*

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General $49,278.15. Trustee C. Aronstam seconded the motion, which carried unanimously.

Approval of 2022 CDBG Housing Abstract: The Clerk presented the abstract for NYS CDBG Drawdown #12 in the amount of $ 69,987.50. Trustee Correll moved to approve payment as presented. Trustee Sweeney seconded the motion, which carried unanimously.

Hire Temporary/Part Time for Parks: Trustee Correll moved to approve hiring Tyler Brockoff starting 10/23/2024 for temporary fall cleanup help in the parks, at $15.00/hour. Trustee Bauman seconded the motion, which carried unanimously.

Best Bev Industrial Water User Agreement: Trustee Bauman moved to accept and approve the Best Bev Agreement as recommended by the Board of Water Commissioners. Trustee Correll seconded the motion, which carried unanimously.

Fire Room Update: The clerk stated we are still in process of obtaining bids for cleanup, demolition and construction.

Executive Session: Trustee Bauman moved to go to Executive Session at 7:10 p.m. for litigation issue. Trustee Traub seconded the motion, which carried unanimously.

Trustee Correll moved to return to Regular Session at 7:16 p.m. Trustee Traub seconded the motion, which carried unanimously.

Trustee Correll moved to deny request for reconsideration to postpone demolition of 458 Waverly Street, Waverly NY. Trustee Sinsabaugh seconded the motion, which led to following roll call vote:

Ayes – 7 (Aronstam, Traub, Sinsabaugh, Bauman, Sweeney, Correll, C. Aronstam)
Nays – 0
Absent – 0

Trustee Correll moved to go forward with contacting an engineer for building specs and bidding. Trustee Bauman seconded the motion, which carried unanimously.

Adjournment: Trustee Sinsabaugh moved to adjourn at 7:23 p.m. Trustee Correll seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, NOVEMBER 12, 2024 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, Kevin Sweeney, Jerry Sinsabaugh and Mayor A. Aronstam.

Also present: Clerk Treasurer Michele Wood, Police Chief Buesink, and Patti Hanbury.

Press: Phil O'Dell of the Morning Times

Mayor's Comments: The fire department auction was well attended.

Liquor License Renewal: The clerk submitted a 30-day advanced notice for a renewal application of a liquor license being filed with New York State. The notice was submitted by Laurence Parks on behalf of the Waverly Memorial Post No. 8104 VFW located at 206 Broad Street. The clerk stated Chief Buesink reviewed application and had no concerns. Trustee Traub moved to accept the notice with no comment to the State. Trustee C. Aronstam seconded the motion, which carried unanimously.

Department Reports: Recreation Department submitted report for October 2024.

Trustee Sinsabaugh stated that two bids were received for painting the Police Department end of Village Hall. Trustee Bauman moved to approve the bid in the amount of $6,000.00 (not including the paint) for Straight Edge. Trustee Sweeney seconded the motion, which carried unanimously.

Revenue Comparison Report: The clerk submitted year-to-date revenues October 2023 vs. October 2024. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2024	17,437.26	9,735.22	-7,702.04
July 2024	92,010.33	79,763.08	-12,247.25
August 2024	176,434.48	178,802.12	2,367.94
September 2024	293,418.53	298,578.98	5,160.45
October 2024	418,871.98	420,975.72	2,103.74

NYCLASS Investment Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2024	5.2189%	12,378.89	12,378.89
July 2024	5.1871%	16,984.28	29,363.17
August 2024	5.1595%	16,971.88	46,335.05
September 2024	5.0165%	16,152.46	62,487.51
October 2024	4.7014%	15,651.97	78,139.48

Treasurer's Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 10/1/2024 - 10/31/2024

Beginning Balance	223,300.45	Current Revenues	145,052.15
Deposits	249,961.41	Year to Date Revenue	2,805,806.62
Disbursements	-207,248.26	Current Expenditures	191,223.52

Ending Balance	266,013.60	Year to Date Expended	1,213,616.88

*General Capital Reserve Fund $322,317.20
*Equipment Reserve Fund $36,154.06

Capital Projects Fund 10/1/2024 - 10/31/2024

	Glen Park	Water Project
Beginning Balance	5,720.80	856,028.57
Deposits/Debits	0.00	0.00
Disbursements/Credits	0.00	-23,752.00
Ending Balance	5,720.80	832,276.57

*Total Capital Projects Fund Balance $837,997.37

Loan Programs 10/1/2024 - 10/31/2024

Business Loans		Rehab Loans	Balances
Beginning Balance	4,007.91	Beginning Balance	5,846.03
Deposits	9.42	Deposits	369.02
Disbursements	0.00	Disbursements	0.00
Ending Balance	4,017.33	Ending Balance	6,215.05
MM/Savings Balance	200,036.74	MM/Savings Balance	202,988.82
Total Fund Balance	204,054.07	Total Available Balance	209,203.87

**outstanding loans $0.00* **outstanding loans $28,873.01*

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General $56,602.38 Trustee C. Aronstam seconded the motion, which carried unanimously.

Approval of 2022 CDBG Housing Abstract: The Clerk presented the abstract for NYS CDBG Drawdown #13 in the amount of $ 104,487.50. Trustee Traub moved to approve payment as presented. Trustee C. Aronstam seconded the motion, which carried unanimously.

Budget Transfer: Trustee Sinsabaugh moved to approve the clerk/treasurer to transfer $39,033.00 from the Contingency Account (Special Grants Fund) to Building Repairs. Trustee Correll seconded the motion, which led to a roll call vote, as follows:

Ayes – 6 (Traub, Bauman, C. Aronstam, Correll, Sinsabaugh, Sweeney, A.Aronstam)
Nays – 0
Absent – 0
The motion carried.

15 Minute Parking Request: Daniel Mann, Parkers Produce at 468 Cayuta Avenue, requested consideration for five 15-minute parking spots in front of his business at 468 Cayuta Avenue. Trustee

Correll made a motion to deny request of 15-minute parking. Trustee Traub seconded the motion, which carried unanimously. A written letter of denial will be sent.

Handicap Door Openers: The clerk stated the front doors of Village Hall should have handicap accessibility door openers installed. Trustee Correll agreed.

Tree Removal 449 Park Avenue: Trustee Correll will obtain quotes for removal of tree at 449 Park Avenue that has grown into sewer lines. Trustee Correll will also get quotes for tree removal at mausoleum and at Pavilion #2 in the Glen.

Cemetery Mowing Bids: Contract will be going out for bid.

Proposed Local Law: Amend Chapter 140-43, Parking & Standing Prohibited: Trustee Traub moved to set public hearing for 11/26/2024 at 6:15p.m. Trustee Correll seconded the motion, which carried unanimously.

Business Registration Form: The form will be distributed by Code Enforcement and will also be available in the Clerk's Office or on the website. Dave Cole is submitting a form for the fire department to add with the Registration Form. A meeting is to be scheduled to discuss specifics.

Adjournment: Trustee C. Aronstam moved to adjourn at 8:29 p.m. Trustee Correll seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

YXM PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:15 P.M. ON TUESDAY, NOVEMBER 26, 2024 IN THE TRUSTEES' ROOM, VILLAGE HALL FOR THE PURPOSE TO HEAR PUBLIC COMMENT REGARDING PROPOSED LOCAL LAW – AMEND CHAPTER 140-43, PARKING & STANDING PROHIBITED

Mayor Aronstam declared the hearing open at 6:15 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Trustees Present: Travis Bauman, Keith Correll, C. Aronstam, Jerry Sinsabaugh, and Mayor A. Aronstam.

Also present: Clerk Treasurer Michele Wood, and Patti Hanbury

With no one wishing to be heard, Mayor A. Aronstam closed the hearing at 6:25 p.m.

Respectfully submitted,

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Michele Wood, Clerk/Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, NOVEMBER 26, 2024 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Travis Bauman, Keith Correll, C. Aronstam, Jerry Sinsabaugh and Mayor A. Aronstam.

Also present: Clerk Treasurer Michele Wood, Police Chief Buesink, and Patti Hanbury.

Public Comments: None

Mayor's Comments: Tioga County Mental Health Ribbon Cutting will be Wednesday December 4, 2024 at noon.

Tioga County Update: None

Letters of Communication: None

Approval of Minutes: Trustee Correll moved to approve the minutes from October 22, 2024. Trustee Bauman seconded the motion, which carried unanimously,

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General $449,018.57, Recreation Commission $915.83, Rising Stars $705.00 and Fire Claim $790.15. Trustee C. Aronstam seconded the motion, which carried unanimously.

Approval of 2022 CDBG Housing Abstract: The Clerk presented the abstract for NYS CDBG Drawdown #14 in the amount of $ 30,885.00. Trustee Traub moved to approve payment as presented. Trustee C. Aronstam seconded the motion, which carried unanimously.

Water Project Change Order: Trustee Sinsabaugh moved to approve the Water Project change orders as presented from Vacri. Trustee Correll seconded the motion, which carried unanimously.

Proposed Local Law: Amend Chapter 140-43, Parking & Standing Prohibited: Trustee C. Aronstam moved to approve to amend the local law. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Tree Removal 449 Park Avenue: Trustee Correll will obtain quotes for removal of tree at 449 Park Ave that has grown into sewer lines.

Cemetery Mowing Bids: Contract will be going out for bid. Bids will need to be submitted by the 2nd week of January.

Park & Pavilion Renewal Rate Increases: Clerk Treasurer Wood proposed the following rental rate increases effective 1/1/2025.

Glen #1 – $125.00

Glen #2 - $50.00

Glen #3 - $75.00

Glen #4 - $50.00

Glen #1 Stage - $100.00

East Waverly Park - $125.00

Community Room - $75.00

Trustee Correll moved to approve the increases. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Trustee Meeting on December 24, 2024: Trustee Bauman moved to approve the cancellation of Trustee Workshop on December 24, 2024. Trustee Correll seconded the motion, which carried unanimously.

Support of Continued & Increased State Aid for Local Governments: Trustee Sinsabaugh offered the following resolution and moved its adoption:

WHEREAS, until 2024, cities, villages, and towns had not received an increase in unrestricted state aid (AIM funding) in 15 years, significantly impacting their ability to provide essential services to their residents; and

WHEREAS, after a prolonged period without financial support, local governments finally received an increase of $50 million in unrestricted state aid; and

WHEREAS, local officials express their gratitude for the $50 million increase in unrestricted state aid, recognizing it as a positive step towards addressing long-standing funding challenges; and

WHERAS, the state has referred to this new aid as Temporary Municipal Assistance, suggesting that such increase may not continue, jeopardizing the sustainability of crucial municipal programs and services; and

WHEREAS, the property tax cap further limits the ability of local governments to properly fund the programs and services their residents need; and

WHEREAS, Increased and ongoing state aid for local governments is vital for maintaining infrastructure, public safety, housing and other municipal services; and

WHEREAS, the challenges of inflation, the increasing costs of labor and supplies, and the end of extraordinary federal aid only accentuate the need for consistent and predictable funding to effectively plan for the future and meet the growing needs of their residents; Now, therefore, be it

RESOLVED, that the Village of Waverly calls upon the Governor and the State Legislature to commit to continuing the additional $50 million in unrestricted state aid in the 2025-2026 State Budget and beyond, and be it further

RESOLVED, that the Village of Waverly urges state officials to recognize the need for a long-term plan that ensures consistent and predicable increases in financial support for local governments that keep pace with inflation.

Trustee Bauman seconded the motion, which led to a roll call vote, as follows:

Ayes – 5 (Bauman, Correll, Sinsabaugh, C. Aronstam, A. Aronstam)
Nays – 0
Absent – 2 (Traub, Sweeney)
The motion was passed.

Cemetery/Mausoleum Policy Update: On hold.

Water Project Change Orders: Tabled until next meeting.

Water Study Grant: The Village of Waverly was awarded the Water Study Grant by New York State Community Development in the amount of $50,000.00 to explore options for another well.

Business Registration Form: No update

2025-2026 Budget Committee: Trustee Correll, Trustee Bauman, and Trustee Sinsabaugh opted to be on the Budget Committee.

Board Comments: Trustee Bauman requested people to wear pink in support on Tuesday December 3, 2024.

Executive Session: Trustee C. Aronstam moved to go to Executive Session at 7:15 p.m. for litigation and contract. Trustee Correll seconded the motion, which carried unanimously.

Trustee Correll moved to return to Regular Session at 7:24 p.m. Trustee C. Aronstam seconded the motion, which carried unanimously.

Trustee Bauman moved to approve to extend Officer Harvey use of sick time for child an extra 30 days – to be reviewed if needed after the initial 30 days. Trustee C. Aronstam seconded the motion, which carried unanimously.

Adjournment: Trustee C. Aronstam moved to adjourn at 7:29 p.m. Trustee Correll seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES

**OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M.
ON TUESDAY, DECEMBER 10, 2024 IN THE
TRUSTEES' ROOM IN THE VILLAGE HALL**

Mayor A. Aronstam called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, C. Aronstam, Kevin Sweeney, Jerry Sinsabaugh and Mayor A. Aronstam.

Also present: Clerk Treasurer Michele Wood, and Patti Hanbury.

Press: Phil O'Dell

Public Comments: None

Mayor's Comments: Cannabis sales tax will be received quarterly.

Tioga County Update: None

Letters of Communication: None

Approval of Minutes: Trustee Sinsabaugh moved to approve the minutes from November 26, 2024. Trustee Bauman seconded the motion, which carried unanimously.

Department Reports: Reports were received from the Police Department and from Recreation Department.

NYCLASS Investment Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2024	5.2189%	12,378.89	12,378.89
July 2024	5.1871%	16,984.28	29,363.17
August 2024	5.1595%	16,971.88	46,335.05
September 2024	5.0165%	16,152.46	62,487.51
October 2024	4.7014%	15,651.97	78,139.48
November 2024	4.5644%	14,742.98	92,882.46

Revenue Comparison Report: The clerk submitted year-to-date revenues November 2023 vs. November 2024. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2024	17,437.26	9,735.22	-7,702.04
July 2024	92,010.33	79,763.08	-12,247.25

August 2024	176,434.48	178,802.12	2,367.94
September 2024	293,418.53	298,578.98	5,160.45
October 2024	418,871.98	420,975.72	2,103.74
November 2024	510,630.47	422,728.48	12,098.01

Treasurer's Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 11/1/2024 - 11/30/2024

Beginning Balance	266,013.60	Current Revenues	111,715.79
Deposits	232,549.38	Year to Date Revenue	2,917,522.41
Disbursements	-257,333.11	Current Expenditures	581,663.10
Ending Balance	241,229.87	Year to Date Expended	1,795,279.98

*General Capital Reserve Fund $323,525.25

*Equipment Reserve Fund $36,289.59

Capital Projects Fund 11/1/2024 - 11/30/2024

	Glen Park	Water Project
Beginning Balance	5,720.80	832,276.57
Deposits/Debits	0.00	0.00
Disbursements/Credits	0.00	0.00
Ending Balance	5,720.80	832,276.57

*Total Capital Projects Fund Balance $837,997.37

Loan Programs 11/1/2024 - 11/30/2024

Business Loans		Rehab Loans	Balances
Beginning Balance	4,017.33	Beginning Balance	6,215.05
Deposits	8.71	Deposits	21,527.87
Disbursements	0.00	Disbursements	0.00
Ending Balance	4,026.04	Ending Balance	27,742.92
MM/Savings Balance	200,786.48	MM/Savings Balance	203,749.62
Total Fund Balance	204,812.52	Total Available Balance	231,492.54

**outstanding loans $0.00* **outstanding loans $7,024.97*

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General $42,182.67. Trustee C. Aronstam seconded the motion, which carried unanimously.

Water Project Change Order: Trustee Correll moved to approve the Water Project change orders as presented from Vacri in the amount of $33,805.00. Trustee Traub seconded the motion, which carried unanimously.

Tree Removal 449 Park Avenue: Trustee Correll moved to approve the bid from Mattison Bucket Service for the tree removal: 449 Park Ave in the amount of $1400.00, Glenwood Cemetery in the

amount of $600.00 and tree in the Glenwood Park in the amount of $1800.00. Trustee C. Aronstam seconded the motion, which carried unanimously.

Public Hearing, 2nd Hearing for 2022 CDBG Housing Grant: Trustee Sinsabaugh moved to approve the date of said public hearing for January 14, 2025 at 6:15 p.m. Trustee Bauman seconded the motion, which carried unanimously.

Curb Cut Permit: Gary and Judy Kauppinen submitted a curb cut application for 421 Chemung Street. The DPW reviewed it with no concerns. Trustee Traub moved to approve the curb cut application for 421 Chemung Street. Trustee C. Aronstam seconded the motion, which carried unanimously.

Planning Board Vacancy: Mayor A. Aronstam moved to appoint Kyle Kinsley to the Planning Board. Trustee Traub moved to approve the appointment of Kyle Kinsley. Trustee Sweeney seconded the motion, which carried unanimously.

30 Day Notice of Cannabis License: A Notifications to Municipality received from Brittany Bellocchio-Petta, 103 NY 17c, for a retail dispensary and a microbusiness.

Board Comments: Trustee Correll stated that a letter needs to be sent to Penelec concerning the 20 plus street lights that are not working. He also stated that Tioga County will be down to put up signs for the Mental Health Department. Trustee Traub thanked Mayor A. Aronstam and Trustee Correll for all of their hard work in getting Tioga County Menal Health in the Annex.

Adjournment: Trustee Sweeney moved to adjourn at 7:20 p.m. Trustee Bauman seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

SPECIAL MEETING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 10:00 A.M. ON TUESDAY, DECEMBER 20, 2024 IN THE

TRUSTEES' ROOM AT VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 10:00 a.m.

Roll Call: Trustees Present: Keith Correll, Travis Bauman, Jerry Sinsabaugh and Mayor A. Aronstam. Also present: Chief Russell Buesink Jr., Attorney Betty Keene, and Clerk Treasurer Wood.

Police Officer Trainees: Police Chief Buesink stated the department has a full time position available due to the vacancy left by Dekay.

Chief Buesink proposed we hire Romell Louden as a full time police officer at a contractual rate of $53,892.80, pending his physical and psychiatric clearances from the Tioga County Department of Personnel. Trustee Sinsabaugh moved to hire Romell Louden as a Full Time Officer as presented, and enroll him in the Police Academy in January 2025. Trustee Bauman seconded the motion, which led to a roll call vote, as follows:

Ayes – 4 (Traub, Correll, A. Aronstam, Ayres, C. Aronstam, Sinsabaugh)
Nays – 0
Absent – 3 (Sweeney, Traub, C. Aronstam)
The motion carried.

Chief Buesink proposed we hire Captain Trevor Yaeger, current Tioga County Sheriff, as a part time police officer. Trustee Bauman moved to hire Trevor Yaeger as a part time officer pending background check to fill open shifts. Trustee Sinsabaugh seconded the motion, which led to a roll call vote, as follows:

Ayes – 4 (Traub, Correll, A. Aronstam, Ayres, C. Aronstam, Sinsabaugh)
Nays – 0
Absent – 3 (Sweeney, Traub, C. Aronstam)
The motion carried.

Finance Committee/Approval of Abstract: Trustee Correll presented the following abstracts and moved to approve all payments: General Fund $58,862.56. Trustee Bauman seconded the motion, which carried unanimously.

Adjournment: Trustee Correll moved to adjourn at 10:35 a.m.. Trustee Bauman seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:15 P.M. ON TUESDAY, JANUARY 14, 2025 IN THE TRUSTEES' ROOM, VILLAGE HALL FOR THE PURPOSE TO HEAR PUBLIC COMMENT REGARDING 2ND 2022 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING

Mayor Aronstam declared the hearing open at 6:15 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Trustees Present: Travis Bauman, C. Aronstam, Jerry Sinsabaugh, and Mayor A. Aronstam.

Also present: Clerk Treasurer Michele Wood, and Patti Hanbury

With no one wishing to be heard, Mayor A. Aronstam closed the hearing at 6:22 p.m.

Respectfully submitted,

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Michele Wood, Clerk/Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, JANUARY 14, 2025 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, C. Aronstam, Kevin Sweeney, Jerry Sinsabaugh and Mayor A. Aronstam.

Also present: Clerk Treasurer Michele Wood, Police Chief Buesink, and Patti Hanbury.

Press: Johnny Williams

Public Comments: James Hammond, 146 Chemung Street, is concerned about the traffic and the intersection by the St. James Church on corner of Chemung Street and Clark Street.

Ron Keene, 7 Elliott Street, is concerned about the burned out houses in the Village.

Tioga County Update: Tioga County Legislator Dennis Mullen reported sales tax revenue is where it was thought to be. Hotel/motel tax is coming back up since the pandemic.

Letters of Communication: The clerk read a letter from the Waverly Free Library requesting their annual $4,000.00 allocation made by the Village. It will be given to the budget committee for review.

Approval of Minutes: Trustee Traub moved to approve the Minutes from December 10, 2024, and December 20, 2024. Trustee Bauman seconded the motion, which carried unanimously.

Department Reports: Reports were received from the Police Department, the Recreation Department and the Court.

NYCLASS Investment Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2024	5.2189%	12,378.89	12,378.89
July 2024	5.1871%	16,984.28	29,363.17
August 2024	5.1595%	16,971.88	46,335.05
September 2024	5.0165%	16,152.46	62,487.51
October 2024	4.7014%	15,651.97	78,139.48
November 2024	4.5644%	14,742.98	92,882.46
December 2024	4.4132%	13,984.17	106,866.63

Revenue Comparison Report: The clerk submitted year-to-date revenues December 2023 vs. December 2024. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2024	17,437.26	9,735.22	-7,702.04
July 2024	92,010.33	79,763.08	-12,247.25
August 2024	176,434.48	178,802.12	2,367.94
September 2024	293,418.53	298,578.98	5,160.45
October 2024	418,871.98	420,975.72	2,103.74
November 2024	510,630.47	422,728.48	12,098.01
December 2024	592,583.15	616,621.66	24,038.51

Treasurer's Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 12/1/2024 - 12/31/2024

Beginning Balance	241,229.87	Current Revenues	95,813.28
Deposits	901,149.51	Year to Date Revenue	3,013,335.69
Disbursements	-933,470.97	Current Expenditures	246,594.15
Ending Balance	208,908.41	Year to Date Expended	2,041,874.13

*General Capital Reserve Fund $324,736.74

*Equipment Reserve Fund $36,425.49

Capital Projects Fund 12/1/2024 - 12/31/2024

	DCJS Grant (Police)	Glen Park	Water Project
Beginning Balance	0.00	5,720.80	832,276.57
Deposits/Debits	253,752.00	0.00	0.00
Disbursements/Credits	0.00	0.00	-3,328.00
Ending Balance	253,752.00	5,720.80	828,948.57

*Total Capital Projects Fund Balance $1,088,421.37

Loan Programs 12/1/2024 - 12/31/2024

Business Loans		Rehab Loans	Balances
Beginning Balance	4,026.04	Beginning Balance	27,742.92
Deposits	9.39	Deposits	376.99
Disbursements	0.00	Disbursements	-25,000.00
Ending Balance	4,035.43	Ending Balance	3,119.91
MM/Savings Balance	201,538.34	MM/Savings Balance	229,578.63
Total Fund Balance	205,573.77	Total Available Balance	232,698.54

**outstanding loans $0.00* **outstanding loans $46,141.67*

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General $109,893.32. Trustee C. Aronstam seconded the motion, which carried unanimously.

Election Day Resolution: Trustee Traub offered the following resolution and moved its adoption:

WHEREAS, the Annual Election of the Village of Waverly be held in the Trustees' Room in the Village Hall, at 32 Ithaca Street, Waverly, New York, between the hours of 12:00 o'clock noon and 9:00 o'clock in the afternoon of Tuesday, March 18, 2025, and

WHEREAS, the following be designated as Inspectors of Election: Laura Hoppe, Donna Casterline, Deb Beatty, and Suzanne Urban, and

WHEREAS, each Election Inspector be paid $150.00 for their services, and

WHEREAS, Laura Hoppe be hereby appointed Chairman of the Board, and

WHEREAS, the Board of Trustees gives the Clerk-Treasurer the sole authority to replace any inspector who becomes unavailable prior to election, and

BE IT RESOLVED, the Village of Waverly will hold their General Election on Tuesday, March 18, 2025 for the purpose of electing a Mayor and three (3) Trustees, each for a term of two years; and a Justice for a term of four years.

The resolution was seconded by Trustee Bauman and upon voice vote, unanimously carried.

Lease Addendum: Trustee Bauman moved to approve the signing of the Lease Addendum for Tioga County concerning the Annex. Trustee C. Aronstam seconded the motion, which carried unanimously.

Police Department Painting: Trustee Traub moved to approve the painting of the Police Department by Fassett Painting in the amount of $6,000.00 (labor only). Trustee Bauman seconded the motion, which carried unanimously.

Dry Brook Stream Assesssment Grant (NPG# 141583): Trustee Bauman moved to accept a $75,000 grant from the New York State Department of Environmental Conservation Non Agricultural Nonpoint Source Planning and MS4 Mapping Grant for the Dry Brook Stream Corridor Assessment. Trustee C. Aronstam seconded the motion, which carried unanimously.

Tax Cap Override Local Law: The clerk submitted proposed local law Authoring a property tax levy in excess of the limit established in General Municipal Law §3-c. Trustee Sinsabaugh moved to schedule a public hearing for February 11, 2025 at 6:30 p.m. and the clerk to advertise the same. Trustee Bauman seconded the motion, which carried unanimously.

NYS Department of Labor Requirements: NYS DOL requires commercial construction work contracted by the Village to follow prevailing wage and only be awarded to contractors registered with the state.

Tax-Aged Exemption: Trustee Traub moved to increase the income limit to $20,000 for the senior citizen property tax exemption which will take effect for the 2026 property taxes. The new exemption chart is as follows:

0 – 14,300	50%
14,301 – 15,300	45%
15,301 – 16,300	40%
16,301 – 17,300	35%

17,301 – 18,200	30%
18,201 – 19,100	25%
19,101 – 20,000	20%

Trustee Bauman seconded the motion, which carried unanimously.

Fire Room Update: Elmira Structures Inc will start Monday January 27, 2025 on the demolition and reconstruction of the storage room involved with the April 2024 fire.

Board Comments: Trustee Traub moved to approve to publish legal ad for bid proposals for the demolition of 458 Waverly Street, with the opening date being February 11, 2025 at the Board of Trustee Meeting. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Adjournment: Trustee Sweeney moved to adjourn at 7:53 p.m. Trustee Bauman seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, JANUARY 28, 2025 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, C. Aronstam, Kevin Sweeney, Jerry Sinsabaugh and Mayor A. Aronstam.

Also present: Clerk Treasurer Michele Wood, Police Chief Buesink, and Patti Hanbury.

Press: Johnny Williams

Recreation Volunteer of the Year Award: Recreation Director Eric Reznicek presented Rose Myers with the 2024 Don W. McLelland Outstanding Volunteerism Award. The Board thanked her for her many years of service.

Police VT Report: Police Chief Buesink submitted Vehicle and Traffic report.

Approval of Minutes: Trustee Traub moved to approve the Minutes from January 14, 2025. Trustee C. Aronstam seconded the motion, which carried unanimously.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General $197,729.74, Recreation $62.99, Rising Stars $365.00. Trustee C. Aronstam seconded the motion, which carried unanimously.

Cemetery Mowing Bids: The clerk stated we received two bids for the mowing services. Mayor A. Aronstam opened Bid #1 from K & K Lawn Service. It was a 3-year bid, as follows: 2025/$46,650, 2026/$47,550, and 2027/$48,840. Mayor A. Aronstam opened the Bid #2 from Randy Robbins. It was a 3-year bid, as follows: 2025/$42,000, 2026/$43,260, and 2027/$44,568. The Board will review the bids.

Water Study RFQ: The clerk stated we received two RFQ's for engineering and administrative services for our water study project. RFQ #1 – Hunt Engineers and RFQ #2 – Nelson Associates. The board will review both submissions and will decide which one could better serve the Village of Waverly.

Water Meter Replacement Grant: Water Plant Operator Pat Roney is submitting grant request to SRBC in the amount of $308,251.00 for water meters with a required cash match of $43,380.00l The clerk stated the village can use in-kind services to qualify for the match, this would include cost of wages and use of equipment to install the meters, as our personnel will install them.

Fire Room Update: The clerk stated that NYMIR is going off of Elmira Structures proposal to reconstruct the fire room. They will reimburse us based on their proposal. Trustee Correll moved to hire Elmira Structures to start work on the fire room. Trustee Bauman seconded the motion, which carried unanimously.

Board Comments: Trustee Correll mentioned that Penelec is working on getting the street lights working.

Executive Session: Trustee Bauman moved to enter Executive Session at 7:03 p.m. to discuss a litigation, and review the cemetery mowing bids. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Trustee Traub moved to enter Regular Session at 7:23 p.m. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Cemetery Mowing Bid Award: Trustee Sinsabaugh moved to award the cemetery mowing contract to K & K Lawn Service as bid based on work history with the village. Trustee Bauman seconded the motion, which led to a roll call vote, as follows:

Ayes – 7 (Traub, Sweeney, C. Aronstam, Sinsabaugh, Bauman, Correll, A. Aronstam)
Nays – 0
The motion carried.

Adjournment: Trustee Sweeney moved to adjourn at 7:25 p.m. Trustee Bauman seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:25 P.M. ON TUESDAY, FEBRUARY 11, 2025 IN THE TRUSTEES' ROOM, VILLAGE HALL FOR THE PURPOSE OF PUBLIC COMMENT REGARDING PROPOSED LOCAL LAW 1A-2025, AUTHORIZING A PROPERTY TAX LEVY IN EXCESS OF THE LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW §3-c

Mayor A. Aronstam declared the hearing open at 6:25 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, C. Aronstam, Kevin Sweeney, Jerry Sinsabaugh and Mayor A. Aronstam.

Also present were Clerk Treasurer Michele Wood and Patti Hanbury.

Mayor A. Aronstam opened the floor for comments.

With no one wishing to be heard, Mayor A. Aronstam closed the hearing at 6:28 p.m.

Respectfully submitted,

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Michele Wood, Clerk/Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, FEBRUARY 11, 2025 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, C. Aronstam, Kevin Sweeney, Jerry Sinsabaugh and Mayor A. Aronstam.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Police Chief Buesink, Tioga County Legislature Dennis Mullen, and Patti Hanbury.

Press: Johnny Williams

Public Comments: None

Mayor's Comments: Elderwood has challenged their property tax assessment, which would impact the Village. The new 20 mph speed limit signs are up. One NY Forward grant recipient is planning on starting construction sometime in April.

Tioga County Update: Dennis Mullen reported that sales tax revenue for Tioga County for the year was down 4.9%.

Letters of Communication: None

Approval of Minutes: Trustee Traub moved to approve the minutes from January 28, 2025. Trustee C Aronstam seconded the motion, which carried unanimously.

Department Reports: Reports were submitted by the Police Department, Recreation Department, Code Enforcement and the Court.

NYCLASS Investment Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2024	5.2189%	12,378.89	12,378.89
July 2024	5.1871%	16,984.28	29,363.17
August 2024	5.1595%	16,971.88	46,335.05
September 2024	5.0165%	16,152.46	62,487.51
October 2024	4.7014%	15,651.97	78,139.48
November 2024	4.5644%	14,742.98	92,882.46
December 2024	4.4132%	13,984.17	106,866.63
January 2025	4.2526%	12,826.79	119,693.42

Revenue Comparison Report: The clerk submitted year-to-date revenues January 2024 vs. January 2025. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2024	17,437.26	9,735.22	-7,702.04
July 2024	92,010.33	79,763.08	-12,247.25
August 2024	176,434.48	178,802.12	2,367.94
September 2024	293,418.53	298,578.98	5,160.45
October 2024	418,871.98	420,975.72	2,103.74
November 2024	510,630.47	422,728.48	12,098.01
December 2024	592,583.15	616,621.66	24,038.51
January 2025	666,578.84	681,552.39	14,973.55

Treasurer's Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 1/1/2025 - 1/31/2025

Beginning Balance	208,908.41	Current Revenues	64,847.73
Deposits	296,756.17	Year to Date Revenue	3,078,183.42
Disbursements	-268,428.33	Current Expenditures	355,173.78
Ending Balance	237,236.25	Year to Date Expended	2,397,047.91

*General Capital Reserve Fund $325,911.65
*Equipment Reserve Fund $36,557.27

Capital Projects Fund 1/1/2025 - 1/31/2025

	DCJS Grant (Police)	Glen Park	Water Project
Beginning Balance	0.00	5,720.80	828,948.57
Deposits/Debits	253,752.00	0.00	5,498,793.48
Disbursements/Credits	0.00	0.00	-5,563,126.25
Ending Balance	253,752.00	5,720.80	764,615.80

*Total Capital Projects Fund Balance $1,088,421.37

Loan Programs 1/1/2025 - 1/31/2025

Business Loans		Rehab Loans	Balances
Beginning Balance	4,035.43	Beginning Balance	3,119.91
Deposits	9.01	Deposits	6.97
Disbursements	0.00	Disbursements	0.00
Ending Balance	4,044.44	Ending Balance	3,126.88
MM/Savings Balance	202,267.53	MM/Savings Balance	230,409.26
Total Fund Balance	206,311.97	Total Available Balance	233,536.14

**outstanding loans $0.00* **outstanding loans $46,141.67*

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General $40,063.89. Trustee C. Aronstam seconded the motion, which carried unanimously.

Proposed Local Law: Tax Cap Override: Trustee Aronstam moved to adopt the proposed local law (1A-2025) as follows:

A Local Law Authorizing a Property Tax Levy in Excess of the Limit

Established in the General Municipal Law §3-c

Section 1. Legislative Intent

It is the intent of this local law to allow the Village of Waverly to adopt a budget for the fiscal year commencing June 1, 2025 that requires a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law §3-c.

Section 2. Authority

This local law is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes a local government's governing body to override the property tax cap for the coming fiscal year by the adoption of a local law approved by a vote of sixty (60%) percent of said governing body.

Section 3. Tax Levy Limit Override

The Board of Trustees of the Village of Waverly, County of Tioga, is hereby authorized to adopt a budget for the fiscal year commencing June 1, 2025 that requires a real property tax levy in excess of the amount otherwise prescribed in the General Municipal Law §3-c.

Section 5. Effective Date

This local law shall take effect immediately upon filing with the Secretary of State.

Trustee Correll seconded the motion, which led to a roll call vote and resulted as follows:

Ayes – 7 (Traub, Bauman, Correll, C. Aronstam, Sweeney, Sinsabaugh, A. Aronstam)
Nays – 0
Absent – 0
The motion carried.

Office Furniture Purchase in Police Department: Chief Buesink presented proposal for purchasing of new office furniture for the police department in the amount of $11,662.00.

NYSBOC Annual Conference: Trustee Correll moved to approve Code Officer Chris Robinson to attend the training conference April 8-10, 2025 at a cost to the Village of $400.00. Trustee Sweeney seconded the motion which carried unanimously.

Liquor License Application/Request for Waiver: The clerk submitted a 30-day advanced notice for a new application of a liquor license filed with New York State. Attorney Finlayson, on behalf of Reese's Hideaway LLC located at 579 Broad Street, submitted the notice. Trustee Sweeney moved to accept the notice with no comment to the State. Trustee C. Aronstam seconded the motion, which carried unanimously.

Code of Ethics Update: The clerk mentioned that the Village Code of Ethics needs updating, as it hasn't been updated in a few years.

2024 Financial Audit: The audit will be posted on the website.

458 Waverly Street, House Demo Bids: Trustee Correll moved to approve hiring O'Rourke Environmental for $2,500.00, plus testing charges, to find out if asbestos is present and whether it can be removed separately from demolition. Trustee Traub seconded the motion, which carried unanimously.

Adjournment: Trustee Sweeney moved to adjourn at 7:52 p.m. Trustee Bauman seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, FEBRUARY 11, 2025 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, C. Aronstam, Kevin Sweeney, Jerry Sinsabaugh and Mayor A. Aronstam.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Code Officer Chris Robinson, and Patti Hanbury.

Mayor's Comments: Business Registrations will start to be sent out to landlords this Friday.

Approval of Minutes: Trustee Traub moved to approve the Minutes from February 11, 2025. Trustee Correll seconded the motion, which carried unanimously.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General $36,125.19. Trustee C. Aronstam seconded the motion, which carried unanimously.

Special Event Alcohol Permit: Craig Mening from Taste of the Valley submitted Permit Application for the Waverly Glen for May 16, 2025. Trustee C. Aronstam moved to approve, Trustee Sweeney seconded the motion, which carried unanimously.

Village General Election: The General Election is March 18, 2025.

Water Study Grant: Trustee Traub moved to hire Hunt Engineers for administration and engineering of the Water Study Grant. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Police Department Furniture Bids: Three bids are required for this due to the cost of the furniture.

Executive Session: Trustee Bauman moved to enter Executive Session at 6:45 p.m. to discuss a litigation. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Trustee Traub moved to enter Regular Session at 7:00 p.m. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Adjournment: Trustee Sweeney moved to adjourn at 7:01 p.m. Trustee Bauman seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, MARCH 11, 2025 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Keith Correll, C. Aronstam, Kevin Sweeney, Jerry Sinsabaugh and Mayor A. Aronstam.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Tioga County Legislator Dennis Mullen, and Patti Hanbury.

Press: Johnny Williams – Morning Times

Public Comments: Joseph Picco, 16 Frederick St, stated a concern with an issue of people for school events parking in his parking lot and in the grass/lawn adjacent to his property.

Ron Keene, 7 Elliott St., stated that there are school buses that are going too fast down Elliott Street and other streets.

Tioga County Update: Legislator Mullen reported that Elderwood property tax reassessment will result in refunds for prior overpayments for the County, Village, School, and Fire Department.

Approval of Minutes: Trustee Traub moved to approve the Minutes of February 25, 2025. Trustee Correll seconded the motion, which carried unanimously.

Department Reports: Department reports received from the Court and the Recreation Commission. Trustee Sweeney moved to approve increasing the lifeguards pay rate to $20.00/hour, effective April 1, 2025. Trustee Correll seconded the motion, which carried unanimously.

The Court was awarded a JCAP grant in the amount of $12,444.96.

NYCLASS Investment Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2024	5.2189%	12,378.89	12,378.89
July 2024	5.1871%	16,984.28	29,363.17
August 2024	5.1595%	16,971.88	46,335.05
September 2024	5.0165%	16,152.46	62,487.51
October 2024	4.7014%	15,651.97	78,139.48
November 2024	4.5644%	14,742.98	92,882.46
December 2024	4.4132%	13,984.17	106,866.63
January 2025	4.2526%	12,826.79	119,693.42
February 2025	4.2208%	10,872.34	130,565.76

Revenue Comparison Report: The clerk submitted year-to-date revenues February 2024 vs. February 2025. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2024	17,437.26	9,735.22	-7,702.04
July 2024	92,010.33	79,763.08	-12,247.25
August 2024	176,434.48	178,802.12	2,367.94
September 2024	293,418.53	298,578.98	5,160.45
October 2024	418,871.98	420,975.72	2,103.74
November 2024	510,630.47	422,728.48	12,098.01
December 2024	592,583.15	616,621.66	24,038.51
January 2025	666,578.84	681,552.39	14,973.55
February 2025	786,770.04	775,848.60	-30,921.44

Treasurer's Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 2/1/2025 - 2/28/2025

Beginning Balance	237,236.25	Current Revenues	86,506.58

Deposits	369,139.07	Year to Date Revenue	3,164,690.00
Disbursements	-395,212.82	Current Expenditures	196,954.99
Ending Balance	211,162.50	Year to Date Expended	2,594,002.90

*General Capital Reserve Fund $326,968.67

*Equipment Reserve Fund $36,675.82

Capital Projects Fund 2/1/2025 - 2/28/2025

	DCJS Grant (Police)	Glen Park	Water Project
Beginning Balance	253,752.00	5,720.80	764,615.80
Deposits/Debits	0.00	0.00	0.00
Disbursements/Credits	0.00	0.00	-507,647.90
Ending Balance	253,752.00	5,720.80	256,967.90

*Total Capital Projects Fund Balance $516,440.70

Loan Programs 2/1/2025 - 2/28/2025

Business Loans		Rehab Loans	Balances
Beginning Balance	4,044.44	Beginning Balance	3,126,88
Deposits	8.16	Deposits	533.70
Disbursements	0.00	Disbursements	0.00
Ending Balance	4,052.60	Ending Balance	3,660.58
MM/Savings Balance	202,923.54	MM/Savings Balance	231,156.58
Total Fund Balance	206,976.14	Total Available Balance	234,817.16

**outstanding loans $0.00* **outstanding loans $44,637.83*

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General $60,483.02, Capital Projects $68,270.18. Trustee C. Aronstam seconded the motion, which carried unanimously.

Village General Election: The General Election is March 18, 2025 from the hours of noon to 9:00 p.m.

Purchase Mower for Parks Department: Trustee Traub moved to approve the purchase of a Ferris lawn mower in the amount of $20,200 from Little's Lawn Equipment. This is a state bid price. Trustee Correll seconded the motion, which carried unanimously.

Non-Licensed Cannabis Stores/Illegal Business: Letters will be sent out next week to the property owners to educate them on the recently adopted Local Law for Business Registrations.

2025-2026 Tentative Budget Summary: The clerk treasurer, on behalf of the Budget Committee, offered a summary of the upcoming Tentative Budget. She stated the 2025-2026 Tentative Budget will be available to the public on March 20, 2025.

Police Department Furniture Bids: Trustee Sinsabaugh moved to approve the purchase of the office furniture from Uline totaling $10,944.07. Trustee Traub seconded the motion, which carried unanimously.

Fire Room Update: The heater and utility sink have been installed, still waiting on window and door installation. They should be installed by the end of March.

Executive Session: Trustee C. Aronstam moved to enter Executive Session at 7:39 p.m. to discuss a litigation. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Trustee Traub moved to enter Regular Session at 8:00 p.m. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Adjournment: Trustee Sweeney moved to adjourn at 8:01 p.m. Trustee Correll seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, MARCH 25, 2025 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor A. Aronstam called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Keith Correll, C. Aronstam, Jerry Sinsabaugh and Mayor A. Aronstam.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Police Chief Buesink, and Patti Hanbury.

Public Comments: Margaret Prinzi, 447 Chemung Street, commented that she would like to see another blinking crossing light at the intersection of Chemung Street and Ithaca Street.

Approval of Minutes: Trustee Traub moved to approve the Minutes from March 11, 2025. Trustee C. Aronstam seconded the motion, which carried unanimously.

Department Reports: Department report received from the Police Department.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General $65,072.82. Trustee C. Aronstam seconded the motion, which carried unanimously.

2025 Reorganizational Meeting: Trustee Sinsabaugh moved to schedule the 2025 Reorganization Meeting for April 7th, 2025 at 6:00 p.m. Trustee Traub seconded the motion, which carried unanimously.

1985 WWTP Ford Jet Rodder Truck: Trustee Correll moved to declare the 1985 Ford (3FDPF70H8FVA05918) Sewer Jet Rodder truck as surplus. Trustee Traub seconded the motion, which carried unanimously.

Trustee Correll moved to sell the 1985 Ford Truck through State Line Auto Auction. Trustee Traub seconded the motion, which carried unanimously.

NYCOM Annual Conference: Trustee Traub moved to approve Mayor-Elect Keith Correll to attend the NYCOM Annual Conference May 28-30, 2025, in Bolton Landing NY. Trustee C. Aronstam seconded the motion, which carried unanimously.

NYS Change to .gov Domain/Emails: Clerk Treasurer Wood stated that she has contacted Tioga County IT department to see what is involved with getting the Villages website and emails changed to .gov per legislation passed by Governor Hochel.

2025-2026 Tentative Budget / Public Hearing: Trustee Traub moved to schedule a Public Hearing on April 7, 2025 at 6:15 p.m. to hear comments in regards to the 2025-2026 Tentative Budget, and the Clerk to advertise the same. Trustee Correll seconded the motion, which carried unanimously.

WWTP SPDES Inspection: The clerk stated we received a rating of Satisfactory from the NYSDEC annual compliance inspection of the WWTP.

2025 Poll Site Agreement: The clerk presented a poll site agreement from Tioga County Board of Elections for elections to be held, as follows: Primary Election on June 24, 2025 from 5:00 a.m. to 10:00

p.m., and the General Election on November 4, 2025 from 5:00 a.m. to 10:00 p.m. These elections will be conducted in our community room, and will accommodate three polling districts. Trustee Correll moved to approve the agreement as presented. Trustee Bauman seconded the motion, which carried unanimously.

Cell Tower: Attorney Keene stated the school district has been working with Verizon to install a cell tower on Lincoln Street across from the elementary school. She stated she will send a letter to Verizon concerning Village code.

Executive Session: Trustee C. Aronstam moved to enter Executive Session at 7:20 p.m. to discuss contractual issue and a personnel request. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Trustee Traub moved to enter Regular Session at 8:10 p.m. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Trustee Traub moved to approve vacation buy out request of Deputy Clerk Treasurer Hanbury of 39.62 hours. Trustee Correll seconded the motion which carried unanimously.

Adjournment: Trustee Traub moved to adjourn at 8:11 p.m. Trustee Correll seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REORGANIZATION MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:00 P.M. ON MONDAY, APRIL 7, 2025 IN THE TRUSTEES' ROOM, IN THE VILLAGE HALL

Present were Trustee Courtney Aronstam, Trustee Kevin Sweeney, Trustee-Elect Kasey Traub, Trustee-Elect Travis Bauman, Trustee-Elect Jerry Sinsabaugh, and Mayor-Elect Keith Correll

Also Present: Clerk Treasurer Michele Wood, Deputy Clerk Treasurer Patti Hanbury, and Attorney Betty Keene

Call to Order: Mayor-Elect Correll called the meeting to order at 6:00 p.m.

Mayor's Oath of Office: Clerk Treasurer Wood administered the Oath of Office to Mayor-Elect Keith Correll. His parents, Lloyd and Beverly Correll, shared in the observance and held a bible for his oath.

Appointment of Trustee: Mayor Correll appointed Michael Gorman as Trustee to fill the vacancy of his trustee term.

Oaths of Office: Clerk Treasurer Wood administered the Oaths of Office to Trustees-Elect: Jerry Sinsabaugh, Travis Bauman, Kasey Traub, and newly appointed Michael Gorman.

Approval of Mayor's Appointments: Mayor Correll offered his appointments as follows:

Name	Appointed To	Term
Jerry Sinsabaugh	Deputy Mayor	1
Betty Keene	Village Attorney	1
Michele Wood	Clerk Treasurer	2
Patricia Hanbury	Deputy Clerk Treasurer	1
Chris Robinson	Code Enforcement Officer	1
Michael Myers	Associate Justice	1
Lynette Nickels	Justice Clerk	1
Todd Atchison	Zoning Board of Appeals	3
Jim Birney	Recreation Commission	5
Kyle Kinsley	Planning Board	5
Matt Jilson	Sewer Commissioner	5
Jeff Wheeler	Water Commissioner	5
Morning Times	Official Publication	1
Chemung Canal Trust Co Chase Bank NYCLASS	Official Depositories	1
Regular Meeting	2nd Tuesday of each month	1

Trustee Sweeney moved to approve Mayor Correll's appointments. Trustee C. Aronstam seconded the motion, which carried unanimously.

Check Signature Resolution: Trustee Traub offered the following resolution and moved its adoption:

RESOLVED, that checks drawn on any Village of Waverly account be payable on the signatures of two (2) of the following persons: Clerk Treasurer Michele Wood, Deputy Clerk Treasurer Patricia Hanbury, Mayor Keith Correll, and Trustee Jerry Sinsabaugh.

Trustee C. Aronstam seconded the motion, which carried unanimously.

Committee Assignments: Mayor Correll offered the following assignments to the board members, as follows:

Police	Sinsabaugh		
Street	Traub		
Recreation	C. Aronstam	Bauman	
Sewer	Sweeney		
Water	Bauman		
Planning	Gorman	Correll	
Cemetery	Traub		
Buildings & Grounds	Correll	Sinsabaugh	
Finance	Sinsabaugh	Bauman	Gorman
Tioga County (COG) Council of Governments	Correll		

Trustee Sinsabaugh moved to approve Mayor Correll's committee assignments. Trustee Bauman seconded the motion, which carried unanimously.

With all reorganized business resolved, Mayor Correll closed the meeting at 6:13 p.m.

Respectfully submitted,

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Michele Wood, Clerk/Treasurer

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:15 P.M. ON MONDAY, APRIL 7, 2024 IN THE TRUSTEES' ROOM, VILLAGE HALL FOR THE PURPOSE OF PUBLIC COMMENT REGARDING THE 2024-2025 TENATIVE BUDGET

Mayor Correll declared the hearing open at 6:15 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Michael Gorman, Courtney Aronstam, Kevin Sweeney, Jerry Sinsabaugh and Mayor Correll.

Also present: Clerk Treasurer Michele Wood, Attorney Betty Keene, and Patti Hanbury

Mayor Correll stated the Budget Committee and the Department Heads worked closely and thanked them for their efforts. He opened the floor for comments regarding the 2024-2025 Tentative Budget.

With no one else wishing to be heard, Mayor Correll closed the hearing at 6:29 p.m.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON MONDAY, APRIL 7, 2025 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Correll called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Michael Gorman, C. Aronstam, Jerry Sinsabaugh, Kevin Sweeney and Mayor Correll.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Police Chief Buesink, and Patti Hanbury.

Public Comments: No comments were offered.

Mayor's Comments: Mayor Correll thanked Andy Aronstam for his dedication and commitment to improving the Village of Waverly during his term as Mayor.

Approval of Minutes: Trustee Traub moved to approve the minutes from March 11, 2025. Trustee C. Aronstam seconded the motion, which carried unanimously.

Letters and Communications: Town of Barton will be holding electronics recycling the last Monday of the month starting April 28th from 9:00 a.m. to 12:00 p.m.

Approval of Minutes: Trustee Traub moved to approve the Minutes from March 25, 2025. Trustee Bauman seconded the motion, which carried unanimously.

Department Reports: None

NYCLASS Investment Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2024	5.2189%	12,378.89	12,378.89
July 2024	5.1871%	16,984.28	29,363.17
August 2024	5.1595%	16,971.88	46,335.05
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November 2024	4.5644%	14,742.98	92,882.46
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February 2025	4.2208%	10,872.34	130,565.76
March 2025	4.1898%	13,587.95	144,153.71

Revenue Comparison Report: The clerk submitted year-to-date revenues March 2024 vs. March 2025. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2024	17,437.26	9,735.22	-7,702.04
July 2024	92,010.33	79,763.08	-12,247.25
August 2024	176,434.48	178,802.12	2,367.94
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January 2025	666,578.84	681,552.39	14,973.55
February 2025	786,770.04	775,848.60	-30,921.44
March 2025	870,974.56	918,174.19	47,199.63

Treasurer's Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 3/1/2025 - 3/31/2025

Beginning Balance	211,162.50	Current Revenues	203,393.42
Deposits	433,254.69	Year to Date Revenue	3,368,083.42
Disbursements	-292,748.44	Current Expenditures	248,681.86
Ending Balance	351,668.75	Year to Date Expended	2,842,684.76

*General Capital Reserve Fund $328,134.15
*Equipment Reserve Fund $36,806.52

Capital Projects Fund 3/1/2025 - 3/31/2025

	DCJS Grant (Police)	Glen Park	Water Project
Beginning Balance	253,752.00	5,720.80	256,967.90
Deposits/Debits	0.00	0.00	0.00
Disbursements/Credits	-68,270.18	0.00	0.00
Ending Balance	185,481.82	5,720.80	256,967.90

*Total Capital Projects Fund Balance $448,170.52

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General $32,252.96, Rising Stars $438.00, and Unemplyment $4.80. Trustee C. Aronstam seconded the motion, which carried unanimously.

2025-2026 Budget Adoption: The clerk stated the Board of Water Commissioners and the Board of Sewer Commissions have recommended adoption of their respective budgets as submitted. Trustee Sinsabaugh moved to adopt the 2025-2026 Tentative Budget as final. The total budgets are: General Fund $3,907,577; Water Fund $1,192.059; and Sewer Fund $1,3,66,120. Trustee Bauman seconded the motion, which led to a roll call vote, and resulted as follows:

Ayes – 6 (Traub, Bauman, C. Aronstam, Sweeney, Sinsabaugh)
Nays – 0
Abstain – 1 (Gorman)
Absent – 0
The motion carried. The 2025-2026 Budget was adopted as presented.

CDBG Deferred Loan Subordination: Trustee Traub moved to approve the Village of Waverly be moved to 3rd lien position on a village mortgage for James and Dawn Willis. They wish to get a home improvement loan from their bank. The clerk stated their village deferred loan will be satisfied in approximately one year. Trustee Bauman seconded the motion, which carried unanimously.

Repeal Local Law: Tax Cap Override: The clerk submitted proposed Local Law 1B to Repeal Local Law that Authorizes a property tax levy in excess of the limit established in General Municipal Law §3-c. Trustee Sinsabaugh moved to approve to Local Law 1B. Trustee Bauman seconded the motion, which carried unanimously.

Amend Non Contractual Employee Good Friday Holiday: Trustee Traub moved to approve working full day on Good Friday in exchange for full day off for Christmas Eve. Trustee C. Aronstam seconded the motion, which carried unanimously.

Adjournment: Trustee Traub moved to adjourn at 6:48 p.m. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, APRIL 22, 2025 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Correll called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Michael Gorman, C. Aronstam, Kevin Sweeney and Mayor Correll.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Police Chief Buesink, and Patti Hanbury.

Press: Johnny Williams Morning Times

Public Comments: No comments were offered.

Letters and Communications: Tioga County will be holding a Paint Collection Event for NYS residents on Saturday, May 10th, from 9am to 1pm at 477 Route 96, Owego, NY.

Approval of Minutes: Trustee Traub moved to approve the minutes from April 7, 2025. Trustee C. Aronstam seconded the motion, which carried unanimously.

Department Reports: March reports were submitted from the Police Department, the Court, Code Enforcement, and Recreation Department.

Finance Committee/Approval of Abstract: Trustee C. Aronstam presented the following abstracts for approval: General $82,329.24. Trustee Bauman seconded the motion, which carried unanimously.

Fair Housing Month: Trustee Traub offered the following resolution, and moved its adoption:

WHEREAS, in accordance with the Title VIII Fair Housing Policy of the Civil Rights Act of 1968 and the Fair Housing Amendments Act of 1988 and,

WHEREAS, the month of April 2021 has been designated by the U.S. Department of Housing and Urban Development's Office of Fair Housing and Equal Opportunity as Fair Housing Month.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Waverly hereby declares and proclaims April 2025 as Fair Housing Month in the Village of Waverly.

Trustee Bauman seconded the motion, which carried unanimously.

OSC Fiscal Stress Score: Clerk Treasurer Wood presented the annual State Comptroller's Fiscal Stress Report. She was pleased to announce that the Village of Waverly's score was 5.0. The range of fiscal stress is:

0 - 44.9 No Designation
45 – 54.9 Susceptible Stress
55 – 64.9 Moderate Stress
65 – 100.0 Significant Stress

NY Forward Grant Update: The contract has been signed for the Small Project Funds – next step is to hire grant administration. There is no contract yet for the East Waverly Park project or the Broad Street project.

Tax Cap – Repeal Local Law: Clerk stated that after speaking with NYCOM it is no longer necessary to repeal local law if it wasn't needed due to not going over the tax cap.

Executive Session: Trustee C. Aronstam moved to enter Executive Session at 7:15 p.m. to discuss mitigation issue. Trustee Bauman seconded the motion, which carried unanimously.

Trustee Sweeney moved to enter Regular Session at 7:57 p.m. Trustee Bauman seconded the motion, which carried unanimously.

Trustee C. Aronstam moved to approve appointing Trustee Kasey Traub to Tioga County Planning Board. Trustee Bauman seconded the motion, which carried unanimously.

Adjournment: Trustee Traub moved to adjourn at 7:58 p.m. Trustee Sweeney seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M.
ON TUESDAY, MAY 13, 2025 IN THE
TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Correll called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Michael Gorman, C. Aronstam, Kevin Sweeney, Jerry Sinsabaugh and Mayor Correll.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, and Patti Hanbury.

Press: Johnny Williams Morning Times

Public Comments: Christine Howe - 119 Elm St; Lucille Henson - 117 Elm St, and James Berton – 111 Elm St are concerned about the drain not working between 111 and 117 Elm St. When it rains the whole street floods.

Ron Keene - 7 Elliott St, commented on the pot hole on Chemung St., burned house on Cayuta Ave, Howard St – Erie St bridge, and tanker truck getting water for pool fills.

Tioga County Update: Former Mayor A. Aronstam will be sworn in as Tioga County Legislator on June 10, 2025 in replacement of Dennis Mullen who resigned.

Letters and Communications: Shawn Ward submitted letter inquiring about any municipality owned building that might be available for mural painting.

Leprino's – Trustee Sweeney moved to approve a proclamation declaring June 17, 2025 as Leprino's Day. Trustee Traub seconded the motion, which carried unanimously.

The Tioga County Water Quality Coordinating Committee brought down 20 rain barrels to be given away to residents of the Village of Waverly.

Approval of Minutes: Trustee Traub moved to approve the minutes from April 22, 2025. Trustee Bauman seconded the motion, which carried unanimously.

Department Reports: March reports were submitted from the Court, Code Enforcement, and Recreation Department.

Trustee Traub moved to approve the hiring of Ethan Perry and Zachary Vanderpool as summer help for Rec and Parks Department. Trustee Sinsabaugh seconded the motion, which carried unanimously. Trustee Sweeney moved to approve up to $100 towards the purchase of steel toed boots required for work. Trustee Bauman seconded the motion, which carried unanimously.

Amendment with Trane Contract: Trustee Traub moved to approve an amendment to the Trane contract for filter changes and coil cleaning three times a year in the amount of $1,674.00. Trustee C. Aronstam seconded the motion, which carried unanimously.

NYCLASS Investment Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2024	5.2189%	12,378.89	12,378.89
July 2024	5.1871%	16,984.28	29,363.17
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April 2025	4.1643%	13,120.32	157,274.03

Revenue Comparison Report: The clerk submitted year-to-date revenues March 2024 vs. March 2025.

These are only selected recurring revenues, and not a complete revenue statement.

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February 2025	786,770.04	775,848.60	-30,921.44
March 2025	870,974.56	918,174.19	47,199.63
April 2025	944,006.99	979,824.90	35,757.91

Treasurer's Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 4/1/2025 - 4/30/2025

Beginning Balance	351,668.75	Current Revenues	77,394.67
Deposits	80,216.15	Year to Date Revenue	3,445,478.09
Disbursements	-242,250.29	Current Expenditures	230,227.35
Ending Balance	189,634.61	Year to Date Expended	3,072.912.11

*General Capital Reserve Fund $329,299.63

*Equipment Reserve Fund $36,937.22

Capital Projects Fund 4/1/2025 - 4/30/2025

	DCJS Grant (Police)	Glen Park	Water Project
Beginning Balance	185,481.82	5,720.80	256,967.90
Deposits/Debits	0.00	0.00	0.00
Disbursements/Credits	0.00	0.00	-1,418.10

Ending Balance	185,481.82	5,720.80	255,549.80

*Total Capital Projects Fund Balance $446,752.42

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General $76,455.63 and Recreation Department $1,181.59. Trustee C. Aronstam seconded the motion, which carried unanimously.

2025 – 2026 Tax Rate Resolution: Trustee Traub offered the following resolution and moved its adoption:

WHEREAS, the Board of Trustees, finalized the annual budget for the fiscal year, commencing June 1, 2025 and ending May 31, 2026; and,

WHEREAS, the total of taxable property assessments in said Village as shown on the current assessment roll has been determined to be $143,240,571; and,

WHEREAS, the Board of Trustees of the Village of Waverly, by resolution dated the same date appropriated the sum of $3,907,577; less estimated revenues of $1,447,998 or a balance of $2,459,579 to be raised by real estate taxes, said Board of Trustees hereby levies the following tax pursuant to the provisions of the Real Property Tax Law of the State of New York upon the taxable property of the Village of Waverly, to wit: upon all taxable property of the Village of Waverly; and,

BE IT RESOLVED, that the tax rate on account of said levy be set at the rate of $17.1709 per each $1,000 of assessed valuation; and,

BE IT FURTHER RESOLVED, that the Village Clerk/Treasurer be directed to extend and carry out upon the tax roll of the Village of Waverly, the amount to be levied against the value of each parcel of real property owed thereon; and,

It further appearing that the Board of Water Commissioners of the Village of Waverly has filed with the Clerk, its certificate in writing, indicating certain unpaid water rents and penalties thereon, as of May 1, 2025 with the properties against which said unpaid water rents are charged.

NOW, THEREFORE, BE IT RESOLVED, that a total amount of such unpaid water rents in the amount of $22,178.64 be levied pursuant to the provision of the Village Law against said properties, as set forth on said certificate, and in the amount set forth, and,

It further appearing that the Board of Sewer Commissioners of the Village of Waverly has filed with the Clerk, its certificate in writing, indicating certain unpaid sewer rents and penalties thereon, as of May 1, 2025 with the properties against which said unpaid sewer rents are charged.

NOW, THEREFORE, BE IT RESOLVED, that a total amount of such unpaid sewer rents in the amount of $36,345.79 be levied pursuant to the provision of the Village Law against said properties, as set forth on said certificate, and in the amount set forth, and,

It further appearing that the Board of Sewer Commissioners of the Village of Waverly has filed with the Clerk, its certificate in writing, indicating certain unpaid sewer debt service charges (capital charges) and penalties thereon, as of May 1, 2025 with the properties against which said unpaid capital charges are charged.

NOW, THEREFORE, BE IT RESOLVED, that a total amount of such unpaid sewer debt service charges (capital charges) in the amount of $19,738.51 be levied pursuant to the provision of the Village Law against said properties, as set forth on said certificate, and in the amount set forth, and,

NOW, THEREFORE, BE IT RESOLVED, that a total amount of $2,175.00 of unpaid grass and weeds removal be levied pursuant to the provision of the Village Law against said properties, as set. Forth, on said certificate, and,

BE IT FURTHER RESOLVED, that the Village Clerk be directed to extend and carry out upon said tax roll of the Village of Waverly the amount so levied against the several parcels of real property:

Trustee Sweeney seconded the motion, and duly put to a roll call vote, resulting as follows:

Ayes – (Traub, Bauman, Gorman, C. Aronstam, Sweeney, Sinsbaugh, Mayor Correll)
Nays – 0

SRBC Consumptive Use Mitigation Grant, Water Meter Replacement: The Village of Waverly Water Department was awarded a grant in the amount of $216,901.00 for the upgrade/replacement of water meters in the Village.

NYS CDBG Project Completion: Village of Waverly successfully met all contractual obligations and the OCR approved the closeout of the grant.

Zoning Application Fees: Trustee C. Aronstam moves to increase the application fees for the Planning Board and the Zoning Board to $30.00. Trustee Bauman seconded the motion, which carried unanimously.

Trees: Trustee Gorman, Trustee Traub and Mayor Correll will get guidelines as to how to handle Village trees that are dying and need to be cut down.

Recreation Commission Board Appointment: Trustee Traub moved to approve the appointment of Theresa Robinson to the Recreation Commission Board. Trustee Bauman seconded the motion, which carried unanimously.

458 Waverly Street House: Trustee Bauman moved to approve the bid not to exceed $58,000.00 for demolition of the house at 458 Waverly St. Trustee Traub seconded the motion, which carried unanimously.

NY Forward Grant Update: Working on getting the Village contract filled out and filed with NYS.

Executive Session: Trustee C. Aronstam moved to enter Executive Session at 7:42 p.m. to discuss mitigation issue. Trustee Bauman seconded the motion, which carried unanimously.

Trustee Sweeney moved to enter Regular Session at 8:30 p.m. Trustee Bauman seconded the motion, which carried unanimously.

Adjournment: Trustee Traub moved to adjourn at 8:31 p.m. Trustee Sweeney seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, MAY 27, 2025 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Correll called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Michael Gorman, C. Aronstam, Kevin Sweeney, Jerry Sinsabaugh and Mayor Correll.

Also present: Police Chief Buesink, Attorney Betty Keene, Clerk Treasurer Michele Wood, and Patti Hanbury.

Press: Matt Freeze - Morning Times

Public Comments: Margaret Prinzi, 447 Chemung St, complaining about garbage out back of 449 Chemung Street and kids on bikes/e-bikes are going to fast.

Tioga County Update: None

Letters and Communications: Jessica Schillmoeller – Tinsel & Lights requested permission for Tinsel & Lights on December 12, 2025. Trustee C. Aronstam moved to approve Jessica Schillmoeller request. Trustee Sweeney seconded the motion, which carried unanimously.

Guthrie/Lourdes Mammo on the Move will be in front of the Waverly Free Library on Friday June 27, 2025 from 10:00 a.m. to 4:00 p.m.. Trustee Bauman moved to approve the request. Trustee C. Aronstam seconded the motion, which carried unanimously.

Approval of Minutes: Trustee Traub moved to approve the minutes from May 13, 2025. Trustee Bauman seconded the motion, which carried unanimously.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General May $200,930.13 and June $8226.34. Trustee C. Aronstam seconded the motion, which carried unanimously.

Department Reports: Police Chief Buesink submitted report for April 2025.

OCM Notification: Notification of microbusiness cannabis license application submitted for Puff Plaza LLC at 561 Broad St Waverly NY.

2024-2025 Budget Transfers: Trustee Traub moved to approve the following budget amendments. Trustee Bauman seconded the motion, which carried unanimously

2025-2026 Budget Transfers, General Fund:

Line Item	Description	Transfer In:	Transfer Out:
A 1010.0142	trustee part time		
A 1010.0400	trustees-contractual exp		-350
A 1110.0100	court-full time		-800
A 1110.0142	court-part time		-600
A 1110.0145	court-sick	1,344	
A 1110.0148	court-holiday		
A 1110.0149	court-vacation		
A 1110.0400	court-contractual exp/audit		
A 1110.0401	court-supplies		
A 1210.0400	mayor-contractual expense	350	
A 1325.0100	treasurer-full time	3,180	
A 1325.0145	treasurer-sick	68	
A 1325.0148	treasurer-holiday	580	
A 1325.0149	treasurer-vacation		-1,500
A 1325.0400	treasurer-contractual exp		
A 1355.0400	assessment-expense	113,231	
A 1410.0100	clerk-full time		-4,500
A 1410.0145	clerk-sick	391	
A 1410.0146	clerk-overtime		-2,000
A 1410.0148	clerk-holiday	10	
A 1410.0149	clerk-vacation		-1,400
A 1410.0200	clerk-equipment		-500
A 1410.0400	clerk-contractual exp		
A 1410.0401	clerk- supplies		-1,901
A 1410.0402	clerk-other expense	1,901	

A 1420.0142	law-part time	1	
A 1420.0400	law-contractual expense		
A 1450.0400	elections-contractual exp	241	
A 1620.0200	bldg-equipment		
A 1620.0400	bldg-contractual expense		
A 1620.0401	bldg-heating fuel		
A 1620.0402	bldg-electric		
A 1620.0403	bldg-repairs	10,000	
A 1620.0404	bldg-misc/sup		
A 1620.0405	bldg-telephone	50	
A 1620.0406	bldg-IT services	8,330	
A 1910.0400	unallocated insurance	357	
A 1920.0400	municipal assoc dues		-2,700
A 1930.0400	judgement & claims		
A 1989.0400	misc-other GGS		
A 1990.0400	contingency		-198,285
A 3120.0100	police-full time		
A 3120.0142	police-part time		
A 3120.0143	police-part time SRO		
A 3120.0144	police-spec comp		
A 3120.0145	police-sick	3,026	
A 3120.0146	police-overtime	35,000	
A 3120.0148	police-holiday		
A 3120.0149	police-vacation		
A 3120.0200	police-equipment		-8,900
A 3120.0400	police-computer IT svcs		
A 3120.0401	police-supplies	4,000	
A 3120.0402	police-uniforms		
A 3120.0403	police-radio repairs		-1,500
A 3120.0404	police-car repairs	2,500	
A 3120.0405	police-telephone		
A 3120.0406	police-gasoline		
A 3120.0407	police-misc		-2,500
A 3120.0408	police-training		
A 3120.0410	police-equip maint contracts		
A 3620.0142	code-part time		-1,200
A 3620.0400	code-contractual exp		-800
A 5110.0100	street-full time		
A 5110.0142	street-part time		-7,200
A 5110.0144	street-spec comp		
A 5110.0145	street-sick	4,673	
A 5110.0146	street-overtime	1,000	
A 5110.0148	street-holiday		

A 5110.0149	street-vacation	550	
A 5110.0200	street-equipment		
A 5110.0400	street-contractual exp		
A 5110.0401	street salt & sand		
A 5110.0402	street-uniforms/sup		
A 5110.0403	street-equip repair		
A 5110.0404	street repairs	3,000	
A 5110.0406	street-gasoline		-2,000
A 5110.0407	street-electric		
A 5110.0408	street-paint		-3,000
A 5110.0409	street-storm sewers		
A 5110.0410	street-fuel, heat		-1,000
A 5110.0411	street-street signs	1,000	
A 5110.0412	street-misc		-2,000
A 5112.0200	permanent improvement		
A 5182.0400	street lighting		
A 5410.0400	sidewalks	2,100	
A 6989.0400	economic dev exp		
A 7110.0100	parks-full time		
A 7110.0142	parks-part time		
A 7110.0145	parks-sick	1,523	
A 7110.0146	parks-overtime	875	
A 7110.0148	parks-holiday		
A 7110.0149	parks-vacation		
A 7110.0201	parks-equipment		
A 7110.0201	parks-equipment	10,000	
A 7110.0203	parks-playground equipment		
A 7110.0400	parks-contractual expense		
A 7110.0401	parks-materials/supplies	1,000	
A 7110.0402	parks-electric		-1,800
A 7110.0403	parks-bldg repairs	2,000	
A 7110.0404	parks-equip repairs	750	
A 7110.0406	parks-gasoline		-1,000
A 7110.0407	parks-gazebo		
A 7110.0408	parks-trash		
A 7110.0409	parks-heating gas		
A 7310.0100	rec-full time	3,400	
A 7310.0142	rec-part time		-6,000
A 7310.0145	rec-sick		
A 7310.0148	rec-holiday		-750
A 7310.0149	rec-vacation		-2,000
A 7310.0200	rec-equipment		-1,200
A 7310.0401	rec-misc supplies	2,500	
A 7410.0400	library		

A 7550.0400	celebrations		
A 7620.0400	adult recreation		
A 8160.0400	refuse and garbage	200	
A 8560.0400	shade trees		
A 8810.0142	cemetery-mowing	25	
A 8810.0401	cemetery-supplies	2,500	
A 9010.0800	employee retirement		-16,829
A 9015.0800	police retirement	45,499	
A 9030.0800	social security		
A 9040.0800	workmans comp ins		-11,790
A 9045.0800	life insurance		
A 9060.0800	health insurance	40,750	
A 9060.0801	health insurance SRO		-21,000
A 9901.0900	trans to other funds		
A 9901.0901	trans to unemployment		
A 9901.0903	trans to cemetery fund		
A 9901.0904	trans to debt svc principal		
A 9901.0905	trans to debt svc interest		-900
A 9951.0900	trans to cap projects		
A 1990.400	contigency		
		307,905	-307,905

2024-2025 Budget Amendments, General Fund: Trustee Traub moved to approve the following budget amendments. Trustee Bauman seconded the motion, which carried unanimously.

	Revenues/Grants				**Expense Offset**	
A 510 Estimated Revenues				**A 960 Estimated Appropriations**		
A 2610	fines & forfeit bail	10,000		A 1110.0401	court supplies	12,445
A 1120	sales tax			A 1355.0400	assessment exp	46,600
A 2192	cemetery services	3,000		A 1620.0403	bldgs repairs	9,500
A 2260	public safety	8,600		A 1620.403.10	bldgs fire claim	58,390
A 2350	youth rec svcs	3,000		A 1990.0400	contingency	198,285
A 2401	interest earned	8,000		A 7110.0201	parks equip	10,000
A 2412	rental real property	6,000				
A 2440	rental gov utilities	3,500				
A 2665	sale of equip	11,000				
A 2680	insurance recovery	56,180				
A 2690	other comp recovery	2,210				
A 2705	gifts and donations	10,000				
A 3089	DCJS (court grant)	15,445				
A 9000	appr fund balance	198,285				
	Total	335,220			Total	335,220

458 Waverly Street House: All permits have been applied for. Trustee Traub moved to approve O'Rourke Inc to do the air monitoring / asbestos removal. Trustee Sweeney seconded the motion, which carried unanimously.

NY Forward Update: None

Tree Committee: List of trees that need to be looked at for possible removal.

Board Comments: Trustee Traub attended his first Tioga County Planning Board meeting in May.

Trustee C. Aronstam would like to know what new business are coming into the Village from the Planning Board Meetings.

Executive Session: Trustee C. Aronstam moved to enter Executive Session at 7:27 p.m. to discuss mitigation issue. Trustee Traub seconded the motion, which carried unanimously.

Trustee Sweeney moved to enter Regular Session at 8:17 p.m. Trustee Bauman seconded the motion, which carried unanimously.

DPW/Teamster Bargaining Agreement: After review of the tentative agreement, Trustee Gorman moved to approve the tentative DPW/Teamster Bargaining Agreement as final. The agreement is in effect from June 1, 2025 through May 31, 2028. Trustee Traub seconded the motion, which led to a roll call vote, and resulted as follows:

Ayes – 7 (Traub, Bauman, Gorman, C. Aronstam, Sweeney, Sinsabaugh, Correll)
Nays – 0
Absent – 0
The motion carried.

Adjournment: Trustee Traub moved to adjourn at 8:19 p.m. Trustee Sweeney seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M.
ON TUESDAY, JUNE 10, 2025 IN THE
TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Correll called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Michael Gorman, C. Aronstam, Kevin Sweeney, Jerry Sinsabaugh and Mayor Correll.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, and Patti Hanbury.

Press: Johnny Williams - Morning Times

Public Comments: Steve Mauerberg, 217 William Street, property nuisance complaint about 221 William Street.

Dave Coleman, 117 Moore Street, would like the Village of Waverly code reviewed. He also commented on open fires in the Village and lack of enforcement and that there is no code covering open fires. He would also like to see a Village code on the number of dogs that can be owned by a person in the Village.

Shawn Ward, 75 Lincoln Street, would like to know where the $23,000 in cannabis sales tax is going to be spent and what the unused NYForward grant money is going towards.

Mayor's Comments: 318 Broad Street and 320 Broad Street buildings were placarded for Code and Fire issues.

Tioga County Update: Andrew Aronstam is the newly appointed Tioga County Legislator for District 5.

Letters and Communications: None.

Approval of Minutes: Trustee Traub moved to approve the minutes from May 27, 2025. Trustee Bauman seconded the motion, which carried unanimously.

Department Reports: Police, Court, and Recreation Commission submitted reports for May 2025.

NYCLASS Investment Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2025	4.1455%	12,885.31	12,885.31

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General Fund 2025 $20,862.94 and 2026 $13,463.24. Rising Stars $221.95 and Capital Projects $7,931.89. Trustee C. Aronstam seconded the motion, which carried unanimously.

Special Event Liquor Permit: Trustee Traub moved to approve a special event permit application for Craig Mennig for August 9, 2025 at the Waverly Glen Park. Trustee C. Aronstam seconded the motion, which carried unanimously.

Tree Risk Assessment: List of 14 trees for removal.

2025 CDBG Housing Rehab Application: Trustee Traub moved to approve applying for the 2025 CDBG Housing Rehab Grant. Trustee Bauman seconded the motion, which carried unanimously.

Trustee Bauman moved to approve hiring Thoma Development for the 2025 CDBG Planning Application at a cost of $7,500.00. Trustee Traub seconded the motion, which carried unanimously.

Dry Brook Stream Corridor Assessment: Village of Waverly was awarded a $75,000 grant from the New York State Department of Environmental Conservation Non Agricultural Nonpoint Source Planning and MS4 Mapping Grant program, which provides important support to communities to plan for the protection and restoration of water resources.

NY Forward Grant Administration: Trustee C. Aronstam moved to approve hiring Thoma Development for assistance with the Public Project Application/Contract. Trustee Bauman seconded the motion, which carried unanimously.

Jet Rodder Truck Bond & Storage: Trustee Bauman moved to approve the Village to pay the interest portion of the bond for the jet rodder truck. Trustee Sweeney seconded the motion, which carried unanimously.

House at 358 Waverly St: Waiting to hear back from Penelec. Demolition is scheduled for June 19, 2025.

Handicap Doors for Village Hall: Trustee Sinsabaugh will follow up with contractor for bid submittal.

Executive Session: Trustee C. Aronstam moved to enter Executive Session at 7:18 p.m. to discuss mitigation issue. Trustee Traub seconded the motion, which carried unanimously.

Trustee Sweeney moved to enter Regular Session at 8:13 p.m. Trustee Bauman seconded the motion, which carried unanimously.

Adjournment: Trustee Traub moved to adjourn at 8:14 p.m. Trustee Sweeney seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, JUNE 24, 2025 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Correll called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Travis Bauman, Michael Gorman, C. Aronstam, Kevin Sweeney, Jerry Sinsabaugh and Mayor Correll.

Also present: Police Chief Buesink, and Clerk Treasurer Michele Wood.

Proclamation: Waverly High School Skeet Team – 1st place 2025 New York State Clay Target League Skeet Tournament.

Public Comments: None

Mayor's Comments: Pavilion at Waverly Glen needs a new roof. Mayor Correll offered to redo the roof at no labor charge and a cost of $1,084.00 in lumber. Trustee Sweeney moved approve the purchase of the lumber. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Updates to the Employee Handbook being looked at to include safety. Trustee Gorman and Trustee Sinsabaugh will work with Mayor Correll on this.

A letter to the OCM is getting drafted by Attorney McKertich concerning the Village's disappointment with their oversight regarding illegal cannabis shops and sticker stores.

Music Fest is scheduled for August 9, 2025 at the Waverly Glen starting at 12:00 p.m.

Tioga County Update: Legislator Aronstam will follow up with the County about Village Hall cleaning.

Approval of Minutes: Trustee Bauman moved to approve the minutes from June 10, 2025. Trustee Gorman seconded the motion, which carried unanimously.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General Fund 2025 $10,590.31 and 2026 $121,668.03. Trustee C. Aronstam seconded the motion, which carried unanimously.

Special Event Liquor Permit: Trustee Bauman moved to approve a special event permit application for DB Brewing for August 9, 2025 at the Waverly Glen Park. Trustee C. Aronstam seconded the motion, which carried unanimously.

Tree Risk Assessment: Bid request will be accepted for the tree removal with deadline of July 8, 2025 at 4:30 p.m.

2025 CDBG Housing Rehab Application: Minutes from June 10, 2025 meeting correction needed in fee amount.

Housing Conditions Rehab Application: Trustee Sinsabaugh moved to approve hiring Thoma Development to do survey. Trustee Bauman seconded the motion, which carried unanimously.

Handicap Doors for Village Hall: Trustee Sinsabaugh will follow up with contractor for bid submittal.

NY Forward Grant Update: Trustee Sweeney moved to approve hiring Thoma Development to help with getting the contract ready. Trustee Bauman seconded the motion, which carried unanimously.

Adjournment: Trustee Traub moved to adjourn at 7:35 p.m. Trustee Sweeney seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, JULY 8, 2025 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Correll called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Michael Gorman, C. Aronstam, Kevin Sweeney, Jerry Sinsabaugh and Mayor Correll.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, and Patti Hanbury.

Press: Johnny Williams - Morning Times

Public Comments: Steve Mauerberg, 217 William Street, property nuisance complaint about 221 William Street – wanting to know the status update of complaint.

Ken Goodwin, 135 Center Street, complaining of the garbage smell coming from 221 William Street and stating that the dog gets loose 2 to 3 times a week.

Bonnie Rice, 225 William Street, complaining that she is getting critters in the yard from the garbage at the neighboring house.

Evelyn Mattson, 216 William Street, complaining about the junk at 221 William Street.

Mona Tracy, 37 Cadwell Avenue, complaining about the motorized scooters/e-bike.

Ron Keene, 7 Elliott Street, complaining about the lack of code enforcement in the Village.

Dave Coleman, 117 Moore Street, would like the Village of Waverly code reviewed. He also commented on open fires in the Village and lack of enforcement and that there is no code covering open fires. He would also like to see a Village code on the number of dogs that can be owned by a person in the Village.

Heather Ruegg, 10 Lincoln Avenue, feels that Code Enforcement should be able to issue fines for issues without going through the court.

Presentation: Tioga County Pro Housing: Sean Lanning from Tioga County Economic Development and Planning informing the Village of all of the grant opportunities that are available.

Tioga County Update: Legislator Aronstam commented on the grants available for Pro Housing.

Mayor's Comments: $1,500.00 donation from Dandy for the Glen Park. Tioga State Bank car show at East Waverly July 16, 2025 at 5:00 pm.

Letters and Communications: None.

Department Reports: Police, Court, and Recreation Commission submitted reports for May 2025.

Chief Buesink announced Sergeant Mitchell retirement effective 8/1/2025.

Trustee Traub moved to approve Officer Harvey be promoted to Sergeant effective 8/2/2025. Trustee Sweeney seconded the motion, which carried unanimously.

Trustee Traub moved to approve recruitment of person to fulfill 11th police officer position. Trustee Sweeney seconded the motion, which carried unanimously.

NYCLASS Investment Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2025	4.1371%	12,475.93	12,475.93

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General Fund 2025 $149.74 and 2026 $23,702.65, and Rec Commission $2,120.67. Trustee C. Aronstam seconded the motion, which carried unanimously.

Summer Help in Recreation: The Clerk submitted a list to hire the following personnel for the five-week Summer Recreation Program, as follows:

Chenelle Huddleston	25 hours/week	17.00/hour Head Counselor
Olivia Nittinger	25 hours/week	16.50/hour Assistant Counselor
Thomas Morley	25 hours/week	15.50/hour Counselor
Alyvia Daddona	25 hours/week	15.50/hour Counselor
Mac Talada	25 hours/week	15.50/hour Counselor
Brielle DeKay	25 hours/week	15.50/hour Counselor
Abigal Blauvelt	25 hours/week	15.50/hour Counselor
Braylon DeKay	25 hours/week	15.50/hour Counselor
Kendal Shaffer	25 hours/week	15.50/hour Counselor
Jake VanHouten	25 hours/week	15.50/hour Counselor
Brilynn Belles	25 hours/week	15.50/hour Counselor
Kierstyn Ward	25 hours/week	15.50/hour Counselor
Ella Robinson	25 hours/week	15.50/hour Counselor

Tree Opening Bids: Trustee Sinsabaugh moved to approve accepting the bid from Ernest Pozzi Quality Tree Service in the amount of $34,800.00. Trustee Traub seconded the motion, which carried unanimously.

Insurance Claim: Police car damage $16,089.22 to fix – not a total loss.

Downtown Design Guide: Trust Traub moved to approve accepting the Downtown Design Guidelines. Trustee Gorman seconded the motion, which carried unanimously.

2025 CDBG Housing Rehab, Set First Public Hearing: Trustee Traub moved to approve setting the public hearing for July 22, 2025 at 6:15 p.m. Trustee Gorman seconded the motion, which carried unanimously.

NY Forward Grant – Bids Small Fund Administration: Trustee C. Aronstam moved to approve hiring Thoma Development for the NY Forward Small Fund Grant Administration at the cost of 10% of the total awarded grant. Trustee Traub seconded the motion, which carried unanimously.

NY Forward Grant - Program Committee: Committee of preferably 5 people will need to be formed to review applications. Persons cannot be on Village Board.

NYCOM Fall Training School: Trustee Gorman moved to approve Michele Wood and Patti Hanbury to attend school in Lake Placid from September 15, 2025 – September 19, 2025. Trustee C. Aronstam seconded the motion, which carried unanimously.

Street Milling & Paving: Street milling will start July 16 - 17. Paving will start the week of July 21, 2025 weather permitting.

Executive Session: Trustee C. Aronstam moved to enter Executive Session at 7:57 p.m. to discuss mitigation issue. Trustee Traub seconded the motion, which carried unanimously.

Trustee Sweeney moved to enter Regular Session at 8:40 p.m. Trustee Bauman seconded the motion, which carried unanimously.

Adjournment: Trustee Traub moved to adjourn at 8:41 p.m. Trustee Sweeney seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, JULY 22, 2025 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Correll called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Michael Gorman, C. Aronstam, Jerry Sinsabaugh and Mayor Correll.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, and Patti Hanbury.

Press: Johnny Williams - Morning Times

Public Comments: Margaret Prinzi, 447 Chemung St Waverly NY, would like to state that traffic control was handled very well during the hydrant replacement project.

Approval of Minutes: Trustee Traub moved to approve the Minutes from July 8, 2025 and June 17, 2025. Trustee C. Aronstam seconded the motion, which carried unanimously.

Revenue Comparison Report: The clerk submitted year-to-date revenues May 2024 vs. May 2025. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2024	17,437.26	9,735.22	-7,702.04
July 2024	92,010.33	79,763.08	-12,247.25
August 2024	176,434.48	178,802.12	2,367.94
September 2024	293,418.53	298,578.98	5,160.45
October 2024	418,871.98	420,975.72	2,103.74
November 2024	510,630.47	422,728.48	12,098.01
December 2024	592,583.15	616,621.66	24,038.51
January 2025	666,578.84	681,552.39	14,973.55
February 2025	786,770.04	775,848.60	-30,921.44
March 2025	870,974.56	918,174.19	47,199.63
April 2025	944,006.99	979,824.90	35,757.91
May 2025	1,126,017.90	1,169,434.50	47,199.63

The clerk submitted year-to-date revenues June 2025 vs. June 2026,

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2025	9,735.22	13,654.33	3,919.11

Treasurer's Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 5/1/2025 - 5/31/2025

Beginning Balance	189,634.61	Current Revenues	189,963.60
Deposits	320,181.85	Year to Date Revenue	3,635,287.49
Disbursements	-456,026.20	Current Expenditures	428,096.36
Ending Balance	53,790.26	Year to Date Expended	3,501,023.47

*General Capital Reserve Fund $330,460.89
*Equipment Reserve Fund $37,067.49

Capital Projects Fund 5/1/2025 - 5/31/2025

	DCJS Grant (Police)	Glen Park	Water Project
Beginning Balance	185,481.82	5,720.80	255,549.80
Deposits/Debits	0.00	0.00	500,000.00
Disbursements/Credits	0.00	0.00	-5,174.80
Ending Balance	185,481.82	5,720.80	750,375.00

*Total Capital Projects Fund Balance $941,577.62

General Fund 6/1/2025 - 6/30/2025

Beginning Balance	53,790.26	Current Revenues	2,473,266.79

Deposits	2,113,582.60	Year to Date Revenue	2,476,266.79
Disbursements	-1,087,846.57	Current Expenditures	248,676.12
Ending Balance	1,079,526.29	Year to Date Expended	248,676.12

*General Capital Reserve Fund $331,546.25

*Equipment Reserve Fund $37,189.27

Capital Projects Fund 6/1/2025 - 6/30/2025

	DCJS Grant (Police)	Glen Park	Water Project
Beginning Balance	185,481.82	5,720.80	750,375.00
Deposits/Debits	0.00	0.00	0.00
Disbursements/Credits	-7,931.89	0.00	-495.00
Ending Balance	177,549.93	5,720.80	749,880.00

*Total Capital Projects Fund Balance $933,150.73

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General Fund 2025 $56,435.81. Trustee C. Aronstam seconded the motion, which carried unanimously.

Appraisal of Leprino Foods Company: Trustee Traub moved to approve paying $2,000 towards the appraisal fee for Leprino Food Company 17 New York Properties for the Tax Certiorari proceedings. Trustee Sinsabaugh seconded the motion, which lead to a roll call vote:

Ayes – 6 (Sinsabaugh, C. Aronstam, Gorman, Bauman, Traub, Correll)
Nays – 0
Absent – 1 (Sweeney)

Transfer of Designated Legal Files: Received letter from Coughlin & Gerhard LLP informing the Village that the primary attorney that we worked with at the firm will be leaving Coughlin & Gerhard LLP July 31, 2025. Trustee Sinsabaugh moved to approve requesting Robert H. McKertich continue as an attorney for the village and authorize the transfer of all or designated legal files to Attorney Robert H. McKertich. Trustee Bauman seconded the motion, which carried unanimously.

Draft Local Law for E-Scooter & E-Bikes: In review

Corrected Tax Bills: Trustee Traub moved to approve the corrected tax bill for 213 William Street of $432.07, a reduction of $974.94. Trustee Gorman motioned to approve, which carried unanimously.

Trustee Traub moved to approve the corrected tax bill for 15 Frederick Street of $ 0., a reduction of $ 34.32. Trustee Gorman motioned to approve, which carried unanimously.

Budget Amendments: Trustee Traub moved to approve the following budget transfers as presented. Trustee Bauman seconded the motion, which carried unanimously.

Revenues/Grants

A 510 Estimated Revenues		*Credit*
A9000	Fund bal	40,000
TOTAL	**Revenue**	**47,000**

Expense Offset by Special Rev/Grants

A 960 Estimated Appropriations		*Debit*
A 8560.0400	Trees	40,000
A 1110.0200	Court grant	7,000
TOTAL	**Expenditures**	**47,000**

NY Forward Grant - Program Committee: Committee of preferably 5 people will need to be formed to review applications. Persons cannot be on Village Board.

Handicap Doors: Still waiting on quotes.

Dry Brook Stream Corridor Assessment: Village was advised to decline the grant. Trustee Sinsabaugh moved to deny the grant. Trustee Traub seconded the motion, which carried unanimously.

Board Comments: Trustee Traub presented a quote for a new dump truck for the DPW. State bid came in at $118,926.50

Trustee Traub presented information on the pricing of a columbaria for the Waverly Glen Cemetery. A one-sided 24 unit was roughly $23,000 plus cost for setting and for concrete pad (base). He also stated that the lift in the mausoleum doesn't work.

Executive Session: Trustee Sinsabaugh moved to enter Executive Session at 7:23 p.m. to discuss an employee evaluation. Trustee Bauman seconded the motion, which carried unanimously.

Trustee Sweeney moved to enter Regular Session at 7:58 p.m. Trustee Bauman seconded the motion, which carried unanimously.

Adjournment: Trustee Traub moved to adjourn at 8:03 p.m. Trustee Bauman seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

SPECIAL MEETING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 9:00 A.M. ON TUESDAY, JULY 28, 2025 IN THE TRUSTEES' ROOM AT VILLAGE HALL

Mayor Correll called the meeting to order at 9:00 a.m.

Roll Call: Trustees Present: Kasey Traub, Mike Gorman, Jerry Sinsabaugh and Mayor Correll.

Also present: Clerk Treasurer Wood

Street Sweeper: Trustee Traub moved to approve the public hearing on August 12, 2025 at 6:30 p.m. purchasing a new street sweeper with some financial aid through the USDA. Trustee Sinsabaugh seconded the motion.

Dump Truck: Trustee Traub moved to purchase a 2024 RAM dump truck with plow, through the state bid, in amount of $118,926.50 from Ferrario Auto Team, and to expend the funds from the General Capital Reserve, if necessary. Trustee Sinsabaugh seconded the motion, which led to a roll call vote, as follows:

Ayes – 4 (Traub, Sinsabaugh, Gorman, Correll)
Nays – 0
Absent – 3 (Sweeney, Bauman, C. Aronstam)
The motion carried.

Adjournment: Trustee Traub moved to adjourn at 9:20 a.m. Trustee Bauman seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, AUGUST 12, 2025 IN THE

TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Correll called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Michael Gorman, C. Aronstam, Jerry Sinsabaugh and Mayor Correll.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, and Patti Hanbury.

Press: Johnny Williams - Morning Times

Public Comments: Steve Mauerberg, 217 William Street, property nuisance complaint about 221 William Street – wanting to know the status update of complaint.

Connie Henson, 96 West Pine St Waverly NY, asking about the trees that are getting cut down.

Mona Tracy, 37 Cadwell Avenue Waverly NY, complaining about the motorized scooters/e-bike.

Nick Saraceno, Waverly Alliance Christian Church, stated their Back-to-School Event will be held August 16, 2025 from 2:00 pm to 4:00 pm. He requested that Cadwell Avenue be blocked off during that time for the safety of the attendees. Chief Buesink was ok with that. Trustee Bauman moved to approve as presented. Trustee Traub seconding the motion, which carried unanimously.

Dave Coleman, 117 Moore Street Waverly NY, would like the Village of Waverly code reviewed.

Tioga County Update: Legislator Aronstam reported on the Leprino property tax issue and said that he has asked the county to get involved.

Letters and Communications: None.

Department Reports: Reports from Recreation Commission, Court and Code Enforcement.

Approval of Minutes: Trustee Traub moved to approve the minutes from July 8, 2025 and June 17, 2025. Trustee C. Aronstam seconded the motion, which carried unanimously.

NYCLASS Investment Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2025	4.1371%	12,475.93	12,475.93
July 2025	4.1362%	15,614.96	28,090.89

Revenue Comparison Report: The clerk submitted year-to-date revenues July 2024 vs. July 2025. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2025	9,735.22	13,654.33	3,919.11
July 2025	79,763.08	107,939.70	28,176.62

Treasurer's Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 7/1/2025 - 7/31/2025

Beginning Balance	1,079,526.29	Current Revenues	110,881.18
Deposits	519,394.60	Year to Date Revenue	2,584,147.97
Disbursements	-1,269,608.27	Current Expenditures	212,746.40
Ending Balance	329,312.62	Year to Date Expended	441,491.88

*General Capital Reserve Fund $331,713.09

*Equipment Reserve Fund $32,320.16

Capital Projects Fund 7/1/2025 - 7/31/2025

	DCJS Grant (Police)	Glen Park	Water Project
Beginning Balance	177,549.93	5,720.80	749,880.00
Deposits/Debits	0.00	0.00	0.00
Disbursements/Credits	0.00	-5,720.80	-4,457.50
Ending Balance	177,549.93	0.00	745,422.50

*Total Capital Projects Fund Balance $922,972.43

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General Fund $304,952.06 and Recreation Commission $4,407.46. Trustee C. Aronstam seconded the motion, which carried unanimously.

Police Body Cameras: Tabled until workshop meeting.

Liquor License Agreement: Tabled until workshop meeting

CPA Audit Engagement Letter: Trustee Sinsabaugh moved to approve Insero & Company to complete the annual court audit for $2,100.00, and the annual audit for $17,900.00. Trustee C. Aronstam seconded the motion, which carried unanimously.

Amish Contractors: Mayor commented that an alternative needs to be figured out for liability insurance and workers compensation.

Village Hall Janitorial Services: Mayor Correll commented that there are some issues with the janitorial services at Village Hall on the Police end and the Clerks end.

Set Public Hearing for CDBG Housing Rehab Program: Trustee Traub moved to approve setting the public hearing for August 25, 2025 at 6:15 p.m. Trustee Gorman seconded the motion, which carried unanimously.

Purchase of Street Sweeper (Authorize Mayor or Deputy Mayor to sign USDA Contract):

Trustee Traub moved to approve to authorize Deputy Mayor Jerry Sinsabaugh to sign the USDA Contract for the purchase of the street sweeper in the amount of $280,211.00 with USDA grant of $126,211.00. Trustee Bauman seconded the motion, which led to a roll call vote, as follows:

Ayes – 7 (Traub, Bauman, Sweeney, C. Aronstam, Sinsabaugh, Gorman, Correll)

Nays – 0

Absent – 0

The motion carried.

NY Forward Grant, Program Committee: People are still needed for the Committee

Handicap Doors for Village Hall: In process of obtaining bids.

Dry Brook Stream Corridor Assessment Grant: Trustee Traub moved to reinstate the acceptance of the grant. Trustee Gorman seconded the motion, which carried unanimously.

Storage Container Law: Tabled until the Trustee Workshop meeting.

Board Comments: Trustee Bowman expressed concerns that the VFW is having with the roadway behind the building.

Mayor Correll stated that there is still an issue with the trains stopping for extended periods of time and blocking road access for emergency personnel. Tree removal will be starting on August 13, 2025.

Executive Session: Trustee Gorman moved to enter executive session at 7:49 p.m. to discuss an insurance claim situation. Trustee C. Aronstam seconded the motion, which carried unanimously.

Trustee C. Aronstam moved to enter Regular Session at 8:21 p.m. Trustee Bauman seconded the motion, which carried unanimously

Adjournment: Trustee Traub moved to adjourn at 8:22 p.m. Trustee Bauman seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:15 P.M. ON MONDAY, AUGUST 25, 2025 IN THE TRUSTEES' ROOM, VILLAGE HALL FOR THE PURPOSE TO HEAR PUBLIC COMMENT REGARDING 2022 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING

Mayor Correll declared the hearing open at 6:15 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Trustees Present: Travis Bauman, C. Aronstam, Mike Gorman, and Mayor Correll.

Also present: Clerk Treasurer Michele Wood

With no one wishing to be heard, Mayor Correll closed the hearing at 6:30 p.m.

Respectfully submitted,

_____
Michele Wood, Clerk/Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, AUGUST 26, 2025 IN THE

TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Correll called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Michael Gorman, C. Aronstam, Jerry Sinsabaugh and Mayor Correll.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, and Patti Hanbury.

Press: Matt Freeze - Morning Times

Public Comments: None

Tioga County Update: None.

Letters and Communications: Red Door would like to close off the street for an event on Sept 6 from 8am – 3pm from Broad Street to DePumpo Lane. Trustee Bauman motioned to approve the street closure. Trustee Traub seconded the motion, which carried unanimously.

Trustee Bauman moved to approve classifying old football jerseys as surplus to be able to sell them at GameDay. Trustee C. Aronstam seconded the motion, which carried unanimously.

Approval of Minutes: Trustee Traub moved to approve the minutes from August 12, 2025 and August 25, 2025. Trustee Gorman seconded the motion, which carried unanimously.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General Fund $17,455.28 and Recreation Commission $528.58 Trustee C. Aronstam seconded the motion, which carried unanimously.

Letter of Resignation: Trustee Traub moved to accept the resignation of Ken Parks Jr effective September 25, 2025. Trustee Bauman seconded the motion, which carried unanimously.

Trustee Traub moved to approve the posting of the vacancy of MEO with CDL in the DPW department. Trustee Bauman seconded the motion, which carried unanimously.

Support Resolution for Natural Gas Ban: Mayor Correll offered the following resolution from Congressman Nick Langworthy and moved to support it.

Police Body Cameras: Trustee Traub moved to approve to replace all current body cameras with 17 new ones for a term of 60 months at a cost of $52,278.82. Trustee Sinsabaugh seconded the motion, which led to a roll call vote, as follows:

USDA Community Facilities Grant Agreement: Trustee Traub moved to approve for Mayor Correll to sign the agreement for the street sweeper. Trustee Bauman seconded the motion, which carried unanimously.

Application for Peddler's Permit: Needs to be reviewed.

NY Forward Grant, Small Project Program Committee: Trustee Gorman moved to approve the following committee members: Eric Knolles, Laura Hoppe, Dean Burt, Elaine Jardine, Ron Keene. Trustee Bauman seconded the motion, which carried unanimously.

NY Forward Grant, Public Projects Update: Proposals are being reviewed, with 3 to be selected for interviews.

Handicap Doors for Village Hall: No update

E-Scooter and E-Bike Draft Local Law: Tabled until next workshop meeting.

Dry Brook Stream Corridor Assessment Grant: Working with Tioga County Soil and Conservation.

Board Comments: Mayor Correll stated that the Village needs to come up with requirements for Amish contractors and obtaining a contractors license.

Executive Session: Trustee Gorman moved to enter executive session at 7:47 p.m. to discuss an insurance claim situation. Trustee C. Aronstam seconded the motion, which carried unanimously.

Trustee C. Aronstam moved to enter Regular Session at 7:56 p.m. Trustee Bauman seconded the motion, which carried unanimously.

Trustee Traub moved to approve sending the referral to the Tioga County Planning board for review. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Adjournment: Trustee Traub moved to adjourn at 7:59 p.m. Trustee Bauman seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, SEPTEMBER 9, 2025 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Correll called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Kasey Traub, Travis Bauman, Michael Gorman, C. Aronstam, Kevin Sweeney, and Deputy Mayor Jerry Sinsabaugh.

Also present: Clerk Treasurer Michele Wood, and Patti Hanbury.

Press: Johnny Williams – Morning Times

Public Comments: Steve Mauersberg, 217 William Street, asking for update on the house at 211 William Street. He has noticed some clean up but the porch has not been touched.

Linda Vogel, Waverly Historical Society, 10th Anniversary celebration October 5, 2025 from 12:00 pm to 4:00 pm. She is requesting a proclamation from the Village honoring them achieving their 10th year.

Rosanne VanWie, 60 Orange Street, stated issues she saw with the tree removal such as not letting people know about moving vehicles, and rude employees. Also inquiring on whether the village still has a "Tree Board" and what the protocol is for dealing with trees in the Village.

Letters and Communications: Red Door would like to reschedule the street closing for an event on September 13th from 8:00 am – 3:00 pm from Broad Street to DePumpo Lane. Trustee Traub moved to approve the street closure. Trustee Gorman seconded the motion, which carried unanimously.

Approval of Minutes: Trustee C. Aronstam moved to approve the Minutes of August 26, 2025, as presented. Trustee Traub seconded the motion, which carried unanimously.

Department Reports: Reports were submitted from the Court and Recreation Department.

Trustee Sweeney moved to hire Thomas Morley for Temporary Labor position for Parks Department. He will start immediately at a rate of $15.50. Trustee Traub seconded the motion, which carried unanimously.

NYCLASS Investment Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2025	4.1371%	12,475.93	12,475.93
July 2025	4.1362%	15,614.96	28,090.89
August 2025	4.1336%	14,977.16	43,068.02

Revenue Comparison Report: The clerk submitted year-to-date revenues August 2024 vs. August 2025. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2025	9,735.22	13,654.33	3,919.11
July 2025	79,763.08	107,939.70	28,176.62
August 2025	172,155.21	219,086.67	46,931.46

Treasurer's Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 8/1/2025 - 8/31/2025

Beginning Balance	329,312.62	Current Revenues	119,691.56
Deposits	463,610.18	Year to Date Revenue	2,703,839.53
Disbursements	-540,445.55	Current Expenditures	478,701.55
Ending Balance	252,477.25	Year to Date Expended	970,144.04

*General Capital Reserve Fund $333,883.02

*Equipment Reserve Fund $37,451.38

Capital Projects Fund 8/1/2025 - 8/31/2025

	DCJS Grant (Police)	Glen Park	Water Project
Beginning Balance	177,549.93	5,720.80	749,880.00
Deposits/Debits	0.00	0.00	0.00
Disbursements/Credits	0.00	-5,720.80	-4,457.50
Ending Balance	177,549.93	0.00	745,422.50

*Total Capital Projects Fund Balance $922,972.43

Finance Committee/Approval of Abstract: Trustee Sweeney presented the following abstracts for approval: General Fund $198,393.57. Trustee Bauman seconded the motion, which carried unanimously.

Public Hearing – Moratorium on Placement of Portable Shipping Containers: Trustee Traub moved

to schedule a public hearing on September 23, 2025 at 6:15 p.m. Trustee Sweeney seconded the motion, which carried unanimously.

USDA Community Facilities Grant Agreement, Purchase of Street Sweeper: The clerk stated the street sweeper has been ordered.

NY Forward Grant, Small Project Program Committee: Meetings are being scheduled.

NY Forward Grant, Public Projects Update: Interviews are being done with the top three engineering proposals.

Adjournment: Trustee Traub moved to adjourn at 7:02 p.m. Trustee Bauman seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:15 P.M. ON MONDAY, SEPTEMBER 23, 2025 IN THE TRUSTEES' ROOM, VILLAGE HALL FOR THE PURPOSE TO HEAR PUBLIC COMMENT REGARDING LOCAL LAW FOR MORATORIUM ON SHIPPING CONTAINERS

Mayor Correll declared the hearing open at 6:15 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Trustees Present: Travis Bauman, Kevin Sweeney, Jerry Sinsabaugh, C. Aronstam, Mike Gorman, and Mayor Correll.

Also present: Clerk Treasurer Michele Wood, Patti Hanbury.

Margaret Prinzi commented that she is opposed to allowing containers in the Village.

With no one else wishing to be heard, Mayor Correll closed the hearing at 6:27 p.m.

Respectfully submitted,

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Michele Wood, Clerk/Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, SEPTEMBER 23, 2025 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Correll called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Travis Bauman, Kevin Sweeney, Jerry Sinsabaugh, C. Aronstam, Mike Gorman, and Mayor Correll.

Also present: Clerk Treasurer Michele Wood, and Patti Hanbury.

Public Comments: None

Recreation Presentation: Waverly Booster Club presented check to Waverly Recreation in the amount of $1,305.00 for fall sports scholarhships.

Tioga County Update: Tioga County Legislator Andrew Aronstam presented sales tax numbers.

Rep. Langworthy Ban on Natural Gas: Mayor Correll offered the following resolution and moved its adoption:

A RESOLUTION IN SUPPORT OF CONGRESSMAN NICK LANGWORTHY'S ENERGY CHOICE ACT (H.R. 3699, S. 1945) AND IN OPPOSITION TO GOVERNMENT-MANDATED NATURAL GAS BANS

WHEREAS, affordable and reliable energy is essential to the health, safety, and economic prosperity of New York families, businesses, and communities; and

WHEREAS, natural gas remains a dependable, cost-effective, and clean-burning energy source used by millions of New Yorkers to heat their homes, cook their food, and power their businesses; and

WHEREAS, in 2019, New York State enacted the Climate Leadership and Community Protection Act (CLCPA), which mandates aggressive emissions reductions and serves as the foundation for sweeping energy restrictions, including efforts to phase out natural gas; and

WHEREAS, building on the CLCPA, Governor Kathy Hochul and the New York State Legislature in 2023 enacted provisions in the state budget banning natural gas and other fossil fuel hookups in most new residential and commercial buildings, effective 2026 for smaller buildings, and 2029 for larger buildings, thereby eliminating consumer choice and limiting access to affordable energy; and

WHEREAS, Governor Hochel has publicly supported these bans and related measures as part of her administration's climate and energy agenda, despite widespread concerns that such mandates will increase costs, strain grid reliability, and restrict energy diversity; and

WHEREAS, these top-down policies undermine affordability, threaten reliability during peak demand, and strip away the freedom of consumers and businesses to choose the energy sources that best meet their needs; and

WHEREAS, Congressman Nick Langworthy of New York and Senator Jim Justice of West Virginia introduced the Energy Choice Act (H.R. 3699, S. 1945), federal legislation that ensures state and local governments cannot restrict consumer access to natural gas and other affordable energy sources, thereby protecting freedom of choice for New Yorkers and all Americans; and

WHEREAS, the Energy Choice Act would safeguard households, small businesses, hospitals, farmers, and manufacturers from harmful government overreach and preserve access to an "all-of-the-above" energy strategy that strengthens reliability and affordability;

NOW, THEREFORE, BI IT RESOLVED, that the Village of Waverly Board of Trustees strongly supports the Energy Choice Act as introduced by Congressman Landworthy (H.R. 3699) and Senator Justice (S. 1945) and stands firmly opposed to New York State's natural gas bans, the CLCPA-driven restrictions, and other state energy mandates that eliminate consumer choice; and

BE IT FURTHER RESOLVED, that the Village of Waverly Board of Trustees urges Congress to pass the Energy Choice Act to defend consumer choice, protect energy affordability, and preserve reliable access to
natural gas for New Yorkers; and

BE IT FURTHER RESOLVED, that copies of this resolution be sent to Congressman Nick Langworthy, Senator Jim Justice, the New York Congressional delegation, Senators Chuck Schumer and Kirsten Gillibrand, Governor Kathy Hochul, and leadership of the New York State Legislature.

Trustee Mike Gorman moved to support the Energy Choice Act as presented. Trustee Sinsabaugh seconded the motion, which led to a roll call vote, as follows:

Ayes - 6	Trustee Travis Bauman
	Trustee Mike Gorman
	Trustee Courtney Aronstam
	Trustee Kevin Sweeney
	Trustee Jerry Sinsabaugh
	Mayor Keith Correll
Nays - 0	
Absent – 1	Trustee Kasey Traub

Letters and Communications: None

Approval of Minutes: Trustee Gorman moved to approve the minutes from September 9, 2025. Trustee

Sinsabaugh seconded the motion, which carried unanimously.

Department Reports: Reports were submitted from the Court and Recreation Department.

Trustee Sweeney moved to approve Thomas Morley for fall help for Parks Department. Trustee Traub seconded the motion, which carried unanimously.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General Fund $53,171.12, Water $318,946.34, and Water Capital $14,423.80.. Trustee C. Aronstam seconded the motion, which carried unanimously.

Moratorium on Placement of Portable Shipping Containers: Trustee Gorman moved to approve the moratorium on Placement of Portable Shipping Containers as local law. Trustee Sinsabaugh seconded the motion, which led to a roll call vote, as follows:

Ayes - 6	Trustee Travis Bauman
	Trustee Mike Gorman
	Trustee Courtney Aronstam
	Trustee Kevin Sweeney
	Trustee Jerry Sinsabaugh
	Mayor Keith Correll
Nays - 0	
Absent – 1	Trustee Kasey Traub

Committee of Mayor Correll, Trustee Sweeney and Trustee Gorman will go over the rough draft of the law.

Glen Park Project Update: Clerk Treasurer Wood reported that we received the final payment for the Glen Park Project.

Letter of Resignation: Mayor Correll accepted the letter of resignation from ZBA Todd Atchison. Mayor Correll appointed Kyle Sorensen to finish out Mr. Atchison's term.

Chusid Symposium, Glen Park: On September 12, in Geneva, NY, at the historic Dove Block Project, we recognized eight Central New York sites where diverse voices engage with economic development, heritage, climate resiliency and equity to recognize and build place and a sense of community. The day offered panels, site tours and opportunities to engage with community leaders from across New York State. Recreation Director Eric Reznicek accepted certificate of recognition for Waverly Glen Park.

NY Forward Grant, Small Project Program Committee: Meetings are being scheduled.

NY Forward Grant, Public Projects Update: Trustee Gorman moved to approve accepting Hunt Engineering proposal for Public Projects Professional Engineering Services. Trustee Sinsabaugh seconded the motion, which led to a roll call vote, as follows:

Ayes - 6	Trustee Travis Bauman
	Trustee Mike Gorman
	Trustee Courtney Aronstam
	Trustee Kevin Sweeney
	Trustee Jerry Sinsabaugh
	Mayor Keith Correll
Nays - 0	
Absent – 1	Trustee Kasey Traub

Handicap Doors for Village Hall: Tabled.

E-Scooter and E-Bike Draft Local Law: Tabled.

Dry Brook Stream Corridor Assessment Grant: Tabled.

Application for Peddler's Permit: Tabled.

Adjournment: Trustee Gorman moved to adjourn at 8:03 p.m. Trustee Bauman seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M.
ON TUESDAY, OCTOBER 13, 2025 IN THE
TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Correll called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Travis Bauman, Kevin Sweeney, Jerry Sinsabaugh, C. Aronstam, Mike Gorman, and Mayor Correll.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, and Patti Hanbury.

Letter of Resignation: Kasey Traub submitted letter of resignation from the Board of Trustees.

Public Comments: None

Tioga County Update: None

Letters and Communications: Letter from Kathy Rote – 1st Baptist Church – asking about having Lincoln Ave closed to traffic on October 30th during Trick or Treat. After discussion, the request was denied by the Board.

Approval of Minutes: Trustee Gorman moved to approve the minutes from September 23, 2025. Trustee Bauman seconded the motion, which carried unanimously.

Department Reports: Reports were submitted from the Court and Recreation Department.

Trustee Sweeney moved to approve accepting a donation in the name of the Quinlan Family for possible bleachers for East Waverly Park. Trustee Bauman seconded the motion, which carried unanimously.

NYCLASS Investment Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2025	4.1371%	12,475.93	12,475.93
July 2025	4.1362%	15,614.96	28,090.89
August 2025	4.1336%	14,977.16	43,068.02
September 2025	4.055%	13,167.02	56,235.04

Revenue Comparison Report: The clerk submitted year-to-date revenues August 2024 vs. August 2025. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2025	9,735.22	13,654.33	3,919.11
July 2025	79,763.08	107,939.70	28,176.62
August 2025	172,155.21	219,086.67	46,931.46
September 2025	330,279.98	383,391.65	53,111.679

Treasurer's Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 9/1/2025 - 9/30/2025

Beginning Balance	252,477.25	Current Revenues	165,762.49
Deposits	438,098.60	Year to Date Revenue	2,869,602.02
Disbursements	-375,978.74	Current Expenditures	370,998.43
Ending Balance	314,597.11	Year to Date Expended	1,341,142.47

*General Capital Reserve Fund $334,997.61

*Equipment Reserve Fund $37,451.38

Capital Projects Fund 9/1/2025 - 9/30/2025

	DCJS Grant (Police)	Glen Park	Water Project
Beginning Balance	177,549.93	COMPLETED	745,422.50
Deposits/Debits	0.00		0.00
Disbursements/Credits	0.00		-14,423.80
Ending Balance	177,549.93		730,998.70

*Total Capital Projects Fund Balance $908,548.63

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General Fund $26,250.69, and Capital Projects $1,582.00. Trustee Sweeney seconded the motion, which carried unanimously.

Proposed Local Law: Placement of Portable Shipping Containers: Tabled until Workshop meeting.

Pro-Housing Communities Resolution: Tabled until Workshop meeting.

Handicap Doors for Village Hall: Contacting John Mills Electric for quote on electric portion.

E-Scooter and E-Bike Draft Local Law: Attorney Keene will look at existing NYS law.

Dry Brook Stream Corridor Assessment Grant: No update.

NY Forward Grant, Small Project Program Committee: Meetings are being scheduled.

NY Forward Grant, Public Projects Update: Hunt Engineers is working on the contract.

Executive Session: Trustee Sinsabaugh moved to enter Executive Session at 7:38 p.m. to discuss a hiring candidate. Trustee Bauman seconded the motion, which carried unanimously.

Trustee C. Aronstam moved to enter Regular Session at 7:50 p.m. Trustee Bauman seconded the motion, which carried unanimously.

Trustee Sinsabaugh moved to approve hiring Damon Scrivener as DPW MEO – CDL at contractual rate of $27.75/hour, with a 52-week probationary period. Trustee Sweeney seconded the motion, which carried unanimously.

Adjournment: Trustee Gorman moved to adjourn at 7:59 p.m. Trustee Bauman seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, OCTOBER 28, 2025 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Correll called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Travis Bauman, Kevin Sweeney, Mike Gorman, and Mayor Correll. Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, and Patti Hanbury.

Public Comments: Jeff Bellinger, 436 Mallory Rd Chemung NY, stated concerns with the proposed storage container law concerning the cost. He states he uses his for business and had them before permits were required. He doesn't think they should have to pay $500 per year as they are being used for business. He stated that there are building that look worse and that you can't even see his when driving down Broad Street.

Tioga County Update: Reminder of the upcoming election November 4, 2025.

Department Reports: Report was submitted from the Police Department. The new body cameras are in and just waiting on Tioga County IT to get them set up. .

Approval of Minutes: Trustee Sweeney moved to approve the minutes from October 13, 2025. Trustee Bauman seconded the motion, which carried unanimously.

Finance Committee/Approval of Abstract: Trustee Sweeney presented the following abstracts for approval: General Fund $39,745.27. Trustee Bauman seconded the motion, which carried unanimously.

Amended OCM Application: Received notification from Puff Plaza LLC for location change to 608 Cayuta Avenue.

Elizabeth Square Apartments In Lieu of Tax: To be discussed.

Next Meeting: November 11th (Veterans Day): Changing meeting to Wednesday November 12, 2025 at 6:30 p.m.

Handicap Doors for Village Hall: Contacting John Mills Electric for quote on electric portion.

E-Scooter and E-Bike Draft Local Law: Attorney Keene will look at what Police Chief Buesink submitted previously.

Dry Brook Stream Corridor Assessment Grant: Wendy Walsh submitted paperwork. Waiting for update.

NY Forward Grant, Small Project Program Committee: Public informational meeting is scheduled for November 5, 2026 at 4:00 p.m. Applications and guidelines are available.

NY Forward Grant, Public Projects Update: Members for the steering committee are being worked on.

Application for Peddler's Permit: Tabled.

Executive Session: Trustee Sweeney moved to enter executive session at 6:51 p.m. to discuss contract issue. Trustee Gorman seconded the motion, which carried unanimously.

Trustee Gorman moved to adjourn Executive Session at 7:18 p.m. Trustee Sweeney seconded the motion, which carried unanimously.

Trustee Gorman moved to enter Regular Session at 7:19 p.m. Trustee Sweeney seconded the motion, which carried unanimously.

Trustee Sweeney moved to approve Clerk Treasurer Wood's vacation buy-out request for 123 hours. Trustee Correll seconded the motion which carried unanimously.

Adjournment: Trustee Gorman moved to adjourn at 7:20 p.m. Trustee Bauman seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON WEDNESDAY, NOVEMBER 12, 2025 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Correll called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Lyman Wage, Mike Gorman, C. Aronstam, Kevin Sweeney, Jerry Sinsabaugh, and Mayor Correll.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, and Patti Hanbury.

Appointment of Trustee: Mayor Correll appointed Lyman Wage as Trustee to fill the vacancy of Kasey Traub's trustee term.

Oaths of Office: Clerk Treasurer Wood administered the Oaths of Office to newly appointed Trustee Lyman Wage.

Public Comments: None

Tioga County Update: None

Letter of Resignation: Letters of Resignation received from Travis Bauman resigning from Board of Trustees effective 11/3/2025, and Romell Louden resigning from police department effective 11/20/2025.

Letters and Communication: None

Department Reports: Report was submitted from the Court and Recreation Commission.

Approval of Minutes: Trustee Sweeney moved to approve the minutes from October 27, 2025. Trustee Bauman seconded the motion, which carried unanimously.

NYCLASS Investment Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2025	4.1371%	12,475.93	12,475.93
July 2025	4.1362%	15,614.96	28,090.89
August 2025	4.1336%	14,977.16	43,068.02
September 2025	4.055%	13,167.02	56,235.04
October 2025	3.875%	12,920.47	69,155.51

Revenue Comparison Report: The clerk submitted year-to-date revenues August 2024 vs. August 2025. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2025	9,735.22	13,654.33	3,919.11
July 2025	79,763.08	107,939.70	28,176.62
August 2025	172,155.21	219,086.67	46,931.46
September 2025	330,279.98	383,391.65	53,111.679
October 2025	417,676.72	466,767.50	49,090.78

Treasurer's Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 10/1/2025 - 10/31/2025

Beginning Balance	314,597.11	Current Revenues	84,297.01
Deposits	180,121.00	Year to Date Revenue	2,953,899.03
Disbursements	-202,278.95	Current Expenditures	197,135.88
Ending Balance	292,439.16	Year to Date Expended	1,538,278.35

*General Capital Reserve Fund $336,115.44

*Equipment Reserve Fund $37,701.78

Capital Projects Fund 10/1/2025 - 10/31/2025

	DCJS Grant (Police)	Glen Park	Water Project
Beginning Balance	177,549.93	COMPLETED	730,998.70
Deposits/Debits	7,000.00		3,389,492.16
Disbursements/Credits	-8,582.00		-3,397,490.16
Ending Balance	175,967.93		723,000.70

*Total Capital Projects Fund Balance $898,968.63

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General Fund $27,622.35, Recreation Department $383.39, and Rehab Loans $7,537.22. Trustee Sweeney seconded the motion, which carried unanimously.

Tioga County Planning Board Representative: Any Village resident can be appointed. Meetings are once a month – 3rd Wednesday evening.

Amended Bond Resolution - Water Project: There will be a possible increase of $160,000.00

Amended Municipal Solutions Contract: Trustee Sinsabaugh moved to approve the contract price increase of $7,000.00 to $48,400.00. Trustee Gorman seconded the motion, which carried unanimously.

Village CPA Audit: Ensero completed our audit the end of October.

E-Scooter and E-Bike Draft Local Law: Attorney Keene will look at what Police Chief Buesink submitted previously. Don't need to duplicate what the state law already does.

Proposed Local Law: Placement of Portable Storage Containers: Work in progress.

NY Forward Grant, Small Project Program Committee: Good turnout for the public informational session held November 5, 2025.

NY Forward Grant, Public Projects Update: No update.

Handicap Doors for Village Hall: Need to find out where electric needs to go.

Dry Brook Stream Corridor Assessment Grant: Waiting for update.

Board Comments: Welcome Lyman Wage as Trustee to the Village Board.

Executive Session: Trustee Sweeney moved to enter executive session at 7:37 p.m. to discuss contract issue. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Trustee Gorman moved to close Executive Session at 8:20 p.m. Trustee Sweeney seconded the motion, which carried unanimously.

Trustee Gorman moved to enter Regular Session at 8:21 p.m. Trustee Sweeney seconded the motion, which carried unanimously.

Adjournment: Trustee Gorman moved to adjourn at 8:22 p.m. Trustee Bauman seconded the motion,

which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON WEDNESDAY, NOVEMBER 25, 2025 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Correll called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Lyman Wage, Mike Gorman, C. Aronstam, Jerry Sinsabaugh, and Mayor Correll.

Also present: Clerk Treasurer Michele Wood, and Patti Hanbury.

Public Comments: None

Tioga County Update: Legislator Aronstam informed us that the Tioga County Budget was approved and that $100,000 donation (from reserves) was given to the food bank.

Letters and Communication: Letter received from Merciful Misfitz requesting permission for helmet drive on 11/29/2025 from 8am – 3 pm. Board of Trustees denied the request.

Approval of Minutes: Trustee Gorman moved to approve the minutes from November 11, 2025. Trustee C. Aronstam seconded the motion, which carried unanimously.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General Fund $879,362.31, Trustee C. Aronstam seconded the motion, which carried unanimously.

Tioga County Planning Board Representative: Any Village resident can be appointed. Meetings are once a month – 3rd Wednesday evening at 7:00 p.m.

Amending and Restating Bond Resolution for Water Infrastructure Improvements:

AN AMENDING AND RESTATING BOND RESOLUTION, DATED NOVEMBER 25, 2025, OF THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY, TIOGA COUNTY, NEW YORK (THE "VILLAGE"), FURTHER AMENDING THE BOND RESOLUTION THAT WAS ADOPTED ON MAY 8, 2018 AND AMENDED ON SEPTEMBER 10, 2019, AND FURTHER AMENDED ON JANUARY 23, 2024, AND AUTHORIZING A WATER SYSTEM CAPITAL IMPROVEMENTS PROJECT, AT AN ESTIMATED MAXIMUM COST OF $9,815,400 AND AUTHORIZING THE ISSUANCE OF SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED $9,815,400 OF THE VILLAGE, PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE SAID PURPOSE, SAID AMOUNT TO BE OFFSET BY ANY FEDERAL, STATE, COUNTY AND/OR LOCAL FUNDS RECEIVED, AND DELEGATING THE POWER TO ISSUE BOND ANTICIPATION NOTES IN ANTICIPATION OF THE SALE OF SUCH BONDS TO THE VILLAGE TREASURER.

WHEREAS, on May 8, 2018, the Village Board of Trustees of the Village of Waverly, Tioga County, New York (the "Village") adopted a certain bond resolution (the "Original Bond Resolution") entitled:

A BOND RESOLUTION, DATED MAY 8, 2018, OF THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY, TIOGA COUNTY, NEW YORK (THE "VILLAGE"), AUTHORIZING A WATER SYSTEM CAPITAL IMPROVEMENTS PROJECT, AT AN ESTIMATED MAXIMUM COST OF $4,000,000 AND AUTHORIZING THE ISSUANCE OF SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED $4,000,000 PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE SUCH PURPOSE, SUCH AMOUNT TO BE OFFSET BY ANY FEDERAL, STATE, COUNTY AND/OR LOCAL FUNDS RECEIVED, AND DELEGATING THE POWER TO ISSUE BOND ANTICIPATION NOTES IN ANTICIPATION OF THE SALE OF SUCH BONDS TO THE VILLAGE TREASURER.

and

WHEREAS, on September 10, 2019, the Village Board of Trustees of the Village of Waverly, Tioga County, New York (the "Village") adopted an amending and restating bond resolution (the "2019 Amending Bond Resolution") entitled:

AN AMENDING AND RESTATING BOND RESOLUTION, DATED SEPTEMBER 10, 2019, OF THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY, TIOGA COUNTY, NEW YORK (THE "VILLAGE"), AMENDING THE BOND RESOLUTION THAT WAS ADOPTED ON MAY 8, 2018, AND AUTHORIZING A WATER SYSTEM CAPITAL IMPROVEMENTS PROJECT, AT AN ESTIMATED MAXIMUM COST OF $5,045,455 AND AUTHORIZING THE ISSUANCE OF SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED $5,045,455 OF THE VILLAGE, PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE SAID PURPOSE,

SAID AMOUNT TO BE OFFSET BY ANY FEDERAL, STATE, COUNTY AND/OR LOCAL FUNDS RECEIVED, AND DELEGATING THE POWER TO ISSUE BOND ANTICIPATION NOTES IN ANTICIPATION OF THE SALE OF SUCH BONDS TO THE VILLAGE TREASURER

and

WHEREAS, on January 23, 2024, the Village Board of Trustees of the Village of Waverly, Tioga County, New York (the "Village") adopted an amending and restating bond resolution (the "2024 Amending Bond Resolution") entitled:

AN AMENDING AND RESTATING BOND RESOLUTION, DATED JANUARY 23, 2024, OF THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY, TIOGA COUNTY, NEW YORK (THE "VILLAGE"), FURTHER AMENDING THE BOND RESOLUTION THAT WAS ADOPTED ON MAY 8, 2018 AND AMENDED ON SEPTEMBER 10, 2019, AND AUTHORIZING A WATER SYSTEM CAPITAL IMPROVEMENTS PROJECT, AT AN ESTIMATED MAXIMUM COST OF $9,588,000 AND AUTHORIZING THE ISSUANCE OF SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED $9,588,000 OF THE VILLAGE, PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE SAID PURPOSE, SAID AMOUNT TO BE OFFSET BY ANY FEDERAL, STATE, COUNTY AND/OR LOCAL FUNDS RECEIVED, AND DELEGATING THE POWER TO ISSUE BOND ANTICIPATION NOTES IN ANTICIPATION OF THE SALE OF SUCH BONDS TO THE VILLAGE TREASURER

and;

WHEREAS, due to a modification to the scope of the project and higher than anticipated costs for the project, the estimated maximum cost as provided in the Original Bond Resolution (as amended by the 2019 Amending Bond Resolution, and further amended by the 2024 Amending Bond Resolution) has increased; and

WHEREAS, due to such modification to the scope an increase in the estimated maximum cost of the project, the Village Board of Trustees now wishes to modify the 2024 Amending Bond Resolution for the primary purposes of increasing: a) the estimated maximum cost of the project from $9,588,000 to $9,815,400 and b) the amount of serial bonds authorized to be issued from $9,588,000 to $9,815,400, and to make other modifications to the 2024 Amending Bond Resolution as may be consistent with law; and

WHEREAS, the Village Board of Trustees now wishes to amend and restate (in its entirety) the 2024 Amending Bond Resolution for the reasons identified above, and to make other modifications to the 2024 Amending Bond Resolution as may be consistent with law and the 2024 Amending Bond Resolution is otherwise being reaffirmed and ratified in all other material respects; and

WHEREAS, the Village has previously issued bond anticipation notes and Drinking Water Facility Notes issued through the Environmental Facilities Corporation ("EFC") pursuant to the Original Bond Resolution (as amended by the 2019 Amending Bond Resolution, and further amended by the 2024 Amending Bond Resolution), but has not yet entered into permanent financing arrangements thereunder (i.e., the issuance of long-term serial bonds); and

NOW THEREFORE,

BE IT RESOLVED, by the Village Board of Trustees of the Village (by the favorable vote of not less than two-thirds of all the members of the Board) as follows:

SECTION 1. The Village is hereby authorized to undertake a certain water system capital improvements project, such work to generally consist of (but not be limited to) the installation of approximately 20,352 linear feet of water main along various roads in the Village and the installation of a backup generator, as well as other improvements as more fully identified in (or contemplated by) documentation prepared by Hunt Engineers Architects and Surveyors, and including all preliminary work and necessary equipment, materials, and related site work and any preliminary costs and other improvements and costs incidental thereto and in connection with the financing thereof (collectively, the "Purpose"). The amended estimated maximum cost of the Purpose is $9,815,400.

SECTION 14. SECTION 2. The Village Board of Trustees plans to finance the estimated maximum cost of the Purpose by the issuance of serial bonds in an aggregate principal amount not to exceed $9,815,400 of the Village, hereby authorized to be issued therefor pursuant to the Local Finance Law, said amount to be offset by any federal, state, county and/or local funds received. Unless paid from other sources or charges, the cost of such improvements is to be paid by the levy and collection of taxes on all the taxable real property in the Village to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

SECTION 15. SECTION 3. It is hereby determined that the Purpose is an object or purpose described in subdivision 1 of paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of the Purpose is 40 years.

SECTION 16. SECTION 4. Current funds are not required to be provided prior to the issuance of the bonds authorized by this resolution or any notes issued in anticipation of the sale of such bonds.

SECTION 17. SECTION 5. It is hereby determined the proposed maturity of the obligations authorized by this resolution will be in excess of five years.

SECTION 18. SECTION 6. The faith and credit of the Village are hereby irrevocably pledged for the payment of the principal of and interest on such bonds (and any bond anticipation notes issued in anticipation of the sale of such bonds) as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds or notes becoming due and payable in such year. Unless paid from other sources or charges, there shall annually be levied on all the taxable real property of the Village a tax sufficient to pay the principal of and interest on such bonds or notes as the same become due and payable.

SECTION 7. Subject to the provisions of this resolution and of the Local Finance Law, and pursuant to the provisions of Section 21.00 relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and of Section 50.00, Sections 56.00 to 60.00, Section 62.00, Section 62.10, Section 63.00, and Section 164.00 of the Local Finance Law, the powers and duties of the Village Board of Trustees pertaining or incidental to the sale and issuance of the obligations herein authorized, including but not limited to authorizing bond anticipation notes and prescribing the terms, form and contents and details as to the sale and issuance of the bonds herein authorized and of any bond

anticipation notes issued in anticipation of said bonds, and the renewals of said notes, are hereby delegated to the Village Treasurer, the chief fiscal officer of the Village. Without in any way limiting the scope of the foregoing delegation of powers, the Village Treasurer, to the extent permitted by Section 58.00(f) of the Local Finance Law, is specifically authorized to accept bids submitted in electronic format for any bonds or notes of the Village.

SECTION 19. SECTION 8. To the extent not previously authorized, the temporary use of available funds of the Village, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the purpose or purposes described in this resolution.

SECTION 20. SECTION 9. This resolution shall constitute the declaration (or reaffirmation) of the Village's "official intent" to reimburse the expenditures authorized in this resolution with the proceeds of the bonds, notes or other obligations herein, as required by United States Treasury Regulations Section 1.150-2.

SECTION 21. SECTION 10. The Village Treasurer is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and may designate the bonds authorized by this resolution, and any notes issued in anticipation thereof, as "qualified tax-exempt bonds" in accordance with Section 265(b)(3) of the Code.

SECTION 22. SECTION 11. The Village Treasurer is further authorized to enter into a continuing disclosure agreement with the initial purchaser of the bonds or notes authorized by this resolution, containing provisions which are satisfactory to such purchaser in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 12. The Village Treasurer is further authorized to call in and redeem any outstanding obligations that were authorized hereunder (at such times and in such amounts and maturities as may be deemed appropriate after consultation with Village officials and the Village's municipal advisor), to approve any related notice of redemption, and to take such actions and execute such documents as may be necessary to effectuate any such calls for redemption pursuant to Section 53.00 of the Local Finance Law, with the understanding that no such call for redemption will be made unless such notice of redemption shall have first been filed with the Village Clerk.

SECTION 13. The Village has complied with applicable federal, state and local laws and regulations regarding environmental matters, including compliance with the New York State Environmental Quality Review Act ("SEQRA"), comprising Article 8 of the Environmental Conservation Law and, in connection therewith, duly issued a negative declaration and/or other applicable documentation, and therefore, no further action under SEQRA is necessary.

SECTION 14. To the extent applicable, the Village Treasurer is hereby authorized to execute and deliver in the name and on behalf of the Village a project financing agreement prepared by the New York State Environmental Facilities Corporation ("EFC") (the "SRF Project Financing Agreement"). To the extent applicable, the Village Treasurer and the Village Clerk and all other officers, employees and agents of the Village are hereby authorized and directed for and on behalf of the Village to execute and deliver all certificates and other documents, perform all acts and do all things required or contemplated to

be executed, performed or done by this resolution or any document or agreement approved hereby, including, but not limited to, the SRF Project Financing Agreement.

SECTION 23. SECTION 15. In the absence or unavailability of the Village Treasurer, the Deputy Treasurer is hereby specifically authorized to exercise the powers delegated to the Village Treasurer in this resolution.

SECTION 24. SECTION 16. The validity of such serial bonds or of any bond anticipation notes issued in anticipation of the sale of such serial bonds may be contested only if:

1. (a) such obligations were authorized for an object or purpose for which the Village is not authorized to expend money, or

(b) the provisions of the law which should be complied with as of the date of publication of this notice were not substantially complied with

and an action, suit or proceeding contesting such validity is commenced within 20 days after the date of such publication of this notice, or

2. such obligations were authorized in violation of the provisions of the Constitution of New York.

SECTION 17. This Resolution is subject to permissive referendum pursuant to Section 36.00 of the Local Finance Law. The Village Clerk is hereby authorized and directed to publish (one time) and post (in at least six conspicuous public places within the Village and at each polling place), this resolution, or a summary thereof, together with a notice of adoption of this resolution subject to permissive referendum, within ten days after the date of adoption of this resolution.

SECTION 18. If no petitions are filed in the permissive referendum period, the Village Clerk is hereby authorized and directed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of the Local Finance Law, in the official newspaper(s) of the Village, or if no newspaper(s) have been so designated, then in a newspaper having a general circulation in the Village, and hereby designated as the official newspaper of the Village for such publication.

SECTION 19. Nothing in this amendment shall affect the validity of the Original Bond Resolution or the 2019 Amending Bond Resolution, or the 2024 Amending Bond Resolution, or any actions taken thereunder, and any such actions are hereby ratified.

Trustee Courtney Aronstam offered the above resolution and moved its adoption. Trustee Michael Gorman seconded the motion, which led to a roll call vote, as follows:

Ayes:	5	(Aronstam, Wage, Gorman, Sinsabaugh, Correll)
Nays:	0	
Absent:	1	(Sweeney)
Vacancy	1	

The resolution passed by a majority vote.

Adjournment: Trustee Sinsabaugh moved to adjourn at 7:00 p.m. Trustee Gorman seconded the

motion, which carried unanimously.

Respectfully submitted,

_____

Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, DECEMBER 9, 2025 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Correll called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Lyman Wage, Mike Gorman, C. Aronstam, Kevin Sweeney, Jerry Sinsabaugh, and Mayor Correll.

Also present: Clerk Treasurer Michele Wood, and Patti Hanbury.

Press: Johnny Williams

Public Comments: No comments were offered

Tioga County Update: Legislator Aronstam stated some changes in personnel for Tioga County.

Mayor Appointment: Mayor Correll appointed Jessica Schillmoeller as Board Trustee. Clerk Treasurer Wood officiated the Oath of Office.

Mayor's Comments: Several sidewalks were not shoveled and village employees were sent to clear them. The homeowners will be billed for this service.

Letters and Communication: Tinsel and Lights will be Friday December 12, 2025.

Approval of Minutes: Trustee Gorman moved to approve the Minutes from November 25, 2025. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Department Reports: Reports were received from Code Enforcement and the Court.

NYCLASS Investment Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2025	4.1371%	12,475.93	12,475.93

July 2025	4.1362%	15,614.96	28,090.89
August 2025	4.1336%	14,977.16	43,068.02
September 2025	4.055%	13,167.02	56,235.04
October 2025	3.875%	12,920.47	69,155.51
November 2025	3.838%	11,808.67	80,964.18

Revenue Comparison Report: The clerk submitted year-to-date revenues November 2024 vs. November 2025. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2025	9,735.22	13,654.33	3,919.11
July 2025	79,763.08	107,939.70	28,176.62
August 2025	172,155.21	219,086.67	46,931.46
September 2025	330,279.98	383,391.65	53,111.679
October 2025	417,676.72	466,767.50	49,090.78
November 2025	526,156.38	571,250.03	45,093.65

Treasurer's Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 11/1/2025 - 11/30/2025

Beginning Balance	292,439.16	Current Revenues	106,185.64
Deposits	1,049,906.06	Year to Date Revenue	3,060,084.67
Disbursements	-1,051,930.87	Current Expenditures	973,906.29
Ending Balance	290,414.35	Year to Date Expended	2,512,184.64

*General Capital Reserve Fund $337,177.21
*Equipment Reserve Fund $37,820.88

Capital Projects Fund 11/1/2025 - 11/30/2025

	DCJS Grant (Police)	Glen Park	Water Project
Beginning Balance	175,967.93	COMPLETED	723,000.70
Deposits/Debits	0.00		0.00
Disbursements/Credits	0.00		-5,368.50
Ending Balance	175,967.93		717,632.20

*Total Capital Projects Fund Balance $893,600.13

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General Fund $333,785.71, and Rising Stars $390.00. Trustee C. Aronstam seconded the motion, which carried unanimously.

Schedule 2nd Public Hearing for Water System Study: Trustee Sinsabaugh moved to schedule the public hearing for January 13, 2026 at 6:30 pm., and the clerk to advertise the same. Trustee Sweeney seconded the motion, which carried unanimously.

Tioga County Planning Board Representative: Mayor Correll stated any Village resident can be appointed to serve on the Tioga County Planning Board. The village should have representation. Their meetings are once a month, on the 3rd Wednesday at 7:00 p.m.

2026-2027 Budget Committee: Trustees Sinsabaugh, Trustee Wage, and Trustee Gorman stated they will work with Clerk Treasurer Wood and Deputy Clerk Treasurer Hanbury on the 2026-2027 Budget.

Request to Subordinate CDBG Deferred Loan Mortgage: Trustee Sinsabaugh moved to subordinate the village's position on a mortgage for a CDBG applicant. Trustee Gorman seconded the motion, which carried unanimously.

Accept and Approve Final Payment for Street Sweeper: The clerk presented an invoice from Tymco, Inc. in the amount of $280,211 for the purchase of a 2025 Freightliner M2-106 Plus Street Sweeper. The clerk stated the sweeper was delivered and passed the delivery inspection. Trustee Sinsabaugh moved to accept the delivery of the 2025 Freightliner Sweeper and approve full and final payment of $280,211. Trustee Gorman seconded the motion, which led to a roll call vote, as follows:

Ayes:	6	(Sinsabaugh, Gorman, Aronstam, Wage, Sweeney, Correll)
Nays:	0	
Vacancy:	1	

The motion carried.

Special Meeting for December 30, 2025: Due to the workshop meeting being cancelled for the holiday, the clerk stated she would like to have a special meeting for the purpose of approving payment of bills so they don't become late. Trustee Aronstam moved to schedule Special Meeting for December 30, 2025 at 2:00 p.m. as presented. Trustee Sweeney seconded the motion, which carried unanimously.

Proposed Local Law: Placement of Portable Shipping Containers: Tabled

Adjournment: Trustee Sinsabaugh moved to adjourn at 7:00 p.m. Trustee Gorman seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 2:00 P.M. ON TUESDAY, DECEMBER 30, 2025 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Correll called the meeting to order at 2:00 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Lyman Wage, Mike Gorman, Jerry Sinsabaugh, and Mayor Correll.

Also present: Clerk Treasurer Michele Wood, and Patti Hanbury.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General Fund $98,084.53, Capital Projects $2,039.97. Trustee Gorman seconded the motion, which carried unanimously.

Adjournment: Trustee Sinsabaugh moved to adjourn at 2:15 p.m. Trustee Gorman seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:30 P.M. ON TUESDAY, JANUARY 13, 2026 IN THE TRUSTEES' ROOM, VILLAGE HALL FOR THE PURPOSE TO HEAR PUBLIC COMMENT REGARDING WATER SYSTEM STUDY

Mayor Correll declared the hearing open at 6:30 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Trustees Present: Lyman Wage, Jessica Schillmoeller, Kevin Sweeney, Jerry Sinsabaugh, C. Aronstam, Mike Gorman, and Mayor Correll.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Patti Hanbury.

Press: Johnny Williams - Morning Times

Tim Steed from Hunt Engineers presented findings from the Water System Study and provided recommendations.

With no one else wishing to be heard, Mayor Correll closed the hearing at 7:02 p.m.

Respectfully submitted,

_____
Michele Wood, Clerk/Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, JANUARY 13, 2026 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Correll called the meeting to order 7:03 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Lyman Wage, Jessica Schillmoeller, Kevin Sweeney, Jerry Sinsabaugh, C. Aronstam, Mike Gorman, and Mayor Correll..

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Patti Hanbury.

Press: Johnny Williams - Morning Times

Public Comments: Jessica McGee, 390 Acme Rd Lockwood NY, would like to see the parking limitations be changed for the parking spots around New Image Fitness Center. She does not feel safe parking down in the public lot across the street due to the lighting.

Tioga County Update: None

Mayor's Comments: The Village is inquiring on details for leasing vehicles for the Village.

Department Reports: Reports were submitted from Court, Police and Recreation.

Letters and Communication: None

Approval of Minutes: Trustee Gorman moved to approve the minutes from December 9, 2025 and December 30, 2025. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Department Reports: Reports were received from the Police Department, Court and Recreation.

NYCLASS Investment Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2025	4.1371%	12,475.93	12,475.93
July 2025	4.1362%	15,614.96	28,090.89
August 2025	4.1336%	14,977.16	43,068.02
September 2025	4.055%	13,167.02	56,235.04
October 2025	3.875%	12,920.47	69,155.51
November 2025	3.838%	11,808.67	80,964.18
December	3.7100%	9,583.92	90,548.10

Revenue Comparison Report: The clerk submitted year-to-date revenues December 2024 vs. December 2025. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2025	9,735.22	13,654.33	3,919.11
July 2025	79,763.08	107,939.70	28,176.62
August 2025	172,155.21	219,086.67	46,931.46
September 2025	330,279.98	383,391.65	53,111.679
October 2025	417,676.72	466,767.50	49,090.78
November 2025	526,156.38	571,250.03	45,093.65
December 2025	613,510.66	686,558.86	73,048.20

Treasurer's Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 12/1/2025 - 12/31/2025

Beginning Balance	290,414.35	Current Revenues	106,185.64
Deposits	677,620.20	Year to Date Revenue	3,060,084.67
Disbursements	-628,108.41	Current Expenditures	973,906.29
Ending Balance	339,926.14	Year to Date Expended	2,512,184.64

*General Capital Reserve Fund $338,241.23

*Equipment Reserve Fund $37,940.24

Capital Projects Fund 12/1/2025 - 12/31/2025

	DCJS Grant (Police)	Water Study	Water Project
Beginning Balance	175,967.93	0.00	717,632.20
Deposits/Debits	55,000.00	55,000.00	0.00
Disbursements/Credits	-57,039.97	-26,250.00	-465,324.02
Ending Balance	173,927.96	28,750.00	252,308.18

*Total Capital Projects Fund Balance $454,986.14

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General Fund $94,218.32. Trustee C. Aronstam seconded the motion, which carried

Water System Study Approval: Trustee Gorman moved to approve accepting the Water System Study as presented by Hunt Engineering. Trustee Sinsabaugh seconded the motion, which led to a roll call vote, as follows:

Ayes - 7	Trustee Lyman Wage
	Trustee Jessica Schillmoeller
	Trustee Mike Gorman
	Trustee Courtney Aronstam
	Trustee Kevin Sweeney
	Trustee Jerry Sinsabaugh
	Mayor Keith Correll
Nays - 0	

Election Day Resolution: Trustee Gorman offered the following resolution and moved its adoption:

WHEREAS, the Annual Election of the Village of Waverly be held in the Trustees' Room in the Village Hall, at 32 Ithaca Street, Waverly, New York, between the hours of 12:00 o'clock noon and 9:00 o'clock in the afternoon of Wednesday, March 18, 2026, and

WHEREAS, the following be designated as Inspectors of Election: Laura Hoppe, Donna Casterline, Deb Beatty, and Suzanne Urban, and

WHEREAS, each Election Inspector be paid $150.00 for their services, and

WHEREAS, Laura Hoppe be hereby appointed Chairman of the Board, and

WHEREAS, the Board of Trustees gives the Clerk-Treasurer the sole authority to replace any inspector who becomes unavailable prior to election, and

BE IT RESOLVED, the Village of Waverly will hold their General Election on Wednesday, March 18, 2025 for the purpose of electing three (3) Trustees, each for a term of two years; and two (2) Trustees, each for a term of one year.

The resolution was seconded by Trustee Sinsabaugh and upon voice vote, unanimously carried.

Adjournment: Trustee Sinsabaugh moved to adjourn at 7:48 p.m. Trustee Gorman seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, JANUARY 27, 2026 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Correll called the meeting to order 7:03 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Lyman Wage, Jessica Schillmoeller, Mike Gorman, Aronstam, Kevin Sweeney, Jerry Sinsabaugh, and Mayor Correll..

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Patti Hanbury.

Press: Johnny Williams - Morning Times

Public Comments: No comments were offered.

Mayor's Comments: Need to give thanks to the DPW, Water and Recreation Departments for handling the snowstorm efficiently.

Approval of Minutes: Trustee Gorman moved to approve the Minutes from January 13, 2026. Trustee Aronstam seconded the motion, which carried unanimously.

Department Reports: Reports were received from the Police Department, Court and Recreation.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General Fund $214,389.34. Trustee C. Aronstam seconded the motion, which carried unanimously.

Proposed Local Law: Placement of Portable Storage Containers: Trustee Sinsabaugh moved to approve the Public Hearing be set for Tuesday, February 10, 2026 at 6:00 p.m. Trustee Aronstam seconded the motion, which carried unanimously.

2026 Poll Site Agreement: The clerk presented the 2026 Poll Site Agreement from Tioga County Board of Elections for elections to be held, as follows: Primary Election on June 23, 2026 from 5:00 a.m. to 10:00 p.m., and the General Election on November 3, 2026 from 5:00 a.m. to 10:00 p.m. These elections

will be conducted in our Community Room, and will accommodate three polling districts. Trustee Sinsabaugh moved to approve the agreement as presented. Trustee Gorman seconded the motion, which carried unanimously.

Cemetery Columbarium: Trustee Sinsabaugh, Mayor Correll, and Ron Keene will research this further.

Adjournment: Trustee Sinsabaugh moved to adjourn at 7:15 p.m. Trustee Gorman seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:00 P.M. ON TUESDAY, FEBRUARY 10, 2026 IN THE TRUSTEES' ROOM, VILLAGE HALL FOR THE PURPOSE TO HEAR PUBLIC COMMENT REGARDING PROPOSED LOCAL LAW STORAGE CONTAINERS

Mayor Correll declared the hearing open at 6:00 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Trustees Present: Lyman Wage, Jessica Schillmoeller, Kevin Sweeney, Jerry Sinsabaugh, C. Aronstam, Mike Gorman, and Mayor Correll.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Patti Hanbury.

Press: Johnny Williams - Morning Times

Jeff Bellinger, Broad St Waverly NY, spoke his concerns over the storage container law.

With no one else wishing to be heard, Mayor Correll closed the hearing at 6:29 p.m.

Respectfully submitted,

_____
Michele Wood, Clerk/Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, FEBRUARY 10, 2026 IN THE

TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Correll called the meeting to order 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Lyman Wage, Jessica Schillmoeller, Mike Gorman, C. Aronstam, Kevin Sweeney, Jerry Sinsabaugh, and Mayor Correll.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Patti Hanbury.

Press: Johnny Williams - Morning Times

Presentation: Police Chief Buesink: 2025 Officer of the Year: Office Andrew Yeckinevich. 2025 Excellence of Leadership Award: Lieutenant Dana Nichols.

Public Comments: None

Tioga County Update: Tracy Monell new Legislative Chairperson. Waverly had the 5th highest sales tax revenue in Tioga County.

Letters and Communication: None

Approval of Minutes: Trustee C. Aronstam moved to approve the minutes from January 27, 2026. Trustee Sweeney seconded the motion, which carried unanimously.

Department Reports: Reports were received from Court and Recreation.

Enterprise Vehicle Lease Program: Trustee Gorman moved to go forward with the vehicle lease program. Trustee Sinsabaugh seconded the motion, which led to a roll call vote, as follows:

Ayes - 7	Trustee Lyman Wage
	Trustee Jessica Schillmoeller
	Trustee Mike Gorman
	Trustee Kevin Sweeney
	Trustee Jerry Sinsabaugh
	Mayor Keith Correll
Nays – 0	
Absent – 1	Trustee Courtney Aronstam

NYCLASS Investment Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD

June 2025	4.1371%	12,475.93	12,475.93
July 2025	4.1362%	15,614.96	28,090.89
August 2025	4.1336%	14,977.16	43,068.02
September 2025	4.055%	13,167.02	56,235.04
October 2025	3.875%	12,920.47	69,155.51
November 2025	3.838%	11,808.67	80,964.18
December 2025	3.7100%	9,583.92	90,548.10
January 2026	3.5960%	9,743.59	100,291.69

Revenue Comparison Report: The clerk submitted year-to-date revenues January 2025 vs. January 2026. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2025	9,735.22	13,654.33	3,919.11
July 2025	79,763.08	107,939.70	28,176.62
August 2025	172,155.21	219,086.67	46,931.46
September 2025	330,279.98	383,391.65	53,111.679
October 2025	417,676.72	466,767.50	49,090.78
November 2025	526,156.38	571,250.03	45,093.65
December 2025	613,510.66	686,558.86	73,048.20
January 2026	678,253.39	779,284.13	101,303.74

Treasurer's Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 1/1/2026 - 1/31/2026

Beginning Balance	339,926.14	Current Revenues	90,757.27
Deposits	359,900.22	Year to Date Revenue	3,484,661.78
Disbursements	-539,958.31	Current Expenditures	368,285.94
Ending Balance	159,868.05	Year to Date Expended	3,120,123.71

*General Capital Reserve Fund $339,275.75

*Equipment Reserve Fund $38,056.28

Capital Projects Fund 1/1/2026 - 1/31/2026

	DCJS Grant (Police)	Water Study	Water Project
Beginning Balance	173,927.96	28,750.00	252,308.18
Deposits/Debits	0.00	0.00	0.00
Disbursements/Credits	0.00	-26,250.00	-25,979.01
Ending Balance	173,927.96	2,500.00	226,329.17

*Total Capital Projects Fund Balance $454,986.14

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General Fund $41,392.50. Trustee Sweeney seconded the motion, which carried unanimously.

Proposed Local Law: Placement of Portable Shipping Containers: Tabled for further discussion.

Cemetery Columbarium: Trustee Sinsabaugh and Mayor Correll along with Ron Keene will looking to this further.

2024-2025 Village Audit: Letter received from CPA's audit.

Best Bev Wastewater Treatment Industrial User Permit: With recommendation from the Sewer Board. Trustee Gorman moved to approve and have Mayor Correll sign the Best Bev Wastewater Treatment Industrial User Permit. Trustee Sinsabaugh seconded the motion, which led to a roll call vote, as follows:

Ayes - 7	Trustee Lyman Wage
	Trustee Jessica Schillmoeller
	Trustee Mike Gorman
	Trustee Kevin Sweeney
	Trustee Jerry Sinsabaugh
	Mayor Keith Correll
Nays – 0	
Absent – 1	Trustee Courtney Aronstam

Adjournment: Trustee Sinsabaugh moved to adjourn at 7:15 p.m. Trustee Gorman seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M.
ON TUESDAY, FEBRUARY 24, 2026 IN THE
TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Correll called the meeting to order 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Lyman Wage, Jessica Schillmoeller, Mike Gorman, Courtney Aronstam, Kevin Sweeney, Jerry Sinsabaugh, and Mayor Correll.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Police and Patti Hanbury.

Press: Johnny Williams - Morning Times

Public Comments: Linda Vogel, 201 Broad St Waverly NY, commented on the poor snow removal in front of her business on Loder Street.

Laura Hoppe, 523 Clark St Waverly NY, asking the status of the NY Forward projects.

Police Hiring Proposal: Christopher Knuth – part time

Kyle Labarge – full time

Tyler Dunkleberger – full time

Tioga County Update: None

Letters and Communication: Letter received from Tom Marchese stating his concerns with the proposed storage container law.

Approval of Minutes: Trustee Gorman moved to approve the minutes from February 10, 2026. Trustee Schillmoeller seconded the motion, which carried unanimously.

Enterprise Vehicle Lease Program: Trustee Gorman moved to go forward with the vehicle lease program. Trustee Sinsabaugh seconded the motion, which led to a roll call vote, as follows:

Ayes - 7	Trustee Lyman Wage
	Trustee Jessica Schillmoeller
	Trustee Mike Gorman
	Trustee Kevin Sweeney
	Trustee Jerry Sinsabaugh
	Mayor Keith Correll
Nays – 0	
Absent – 1	Trustee Courtney Aronstam

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General Fund $39,409.17, Water Fund $39,231.47. Trustee Aronstam seconded the motion, which carried unanimously.

NYS DOT Bridge Rehabilitation at I86 over Ithaca Central Railroad: Pavement and other repairs beginning Spring 2026 and substantially completed by late 2027.

Cemetery Columbarium: Trustee Sinsabaugh and Mayor Correll along with Ron Keene will looking to

this further.

Proposed Local Law: Placement of Portable Shipping Containers: Tabled for further discussion.

Enterprise Vehicle Lease Program: Trustee Gorman moved to go forward with the vehicle leasing of 2 police cars, 1 truck for DPW and 1 truck for Recreation. Trustee Sinsabaugh seconded the motion, which led to a roll call vote, as follows:

Ayes - 7	Trustee Lyman Wage
	Trustee Jessica Schillmoeller
	Trustee Mike Gorman
	Trustee Courtney Aronstam
	Trustee Kevin Sweeney
	Trustee Jerry Sinsabaugh
	Mayor Keith Correll
Nays – 0	

Trustee Sinsabaugh moved to approve $50,000 for down payment for the lease. Trustee Wage seconded the motion, which caried unanimously.

Trane Contract: Trustee Aronstam moved to approve the purchase of the heat exchange for the RTU Unit. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Executive Session: Trustee Sinsabaugh moved to enter Executive Session for contractual issue at 7:55 p.m. Trustee Gorman seconded the motion, which carried unanimously.

Trustee Sinsabaugh moved to out of Executive Session 8:08 p.m. Trustee Gorman seconded the motion, which carried unanimously

Adjournment: Trustee Sinsabaugh moved to adjourn at 8:10 p.m. Trustee Gorman seconded the motion, which carried unanimously.

Respectfully submitted,

_____

Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, MARCH 10, 2026 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Correll called the meeting to order 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Lyman Wage, Jessica Schillmoeller, Mike Gorman, Courtney Aronstam, Kevin Sweeney, Jerry Sinsabaugh, and Mayor Keith Correll.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, And Patti Hanbury.

Press: Johnny Williams - Morning Times

Public Comments: Several people from the Prestige Dance Studio spoke up regarding harassment issues with a consultant of Hazy Daze Business on Broad Street.

Tioga County Update: Legislator Aronstam reported that the State of the County is strong.

Letters and Communication: The clerk read a letter from Kyle Traub asking permission for a "Touch A Truck" event on April 2, 2026, between 8:30 a.m. to 10:30 a.m., at Lincoln Street School. Trustee Sweeney moved to approve closing off Center Street, between Liberty Street to Hickory Street during the event. Trustee Aronstam seconded the motion, which carried unanimously.

Department Reports: Reports received from Code Enforcement and the Court. Recreation Director Eric Reznicek stated that they are working on bringing back the Waverly Fan Fair Race Night on May 7, 2026. Concession will be in the Mini Park.

Approval of Minutes: Trustee Gorman moved to approve the Minutes of February 24, 2026. Trustee Sweeney seconded the motion, which carried unanimously.

NYCLASS Investment Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2025	4.1371%	12,475.93	12,475.93
July 2025	4.1362%	15,614.96	28,090.89
August 2025	4.1336%	14,977.16	43,068.02
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January 2026	3.5960%	9,743.59	100,291.69
February 2026	3.5660%	8,233.28	108,524.97

Revenue Comparison Report: The clerk submitted year-to-date revenues February 2025 vs. February 2026. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2025	9,735.22	13,654.33	3,919.11
July 2025	79,763.08	107,939.70	28,176.62
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November 2025	526,156.38	571,250.03	45,093.65
December 2025	613,510.66	686,558.86	73,048.20
January 2026	678,253.39	779,284.13	101,303.74
February 2026	758,760.59	878,469.35	119,708.76

Treasurer's Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 2/1/2026 - 2/28/2026

Beginning Balance	159,868.05	Current Revenues	101,415.23
Deposits	165,552.21	Year to Date Revenue	3,586,077.01
Disbursements	-209,467.06	Current Expenditures	193,615.37
Ending Balance	115,953.20	Year to Date Expended	3,313,739.08

*General Capital Reserve Fund $340,205.05

*Equipment Reserve Fund $38,160.51

Capital Projects Fund 2/1/2026 - 2/28/2026

	DCJS Grant (Police)	Water Study	Water Project
Beginning Balance	173,927.96	2,500.00	226,329.17
Deposits/Debits	0.00	0.00	0.00
Disbursements/Credits	0.00	0.00	0.00
Ending Balance	173,927.96	2,500.00	226,329.17

*Total Capital Projects Fund Balance $402,757.13

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General Fund $62,537.13, Rising Stars $300.00. Trustee Sweeney seconded the motion, which carried unanimously.

Police Hiring Proposal: Trustee Gorman moved to approve hiring of Kyle Labarge as a full-time

police officer at the contractual rate of $31.06, and Tyler Dunkleberger as a full-time police officer at the contractual rate of $28.88, and Christopher Knuth as a part-time police officer at the contractual rate of $25.00 They will be able to start once their pre-employments physicals are complete. Trustee Sinsabaugh seconded the motion, which led to a roll call vote, as follows:

Ayes - 7 Trustee Lyman Wage
Trustee Jessica Schillmoeller
Trustee Mike Gorman
Trustee Courtney Aronstam
Trustee Kevin Sweeney
Trustee Jerry Sinsabaugh
Mayor Keith Correll

Nays – 0
The motion passed.

Court Clerk's Conference: Trustee Sinsabaugh moved to approve the Court Clerk to attend Court Clerks Conference in Albany NY from September 27 thru September 30 at a cost of $100 plus room and board. Trustee Aronstam seconded the motion, which carried unanimously.

Cemetery Columbarium: In process.

ADA Doors for Village Hall: Obtaining quotes for electrical work.

Part-Time Police for Parking: Looking for part time person for covering 15 variable hours per week.

Crossing Guard Vacancies: Two current openings.

Village Election March 18th 2026 (12:00 p.m. – 9:00 p.m.)

NY Forward Update: Soprano's Deli is moving forward with their grant money from the NYF Private Projects Grant. Mayor Correll stated the NYF Public Projects Grant for East Waverly Park has a shortfall in funds to cover everything that was wanted. There might be an issue with availability of water for the splash pad. Water usage is estimated at 100 gallons per minute. He also stated we are looking into possible funding opportunities for upgrading the wells.

Tax Cap Override Local Law: The clerk submitted proposed local law Authoring a property tax levy in excess of the limit established in General Municipal Law §3-c. Trustee Sinsabaugh moved to schedule a

Public Hearing for March 24, 2026 at 6:20 p.m. and the clerk to advertise the same. Trustee Sweeney seconded the motion, which carried unanimously.

Executive Session: Trustee Sinsabaugh moved to enter Executive Session for contractual issue at 8:04 p.m. Trustee Sweeney seconded the motion, which carried unanimously.

Trustee Sinsabaugh moved to out of Executive Session 8:16 p.m. Trustee Gorman seconded the motion, which carried unanimously

Adjournment: Trustee Sinsabaugh moved to adjourn at 8:17 p.m. Trustee Gorman seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:20 P.M. ON TUESDAY, MARCH 24, 2026 IN THE TRUSTEES' ROOM, VILLAGE HALL FOR THE PURPOSE TO HEAR PUBLIC COMMENT REGARDING PROPOSED LOCAL LAW TO AUTHORIZE EXCEEDING TAX LEVY LIMIT

Mayor Correll declared the hearing open at 6:20 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Trustees Present: Lyman Wage, Jessica Schillmoeller, Kevin Sweeney, Jerry Sinsabaugh, C. Aronstam, Mike Gorman, and Mayor Correll.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, Patti Hanbury.

Press: Johnny Williams - Morning Times

With no one wishing to be heard, Mayor Correll closed the hearing at 6:29 p.m.

Respectfully submitted,

_____
Michele Wood, Clerk/Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, MARCH 24, 2026 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Correll called the meeting to order 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Lyman Wage, Jessica Schillmoeller, Mike Gorman, Courtney Aronstam, Kevin Sweeney, Jerry Sinsabaugh, and Mayor Correll.

Also present: Attorney Betty Keene, Clerk Treasurer Michele Wood, And Patti Hanbury.

Press: Johnny Williams - Morning Times

Letters and Communication: Wreaths and decorations are to be removed from the cemeteries in Waverly by April 15, 2026.

Approval of Minutes: Trustee Gorman moved to approve the Minutes of March 10, 2026. Trustee Sweeney seconded the motion, which carried unanimously.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General Fund $48,005.72. Trustee Sweeney seconded the motion, which carried unanimously.

Waverly Fiscal Stress Report: Clerk Treasurer Wood presented the annual State Comptroller's Fiscal Stress Report. She was pleased to announce that the Village of Waverly's score was 6.7. The range of fiscal stress is:

0 - 44.9 No Designation
45 – 54.9 Susceptible Stress
55 – 64.9 Moderate Stress
65 – 100.0 Significant Stress

Fair Housing Month Resolution: Trustee Sinsabaugh offered the following resolution, and moved its adoption:

WHEREAS, in accordance with the Title VIII Fair Housing Policy of the Civil Rights Act of 1968 and the Fair Housing Amendments Act of 1988 and,

WHEREAS, the month of April 2021 has been designated by the U.S. Department of Housing and Urban Development's Office of Fair Housing and Equal Opportunity as Fair Housing Month.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Waverly hereby declares and proclaims April 2026 as Fair Housing Month in the Village of Waverly.

Trustee Gorman seconded the motion, which led to a roll call vote, and resulted as follows:

Ayes – 7 (Schillmoeller, Wage, Gorman, C. Aronstam, Sweeney, Sinsabaugh, Correll)
Nays – 0
Absent – 0
The motion carried.

Schedule Reorganizational Meeting for April 6, 2026: Trustee Aronstam moved to schedule the 2026 Reorganization Meeting for April 6th, 2026 at 5:00 p.m. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Local Law to Authorize Exceeding Tax Levy Limit: Proposed Local Law: Tax Cap Override:

Trustee Aronstam moved to adopt the proposed local law (1A-2026) as follows:

A Local Law Authorizing a Property Tax Levy in Excess of the Limit

Established in the General Municipal Law §3-c

Section 1. Legislative Intent
It is the intent of this local law to allow the Village of Waverly to adopt a budget for the fiscal year commencing June 1, 2026 that requires a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law §3-c.

Section 2. Authority
This local law is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes a local government's governing body to override the property tax cap for the coming fiscal year by the adoption of a local law approved by a vote of sixty (60%) percent of said governing body.

Section 3. Tax Levy Limit Override
The Board of Trustees of the Village of Waverly, County of Tioga, is hereby authorized to adopt a budget for the fiscal year commencing June 1, 2026 that requires a real property tax levy in excess of the amount otherwise prescribed in the General Municipal Law §3-c.

Section 5. Effective Date
This local law shall take effect immediately upon filing with the Secretary of State.

Trustee Sinsabaugh seconded the motion, which led to a roll call vote and resulted as follows:

Ayes – 7 (Schillmoeller, Wage, Gorman, Aronstam, Sweeney, Sinsabaugh, Correll)
Nays – 0
Absent – 0

The motion carried.

Public Hearing to Adopt 2026-2027 Budget: Trustee Sweeney moved to schedule a Public Hearing on April 14, 2026 at 6:00 p.m. to hear comments in regard to the 2026-2027 Tentative Budget, and the Clerk to advertise the same. Trustee Gorman seconded the motion, which carried unanimously.

Recognition of Attorney Betty Keene: Trustee Sweeney offered the following resolution and moved its adoption.

WHEREAS, Betty Keene joined the Village of Waverly in September of 1999 as Village Attorney, and

WHEREAS, the Village of Waverly has benefited for many years from her employment as she has faithfully and efficiently performed the duties of Village Attorney, and

WHEREAS, Betty Keene provided an outstanding commitment of time, talent, and integrity as Village Attorney and is worthy of special notice and commendation, and

WHEREAS, Betty Keene will retire as Village Attorney on April 5, 2026 after having been employed with the Village of Waverly for over twenty-six years, and

NOW, THEREFORE, BE IT RESOLVED by the Mayor, Board of Trustees, Village Staff; and on behalf of the citizens of this community, hereby extends its sincere appreciation and best wishes to Attorney Betty Keene.

Trustee Gorman seconded the motion, which led to a roll call vote, as follows:

Ayes – 7 (Schillmoeller, Wage, Gorman, Aronstam, Sweeney, Sinsabaugh, Correll)
Nays – 0
The motion carried

Executive Session: Trustee Sinsabaugh moved to enter Executive Session for contractual issue at 6:45 p.m. Trustee Sweeney seconded the motion, which carried unanimously.

Trustee Sinsabaugh moved to out of Executive Session 7:00 p.m. Trustee Gorman seconded the motion, which carried unanimously

Trustee Sweeney moved to approve the Tentative Police Bargaining Agreement with the Teamsters as presented. The agreement commences June 1, 2026 through May 31, 2029. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Adjournment: Trustee Sinsabaugh moved to adjourn at 7:02 p.m. Trustee Gorman seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REORGANIZATION MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 5:00 P.M. ON MONDAY, APRIL 6, 2026 IN THE TRUSTEES' ROOM, IN THE VILLAGE HALL

Present were Trustee-Elect Courtney Aronstam, Trustee-Elect Jessica Schillmoeller, Trustee-Elect Mike Gorman, Trustee Jerry Sinsabaugh, and Mayor Keith Correll.

Also Present: Clerk Treasurer Michele Wood, and Deputy Clerk Treasurer Patti Hanbury

Call to Order: Mayor Correll called the meeting to order at 5:00 p.m.

Oaths of Office: Clerk Treasurer Wood administered the Oaths of Office to Trustees-Elect: Michael Gorman, Jessica Schillmoeller, and Courtney Aronstam.

Approval of Mayor's Appointments: Mayor Correll offered his appointments as follows:

Name	Appointed To	Term
Jerry Sinsabaugh	Deputy Mayor	1
Patricia Hanbury	Deputy Clerk Treasurer	1
Chris Robinson	Code Enforcement Officer	1
Lynette Nickels	Justice Clerk	1
Rick Lewis	Zoning Board of Appeals	3
John Cheresnowsky	Recreation Commission	5
Bill Kraus	Planning Board	5
James Deibler	Sewer Commissioner	5
Angelo Sisto	Water Commissioner	5
Morning Times	Official Publication	1
Chemung Canal Trust Co Chase Bank M & T Bank NYCLASS	Official Depositories	1

Regular Meeting	2nd Tuesday of each month	1

Trustee Gorman moved to approve Mayor Correll's appointments. Trustee Aronstam seconded the motion, which carried unanimously.

Legal Consultant: Mayor Correll appointed Attorney Robert H. McKertich as legal consultant for the Village of Waverly for the term of one year. Trustee Sinsabaugh moved to approve Mayor Correll's appointment and authorized Mayor Correll to sign the retainer agreement. Trustee Aronstam seconded the motion, which carried unanimously.

Check Signature Resolution: Trustee Sinsabaugh offered the following resolution and moved its adoption:

RESOLVED, that checks drawn on any Village of Waverly account be payable on the signatures of two (2) of the following persons: Clerk Treasurer Michele Wood, Deputy Clerk Treasurer Patricia Hanbury, Mayor Keith Correll, and Trustee Jerry Sinsabaugh.

Trustee Gorman seconded the motion, which carried unanimously.

Committee Assignments: Mayor Correll offered the following assignments to the board members, as follows:

Police	Sinsabaugh		
Street	Correll		
Recreation	Aronstam	Schillmoeller	
Sewer	Sweeney		
Water	Wage		
Planning	Gorman		
Cemetery	Sinsabaugh		
Buildings & Grounds	Correll	Sinsabaugh	
Finance	Sinsabaugh	Gorman	Wage
Tioga County (COG) Council of Governments	Correll		

Trustee Aronstam moved to approve Mayor Correll's committee assignments. Trustee Gorman seconded the motion, which carried unanimously.

With all reorganized business resolved, Mayor Correll closed the meeting at 6:05 p.m.

Respectfully submitted,

_____

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:00 P.M. ON TUESDAY, APRIL 14, 2026 IN THE TRUSTEES' ROOM, VILLAGE HALL FOR THE PURPOSE OF PUBLIC COMMENT REGARDING THE 2026-2027 TENATIVE BUDGET

Mayor Correll declared the hearing open at 6:00 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Trustees Present: Lyman Wage, Jessica Shillmoeller, Michael Gorman, Courtney Aronstam, Kevin Sweeney, Jerry Sinsabaugh and Mayor Correll.

Also present: Clerk Treasurer Michele Wood, and Patti Hanbury

Press: Johnny Williams - Morning Times

Mayor Correll stated the Budget Committee and the Department Heads worked closely and thanked them for their efforts. He opened the floor for comments regarding the 2026-2027 Tentative Budget.

With no one else wishing to be heard, Mayor Correll closed the hearing at 6:22 p.m.

Respectfully submitted,

_____

Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, APRIL 14, 2026 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Correll called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Lyman Wage, Jessica Shillmoeller, Michael Gorman, Courtney Aronstam, Kevin Sweeney, Jerry Sinsabaugh and Mayor Correll.

Also present: Clerk Treasurer Michele Wood, Police Chief Buesink, and Patti Hanbury

Press: Johnny Williams - Morning Times

Public Comments: Several people from the Prestige Dance Studio spoke up regarding harassment issues with a consultant of Hazy Daze Business on Broad Street.

Approval of Minutes: Trustee Gorman moved to approve the Minutes from March 24, 2026. Trustee Aronstam seconded the motion, which carried unanimously.

Department Reports: Reports/Updates from Court, Sewer and Recreation.

Trustee Sinsabaugh moved to approve the promotion of Devon Spallone to Wastewater Treatment Plant Operator Class 3A, contractual rate of $30.00/hour with pay retroactive to exam passing date of March 25, 2026. Trustee Sweeney seconded the motion, which carried unanimously.

NYCLASS Investment Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2025	4.1371%	12,475.93	12,475.93
July 2025	4.1362%	15,614.96	28,090.89
August 2025	4.1336%	14,977.16	43,068.02
September 2025	4.055%	13,167.02	56,235.04
October 2025	3.875%	12,920.47	69,155.51
November 2025	3.838%	11,808.67	80,964.18
December 2025	3.7100%	9,583.92	90,548.10
January 2026	3.5960%	9,743.59	100,291.69
February 2026	3.5660%	8,233.28	108,524.97
March 2026	3.5367%	8,976.15	117,501.12

Revenue Comparison Report: The clerk submitted year-to-date revenues March 2025 vs. 2026. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2025	9,735.22	13,654.33	3,919.11
July 2025	79,763.08	107,939.70	28,176.62
August 2025	172,155.21	219,086.67	46,931.46
September 2025	330,279.98	383,391.65	53,111.679
October 2025	417,676.72	466,767.50	49,090.78

November 2025	526,156.38	571,250.03	45,093.65
December 2025	613,510.66	686,558.86	73,048.20
January 2026	678,253.39	779,284.13	101,303.74
February 2026	758,760.59	878,469.35	119,708.76
March 2026	902,430.23	1,030,582.58	128,152.35

Treasurer's Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 3/1/2026 - 3/31/2026

Beginning Balance	115,953.20	Current Revenues	279,323.33
Deposits	717,859.00	Year to Date Revenue	3,865,400.34
Disbursements	-491,943.89	Current Expenditures	225,891.03
Ending Balance	341,868.31	Year to Date Expended	3,539,630.11

*General Capital Reserve Fund $341,227.40
*Equipment Reserve Fund $38,275.21

Capital Projects Fund 3/1/2026 - 3/31/2026

	DCJS Grant (Police)	Water Study	Water Project
Beginning Balance	173,927.96	2,500.00	226,329.17
Deposits/Debits	0.00	0.00	0.00
Disbursements/Credits	0.00	0.00	-5,412.00
Ending Balance	173,927.96	2,500.00	220,917.17

*Total Capital Projects Fund Balance $397,345.13

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General $73,502.20. Trustee Gorman seconded the motion, which carried unanimously.

2026-2027 Budget Adoption: The clerk stated the Board of Water Commissioners and the Board of Sewer Commissions have recommended adoption of their respective budgets as submitted. Trustee Gorman moved to adopt the 2026-2027 Tentative Budget as final. The total budgets are: General Fund $4,089,733; Water Fund $1,321,696; and Sewer Fund $1,389,949.

Abstract of General Fund Budget:

General Government	$ 600,849
Public Safety	1,287,027
Transportation	654,930
Culture/Recreation	227,864
Home/Community Service	85,365
Employee Benefits	1,020,935
Debt Service	212,763
Total	$ 4,089,733

Trustee Aronstam seconded the motion, which led to a roll call vote, and resulted as follows:

Ayes – 7 (Wage, Schillmoeller, Gorman, Aronstam, Sweeney, Sinsabaugh, Correll)
Nays – 0
Absent – 0

The motion carried. The 2026-2027 Budget was adopted as presented.

Update on Storage Container Proposed Local Law: In Progress

Update on USDA Grant (Street Sweeper): Received the USDA Grant funds in amount of $154,000.

National Library Week Proclamation: Trustee Sinsabaugh moved to declare April 19 – 26th National Library Week. Trustee Aronstam seconded the motion, which carried unanimously.

Executive Session: Trustee Sinsabaugh moved to enter Executive Session for contractual issue at 7:43 p.m. Trustee Sweeney seconded the motion, which carried unanimously.

Trustee Sinsabaugh moved to enter Regular Session 8:30 p.m. Trustee Gorman seconded the motion, which carried unanimously

Trustee Aronstam moved to approve hiring Randy Donovan for part time Summer Parks Help at the rate of $16.00/hour. Trustee Sweeney seconded the motion, which carried unanimously.

Trustee Sinsabaugh moved to approve to accept the resignation letter from Code Enforcement Officer Chris Robinson effective June 30, 2026. Trustee Wage seconded the motion, which carried unanimously.

Trustee Sinsabaugh moved to approve to accept the resignation letter from Kay Robinson, office clerk for the Code Enforcement officer, effective June 30, 2026. Trustee Wage seconded the motion, which carried unanimously.

Adjournment: Trustee Gorman moved to adjourn at 8:32 p.m. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, APRIL 28, 2026 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Correll called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Lyman Wage, Jessica Shillmoeller, Michael Gorman, Courtney Aronstam, Kevin Sweeney, and Mayor Correll.

Also present: Clerk Treasurer Michele Wood, Police Chief Buesink, and Patti Hanbury

Press: Johnny Williams - Morning Times

Public Comments: Ron Keene, 7 Elliott St, commented on if the tanker truck that keeps getting water is being accurately charged.

Tioga County Update: None

Letters and Communications: Officer Pratt submitted resignation letter with an effective date of May 8, 2026.

Approval of Minutes: Trustee Gorman moved to approve the Minutes from April 14, 2026. Trustee Sweeney seconded the motion, which carried unanimously.

Finance Committee/Approval of Abstract: Trustee Wage presented the following abstracts for approval: General $44,523.38 and Unemployment $13.20. Trustee Aronstam seconded the motion, which carried unanimously.

Update on Storage Container Proposed Local Law: In Progress

Cemetery Columbarium Update: Tabled as 2nd bid has come in and need more information.

2026-2027 Water Sewer Rates: Water Capital Charge will begin 6/1/2026 at a rate of $6.00 per month. Industrial water water rate will increase $.05 to $1.78, Residential water rate will stay at $2.75 regardless of usage. Sewer rate will increase $.20 to $5.57. All unmetered water sales will increase $10 a load plus a water capital charge depending on load size.

Tioga County IT Shared Services Agreement: Trustee Sweeney moved to approve the Tioga County IT Shared Services Agreement. Trustee Wage seconded the motion, which led to a roll call vote, as follows:

Ayes – 6 (Wage, Schillmoeller, Gorman, Aronstam, Sweeney, Corell)
Nays – 0
Absent – 1 (Sinsabaugh)
The motion carried.

Liberty Affordable Housing OCAF Adjustments: Elizabeth Square will be paying the OCAF-related adjustment of $69,643.75 in installments to be paid off by October 2026. The first payment will be in the amount of $15,026.12.

Crossing Guards: Trustee Aronstam moved to hire Casandra Cole as a crossing guard at Lincoln Street School. Trustee Sweeney seconded the motion, which carried unanimously.

Board Comments: Trustee Aronstam moved to close Broad Street from Fulton St to Pennsylvania Ave for the Waverly Racing Fan Fair on Thursday May 7, 2026. Trustee Sweeney seconded the motion, which carried unanimously.

Adjournment: Trustee Sweeney moved to adjourn at 7:30 p.m. Trustee Aronstam seconded the motion, which carried unanimously.

Respectfully submitted,

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Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, MAY 12, 2026 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Correll called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Lyman Wage, Jessica Shillmoeller, Michael Gorman, Courtney Aronstam, Kevin Sweeney, Jerry Sinsabaugh and Mayor Correll.

Also present: Clerk Treasurer Michele Wood, Police Chief Buesink, and Patti Hanbury

Press: Johnny Williams - Morning Times

Public Comments: Margaret Prinzi, 447 Chemung Street, property next door has garbage bags out back, afraid of attracting rodents.

Ron Keene, 7 Elliott Street, commented on the numerous properties within the village that are unkept.

Approval of Minutes: Trustee Gorman moved to approve the Minutes from April 28, 2026. Trustee Sweeney seconded the motion, which carried unanimously.

Department Reports: Reports received from Recreation Department and Village Court.

NYCLASS Investment Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2025	4.1371%	12,475.93	12,475.93
July 2025	4.1362%	15,614.96	28,090.89
August 2025	4.1336%	14,977.16	43,068.02
September 2025	4.055%	13,167.02	56,235.04
October 2025	3.875%	12,920.47	69,155.51
November 2025	3.838%	11,808.67	80,964.18
December 2025	3.7100%	9,583.92	90,548.10
January 2026	3.5960%	9,743.59	100,291.69
February 2026	3.5660%	8,233.28	108,524.97
March 2026	3.5367%	8,976.15	117,501.12
April 2026	3.5170%	9,688.39	127,189.51

Revenue Comparison Report: The clerk submitted year-to-date revenues April 2025 vs. 2026. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2025	9,735.22	13,654.33	3,919.11
July 2025	79,763.08	107,939.70	28,176.62
August 2025	172,155.21	219,086.67	46,931.46
September 2025	330,279.98	383,391.65	53,111.679
October 2025	417,676.72	466,767.50	49,090.78
November 2025	526,156.38	571,250.03	45,093.65
December 2025	613,510.66	686,558.86	73,048.20
January 2026	678,253.39	779,284.13	101,303.74
February 2026	758,760.59	878,469.35	119,708.76

March 2026	902,430.23	1,030,582.58	128,152.35
April 2026	979,824.90	1104158.89	124,333.99

Treasurer's Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 4/1/2026 - 4/30/2026

Beginning Balance	341,868.31	Current Revenues	227,861.30
Deposits	262,513.76	Year to Date Revenue	4,093,261.64
Disbursements	-322,305.53	Current Expenditures	210,890.68
Ending Balance	282,076.54	Year to Date Expended	3,750,520.79

*General Capital Reserve Fund $342,216.52

*Equipment Reserve Fund $38,386.17

Capital Projects Fund 4/1/2026 - 4/30/2026

	DCJS Grant (Police)	Water Study	Water Project
Beginning Balance	173,927.96	2,500.00	226,329.17
Deposits/Debits	0.00	50,000.00	69,380.06
Disbursements/Credits	0.00	-52,500.00	-174,152.12
Ending Balance	173,927.96	0.00	116,145.11

*Total Capital Projects Fund Balance $290,073.07

Finance Committee/Approval of Abstract: Trustee Wage presented the following abstracts for approval: General 2026 amount of $17,452.39; 2027 amount of $25,433.39. Trustee Aronstam seconded the motion, which carried unanimously.

Police Request to Purchase Rifles: Police Chief Buesink proposed to purchase updated AR platform rifles and compatible suppressors for the Police Department at the cost of $10,465.00.

Police Request to Purchase Stop Sticks: Police Chief Buesink proposed to purchase tire deflation devices "stop sticks" for the Police Department at the cost of $2,159.00

Update on Storage Container Proposed Local Law: Latest version was emailed for Trustees to review and discuss next meeting.

Cemetery Columbarium Update: Tabled.

Best Bev Water Agreement Addendum #1: Will be voted on next meeting.

Mortgage Subordination Agreement: Trustee Gorman moved to approve the Village of Waverly be subordinate our mortgage to 2nd position for Russell & Susan Lafritz. Our mortgage is a deferred loan

from the CDBG program. Trustee Gorman seconded the motion, and duly put to a roll call vote, resulting as follows:

Ayes – 6 (Wage, Schillmoeller, Gorman, Aronstam, Sweeney, Sinsabaugh, Correll)
Nays – 0

Tax Rate Resolution: Trustee Aronstam offered the following resolution and moved its adoption:

WHEREAS, the Board of Trustees, finalized the annual budget for the fiscal year, commencing June 1, 2026 and ending May 31, 2027; and,

WHEREAS, the total of taxable property assessments in said Village as shown on the current assessment roll has been determined to be $140,511,667; and,

WHEREAS, the Board of Trustees of the Village of Waverly, by resolution dated the same date appropriated the sum of $4,089,733; less estimated revenues of $1,552,848 or a balance of $2,536,885 to be raised by real estate taxes, said Board of Trustees hereby levies the following tax pursuant to the provisions of the Real Property Tax Law of the State of New York upon the taxable property of the Village of Waverly, to wit: upon all taxable property of the Village of Waverly; and,

BE IT RESOLVED, that the tax rate on account of said levy be set at the rate of $18.0546 per each $1,000 of assessed valuation; and,

BE IT FURTHER RESOLVED, that the Village Clerk/Treasurer be directed to extend and carry out upon the tax roll of the Village of Waverly, the amount to be levied against the value of each parcel of real property owed thereon; and,

It further appearing that the Board of Water Commissioners of the Village of Waverly has filed with the Clerk, its certificate in writing, indicating certain unpaid water rents and penalties thereon, as of May 1, 2026 with the properties against which said unpaid water rents are charged.

NOW, THEREFORE, BE IT RESOLVED, that a total amount of such unpaid water rents in the amount of $15,937.95 be levied pursuant to the provision of the Village Law against said properties, as set forth on said certificate, and in the amount set forth, and,

It further appearing that the Board of Sewer Commissioners of the Village of Waverly has filed with the Clerk, its certificate in writing, indicating certain unpaid sewer rents and penalties thereon, as of May 1, 2026 with the properties against which said unpaid sewer rents are charged.

NOW, THEREFORE, BE IT RESOLVED, that a total amount of such unpaid sewer rents in the amount of $25,670.10 be levied pursuant to the provision of the Village Law against said properties, as set forth on said certificate, and in the amount set forth, and,

It further appearing that the Board of Sewer Commissioners of the Village of Waverly has filed with the Clerk, its certificate in writing, indicating certain unpaid sewer debt service charges (capital charges) and penalties thereon, as of May 1, 2026 with the properties against which said unpaid capital charges are charged.

NOW, THEREFORE, BE IT RESOLVED, that a total amount of such unpaid sewer debt service charges (capital charges) in the amount of $16,094.15 be levied pursuant to the provision of the Village Law against said properties, as set forth on said certificate, and in the amount set forth, and,

NOW, THEREFORE, BE IT RESOLVED, that a total amount of $2,800 of unpaid grass and weeds removal be levied pursuant to the provision of the Village Law against said properties, as set. Forth, on said certificate, and,

NOW, THEREFORE, BE IT RESOLVED, that a total amount of $350 of unpaid snow removal be levied pursuant to the provision of the Village Law against said properties, as set. Forth, on said certificate, and,

NOW, THEREFORE, BE IT RESOLVED, that a total amount of $65,000.50 of unpaid property maintenance be levied pursuant to the provision of the Village Law against said properties, as set. Forth, on said certificate, and,

BE IT FURTHER RESOLVED, that the Village Clerk be directed to extend and carry out upon said tax roll of the Village of Waverly the amount so levied against the several parcels of real property:

Trustee Gorman seconded the motion, and duly put to a roll call vote, resulting as follows:

Ayes – 6 (Wage, Schillmoeller, Gorman, Aronstam, Sweeney, Sinsabaugh, Correll)
Nays – 0

Mayors Comments: 2026 Racing Fan Fair was a success, planning has been started for next year event.

Executive Session: Trustee Sinsabaugh moved to enter Executive Session for a potential new hire and a contractual issue.

at 7:24 p.m. Trustee Sweeney seconded the motion, which carried unanimously.

Trustee Sinsabaugh moved to enter Regular Session 8:08 p.m. Trustee Gorman seconded the motion, which carried unanimously

Trustee Aronstam moved to approve hiring Zachary Vanderpool as temporary emergency relief for the Parks Department at the rate of $16.00/hour. Trustee Sweeney seconded the motion, which carried unanimously.

Trustee Sinsabaugh moved to approve the police purchase of AR Rifles at the cost of $10,465.00. Trustee Gorman seconded the motion, which carried unanimously.

Trustee Sinsabaugh moved to approve the police purchase of stop sticks at the cost of $2,159.00. Trustee Gorman seconded the motion, which carried unanimously.

Adjournment: Trustee Sweeney moved to adjourn at 8:10 p.m. Trustee Aronstam seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Patti Hanbury, Deputy Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, MAY 26, 2026 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Correll called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Jessica Shillmoeller, Michael Gorman, Courtney Aronstam, Kevin Sweeney, Jerry Sinsabaugh and Mayor Correll.

Also present: Clerk Treasurer Michele Wood, Police Chief Buesink, and Patti Hanbury

Press: Johnny Williams - Morning Times

Public Comments: None

Tioga County Update: None

Letters and Communications: None

Approval of Minutes: Trustee Gorman moved to approve the Minutes from May 12, 2026. Trustee Sweeney seconded the motion, which carried unanimously.

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General 2026 amount of $15,129.88; 2027 amount of $8,529.98, Recreation $1,502.88. Trustee Aronstam seconded the motion, which carried unanimously.

Proposed Local Law Storage Container/Permit Fees: Trustee Sinsabaugh moved to set public hearing date for June 9, 2026 at 6:00 p.m. Trustee Gorman seconded the motion, which carried unanimously.

Proposed Local Law Amend - Obstruction in Streets: Trustee Sinsabaugh moved to set public hearing date for June 9, 2026 at 6:15 p.m. Trustee Gorman seconded the motion, which carried unanimously.

Proposed Local Law Amend – Property & Building Nuisances: Tabled until next meeting.

Larz Fraley Promotion in Water Department: Trustee Sinsabaugh moved to approve the promotion to Water Plant Operator Trainee effective 5/22/2026. Trustee Sweeney seconded the motion, which carried unanimously.

Summer Employment in Water Department: Trustee Sweeney moved to approve hiring Kannon Vanduzer as Water Department Summer Help minimum wage. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Summer Employment in Parks Department: Trustee Sinsabaugh moved to approve hiring Lincoln Sharpsteen as Parks Department Summer Help minimum wage. Trustee Aronstam seconded the motion, which carried unanimously.

Best Bev Water Agreement Addendum #1: Tabled

NY Forward Grant, Splash Pad: Mayor Correll gave update as of the latest meeting.

E-Bikes & E-Scooters: Tabled

CDBG Housing Rehab Program Administration Award: Trustee Sinsabaugh moved to approve awarding the program administration to Thoma Development Consultants. Trustee Gorman seconded the motion, and duly put to a roll call vote, resulting as follows:

Ayes – 6 (Schillmoeller, Gorman, Aronstam, Sweeney, Sinsabaugh, Correll)

Nays – 0

Absent - Wage

Surplus Dump Truck in Street Department: Trustee Gorman moved to have the dump truck declared surplus. Trustee Aronstam seconded the motion, which carried unanimously.

Trustee Sinsabaugh moved to list dump truck on bid/auction site, with a reserve of $30,000. Trustee Sweeney seconded the motion, which carried unanimously.

449 Chemung Street: Property is no longer in foreclosure. C & N Bank cancelled foreclosure proceedings, the owner is still Daryl E Pond, 104 Whitetail Drive, Elmira NY 14903.

Dry Brook Stream Corridor Assessment Grant: Public Notice will be published 5/27/2026.

Executive Session: Trustee Sinsabaugh moved to enter Executive Session for contractual issue at 7:26 p.m. Trustee Sweeney seconded the motion, which carried unanimously.

Trustee Sinsabaugh moved to enter Regular Session 8:00 p.m. Trustee Gorman seconded the motion, which carried unanimously.

Trustee Sinsabaugh moved to approve having survey done at Glenwood Cemetery due to property line conflict. Trustee Gorman seconded the motion, which carried unanimously.

Trustee Sinsabaugh moved to appoint Louis Fedele as Code Enforcement Officer at yearly salary of $35,000. Trustee Sweeney seconded the motion, which carried unanimously.

Adjournment: Trustee Sinsabaugh moved to adjourn at 8:02 p.m. Trustee Sweeney seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:00 P.M. ON TUESDAY, JUNE 9, 2026 IN THE TRUSTEES' ROOM, VILLAGE HALL FOR THE PURPOSE OF PUBLIC COMMENT REGARDING THE PROPOSED LOCAL LAW TO REGULATE STORAGE CONTAINERS

Mayor Correll declared the hearing open at 6:00 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Trustees Present: Lyman Wage, Jessica Shillmoeller, Michael Gorman, Kevin Sweeney, Jerry Sinsabaugh and Mayor Correll.

Also present: Clerk Treasurer Michele Wood, and Patti Hanbury

Press: Johnny Williams - Morning Times

Mayor Correll stated open discussion for the proposed local law for storage containers.

With no one wishing to be heard, Mayor Correll closed the hearing at 6:15 p.m.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:15 P.M. ON TUESDAY, JUNE 9, 2026 IN THE TRUSTEES' ROOM, VILLAGE HALL FOR THE PURPOSE OF PUBLIC COMMENT REGARDING THE PROPOSED LOCAL LAW REGARDING OBSTRUCTIONS IN STREETS

Mayor Correll declared the hearing open at 6:15 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Trustees Present: Lyman Wage, Jessica Shillmoeller, Michael Gorman, Kevin Sweeney, Jerry Sinsabaugh and Mayor Correll.

Also present: Clerk Treasurer Michele Wood, and Patti Hanbury

Press: Johnny Williams - Morning Times

Mayor Correll stated open discussion for the proposed local law regarding obstructions in streets.

With no one wishing to be heard, Mayor Correll closed the hearing at 6:29 p.m.

Respectfully submitted,

_____

Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, JUNE 9, 2026 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Correll called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Lyman Wage, Jessica Shillmoeller, Michael Gorman, Kevin Sweeney, Jerry Sinsabaugh and Mayor Correll.

Also present: Clerk Treasurer Michele Wood, Police Chief Buesink, and Patti Hanbury

Press: Johnny Williams - Morning Times

Public Comments: Al Aguero, 18 N Chemung St Waverly NY 14892, has a complaint about the noise coming from the outdoor Tiki Bar at the Bowling Alley.

Mayors Comments: Big Boy 4014 train will be in Waverly on Thursday June 11, 2026 sometime between 7:00 pm and 8:30 pm. It is scheduled to depart Waverly Friday, June 12th at around 9:00 am.

Mayor Correll was informed by NYS DOT that there will be a railroad merger between Union Pacific and Norfolk Southern, creating the first coast to coast transcontinental railway in the US.

Mayor Correll would like to invest in new Code Enforcement Software called Iworq. The cost will be $4200 per year. Trustee Sinsabaugh moved to approve the purchase of the software. Trustee Sweeney seconded the motion, which carried unanimously.

Letters and Communications: Letter from OCM informing the Village of Hazy Days license renewal.

Department Reports: Reports received from Police, and Recreation Department. Trustee Sweeney gave update from Sewer Board Meeting.

Tioga County Update: Legislator Aronstam updated on the new office building for Tioga County. He also reported that sales tax revenue was up and that a new Occupancy Tax has started for hotels, short term rentals and bed – and – breakfasts.

Approval of Minutes:.

NYCLASS Investment Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2025	4.1371%	12,475.93	12,475.93
July 2025	4.1362%	15,614.96	28,090.89
August 2025	4.1336%	14,977.16	43,068.02
September 2025	4.055%	13,167.02	56,235.04
October 2025	3.875%	12,920.47	69,155.51
November 2025	3.838%	11,808.67	80,964.18
December 2025	3.7100%	9,583.92	90,548.10
January 2026	3.5960%	9,743.59	100,291.69
February 2026	3.5660%	8,233.28	108,524.97
March 2026	3.5367%	8,976.15	117,501.12
April 2026	3.5170%	9,688.39	127,189.51
May 2026	3.5050%	10,615.16	1737,804.67

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General 2026 amount of $17,836.19 and 2027 amount of $32,228.89. Trustee Gorman seconded the motion, which carried unanimously.

Proposed Local Law Storage Container/Permit Fees: Trustee Sinsabaugh moved to approve the Local Law Storage Container/Permit Fees as follows:

VILLAGE OF WAVERLY

LOCAL LAW NO. __ OF THE YEAR 2026

A LOCAL LAW AMENDING THE ZONING CODE TO REGULATE STORAGE CONTAINERS

Be it enacted by the Village Board of the Village of Waverly as follows:

Section 1. A new Chapter of the Village of Waverly Zoning Code shall be added as follows:

Chapter _____. Storage Containers

§_____-1. Legislative Intent.

To preserve property values and aesthetic resources of the Village, the Village has determined that regulation of shipping containers, and other like structures used for temporary or permanent storage is appropriate. It is the intention of the Village Board to maintain a clean, wholesome and attractive community and to guard against the creation of nuisances and conditions that may: A) endanger the health, safety and welfare of the residents; B) reduce the value of properties; C) interfere with the use and enjoyment of adjoining properties; and D) interfere with the well-being of the public. The Board finds that from time to time containers are needed by the citizens of the Village for various reasons, including but not limited to construction or storage of personal belongings. Nevertheless, the presence of containers can have a negative impact on health, safety, and welfare of the citizens of the Village. This chapter is intended to minimize the adverse effects that containers may have by regulating the amount of time and location where they may be parked, or stored, on properties in certain zoning districts. The purpose of this chapter is to protect the public health, safety, and welfare of the residents and aesthetic resources, and the general welfare of the Village and its residents. The Village finds that regulation of shipping containers is in the best interest of the Village.

§ _____-2. Definitions.

Unless defined below or elsewhere in the zoning code, words and phrases used in this chapter shall be interpreted so as to give them the meaning they have in common usage and to give this chapter its most reasonable application. As used herein, the following terms shall have the meanings indicated:

PROPERTY
Any parcel, lot or tract of land in the Village of Waverly.

TEMPORARY STORAGE CONTAINER (CONTAINER)
Any portable weather-resistant container, receptacle, or device of a type commonly used for the temporary storage of personal property, household goods, wares or other materials, designed to be used without a permanent foundation and located outside of an enclosed building which complies with all building codes and land use regulations. The term shall include, but not be limited to, unlicensed trailers, shipping containers, portable on-demand storage units (PODS), and store-and-move units (SAMs). Such containers shall not be considered accessory structures. Such containers shall not be designed for occupancy. The term "container" shall not be construed to include roll-off containers, dumpsters, and travel trailers or campers.

§_____-3. Prohibited acts in the Commercial zone, Planned Unit Development zone, Residential zone, Open Space Zone and Manufactured Home zone.

A. No container shall be kept or maintained in the Commercial zone, Planned Unit Development zone, or Residential zone without a current written permit from the Village Code Enforcement Officer. Containers shall not be permitted in the Open Space Zone or the Manufactured Home Zone.

B. A maximum of one container shall be allowed on each parcel in the Commercial zone, Planned Unit Development zone and Residential zone, upon the issuance of a permit required by this chapter.

C. Containers may only be placed in a driveway or parking area, and it will be placed at the furthest accessible point from the street or, if access exists at the side or rear of the property, in the side or rear yard.

D. No container shall have a capacity of greater than 2,720 cubic feet, nor dimensions greater than 40 feet in length, eight feet in width, and 8 1/2 feet in height.

E. The only signage that may be displayed on a container is that which is pre-printed on or required by the owner of the container identifying ownership of the container. All other signage is prohibited. Containers shall not be utilized to advertisement in any form.

F. Placement of containers must comply with the applicable setback requirements and the minimum lot size and maximum lot coverage for the district where the container is to be placed. (See Chapter 153, generally).

§ _____-4. Permit required, application requirements; fee required; reasons for rejection; limitations.

A. Every person, firm, corporation or legal entity who wishes to place a container on any property zoned Commercial, Planned Unit Development, or Residential is required to obtain a permit from the Code Enforcement Officer. Obtaining said permit shall be the responsibility of the person, firm, corporation or legal entity that owns the property on which the container is to be placed. The application for such permit shall be made on forms provided by the Code Enforcement Officer. Each application shall provide:

1. The name, address and phone number of the owner of the property on which the container will be placed, if not the applicant.

2. If the application is filed for the benefit of a lessee/tenant of the property, the property owner must sign the application for the permit and provide the lessee/tenant's name, address and phone number.

3. The property within the Village where the applicant wishes to place a container;

4. A detailed description of each container applied for, including each container's height, width, cubic footage and length;

5. The location of each container, including an at-scale drawing or map of the property showing the location of nearby buildings, property lines, driveways, sidewalks, streets, alleys and other public ways;

6. The period of time each container shall remain in place;

7. Any other information as may be required by the Code Enforcement Officer to adequately review the application.

B. Each application shall be accompanied by the required permit fee.

C. The Code Enforcement Officer shall have the authority to reject any incomplete application, any application that conflicts with the legislative intent of this chapter, or any application that presents, in his/her judgment, a dangerous or hazardous condition or situation to any person or persons. In rejecting any such application, the Code Enforcement Officer shall state the reasons for the rejection.

D. No permit shall be approved if two permits have been granted for the same property within the last

365 days.

E. No permit shall be issued authorizing placement of a container for a period greater than 60 days in a Residential zone.

F. No permit shall be issued authorizing placement of a container for a period greater than 1 year in the Planned Unit Development or Commercial zones. Permits issued for a period of 1 year may be renewed annually upon the expiration of their term.

§_____-5. Permit fees.

A. In the Residential zone the following fees shall be required for permits issued under this chapter

Containers Placed (Number of days)	
1 to 7 days	$20.00
8 to 30 days	$50.00
31 to 60 days	$100.00

B. In the Planned Unit Development and Commercial zones the following fee shall be required for permits issued under this chapter

1 to 7 days	$20.00
8 to 30 days	$50.00
31 to 60 days	$100.00
61 days to 1 Year	$500.00

§ _____-6. Issuance of permit; authorization to inspect and remove container.

A. Upon a finding that all requirements under this chapter have been met, the Code Enforcement Officer may issue a permit to the applicant. The Code Enforcement Officer shall have the authority to impose reasonable conditions upon the placement, duration of placement, and/or use of any container.

B. Each permit shall contain a statement that the applicant/owner authorizes Village employees/agents to enter upon the property where the container is or is to be placed to inspect the same and to remove the container without notice to the applicant/owner in an event of public emergency.

§ _____-7. Exemptions.

The prohibitions contained herein shall not apply when:

A. The container is placed by an agency of federal, state or local government;

B. Property located in the Industrial Zone is not required to secure permits and shall comply with all zoning setbacks and area regulations.

§ _____-8. Pre-Existing Containers.

A. The Village recognizes that certain Containers are currently placed and existing on property in the Commercial Zoning District and Planned Unit Development Zoning District as of the effective date of the enactment of this Chapter. Such Containers are hereinafter referred to as “Pre-Existing

Containers." Pre-Existing Containers located on property in the Commercial Zoning District and Planned Unit Development Zoning District as of the effective date of the enactment of this Chapter shall be allowed to remain on the lot, provided that the following requirements are met:

1. The owners of Pre-Existing Containers shall apply for and obtain a Pre-Existing Container Permit consistent with the application requirements set forth in Section 4 of this Chapter. Such application shall be filed with the Code Enforcement Officer within 60 days of the effective date of this Chapter.

2. The application for a Pre-Existing Container permit shall be subject to a fee in the amount of $100.00.

3. Placement of Pre-Existing Containers shall comply with the applicable setback requirements for the district where the Pre-Existing Container is located. If Pre-Existing Containers do not comply with such setback requirements as of the date of application, they shall be required to comply with setbacks prior to issuance of a permit.

4. A Pre-Existing Container Permit shall expire 20 years after the date of its issuance.

5. A Pre-Existing Container Permit shall not be transferrable. Upon the sale or transfer of the real property on which the Pre-Existing Container is located, the permit shall automatically expire and the owner/occupants of the property shall immediately remove any and all Pre-Existing Containers from the property.

6. Properties with Pre-Existing Containers shall not be eligible for new container permits under this Chapter.

7. Properties in Residential Zoning Districts shall not be eligible for Pre-Existing Container permits.

§ _____-9. Placement on public property; impoundment; liability of owner; disposal of container.

A. No container shall be placed in any public street, sidewalk, highway, public place, or public way, or on property owned by the Village of Waverly without the written approval of the Code Officer. The Code Officer shall have authority to impose such restrictions and conditions on such placement as will, in the Code Officer's judgment, reasonably protect the public street, highway, sidewalk, public place, public way, or property and will not be unduly disruptive of the use of the public property for its ordinary and customary usage.

B. Any container placed, located or maintained on any public street, sidewalk, highway, public place, or public way, or on property of the Village without the written approval of the Code Enforcement Officer or outside of a period of time approved for such placement shall be deemed abandoned and a hazard to the general public. The Code Officer is authorized to cause impoundment of such container without prior notice to the applicant/owner or occupier of the property and/or the owner of the container. Such applicants/owners and/or occupiers shall be jointly and severally liable to the Village for the costs of moving and impounding each unit and a storage fees, together with any and all costs of disposal of the container and/or the contents thereof. The Code Enforcement Officer shall provide to the applicant/owner and occupier of the property as soon as reasonably practicable a notice of the impoundment, the costs for moving, and the daily storage fee, along with their right to contest such impoundment by requesting an administrative hearing in writing within 10 days of the date of the notice. The request for a hearing must be submitted to the Village Board of Trustees, who shall either conduct such hearing directly, or appoint a hearing officer to make a recommendation to the Village Mayor. Said hearing shall be conducted informally, and any hearing officer may be another employee

or elected official of the Village. In the event that the applicant/owner and/or occupier of the property does not request a hearing, or if, after such hearing, the Village Mayor determines that such impoundment was done in accordance with law, then the Code Enforcement Officer shall have the authority to discard, destroy or sell the container and/or its contents at public auction.

§ _____-10. General provisions.

A. Containers already placed in the Village prior to the effective date of this law, which are not Pre-Existing Containers in the Industrial or Planned Unit Development Zoning Districts, are subject to the provisions of this chapter. It shall be the obligation of the owner of the property to conform to the requirements set forth herein within 60 days of adoption of this local law.

B. It shall be the obligation of the applicant/owner of the property and of the container to secure it in a manner that does not endanger the safety of the persons or property within the vicinity. In the event that the container and/or its contents may become a danger to persons or property, the Code Enforcement Officer may require its immediate removal.

1. Any container which is not removed at the end of the time for which it may lawfully remain in place, or immediately upon the direction of the Code Enforcement Officer for removal of a container for safety reasons, may be removed and impounded by the Village immediately, without prior notice. The applicant/owner and/or occupiers shall be jointly and severally liable to the Village for the costs of moving and impounding each unit, and storage fees together with any and all costs of disposal of the container and/or the contents thereof. The Code Enforcement Officer shall provide to the applicant/owner and occupiers as soon as reasonably practicable a notice of the impoundment, the costs for moving, and the daily storage fee, along with their right to contest such impoundment by requesting an administrative hearing in writing within 10 days of the date of the notice. The request for a hearing must be in writing and submitted to the Village Clerk's office. Said hearing shall be conducted informally by the Village Board of Trustees. In the event that the applicant/owner and/or occupiers do not request a hearing, or if, after such hearing, the Village Board of Trustees determines that such impoundment was done in accordance with law, then the Code Enforcement Officer shall have the authority to discard, destroy or sell the container and/or its contents at public auction. Any costs in excess of any amount recovered by the Village pursuant to any sale of the container and/or its contents may be assessed against the property on which the container was located and may be filed as a lien against such property.

C. All containers shall be maintained in good condition, free from evidence of deterioration, weathering, discoloration, graffiti, rust, ripping, tearing, or other holes or breaks, at all times. In the event that the container fails to comply with this requirement, the Code Enforcement Officer may require its immediate removal.

D. No container shall be used to store biodegradable waste, food and kitchen waste, household hazardous waste, solid waste, garbage or illegal, toxic, or hazardous materials as defined by federal, state or local rules, laws or regulations. Toxic or hazardous materials shall include, but not be limited to, petroleum products, including fuels and waste oil, organic solvents, and heavy metal sludges.

E. All containers shall be subject to inspection by the Code Enforcement Officer on an intermittent basis to ensure compliance.

F. The Village Board of Trustees may revise the fees and charges set herein from time to time by resolution.

G. If site conditions prevent locating a container in conformity with this chapter, application can be

made to the Zoning Board of Appeals for a variance. Any variance granted shall be the minimum variance necessary to allow the placement of a container and at the same time achieve maximum compliance with the intent of this chapter.

§ _____-11. Violations.

A. Orders to remedy. The Code Enforcement Officer is authorized to order in writing the remedying of any apparent violation of this chapter. An order to remedy shall be in writing; shall be dated and signed by the Code Enforcement Officer; shall specify the condition or activity that violates this chapter; shall specify the provision or provisions of this chapter which is/are violated by the specified condition or activity; and shall include a statement substantially similar to the following-. "The person or entity served with this order to remedy must completely remedy each violation described in this order to remedy by [specify date], which is at least three days after the date of this order to remedy." The Code Enforcement Officer shall cause the order to remedy, or a copy thereof, to be served on the applicant/owner and tenants of the affected property by posting a copy thereof on the door to the property's building or structure or, if none, to the side of container. A copy thereof shall also be sent by registered mail or certified mail within one day after the date of the order to remedy to such applicant/owner and tenants.

B. Appearance tickets. The Code Enforcement Officer and each Inspector are authorized to issue appearance tickets for any violation of this chapter.

C. Penalties. In addition to such other penalties as may be prescribed by state law,

1. Any person who violates any provision of this chapter or any term, condition, or provision of any notice or order issued by the Code Enforcement Officer pursuant to any provision of this chapter, shall be punishable by a fine of not more than $250 per day of violation, or imprisonment not exceeding 15 days, or both; and

2. Any person who violates any provision of this chapter, or any term or condition of any notice or order issued by the Code Enforcement Officer pursuant to any provision of this chapter, shall be liable to pay a civil penalty of not more than $250 for each day or part thereof during which such violation continues. The civil penalties provided by this subsection shall be recoverable in an action instituted in the name of this Village against the violating persons and are in addition to fines assessed in code violation proceedings.

D. Injunctive relief. An action or proceeding may be instituted in the name of this Village, in a court of competent jurisdiction, to prevent, restrain, enjoin, correct, or abate any violation of, or to enforce, any provision of this chapter, or any term or condition of any notice or order issued by the Code Enforcement Officer pursuant to any provision of this chapter. In particular, but not by way of limitation, where the use of a property, building or structure is in violation of any provision of this chapter, or any order to remedy or other order obtained under this chapter, an action or proceeding may be commenced in the name of this Village, in the Supreme Court or in any other court having the requisite jurisdiction, to obtain an order directing the abatement of the condition in violation of such provisions. No action or proceeding described in this subdivision shall be commenced without the appropriate authorization from the Village of Waverly Board of Trustees. All costs including legal fees shall be assessed against the property and added to the property tax bill.

E. Remedies not exclusive. No remedy or penalty specified in this section shall be the exclusive remedy or penalty available to address any violation described in this section, and each remedy or penalty specified in this section shall be in addition to, and not in substitution for or limitation of, the other remedies or penalties specified in this chapter or in any other applicable law. Any remedy or penalty may be pursued at any time, whether prior to, simultaneously with, or after the pursuit of any other

remedy or penalty.

Section 2. Separability

The provisions of this local law are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of this local law or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this local law would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and as if such person or circumstance, to which the local law or part thereof is held inapplicable, had been specifically exempt therefrom.

Section 3. Repealer

All Ordinances, Local Laws and parts thereof inconsistent with this Local Law are hereby repealed.

Section 4. Effective Date

This local law shall take effect immediately upon filing with the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

Trustee Gorman seconded the motion, and duly put to a roll call vote, resulting as follows:

Ayes – 6 (Wage, Schillmoeller, Gorman, Sweeney, Sinsabaugh, Correll)
Nays – 0
Absent – 1 (Aronstam)

Proposed Local Law Amend - Obstruction in Streets: Trustee Sinsabaugh moved to approve the Local Law Storage Container/Permit Fees as follows:

VILLAGE OF WAVERLY

LOCAL LAW NO. __ OF THE YEAR 2026

A LOCAL LAW AMENDING CHAPTER 125 OF THE VILLAGE CODE REGARDING OBSTRUCTION IN STREETS

Be it enacted by the Village Board of the Village of Waverly as follows:

Section 1. Chapter 125, Article II, Section 125-7 shall hereby be amended by deleting the current definition of "Street" and replacing it with:

STREET: Includes all areas within the street right-of-way, including but not limited to the street, sidewalk and berm.

Section 2. Chapter 125, Article II, Section 125-8 shall hereby be amended by adding a new subsection C as follows:

C. Board permission granted under this Section shall be based upon a determination of whether the obstruction unreasonably interferes with the safe and efficient flow of vehicular and pedestrian traffic, or is otherwise detrimental to the public health, safety and welfare.

Section 3. Separability

The provisions of this local law are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of this local law or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this local law would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and as if such person or circumstance, to which the local law or part thereof is held inapplicable, had been specifically exempt therefrom.

Section 4. Repealer

All Ordinances, Local Laws and parts thereof inconsistent with this Local Law are hereby repealed.

Section 5. Effective Date

This local law shall take effect immediately upon filing with the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

Trustee Gorman seconded the motion, and duly put to a roll call vote, resulting as follows:

Ayes – 6 (Wage, Schillmoeller, Gorman, Sweeney, Sinsabaugh, Correll)
Nays – 0
Absent – 1 (Aronstam)

Proposed Local Law Property & Building Nuisances: Trustee Wage moved to set public hearing for July 14, 2026 at 6:15 p.m. Trustee Sweeney seconded the motion, which carried unanimously.

Best Bev Water Agreement Addendum #1: Tabled

NY Forward Grant, Splash Pad: Mayor Correll gave update as of the latest meeting.

Columbarium: Trustee Sinsabaugh moved to approve the purchase of 64 niche columbarium from H. Macdonald & Son Fine Memorials in the amount of $47,800.00. Trustee Wage seconded the motion, which carried unanimously.

E-Bikes & E-Scooters: Tabled

DASNY Grant for NYPlays, (SEQRA, Lead Agency):

RESOLUTION WITH REFERENCE TO THE PROPOSED
VILLAGE OF WAVERLY, TIOGA COUNTY, NY
EAST WAVERLY PARK & BROAD STREET IMPROVEMENTS
STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA)
LEAD AGENCY ESTABLISHEMENT

WHEREAS, the Village of Waverly (hereinafter the "Village") proposes to undertake a capital improvements project at the East Waverly Park as well as improvements to Broad Street intersections; and

WHEREAS, the proposed project consists of improvements to the East Waverly Park, including construction of a splash pad, pickleball courts, basketball court, youth baseball field and associated structures, walking path, playground, batting cages, parking lot and drive repaving and expansion, and drainage improvements. The proposed project also includes intersection improvements at the intersections of Broad St and Fulton St, Broad St and Waverly St, and Broad St and Park Ave; and

WHEREAS, various regulatory, funding and public approvals will be needed in the planning and development of the proposed improvement projects:

NOW, THEREFORE, LET IT BE RESOLVED THAT:

1. The Village Board of the Village of Waverly determines pursuant to Article 8 of the Environmental Conservation Law and the regulations contained in 6 NYCRR Part 617, hereafter called SEQRA, that the proposed project is a Type I under SEQRA § 617.4(c)(10) and § 617.4(c)(9), and therefore a Full Environment Assessment Form (FEAF) must be prepared.

2. The Village Board declares its intent to establish itself as lead agency in the coordinated review of this action;

3. The Village Mayor agent of the Village shall notify all Involved Agencies of the Village's intention to designate itself lead agency.

4. A coordinated review will be performed.

5. This resolution shall take effect immediately.

Dated: June 9, 2026

Introduced by: Jerry Sinsabaugh

Seconded by: Jessica Schillmoeller

Voting Aye: Sinsabaugh, Schillmoeller, Wage, Gorman, Correll

Voting Nay: 0

Absent: Aronstam, Sweeney

Tioga County IT Service Agreement: Trustee Gorman moved to approve the Service Agreement with Tioga County IT. Trustee Sinsabaugh seconded the motion, which carried unanimously.

Water Well Project, Design Phase: Trustee Sinsabaugh moved to go forward with pursuing the funding for the water wells. Trustee Wage seconded the motion, which carried unanimously.

ADA Doors for Village Hall: Trustee Sinsabaugh moved to approve the purchase of doors in the amount up to $ 40,000 to be taken from the Capital Reserve Fund. Trustee Gorman seconded the motion, and duly put to a roll call vote, resulting as follows:

Ayes – 5 (Wage, Schillmoeller, Gorman, Sinsabaugh, Correll)
Nays – 0
Absent – 2 (Aronstam, Sweeney)

2025-2026 Budget Transfers & Amendments: Trustee Sinsabaugh moved to approve the following budget amendments. Trustee Wage seconded the motion, which carried unanimously.

	Revenues/Grants				**Expense Offset**	
A 510 Estimated Revenues				**A 960 Estimated Appropriations**		
A 2680	insurance recovery	20,000		A 3120.0404	police car repair	20,000
A 4089	federal aid	154,000		A 5110.0200	street equip	280,211
A 9000	appr fund balance					
A.3501	CHIPS	126,211				
	Total	300,211			Total	300,211

Trustee Sinsabaugh moved to approve the following budget amendments. Trustee Wage seconded the motion, which carried unanimously.

Line Item	Description	Transfer In:	Transfer Out:
A 1110.0145	court-sick	630	
A 1110.0401	court-supplies	1,000	
A 1210.0400	mayor-contractual expense		
A 1325.0100	treasurer-full time	3,740	
A 1325.0145	treasurer-sick	71	
A 1410.0145	clerk-sick	905	
A 1410.0200	clerk-equipment	700	
A 1410.0400	clerk-contractual exp	2,000	
A 1410.0401	clerk- supplies	1,000	
A 1410.0402	clerk-other expense		
A 1420.0142	law-part time		-3,495
A 1620.0403	bldg-repairs	6,500	

A 1620.0406	bldg-IT services	5,500	
A 1990.0400	contingency		-35,000
A 3120.0100	police-full time		-95,000
A 3120.0142	police-part time		-26,599
A 3120.0143	police-part time SRO	7	
A 3120.0144	police-spec comp		
A 3120.0145	police-sick	7,480	
A 3120.0146	police-overtime	78,089	
A 3120.0148	police-holiday	1,180	
A 3120.0400	police-computer IT svcs	1,100	
A 3620.0400	code-contractual exp	500	
A 5110.0100	street-full time		
A 5110.0142	street-part time		
A 5110.0144	street-spec comp		
A 5110.0145	street-sick	3,268	
A 5110.0146	street-overtime	4,004	
A 5110.0148	street-holiday	379	
A 5110.0149	street-vacation		
A 5110.0200	street-equipment	100,000	
A 5110.0400	street-contractual exp		
A 7110.0145	parks-sick	2,496	
A 7110.0146	parks-overtime	339	
A 7110.0404	parks-equip repairs	500	
A 7110.0408	parks-trash	300	
A 7310.0145	rec-sick	306	
A 7310.0401	rec-misc supplies	4,500	
A 7620.0400	adult recreation	2,500	
A 8810.0401	cemetery-supplies	100	
A 9010.0800	employee retirement		
A 9015.0800	police retirement		-29,000
A 9030.0800	social security		-10,000
A 9060.0800	health insurance		-30,000

Dry Brook Stream Corridor Assessment Grant: Out for bid until June 22, 2026 at 4:00 p.m.

Executive Session: Trustee Sinsabaugh moved to enter Executive Session for contractual issue at 7:43 p.m. Trustee Wage seconded the motion, which carried unanimously.

Trustee Sinsabaugh moved to enter regular session at 8:08 p.m. Trustee Wage seconded the motion, which carried unanimously.

Trustee Sinsabaugh moved to approve the changes to the employee handbook as follows:

Employee Longevity (years and amounts)

5 years - $1,000.00
10 years - $1,250.00
15 years - $1,500.00

Adjournment: Trustee Gorman moved to adjourn at 8:10 p.m. Trustee Wage seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, JUNE 23 2026 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Correll called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Lyman Wage, Michael Gorman, Courtney Aronstam, Kevin Sweeney, Jerry Sinsabaugh and Mayor Correll.

Also present: Clerk Treasurer Michele Wood, and Patti Hanbury

Press: Johnny Williams - Morning Times

Public Comments: None

Mayors Comments: Mayor would like to thank everyone for attending the June Sewer Commission meeting.

Letters and Communications: Letter from Marty Borko about a tree at 60 Orange Street that is on the removal list.

Approval of Minutes: Trustee Gorman moved to approve the Minutes from May 26, 2026 and June 9, 2026. Trustee Sinsabaugh seconded the motion, which carried unanimously

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General 2026 amount of $7,720.12 and 2027 amount of $61,075.30. Trustee Gorman seconded the motion, which carried unanimously.

Approval for New Bank Account: Trustee Sinsabaugh moved to approve opening a new bank account for the Water Capital charges that started June 1, 2026. Trustee Wage seconded the motion, which carried unanimously.

Recreation Summer Hires: Trustee Gorman moved to hire the following personnel for the five-week Summer Recreation Program, as follows:

Thomas Morley	25 hours/week	17.00/hour Head Counselor
Kendal Shaffer	25 hours/week	16.50/hour Assistant Counselor
Matthew Talada	25 hours/week	16.00/hour Counselor
Brilynn Belles	25 hours/week	16.00/hour Counselor
Lauryn Welles	25 hours/week	16.00/hour Counselor
Nic Mattison	25 hours/week	16.00/hour Counselor
Brielle DeKay	25 hours/week	16.00/hour Counselor
Braylon DeKay	25 hours/week	16.00/hour Counselor
Ella Robinson	25 hours/week	16.00/hour Counselor
Melanie Skovira	25 hours/week	16.00/hour Counselor
Sophia Nierstedt	25 hours/week	16.00/hour Counselor
Hannah Carpenter	25 hours/week	16.00/hour Counselor

Trustee Sweeney seconded the motion, which carried unanimously.

Hire Parks Summer Help Replacement: Trustee Gorman moved to hire Cullen Sharpsteen as Recreation Summer Help Replacement. Trustee Sweeney seconded the motion, which carried unanimously.

Water Project Bonding Update: Has been converted into long term debt.

Planning and Zoning Training: There will be a Planning and Zoning training session on June 30, 2026 at 6:30 p.m. presented by Attorney Robert McKertich.

NYCOM Fall Training School, September 14-18, 2026: Trustee Sweeney moved to approve Michele Wood and Patti Hanbury to attend school in Saratoga Springs from September 14, 2026 to September 18, 2026. Trustee Aronstam seconded the motion, which carried unanimously.

ADA Doors for Village Hall: Contract has been signed for the installation and electrical wiring for the Automatic door openers to be installed on the Village Clerk entrance and the Police Department entrance.

E-Bikes and E-Scooters: No update

Administration for CDBG Housing Conditions Survey Grant: Trustee Gorman moved to approve hiring Thoma Consultants based on the scoring results. Trustee Sweeney seconded the motion, which carried unanimously.

Dry Brook Stream Corridor Assessment Grant Update: Submittals have been received and will be reviewed and scored.

NY Plays Grant Update: Has been submitted but not awarded yet.

Water Well Project, Design Phase (ARC Pre-application): Has been submitted.

Water Meter Grant Update: In the final stages of finishing up installation of the new meters.

Best Bev Water Agreement: Trustee Sinsabaugh moved to approve the increase of 50,000 gallons/day for Best Bev. Trustee Wage seconded the motion, which resulted in a roll call as follows:

Ayes – 6 (Wage, Aronstam, Sweeney, Gorman, Sinsabaugh, Correll)
Nays – 0
Absent – 1 (Schillmoeller)

NYForward Grant, Small Project Program Update: Need to reach out to Rich Cunningham to see where we stand with the 2nd public outreach.

NYForward Grant, Public Projects Update: In the process of obtaining Bond Anticipation Note.

Adjournment: Trustee Sinsabaugh moved to adjourn at 7:01 p.m. Trustee Wage seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

PUBLIC HEARING HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY AT 6:15 P.M. ON TUESDAY, JULY 14, 2026 IN THE TRUSTEES' ROOM, VILLAGE HALL FOR THE PURPOSE OF PUBLIC COMMENT REGARDING THE PROPOSED LOCAL LAW REGARDING PROPERTY AND BUILDING NUISANCES

Mayor Correll declared the hearing open at 6:15 p.m. and directed the clerk to read the notice of public hearing.

Roll Call: Trustees Present: Lyman Wage, Michael Gorman, Courtney Aronstam, Jerry Sinsabaugh and Mayor Correll.

Also present: Clerk Treasurer Michele Wood, and Patti Hanbury

Press: Johnny Williams - Morning Times

Mayor Correll stated open discussion for the proposed local law regarding property and building nuisances.

With no one wishing to be heard, Mayor Correll closed the hearing at 6:28 p.m.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WAVERLY HELD AT 6:30 P.M. ON TUESDAY, JULY 14, 2026 IN THE TRUSTEES' ROOM IN THE VILLAGE HALL

Mayor Correll called the meeting to order at 6:30 p.m. and led in the Pledge of Allegiance.

Roll Call: Trustees Present: Lyman Wage, Michael Gorman, Courtney Aronstam, Jerry Sinsabaugh and Mayor Correll.

Also present: Clerk Treasurer Michele Wood, and Patti Hanbury

Press: Johnny Williams - Morning Times

Public Comments: Roseanne VanWie, 60 Orange Street Waverly NY, asked questions concerning the tree that is to be cut down in front of her house, how trees are put on the list to get cut down.

Nick Saraceno, 5 Athens St Waverly NY, stated their Back to School Event will be held August 15, 2026 from 2:00 pm. to 4:00 pm. He requested that Cadwell Avenue be blocked off during that time for safety of the attendees. Trustee Aronstam moved to approve as presented. Trustee Wage seconded the motion, which carried unanimously.

Ron Keene, Elliott Street Waverly NY, has concerns about the woodchuck holes in the Factoryville Cemetery.

Mary Finlayson, 23 Orchard Street Waverly NY, asked what happened to the Tree Committee.

County Legislator Aronstam stated that the forclosure auction for Tioga County will be sometime in Mid September 2026.

Letters and Communications: Clerk Treasurer read resignation letter from Sewer Commissioner Matt Jilson.

Approval of Minutes: Trustee Gorman moved to approve the Minutes from June 23, 2026. Trustee Wage seconded the motion, which carried unanimously.

Department Reports: Monthly reports were received from the Court and Recreation Department.

NYCLASS Investment Report: The clerk submitted year-to-date investment revenues from NYCLASS.

Month	Avg Yield/Period	Monthly	Fiscal YTD
June 2026	3.5210%	10,069.55	10,069.55

Revenue Comparison Report: The clerk submitted year-to-date revenues May 2025 vs. 2026. These are only selected recurring revenues, and not a complete revenue statement.

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2025	9,735.22	13,654.33	3,919.11
July 2025	79,763.08	107,939.70	28,176.62
August 2025	172,155.21	219,086.67	46,931.46
September 2025	330,279.98	383,391.65	53,111.679
October 2025	417,676.72	466,767.50	49,090.78

November 2025	526,156.38	571,250.03	45,093.65
December 2025	613,510.66	686,558.86	73,048.20
January 2026	678,253.39	779,284.13	101,303.74
February 2026	758,760.59	878,469.35	119,708.76
March 2026	902,430.23	1,030,582.58	128,152.35
April 2026	979,824.90	1,1041,58.89	124,333.99
May 2026	1,169,433.70	1,319,225.53	149,791.83

The clerk submitted year-to-date revenues June 2026 vs. June 2027,

Month	YTD Previous Year	YTD Current Year	Increase/Decrease
June 2026	36,821.33	46,552.94	9,731.61

Treasurer's Report: Clerk Treasurer Wood presented the following financial reports:

General Fund 5/1/2026 - 5/31/2026

Beginning Balance	282,076.54	Current Revenues	215,427.41
Deposits	139,390.04	Year to Date Revenue	4,308,689.05
Disbursements	-276,867.08	Current Expenditures	229,594.95
Ending Balance	144,599.50	Year to Date Expended	3,980,115.74

*General Capital Reserve Fund $343,236.73

*Equipment Reserve Fund $38,500.63

Capital Projects Fund 5/1/2026 - 5/31/2026

	DCJS Grant (Police)	Water Project
Beginning Balance	173,927.96	116,145.11
Deposits/Debits	0.00	0.00
Disbursements/Credits	0.00	-3,976.50
Ending Balance	173,927.96	112,168.61

*Total Capital Projects Fund Balance $286,096.57

General Fund 6/1/2026 - 6/30/2026

Beginning Balance	144,599.50	Current Revenues	2,548,633.72
Deposits	2,119,467.27	Year to Date Revenue	2,548,633.72
Disbursements	-1,220.011.77	Current Expenditures	260,432.14
Ending Balance	1,044,055.00	Year to Date Expended	260,432.14

*General Capital Reserve Fund $344,231.29

*Equipment Reserve Fund $38,612.20

Capital Projects Fund 6/1/2026 - 6/30/2026

	DCJS Grant (Police)	Water Project
Beginning Balance	173,927.96	112,168.61
Deposits/Debits	0.00	0.00
Disbursements/Credits	0.00	-88,331.15
Ending Balance	173,927.96	23,837.46

*Total Capital Projects Fund Balance $197,765.42

Loan Programs 6/1/2025 - 5/31/2026

Business Loans			Rehab Loans	Balances
Beginning Balance	4,080.69		Beginning Balance	3,685.96
Deposits	5,842.72		Deposits	11,758.10
Disbursements	-7,509.55		Disbursements	-12,545.47
Ending Balance	2,413.86		Ending Balance	2,898.59
MM/Savings Balance	220,682.90		MM/Savings Balance	240,622.48
Total Fund Balance	223,096.76		Total Available Balance	243,521.07
*outstanding loans $0.00			*outstanding loans $44,637.83	

2025 CDBG Program	
Beginning Balance	23.13
Deposits	0.00
Disbursements	0.00
Ending Balance	23.163
Grant Award	500,000.00
Total Expended	500,000.00
Grant Balance COMPLETED	0.00

Finance Committee/Approval of Abstract: Trustee Sinsabaugh presented the following abstracts for approval: General 2026 amount of $177.87 and 2027 amount of $68,920.980, and Recreation Commission of $300.00. Trustee Aronstam seconded the motion, which carried unanimously.

Proposed Local Law – Property and Building Nuisances: Trustee Aronstam moved to approve the Local Law Property and Building Nuisances as follows:

VILLAGE OF WAVERLY
LOCAL LAW NO. __ OF THE YEAR 2026
A LOCAL LAW ENACTING A NEW CHAPTER IN THE VILLAGE CODE
ENTITLED "PROPERTY AND BUILDING NUISANCES"

Be it enacted by the Village Board of the Village of Waverly as follows:
Section 1. There shall be a new Chapter added to the Village of Waverly Code as follows:

ARTICLE I
General Provisions
§ ___-1. Findings.
The Board of Trustees in the Village of Waverly finds that public nuisances exist in the Village of Waverly in the operation of certain establishments and the use of property in flagrant violation of certain Penal Law and other state law and municipal Code provisions, which nuisances substantially and seriously interfere with the interest of the public in the quality of life and total community environment, commerce in the Village, property values and the public health, safety and welfare. The Board further finds that the continued occurrence of such activities and violations is detrimental to the health, safety and welfare of the people of the Village of Waverly and of the businesses thereof and the visitors thereto. It is the purpose of the Board to

authorize and empower the Board of Trustees to impose sanctions and penalties for such public nuisances, and such power of the Board of Trustees may be exercised either in conjunction with, or apart from, the powers contained in other laws without prejudice to the use of procedures and remedies available under such other laws. The Board of Trustees further finds that the sanctions and penalties imposed by the Board of Trustees pursuant to this chapter constitute an additional and appropriate method of law enforcement in response to the proliferation of the above-described public nuisances. The sanctions and penalties are reasonable and necessary in order to protect the health and safety of the people of the Village of Waverly and to promote the general welfare.

§ ____-2. Title.
This chapter shall be known as the "Property and Building Nuisance Reform Law."

§ ____-3. Definitions.
As used in this chapter, the following terms shall have the meanings indicated:

ADVERSE IMPACT — Includes, but is not limited to, the following: any search warrants served on the property where controlled substances and/or weapons were seized; investigative purchases of controlled substances on or near the property by law enforcement agencies or their agents; arrests for violations of controlled substance law and/or possession of weapons; loitering for the purposes of engaging in illegal activity; an increase in the volume of traffic associated with property; complaints made to law enforcement officials of illegal activity associated with the property, finding of illegal weapons, as defined in § 265 of the Penal Law, or controlled substances, as defined in Articles 220 and 222 of the Penal Law, or violations of the Cannabis Law on or near property by law enforcement officials and their agents.

BUILDING — A structure where space is covered or enclosed for the use, shelter, storage or protection of persons, animals, chattel or property of any kind, and which is permanently affixed to the land.

BUILDING, ACCESSORY — A building subordinate to the principal building on the lot and used for purposes which are clearly related but incidental to that of said principal building.

BUSINESS — An activity, occupation, employment or enterprise which requires time, attention, labor and material and wherein merchandise is exhibited or sold, or services offered.

BUSINESS OFFICE — A building or portion thereof utilized to accommodate the activities of a business.

CONVICTION — A conviction for an offense in a court of competent jurisdiction or an administrative bureau shall not be required. Instead, the Village shall prove by a preponderance of the evidence that the violations have occurred. However, a conviction as defined and applied in accordance with the provisions of § 1.20 of the Criminal Procedure Law, in any court of competent jurisdiction, or a plea of guilty shall constitute conclusive proof of a violation. Conviction of an attempt to commit a violation of any of the specified provisions shall be considered a conviction for a violation of the specified provision. Notwithstanding the foregoing, under no circumstances shall a conviction or a plea of guilty constitute a violation under this chapter where said conviction or plea stemmed from a crime or Village Code violation committed at the building, property or place in issue, where such crime or violation was first reported by an owner or tenant of the property, place, building or, in the case of a multiunit building, the specific building unit where the crime occurred; nor shall a conviction or a plea of guilty constitute a violation under this chapter where said conviction or plea stemmed from a domestic-violence-related incident that occurred at the building unit, building, property or place in issue, which domestic violence incident was first reported by the victim thereof.

DISTURBANCE — Actions, behavior, or conduct by a person or persons at a particular location that disturbs the peace.

KNOWLEDGE OF PUBLIC NUISANCE — The presumption of knowledge provided by Subdivision 1 of § 235.10 of the Penal Law shall be applicable to this chapter. Notice, by mail or personal service, of activities entailing a public nuisance to the property owner of record shall be evidence of knowledge of the public nuisance.

LOT — A parcel of land, with or without buildings or structures, delineated by lot line and having access to a street as defined in this chapter.

PENAL LAW — New York State Penal Law.

PUBLIC NUISANCE — For the purposes of this chapter, a public nuisance shall be deemed to exist whenever, through

violations of any of the following provisions resulting from separate incidents at a building, erection or place, or immediately adjacent to the building, erection or place as a result of the operation of the business, 12 or more points are accumulated within a period of six months, or 18 or more points within a period of 12 months, in accordance with the following point system. Where more than one violation occurs during a single incident, the total points for the incident shall be the highest point value assigned to any single violation. Notwithstanding any contrary provisions of this chapter, under no circumstances shall points accumulate toward a public nuisance determination where violations are discovered during the course of an investigation by law enforcement or code enforcement personnel in response to a request for assistance by an owner or tenant of the property, place, building or, in the case of a multiunit building, the specific building unit where the violation occurred; nor shall points accumulate toward a public nuisance determination where violations are discovered during the course of such an investigation in connection with a report of a domestic-violence-related incident at the building unit, building, property or place in issue, where the victim of said domestic-violence-related incident made the request for assistance.

A. The following violations shall be assigned a point value of 2 points:

(1) Section 240.36 of the Penal Law: Loitering in the First Degree.
(2) Suffering or permitting the premises to become disorderly, including suffering or permitting fighting or lewdness.
(3) Disorderly conduct by individual or individuals.
(4) Chapter 40 of the Code of the Village of Waverly, Animals.
(5) The Agriculture and Markets Law, dangerous dog provisions.
(6) New York State Uniform Fire Prevention and Building Code.
(7) Chater 62 of the Code of the Village of Waverly, Electrical Standards.
(8) Chapter 83 of the Code of the Village of Waverly, Outdoor Solid-Fuel Burning Furnaces and Boilers.
(9) Chapter 88 of the Code of the Village of Waverly, Garbage, Rubbish and Refuse.
(10) Chapter 96 of the Code of the Village of Waverly, Motorized Recreation Vehicles.
(11) Chapter 115 of the Code of the Village of Waverly, Secondhand Dealers.
(12) Chapter 125 of the Code of the Village of Waverly, Streets and Sidewalks.

B. The following violations shall be assigned a point value of 4 points:
(1) Chapter 93 of the Code of the Village of Waverly, Housing Standards.
(2) Article 225 of the Penal Law, Gambling Offenses.
(3) The Alcoholic Beverage Control Law.
(4) Section 415-a of the Vehicle and Traffic Law, Vehicle Dismantlers.
(5) Sections 170.65 and 170.70 of the Penal Law, Forgery or Illegal Possession of a Vehicle Identification Number.
(6) Possession, use, sale or offer for sale of any alcoholic beverage in violation of Article 18 of the Tax Law, or of any cigarette or tobacco products in violation of Article 20 of the Tax Law.
(7) Chapter 85 of the Code of the Village of Waverly, Games of Chance.

C. The following violations shall be assigned a point value of 6 points:
(1) Article 178 of the Penal Law, Criminal Diversion of Prescription Medications and Prescriptions.
(2) Article 220 of the Penal Law, Controlled Substances Offenses.
(3) Article 222 of the Penal Law, Offenses Involving Cannabis.
(4) Sections 165.15, (6), (7), and (8), 165.40, 165.45, 165.50, 165.50, 165.52, 165.54, 165.71, 165.72 and 165.73 of the Penal Law, Criminal Possession of Stolen Property.
(5) Article 158 of the Penal Law, Welfare Fraud.
(6) Section 147 of the Social Services Law, Food stamp program fraud.
(7) Section 2024 of Title 7 of the United States Code, Illegal Use of Food Stamps.
(8) Any violation of Chapter 153, Zoning Code of Village of Waverly.
(9) Allowing persons on the premises in excess of occupancy limits.
(10) Section 3383 of the Public Health Law, Imitation controlled substances.
(11) Any violation of the NYS Cannabis Law or Chapter 55 of the Code of the Village of Waverly, Cannabis.
(12) Article 179 of the Penal Law, Criminal Diversion of Medical Cannabis.
(13) Any violation of Article 33, Title V-a, of the Public Health Law, Medical Use of Marihuana.

D. The following violations shall be assigned a point value of 8 points:
   (1) Article 230 of the Penal Law, Prostitution Offenses.
   (2) Article 265 of the Penal Law, Firearms and other Dangerous Weapons.
   (3) Sections 260.20 and 260.21 of the Penal Law, Unlawfully Dealing with a Child.
   (4) Article 263 of the Penal Law, Sexual Performance by a Child.
   (5) Loitering for the purpose of engaging in a prostitution offense.

E. The following violation shall have a point value of 10 points: Penal Law violations, including but not limited to murder, attempted murder, assault, attempted assault, sex offenses.

TESTIMONY — Oral, written or other documented evidence tending to show or prove the truth of the matter asserted.

VIOLATION — Conduct, or evidence of conduct, prohibited under this chapter. A violation does not require criminal prosecution and conviction but only a preponderance of evidence that the prohibited conduct is occurring or has occurred. Evidence of prohibited conduct may include, but is not limited to, police reports, investigative reports, execution of search warrants, results of police surveillance, arrest and/or conviction of local and state and federal laws, activities associated with trafficking of controlled substances, finding of weapons and/or controlled substances on or near the property, increased volume of traffic associated with the property. Notwithstanding the foregoing, evidence obtained during the course of responding to a request for assistance made by an owner or tenant of the at-issue property, place, building or, in the case of a multiunit building, the specific building unit where the violation occurred shall not constitute evidence of prohibited conduct under this chapter.

YARD — An open area on a lot which is open to the sky and that is unoccupied by any land use or activity except as may otherwise be provided in Chapter 153, Zoning, of the Code of the Village of Waverly.

§ ___-4. Evidence and presumptions.

A. Evidence. In any action under this chapter, evidence of the common fame and general reputation of the building, structure or place, of the inhabitants or occupants thereof, or of those resorting thereto, shall be competent evidence to prove the existence of a property or building nuisance.
B. Scienter. If evidence of the general reputation of the building, structure or place, or of the inhabitants or occupants thereof, is sufficient to establish the existence of the nuisance, it shall be prima facie evidence of knowledge thereof and acquiescence and participation therein and responsibility for the nuisance, on the part of the owners, lessors, lessees, and all those in possession of or having charge of, as agent or otherwise, or having any interest in any form in the property, real or personal, used in conducting or maintaining the property or building nuisance.
C. Presumptions for the purposes of this section.
   (1) Any building, accessory building, business office, lot, or yard wherein, within the period of one year prior to the commencement of an action under this chapter, there have occurred two or more convictions, as defined in Section 3, on the part of the lessees, owners, operators, or occupants, of the provisions of this chapter as defined in Section 3 this article, shall be prima facie evidence that a public nuisance exists at said location.
   (2) Any building, accessory building, business office, lot, or yard wherein, within a one-year period prior to the commencement of an action under this chapter, there have occurred four or more violations on the part of the lessees, owners, operators, or occupants, of the provisions of this chapter as defined in Section 3 this article, shall be prima facie evidence that a public nuisance exists at said location.
   (3) Any building, accessory building, business office, lot, or yard wherein, within the period of one year prior to the commencement of an action under this chapter, there has been presented a preponderance of evidence of repeated criminal activity which has an adverse impact, as defined in Section 3 this article, on such property or neighborhood, shall be prima facie evidence that a public nuisance exists at said location.

ARTICLE II
Civil Remedies

§ ___-5. Applicability.
This article shall be applicable to the public nuisances defined in Article I of this chapter.

§ ___-6. Civil remedies.
A. The Village Attorney may bring and maintain a civil proceeding in the name of the Village of Waverly for the

following types of relief:

(1) Permanent injunction.
(2) Temporary closing order.
(3) Temporary restraining order.
(4) Temporary injunction.
(5) Civil penalties.

B. The summons. The Village Attorney shall name as defendants the building, structure or place wherein the public nuisance is being conducted, maintained or permitted, by describing it by Tax Map number and/or street address, and at least one of the owners of some part of or interest in the property.

C. The complaint.

(1) The Village Attorney shall bring and maintain a civil proceeding in the name of the Village of Waverly in the Supreme Court of Tioga County, or any other court of competent jurisdiction, to permanently enjoin the public nuisance and the persons conducting, maintaining or permitting the public nuisance, as defined in Article I, §3 of this chapter, from further conducting, maintaining, or permitting the public nuisance in the manner provided in Article II of this chapter. The owner, operator, and/or lessee of a building, structure or place wherein the public nuisance is being conducted, maintained or permitted may be made defendants in the action.
(2) The venue of such action shall be in the county where the public nuisance is being conducted, maintained or permitted.
(3) The existence of an adequate remedy at law shall not prevent the granting of temporary or permanent relief pursuant to this chapter.
(4) The civil action shall be commenced by the filing of a summons and complaint alleging the facts constituting the nuisance.
(5) The complaint shall name as defendants the building, structure or place wherein the nuisance is being conducted, maintained or permitted, by describing it by Tax Map number and/or street address, and at least one of the owners who possesses some part of or an interest in the property.
(6) Any complaint filed under this chapter shall be verified or accompanied by an affidavit(s) for purposes of showing that the owner of his or her agent has notice of the nuisance and has had an opportunity to abate the nuisance. The Village Attorney will give the owner, and any designated property manager, written notice of the nuisance and 10 business days to personally meet with and provide to Village Attorney a written plan to abate the nuisance within 30 days. If part of the plan to abate the nuisance is to evict a tenant, then the owner will commence the eviction proceeding within 10 business days from the meeting with Village Attorney. The complaint or affidavit shall contain a description of the attempts by the applicant to notify and locate the owner of the property and/or the owner's agent. The complaint or affidavit shall describe the adverse impact associated with the property on the surrounding neighborhood.

D. In rem jurisdiction over building, structure, or place. In rem jurisdiction shall be complete over the building, structure or place wherein the public nuisance is being conducted, maintained or permitted by affixing the summons to the door of the building, structure or place and by mailing the summons by certified or registered mail, return receipt requested, to one of the owners who possesses some part of or an interest in the property. Proof of service shall be filed within two days thereafter with the Clerk of the court designated in the summons. Service shall be complete upon such filing.

E. Service of summons on other defendants. Defendant(s), other than the building, structure or place wherein the public nuisance is being conducted, maintained or permitted, shall be served with the summons as provided in the Civil Practice Law and Rules.

F. Notice of pendency. With respect to any action commenced or to be commenced pursuant to this chapter, the Village Attorney may file a notice of pendency pursuant to the provisions of Article 65 of the Civil Practice Law and Rules.

G. Presumption of ownership. The owner of the real estate affected by the action shall be presumed to be the person in whose name the real estate is recorded in the office of the Town of Barton Assessor and/or the office of the Clerk of the County of Tioga.

H. Presumption of employment or agency. Whenever there is testimony that a person was the manager, operator, supervisor, or in any other way in charge of the premises at the time a public nuisance was being conducted,

maintained or permitted, such evidence shall be presumptive that he or she was an agent or employee of the owner or lessee of the building, structure or place considered to be a nuisance.

I. Penalty. If, upon the trial of an action under this chapter, or upon a motion for summary judgment in an action under this chapter, a finding is made that the defendant has conducted, maintained or permitted a public nuisance defined in this chapter, a penalty may be awarded in an amount not to exceed $1,000 for each day it is found that the defendant conducted, maintained or permitted the public nuisance after notice to abate has been given by the Village. Upon recovery, such penalty shall be paid into the general fund of the Village.

J. Enforcement. A judgment pursuant to this chapter shall be enforced by the Waverly Police Department and the office of Village Attorney.

§ ___-7. Judgment awarding permanent injunction.

A. A judgment awarding a permanent injunction, pursuant to this chapter, may direct the Waverly Police Department or its designee to seize and remove from the building, structure or place all material, equipment and instrumentalities used in the creation and maintenance of the public nuisance and shall direct the sale by the Waverly Police Department or its designee of such property in the manner provided for the sale of personal property under execution pursuant to the provisions of the Civil Practice Law and Rules. The net proceeds of any such sale, after deduction of the lawful expenses involved, shall be paid into the general fund of the Village.

B. A judgment awarding a permanent injunction pursuant to this chapter may authorize agents of the Village of Waverly to forthwith remove and correct construction and structural alterations in violation of Village of Waverly Housing Standards Code or the New York State Uniform Fire Prevention and Building Code. Any and all costs associated with these repairs or alterations shall become a lien against said property and shall have priority before any mortgage or other lien that exists prior to such filing except tax and assessment liens and any nuisance abatement lien.

C. A judgment awarding a permanent injunction, pursuant to this chapter, may direct the closing of the building, structure, place or part thereof by the Waverly Police Department or its designee, to the extent necessary to abate the nuisance, and shall direct the Waverly Police Department or its designee to post a copy of the judgment and a printed notice of such closing conforming to the requirements of Section 8.H of this article. Mutilation or removal of such a posted judgment or notice while it remains in force, in addition to any other punishment prescribed by law, shall be punishable on conviction by a fine of not more than $500 or by imprisonment not exceeding 15 days, or by both, provided such judgment contains therein a notice of such penalty.

D. The closing directed by the judgment shall be for such period as the court may direct, but in no event shall the closing be for a period of more than one year from the posting of the judgment provided for in this section.

E. If the owner shall file a bond in the value of the property ordered to be closed and submits proof to the court that the nuisance has been abated and will not be created, maintained or permitted for such period of time as the building, structure or place has been directed to be closed in the judgment, the court may vacate the provisions of the judgment that direct the closing of the building, structure or place.

F. A closing by the Waverly Police Department or its designee pursuant to this section shall not constitute an act of possession, ownership or control by the Waverly Police Department or its designee of the closed premises.

G. Intentional disobedience or resistance to any provision of a judgment awarding a permanent injunction pursuant to this chapter, in addition to any other punishment prescribed by law, shall be punishable by a fine of not more than $5,000, or by imprisonment not exceeding six months, or by both.

H. Upon the request of the Village Attorney or the Board of Trustees, the Waverly Police Department or its designee shall assist in the enforcement of a judgment awarding a permanent injunction entered in an action brought pursuant to this chapter.

I. A judgment rendered awarding a permanent injunction pursuant to this chapter shall be and become a lien upon the building, structure or place named in the complaint in such action, such lien to date from the time of filing a notice of

liens pending in the office of the Clerk of the county wherein the building, structure or place is located. Every such nuisance abatement lien shall have priority before any mortgage or other lien that exists prior to such filing except tax and assessment liens.

J. A judgment awarding a permanent injunction pursuant to this chapter shall provide, in addition to the costs and disbursements allowed by the Civil Practice Law and Rules, upon satisfactory proof by affidavit or such other evidence as may be submitted, the actual costs, expenses and disbursements of the Village in investigating, bringing and maintaining the action, including reasonable attorneys fees.

§ ___-8. Preliminary injunction.

A. Generally.

(1) Pending an action for a permanent injunction as provided for in this article, the court may grant a preliminary injunction enjoining a public nuisance within the scope of this chapter and the person or persons conducting, maintaining or permitting the public nuisance from further conducting, maintaining or permitting the public nuisance. An order granting the preliminary injunction shall direct a trial of the issues at the earliest possible time. Where preliminary injunction has been granted, the court shall render a decision with respect to a permanent injunction at its earliest convenience after the conclusion of the trial. A temporary closing order may be granted pending a hearing for a preliminary injunction where it appears by clear and convincing evidence that a nuisance within the scope of this chapter is being conducted, maintained or permitted and that the public health, safety or welfare immediately requires the granting of a temporary closing order. A temporary restraining order may be granted pending a hearing for a preliminary injunction where it appears by clear and convincing evidence that a nuisance within the scope of this chapter is being conducted, maintained or permitted.

(2) Enforcement of preliminary injunction. A preliminary injunction shall be enforced by the Village Attorney and the Waverly Police Department or its designee.

(3) Preliminary injunctions, inventory, closing of premises, posting of order and notices, offenses. If the court grants a preliminary injunction, the provisions of this article shall be applicable.

B. Motion papers for preliminary injunction. The Village Attorney shall show, by affidavit and such other evidence as may be submitted, that there is a cause of action for a permanent injunction abating a nuisance within the scope of this chapter.

C. Temporary closing order.

(1) If, on a motion for a preliminary injunction pursuant to this section, the Village Attorney shall show by clear and convincing evidence that a nuisance within the scope of this chapter is being conducted, maintained or permitted and that the public health, safety or welfare immediately requires a temporary closing order, a temporary order closing such part of the building, structure or place wherein the nuisance is being conducted, maintained or permitted may be granted without notice, pending order of the court granting or refusing the preliminary injunction and until further order of the court. Upon granting a temporary closing order, the court shall direct the holding of a hearing for the preliminary injunction at the earliest possible time; a decision on the motion for a preliminary injunction shall be rendered by the court at the earliest possible time.

(2) Service of temporary closing order. Unless the court orders otherwise, a temporary closing order, together with the papers upon which it was based and a notice of hearing for the preliminary injunction, shall be personally served, in the same manner as a summons as provided in the Civil Practice Law and Rules.

D. Temporary restraining order.

(1) A temporary restraining order may be granted pending a hearing for preliminary injunction where it appears by clear and convincing evidence that a public nuisance within the scope of this chapter is being conducted, maintained, or permitted and that the public health, safety, or welfare immediately requires the granting of a temporary restraining order. This order shall restrain the defendants and all persons from removing or transferring off the property or in any manner interfering with the fixtures and movable property used in conducting, maintaining or permitting the public nuisance and from further conducting, maintaining or permitting the public nuisance. A temporary restraining order may be granted without notice, pending order of the court granting or refusing the preliminary injunction and until further order of the court. Upon granting a temporary restraining order, the court shall direct the holding of a hearing for the preliminary injunction.

(2) Service of temporary restraining order. Unless the court orders otherwise, a temporary restraining order and the papers upon which it was based and a notice of hearing for the preliminary injunction shall be personally served in the same manner as a summons as provided in the Civil Practice Law and Rules.

E. Temporary closing order; temporary restraining order.
(1) If, on motion for a preliminary injunction, the Village Attorney submits evidence warranting both a temporary closing order and a temporary restraining order, the court shall grant both orders.
(2) Enforcement of temporary closing orders and temporary restraining orders. Temporary closing orders and temporary restraining orders shall be enforced by the Village Attorney and the Waverly Police Department or its designee.

F. Inventory upon service of temporary closing orders and temporary restraining orders. The officers serving a temporary restraining order shall forthwith make and return to the court an inventory of personal property situated in and used in conducting, maintaining or permitting a public nuisance within the scope of this chapter and shall enter upon the building, structure or place for such purpose. Such inventory shall be taken in any manner which is deemed likely to evidence a true and accurate representation of the personal property subject to such inventory, including, but not limited to, photographing such personal property.

G. Closing of premises pursuant to temporary closing orders and temporary restraining orders. The officers serving a temporary restraining order shall, upon service of the order, command all persons present in the building, structure or place to vacate the premises forthwith. Upon the building, structure or place being vacated, the premises shall be securely locked and all keys delivered to the officers serving the order who thereafter shall deliver the keys to the fee owner, lessor or lessee of the building, structure or place involved. If the fee owner, lessor or lessee is not at the building, structure or place when the order is being executed, the officers shall securely padlock the premises and retain the keys until the fee owner, lessor or lessee of the building is ascertained, at which time, the officers shall deliver the keys to such owner, lessor or lessee, if such individual resides within Tioga County.

H. Posting of temporary closing orders and temporary restraining orders. Upon service of a temporary restraining order, the officer shall post a copy thereof in a conspicuous place or upon one or more of the principal doors at entrances of such premises where the public nuisance is being conducted, maintained or permitted. In addition, where a temporary restraining order has been granted, the officers shall affix, in a conspicuous place or upon one or more of the principal doors at entrances of such premises, a printed notice that shall state that certain described activity is prohibited by court order and that removal of property is prohibited by court order. If the temporary restraining order directs that the premises are to be closed by court order, the notice shall contain the legend "Closed by Court Order" in block lettering of sufficient size to be observed by anyone intending or likely to enter the premises, the date of the order, the court from which issued and the name of the office or agency posting the notice. Mutilation or removal of such a posted order or such a posted notice while it remains in force, in addition to any other punishment prescribed by law, shall be punishable, on conviction, by a fine of not more than $1,000 or by imprisonment not exceeding 90 days, or by both, provided such order or notice contains therein a notice of such penalty. The Waverly Police Department or its designee shall, upon the request of the Village Attorney or the Board of Trustees, assist in the enforcement of this subsection.

I. Intentional disobedience of or resistance to temporary restraining order and permanent injunction. Intentional disobedience of, or resistance to, a temporary restraining order, in addition to any other punishment prescribed by law, shall be punishable, on conviction, by a fine of not more than $5,000, or by imprisonment not exceeding six months, or by both.

J. Temporary restraining order or preliminary injunction bond required. A temporary restraining order or preliminary injunction shall not issue under this chapter, except upon the giving of a bond or security by the applicant, in the amount of $1,000, for the payment of such costs and damages as may be incurred or suffered by any party who is found to be wrongfully restrained or enjoined. A bond or security shall not be required of the State of New York, municipal corporations, or political subdivisions of the State of New York.

§ ___-9. Temporary restraining order; defendant's remedies.

A. Temporary restraining order to be vacated; inspection provision.
(1) A temporary restraining order may be vacated by the court, upon notice to the Village Attorney, when the defendant gives an undertaking and the court is satisfied that the public health, safety or welfare will be

protected adequately during the pendency of the action. The undertaking shall be in an amount equal to the assessed valuation of the building, structure or place where the public nuisance is being conducted, maintained or permitted or in such other amount as may be fixed by the court. The defendant shall pay to the Village, in the event a judgment of permanent injunction is obtained, its actual costs, expenses and disbursements in investigating, bringing and maintaining the action.

(2) An order vacating a temporary closing order, or a temporary restraining order, shall include a provision authorizing agencies of the Village of Waverly to inspect the building, structure or place, which is the subject of an action pursuant to this chapter, periodically without notice, during the pendency of the action, for the purpose of ascertaining whether or not the public nuisance has been resumed. Intentional disobedience of, or resistance to, an inspection provision of an order vacating a temporary restraining order, in addition to any other punishment prescribed by law, shall be punishable, no conviction, by a fine of not more than $5,000, or by imprisonment not exceeding six months, or by both. The Waverly Police Department or its designee shall, upon the request of the Village Attorney or the Board of Trustees, assist in the enforcement of an inspection provision of an order vacating a temporary restraining order.

B. Vacating a temporary injunction or a temporary restraining order. When the defendant gives an undertaking in the amount of the civil penalty demanded in the complaint, together with costs, disbursements and the projected annual costs of the prosecution of the action to be determined by the court, upon a motion on notice to the Village Attorney, a temporary injunction or a temporary restraining order shall be vacated by the court. The provisions of the Civil Practice Law and Rules governing undertakings shall be applicable to this chapter.

§ ___-10. Preliminary injunction of bulk transfer.

A. Generally, pending an action pursuant to this chapter, the court may grant a preliminary injunction enjoining a defendant from making a bulk transfer, as defined in this section.

B. If, on a motion for a preliminary injunction of a bulk transfer, the Village Attorney shall show by clear and convincing evidence that a public nuisance within the scope of this chapter is being conducted, maintained, or permitted, a temporary restraining order may be granted, without notice, restraining the defendants and all persons from making or permitting a "bulk transfer," as defined in this article, pending order of the court granting or refusing the preliminary injunction and until further order of the court. Application for a temporary restraining order shall be made pursuant to Section 9 of this article.

C. "Bulk transfer" defined. A "bulk transfer" is any transfer of a major part of the materials, supplies, merchandise or other inventory or equipment of the transferor in the building, structure or place where the public nuisance is being conducted, maintained or permitted that is not in the ordinary course of the transferor's business.

D. Enforcement of preliminary injunction. A preliminary injunction shall be enforced by the Village Attorney and the Waverly Police Department or its designee.

E. Preliminary injunction; inventory. If the court grants a preliminary injunction, the provisions of the Section 8 of this article shall be applicable.

§ ___-11. Temporary receiver.

A. Appointment, duration and removal. In any action wherein the complaint alleges that the nuisance is being conducted or maintained in the residential portions of any building or structure or portion thereof, which are occupied in whole, or in part, as the home, residence or sleeping place of one or more human beings, the court may, upon motion on notice by the plaintiff, appoint a temporary receiver to manage and operate the property during the pendency of the action, in lieu of a temporary closing order. A temporary receivership shall not continue after final judgment unless otherwise directed by the court. Upon the motion of any party, including the temporary receiver, or on its own initiative, the appointing court may remove a temporary receiver at any time.

B. Powers and duties. The temporary receiver shall have such powers and duties as the court shall direct, including, but not limited to, collecting and holding all rents due from all tenants, leasing or renting portions of the building or structure, making or authorizing other persons to make necessary repairs or to maintain the property, hiring security or other personnel necessary for the safe and proper operation of a dwelling, prosecuting or defending suits flowing from his or her management of the property and retaining counsel therefor, and expending funds from the collected rents in furtherance of the foregoing powers.

C. Oath. A temporary receiver, before entering upon his or her duties, shall be sworn or shall affirm faithfully and fairly to discharge the trust committed to such receiver. The oath or affirmation may be waived upon consent of all parties.

D. Undertaking. A temporary receiver shall give an undertaking, in an amount to be fixed by the court making the appointment, that such receiver will faithfully discharge his or her duties.

E. Accounts. A temporary receiver shall keep written accounts itemizing receipts and expenditures, and describing the property and naming the depository of receivership funds, which shall be open to inspection, by any person having an apparent interest in the property. Upon motion of the temporary receiver, or of any person having an apparent interest in the property, the court may require the keeping of particular records, or direct or limit inspection, or require presentation of a temporary receiver's accounts. Notice of motion for the presentation of a temporary receiver's accounts shall be served upon the sureties on the temporary receiver's undertaking as well as upon each party.

§ ___-12. Remedies not exclusive.
This chapter shall not be construed to exclude any other remedy provided by law for the protection of the health, safety and welfare of the people of the Village of Waverly.

ARTICLE III
Administrative Remedies

§ ___-13. Applicability.
This article shall be applicable to the public nuisances defined in Article I of this chapter.

§ ___-14. Powers of Village of Waverly Board of Trustees with respect to public nuisances.

A. In addition to and as an alternative to the enforcement procedures established elsewhere, the Board of Trustees or the Board's designee, after notice and opportunity for a hearing may, pursuant to Article I, Section 3, deem the existence of a public nuisance as such is defined thereunder and shall thereafter be authorized:
   (1) To order the closing of the building, erection, place, or place of business to the extent necessary to abate the nuisance; or
   (2) To suspend for a period not to exceed six months or revoke for a period of one year a certificate of use issued for such premises, and to prevent the operator from obtaining a new certificate of use for another location for the period of suspension or revocation; or
   (3) To suspend for a period not to exceed six months or revoke for a period of one year any occupational license or permit issued by the Village related to the conduct of a business or trade at the premises, which suspension or revocation shall also apply to any other locations operated by the holder for which the license or permit is required; or
   (4) To revoke for a period of five years eligibility to secure grants or loans from the Village of Waverly; or
   (5) Any combination of the above.

B. Service of notice.
   (1) Prior to the issuance of orders by the Board of Trustees or the Board's designee pursuant to this section, the Board of Trustees or the Board's designee shall give notice and opportunity for a hearing to the owner, lessor, lessee and mortgagee of a building, erection or place wherein the public nuisance is being conducted, maintained or permitted. Such notice shall be served upon an owner pursuant to Article 3 of the Civil Practice Law and Rules, upon a lessor or lessee pursuant to § 735 of the Real Property Actions and Proceedings Law, and upon a mortgagee by means of certified mail, return receipt requested, sent to the mortgagee's last known address, provided that any service other than delivery to the person to be served shall be complete immediately upon delivery, mailing or posting without the necessity of filing proof of service with the clerk of any court before the hearing. The person in whose name the real estate affected by the orders of the Board of Trustees or the Board's designee is recorded in the office of the County Clerk shall be presumed to be the owner thereof. Proceedings shall be commended by service of the notice and opportunity for a hearing within 60 days after the occurrence of the most recent violation cited in the notice.
   (2) The lack of knowledge of acquiescence or participation in or responsibility for a public nuisance on the part of the owners, lessors, lessees, mortgagees and all those persons in possession or having charge of, as agent or otherwise, or having any interest in the property, real or personal, used in conducting or maintaining the public nuisance shall not be a defense by such owners, lessors and lessees, mortgagees and such other persons.

(3) Every certificate of occupancy, certificate of zoning compliance and real property tax bill issued by any Village department shall state the number of nuisance points, if any, assessed against the premises as of the date of the record being issued.

C. Orders of the Board of Trustees or the Board's designee issued pursuant to this section shall be posted at the building, erection or place where a public nuisance exists or is occurring in violation of law and shall be mailed to the owner or record thereof within one business day of the posting.

D. Five business days after the posting of an order issued pursuant to this section and upon the written directive of the Board of Trustees or the Board's designee, officers of the Waverly Police Department or its designee are authorized to act upon and enforce such orders.

E. Where the Board of Trustees or the Board's designee closes a building, erection or place pursuant to this section, such closing shall be for such period as the Board of Trustees or the Board's designee may direct, but in no event shall the closing be for a period of more than one year from the posting of the order pursuant to this section. If the owner, lessor or lessee shall file a bond in an amount determined by the Board of Trustees or the Board's designee, but which may not exceed the value of the property ordered to be closed, and submits proof satisfactory to the Board of Trustees or the Board's designee that the nuisance has been abated and will not be created, maintained or permitted for such period of time as the building, erection or place has been directed to be closed by the order of the Board of Trustees or the Board's designee, then the Board of Trustees or the Board's designee may vacate the provisions of the order that direct the closing of the building, erection or place.

F. A closing directed by the Board of Trustees or the Board's designee pursuant to this section shall not constitute an act of possession, ownership or control by the Village of the closed premises, nor will it constitute a closure caused by the government for purpose of nonconformity.

G. It shall be a misdemeanor for any person to use or occupy or to permit any other person to use or occupy any building, erection or place, or portion thereof, ordered closed by the Board of Trustees or the Board's designee. Mutilation or removal of a posted order of the Board of Trustees or the Board's designee shall be punishable by a fine of not more than $250 or by imprisonment not exceeding 15 days, or both, provided such order contains therein a notice of such penalty.

H. Intentional disobedience or resistance to any provision of the orders issued by the Board of Trustees or the Board's designee pursuant to this section, in addition to any other punishment prescribed by law, shall be punishable by a fine of not more than $5,000, or by imprisonment not to exceed six months, or both.

I. The Chief of the Waverly Police Department shall maintain a record of all violations and the assessment of points for every such violation and provide notice of the assessment of points and the accumulation of points to every owner of every property upon which it is determined that a public nuisance has occurred and shall provide notice of the assessment of points, the accumulation of points and the potential consequences of points to every such owner.

J. The Board of Trustees or the Board's designee may promulgate rules and regulations to carry out and give full effect to the provisions of this section.

§ ___-15. Penalties for offenses.

A. Any owner having been served with a notice or order to remove any violation of this chapter or any nuisance, fails to comply therewith within the time fixed by law shall be guilty of an offense, punishable for each offense by a fine or penalty accordance with the Code of the Village of Waverly. Every day such violation may be held to constitute a separate offense.

B. The term "owner" as used in this section shall include any person or persons deemed to be an owner or owners of the property as set forth in Chapter 153, Zoning Code of the Village of Waverly.

C. Violations of this chapter may also be referred to the Waverly Code Enforcement or any other appropriate municipal department and be prosecuted pursuant to the Code of the Village of Waverly.

D. All bills are due and payable when rendered. The property owner shall be held responsible for all bills. Failure to

receive a bill shall not excuse payment. No partial payments will be accepted. Any payment not made when due will be rolled over onto property taxes.

§ ___-16. Inspection fees repeat offenders.

A. This section applies to any person, firm or corporation receiving multiple notices of violation or orders to remedy in a twelve-month period for a violation of any Village of Waverly Code.

B. Any person, firm or corporation receiving multiple notices of violation or orders to remedy within a twelve-month period shall be subjected to an inspection fee as set forth in the fee schedule below:
   (1) First notice of violation or order to remedy received: no charge initial fee.
   (2) Second notice of violation or order to remedy received: Inspection fee of $100.
   (3) Third notice of violation or order to remedy received: Inspection fee of $150.
   (4) Fourth notice of violation or order to remedy received: Inspection fee of $200.
   (5) Fifth notice of violation or order to remedy received: Inspection fee of $500.

C. The inspections described above shall be billed directly to the tenant or owner, as the case may be, and a copy mailed to the owner and/or contact person/agent of the property. Inspection fees shall be increased 25% when not paid within 30 days after initial billing, to cover administrative costs. This subsection shall not be considered the exclusive method of collecting inspection fees and shall not preclude collection by other lawful methods. If unpaid after 30 days, the costs may be added to and collected in the same manner as real property taxes.

D. Every notice of violation or order to remedy shall contain a clear and conspicuous explanation of the policy in this section requiring fees for inspections or a copy of this section.

Section 2. Separability

The provisions of this local law are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of this local law or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this local law would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and as if such person or circumstance, to which the local law or part thereof is held inapplicable, had been specifically exempt therefrom.

Section 3. Repealer

All Ordinances, Local Laws and parts thereof inconsistent with this Local Law are hereby repealed.

Section 4. Effective Date

This local law shall take effect immediately upon filing with the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

Trustee Sinsabaugh seconded the motion, and duly put to a roll call vote, resulting as follows:

Ayes – 5 (Wage, Gorman, Aronstam, Sinsabaugh, Correll)
Nays – 0
Absent – 2 (Sweeney, Schillmoeller)

Tree Service Bid: One tree bid was received. Bid was awarded to Ernest Pozzi Quality Tree Service Inc. with a bid price of $53,600.00. Trustee Sinsabaugh moved to approve Ernest Pozzi Quality Tree Service Inc Bid. Trustee Wage seconded the motion, which resulted in a roll call as follows:

Ayes – 5 (Wage, Gorman, Aronstam, Sinsabaugh, Correll)
Nays – 0
Absent – 2 (Sweeney, Schillmoeller)

ADA Doors for Village Hall: The handicap accessible door openers have been installed on Clerks entrance doors and the Police entrance doors.

CDBG Housing Rehab Grant Guidelines: Trustee Gorman moved to approve the guidelines as presented. Trustee Wage seconded the motion, which carried unanimously.

Administration for Dry Brook Stream Corridor Assessment Grant Update: Three proposals were received and scored. The scoring results were as follows: Schnabel Engineering 391, Barton & Loguidice 362, Hydras Engineering 363. Trustee Sinsabaugh motioned to hire Schnabel Engineering. Trustee Wage seconded the motion, which resulted in a roll call as follows:

Ayes – 5 (Wage, Gorman, Aronstam, Sinsabaugh, Correll)
Nays – 0
Absent – 2 (Sweeney, Schillmoeller)

Proposed Local Law – Repeal/Replace Chapter 52, Building Code Administration: Trustee Sinsabaugh moved to set public hearing date for Tuesday, July 28, 2026 at 6:15 p.m. Trustee Gorman seconded the motion, which carried unanimously.

Local Law – Amend Chapter 137, Trees: Tabled.

E-Bikes & E-Scooters: Tabled.

NYForward Grant, Small Project Program Update: Need to reach out to Rich Cunningham to see where we stand with the 2nd public outreach.

NYForward Grant, Public Projects Update: Next update meeting is Monday July 20, 2026 at 9:00 a.m.

Pro-Housing Communities Resolution: Tabled.

Executive Session: Trustee Sinsabaugh moved to enter Executive Session for contractual issue at 7:18 p.m. Trustee Aronstam seconded the motion, which carried unanimously.

Trustee Sinsabaugh moved to enter Regular Session at 7:43 p.m. Trustee Gorman seconded the motion, which carried unanimously.

Trustee Sinsabaugh moved to appoint Terry Coleman as Temporary Code Enforcement Officer for six months at $35.00/hour. Trustee Gorman seconded the motion, which carried unanimously.

Adjournment: Trustee Aronstam moved to adjourn at 7:53 p.m. Trustee Wage seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF WAVERLY HELD AT 9:00 A.M.
ON MONDAY, JULY 27, 2026 IN THE
TRUSTEES' ROOM IN THE VILLAGE HALL**

Mayor Correll called the meeting to order at 9:00 a.m.

Roll Call: Trustees Present: Lyman Wage, Michael Gorman, Jerry Sinsabaugh and Mayor Keith Correll. Also present: Clerk Treasurer Michele Wood

Mayor Correll explained that the WIIA Grant Application must be submitted today, and the SEQR comment period has expired.

2026 Water System Improvements: Trustee Sinsabaugh offered the following resolution, and moved its adoption. The motion was seconded by Trustee Wage.

**2026 WATER INFRASTRUCTURE IMPROVEMENT ACT
RESOLUTION REGARDING
VILLAGE OF WAVERLY
WATER SYSTEM IMPROVEMENTS**

WHEREAS, the Village of Waverly (hereinafter the "Village") maintains the Village's water system and appurtenances; and

WHEREAS, the Village is proposing to complete Water System Improvements consisting of the redevelopment of the Barton Well and Well 4, and the installation of a New Well in Area A etc., (collectively, the "Project"); and

WHEREAS, the Village has HUNT Engineers to develop a Preliminary Engineering Report for the project with a total project cost estimate of $4,216,023; and

WHEREAS, the Village is seeking financial assistance through the 2026 NYS Environmental Facilities Corporation's Water Infrastructure Improvement Act Program; and

WHEREAS, the grant application requires that the applicant adopt a resolution that authorizes: the undertaking of the project and the maximum total cost of the project; expenditures for the project, including identification of any non-municipal source of funds; obligation of funds necessary to meet any required local match, including any cash and/or in-kind services; and when applicable, the submission of an application for financial assistance. The resolution must also designate a representative of the applicant who is authorized to sign the funding agreement with EFC and any associated documents.

NOW, THEREFORE, BE IT RESOLVED, that the Village authorizes the undertaking of the Water System Improvements Project at a maximum total cost of $4,216,023;

BE IT FURTHER RESOLVED, that the Village authorizes expenditures for the Water System Improvements Project for the maximum total cost of the project of $4,216,023; the Village anticipates submission to the Environmental Facilities Corporation (EFC) Water Infrastructure Improvement Act (WIIA) for funding in the amount of up to **$2,606,164**, possibly meeting hardship eligibility criteria;

BE IT FURTHER RESOLVED, that the Village commits to providing a local match in the amount of $1,609,859, from local sources, including cash and/or in-kind services as applicable; other future funding sources (e.g., Economic Development, USDA Rural Development, Community Development Block Grant., etc.) will be pursued; and when applicable, the submission of an application for financial assistance;

BE IT FURTHER RESOLVED that the Village authorizes preparation and submission of an application for grant funding under the NYS Environmental Facilities Corporation's Water Infrastructure Improvement Act Program on behalf of the Village; and

BE IT FURTHER RESOLVED that the Village Mayor, currently Keith Correll, is authorized to execute a Grant Agreement with the NYS Environmental Facilities Corporation and any and all other contracts, documents and instruments necessary to bring about the Project and to fulfill the Village's obligations under the Water Infrastructure Improvement Act Grant Agreement; and

RESOLVED that the Village Mayor is authorized to execute expenditures for the Water System Improvements Project under the NYS Environmental Facilities Corporation's Water Infrastructure Improvement Act Program on behalf of the Village.

This resolution shall take effect immediately.

Passed by the following vote of all the Village Board Members voting in favor thereof:

Ayes: 4 (Sinsabaugh, Gorman, Wage, Correll)
Nays: 0
Absent: 3 (Aronstam, Sweeney, Schillmoeller)

SEQR for Water System Improvements: Trustee Gorman offered the following resolution, and moved its adoption. The motion was seconded by Trustee Wage.

STATE ENVIRONMENTAL QUALITY REVIEW ACT
RESOLUTION REGARDING

VILLAGE OF WAVERLY
WATER SYSTEM IMPROVEMENTS

WHEREAS, the Village of Waverly (hereinafter the "Village") maintains the Village of Waverly water system; and

WHEREAS, the Village is proposing to conduct a water system capital improvements project (collectively, the "Project"); and

WHEREAS, the Village is obligated under SEQRA and corresponding regulations to review the Project, and if necessary, undertake a review of the potential environmental impacts associated with the Project before undertaking the same; and

WHEREAS, the Village is the appropriate agency to be the lead agency to undertake the project review under SEQRA; and

WHEREAS, based upon an examination of 6 NYCRR § 617.4 and § 617.5, the Village classified the Project as a Type I Action. A Full Environmental Assessment Form was prepared for the Project, and pursuant to 6 NYCRR § 617.6(b) and in compliance with SERP, a coordinated review was undertaken by the Village and no objections were received regarding the Village serving as lead agency.

NOW, THEREFORE, BE IT:

RESOLVED, that the Village Board hereby makes the following findings:

The Project consists of the redevelopment of the Barton Well and Well 4 as well as the installation and development of a new groundwater supply well in the southwest corner of the Village near the Chemung River. The new well will include an
access drive, wellhouse, and emergency generator.

IT IS FURTHER RESOLVED, that:

The Village Board hereby designates itself lead agency pursuant to 6 NYCRR
§ 617.6(b)(2) and § 617.6(b)(3) with respect to the Project.

IT IS FURTHER RESOLVED, that:

Based upon an examination of the components of the Project, the Full Environmental Assessment Form, and the criteria contained in 6 NYCRR § 617.7(c), and based upon its knowledge of the areas including and surrounding the Project site, and discussions with professionals retained by the Village, the Village Board, as lead agency, hereby makes the following determinations with respect to the Project pursuant to SEQRA:

A. The Project constitutes a "Type I Action."

B. Based upon review by the Village Board of the Full Environmental Assessment Form, any input provided by other involved agencies, and other necessary criteria set forth in SEQRA, the Village Board hereby finds and determines that the Project will result in no significant impacts and, therefore, (a) the action is not one which "may include the potential for at least one significant adverse environmental impact," (b) "there will be no significant adverse environmental impacts," and (c) no "environmental impact statement" need be prepared, as such quoted terms are defined in SEQRA. This determination constitutes a negative

declaration for purposes of SEQRA and it has been prepared in accordance with Article 8 of the Environmental Conservation Law.

C. A copy of this resolution, together with notice of negative declaration, shall be placed on file in the office of the Village Clerk where the same shall be available for public inspection during business hours and such notice of negative declaration shall be filed in such offices, posted in such places and published in such manner as shall be necessary to conform to the requirements of SEQRA.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

Passed by the following vote of all the Village Board Members voting in favor thereof:

Ayes: 4 (Sinsabaugh, Gorman, Wage, Correll)
Nays: 0
Absent: 3 (Aronstam, Sweeney, Schillmoeller)

Adjournment: Trustee Sinsabaugh moved to adjourn at 9:21a.m. Trustee Wage seconded the motion, which carried unanimously.

Respectfully submitted,

_____
Michele Wood, Clerk Treasurer